



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 13 June 2017 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; D Bassett, E Gill, L Gliddon, J Leach, P Mitchell, D Rowe & T Rush.

Public Present : Cornwall Councillor Karen McHugh & Mrs Hyland (arrived 7.10pm).

In Attendance : Anne Minnis (Town Clerk) and Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

419/17 Apologies were received from Cllrs Couch-Rose, Hawken, Jones, Kendall, Louise Mitchell & Pennington.

- It was **RESOLVED** to accept apologies from Cllr Couch-Rose due to illness.
- It was **RESOLVED** to accept apologies from Cllr Hawken who had a work commitment.
- It was **RESOLVED** to accept apologies from Cllr Jones who had a work commitment.
- It was **RESOLVED** to accept apologies from Cllr Kendall due to non-submission of Register of Interest form.
- It was **RESOLVED** to accept apologies from Cllr Louise Mitchell who had a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Pennington who had a conflicting social engagement.

420/17 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) - None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*).

- Cllr Rush declared an interest in Agenda item 7.a.iii. PA17/04467 – the applicant is a member of Lions Club.

c) **Dispensations** – None.

421/17 Minutes of Last Meeting – An amended version of the draft Minutes was tabled. Amendments as follows :

- Page 8 to reflect the Car Park Inspector arrived at 7.34pm.
- Page 12, Fowey River Canoe Club to change date from 2016 to 2017.
- Page 13, item ix. Remembrance Parade (working group) to remove Cllr Jones.
- Page 13, Minute 416/17 (Royal Cornwall Show) to add the following wording to resolution relating to purchase of items – 'Above to be purchased from Section 106 funding, Town Centre Marketing and Management'.

- *The Minutes of the meeting held on the 24 May 2017, as amended and circulated were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

422/17 Public Participation

- **Questions from members of the Public relating to items on the agenda** – None.
- **Reports from Cornwall Councillors** – apologies received from Cllr Knightley.

Cllr McHugh addressed Members on the following points :

- Recent election results and the importance of continuing to address issues within the County.
- The status of Cornwall Council since the 8 May election and the formation of new Cabinet (details of which can be viewed via the Cornwall Council website).
- Adam Paynter has stopped the controversial City of Culture Bid for Truro.
- Continues to sit on the Health Committee.

7.10pm, Mrs Highland arrived.

423/17 Mayor's Report (May & June 2017) - Tabled and **received**.

424/17 Clerk's Report (June 2017) – Tabled and **received**.

425/17 Planning –

a. Applications – *It was **RESOLVED** to submit the following responses to Cornwall Council :*

- PA17/4790** : Dr Martin Stean, 23 Trevanion Close, Domestic garage and bedroom extension with the inclusion of a Juliet balcony on the south elevation. **SUPPORTED.**
- PA17/04563** : Mr Andrew Hallett, Malcolm Barnecutts Bakery Ltd., 3 Newcourt House, The Platt, Change of use from Estate Agency (A2) to café / takeaway including minor material works. **SUPPORTED.**

7.13pm, Cllr Rush left the meeting.

- It was **RESOLVED** that Cllr Gill take the following item.

- PA17/04467** : Mr & Mrs Steel, 18 Camelside, Egloshayle Road, Replace the french doors and all the windows with white grained UPVC. **SUPPORTED.**

7.14pm, Cllr Rush returned to the meeting.

- PA17/04776** : Mrs G Coley, Penequindle, Tower Hill, Proposed extension to front of and over garage forming self-contained annexe including a front Juliet balcony. **SUPPORTED.**

b. Notification of Appeal (hearing date to be confirmed) –

- EGLOSHAYLE PARISH - PA16/07913** : Hawks Meadow Properties (Wadebridge) Limited, Land Off Higher Trenant Road, Outline application with some matters reserved for residential development for 95 units and associated infrastructure.
Members briefly referred to the history of the site and its allocation as employment land. Information advised by the Town Clerk was noted.
 - *It was **AGREED** that the Town Council has no further comments to submit at this time.*

c. Decisions – The following planning decisions as received from Cornwall Council were noted :

- PA17/02074** : Mr G Hingley, Land South West of Trenant Mill, Trenant Vale, Outline application for proposed residential development of up to 9 dwellings (all matters reserved). **REFUSED.**

- ii. **PA17/02502** : Mr Pete Warne, Peckerwood Developments, Land North of Trevanson Road, Trevanson Road, Variation of condition 2 (approved plans condition) in respect of decision PA14/05291 dated 01.10.14 (proposed residential development of land for the construction of two detached dwellings). **APPROVED.**

d. **Notification of Pre-Applications** – The following information received from Cornwall Council was noted :

- i. **PA17/01207/PREAPP** : Mrs C Warne and Mrs M J Tabb, Land South West of Market Place, Polmorla Road, Pre-application advice for residential and commercial development. **CLOSED – ADVICE GIVEN.**
- ii. **PA17/01209/PREAPP** : Mrs C Warne and Mrs M J Tabb, Land at Polmorla Road, Pre-application advice for residential and commercial development. **CLOSED – ADVICE GIVEN.**

426/17 Committee meetings – Draft Minutes were tabled.

- Planning Committee – *It was **RESOLVED** to receive the Minutes of meeting held 1 June 2017.*
- Finance & General Purposes Committee – *It was **RESOLVED** to receive the Minutes of meeting held 5 June 2017.*

427/17 Finance –

- a. *Accounts for payment (May 2017 tabled)* – The Town Clerk referred to the decision made at Finance and General Purposes Committee meeting on 5 June 2017 where Members agreed that, when payment of accounts is presented to Full Council three cheque signatories will be confirmed and those signatories will sign the cheques the following day in the office.
- Cllr Leach advised he had submitted his completed mandate to the bank that afternoon. The Town Clerk confirmed that Cllr Leach would not be permitted to sign cheques until the bank has had sufficient time to process the mandate.

Cllrs Gill and Rush agreed to be signatories. Cllr Kendall to be contacted as third signatory.

- *It was **RESOLVED** to make payment of £63,580.73 as presented.*

428/17 Correspondence

- a. To following correspondence for information was **received** :
- Greg Hingley** – Query re the minutes of the meeting held 22 March 2017.
 - Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic - Royal Cornwall Show (8 – 10 June 2017).
 - Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic - Bridge View – 19 – 30 June 2017, 24 hours weekends included [South West Water].
 - Cornwall Council** – Neighbourhood Planning – Update May 2017.
 - SITU8 Planning Consultancy** – Gonvena Public Consultation.
 - Langueux** – No 307; June – August 2017.
 - Business Cornwall** – Issue 111; June 2017.
 - South West Business Insider** – Vol.11, No.5; May 2017.
- b. The following correspondence for response was **received** (information circulated with Agenda). *It was **RESOLVED** to make the following responses :*
- Grenville Stanbury** – Nomination of Green Spaces by the Town Council – email received 18 May 2017.
Several Members referred to the comments made by Mr Stanbury as being sensible.

- The Mayor and Town Clerk advised information obtained from Cornwall Council which confirms that the Town Council is rightly permitted to allocate the area at Gonvena Fields as Green Space. Criteria and loss of visual impact were briefly referred to.

ii. **Stephen Knightley** – Email comment received 19 May 2017 in respect of Agenda Item 10b(i).

- Comments noted.

iii. **Raymond Reynolds** – Christmas Donation (Late Night Shopping event) – email received 23 May 2017.

Cllr Mitchell highlighted details of complaints received and referred to issues with traders located in the Piazza area. Chamber of Commerce will be addressing the issues.

Members noted that the Late Night Shopping market event is not a Town Council event and suggested that the letter should have been addressed to the Chamber of Commerce.

- It was **RESOLVED** to advise Mr Reynolds that the event is run by the Chamber of Commerce and that the Town Council has no connection with the funding of the event.

iv. **Cornwall Council** – Consultations for Planning Policy and Guidance Documents.

- It was **RESOLVED** to refer this correspondence to the Planning Working Group.

c. Minutes and Agendas from the following Outside Committees were **received**, there were no actions required : **None**.

429/17 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan – The Mayor advised that a Steering Committee meeting is due to take place shortly and that a new grant funding application has been approved.

430/17 Working Groups – updates and relevant meeting notes from the following working groups were **received** :

- Bins – refer to Minute 429/17.
- Christmas Lights – The group has met to confirm the wording of the draft tender document.
- Flowers for Wadebridge – Cllr Rush gave a brief update.
- Planning – Meeting to be arranged.
- Remembrance Parade – Meeting to be arranged.
- Signage – Meeting to be arranged.
- Toilets - Meeting to be arranged.
- Town Hall Events – Meeting to be arranged.
- Town Hall Improvements – Meeting to be arranged.
- Wadebridge Library & OSS – Group is due to meet Thursday 15 June 2017.
- Website – Meeting to be arranged.

7.32pm, Cllr McHugh & Mrs Hyland left the meeting.

431/17 Confidential matters – It was **RESOLVED** to suspend Standing Order 3.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

- Car Park** – unacceptable use of bins in the car park.
Notes of working group meeting held 26 May 2017 were circulated and discussed.
Options relating to the following were debated :

- Use of a more suitable bin liner.
- Obtaining equipment to assist with transporting full rubbish bags to the skip.
- The relocation of some bins to the park areas.
- The modification of current double bins to form a single bin facility.

The Clerk reiterated the issues with the scale of the recycling currently taking place and advised that the Town Council does not hold a licence to recycle on this scale and is therefore not permitted to do so.

- *It was **RESOLVED** to remove five bins from the lower level car park and to relocate them within the park area.*

Further options put forward were noted.

b) Children's Play Equipment – Replacement of the 'Bo Peep' play equipment in the under 6 play area.

Full information is not available at this time – deferred to next meeting.

c) Egloshayle Cemetery – to consider quote for remedial work required.

Full information is not available at this time – deferred to next meeting.

- *It was **RESOLVED** to re-instate Standing Order 3.c.*

432/17 To note dates of the next Wadebridge Town Council meetings –

- **Full Council** - Wednesday 28 June 2017.
- **Full Council** – Wednesday 12 July 2017.

Meeting closed at 7.47pm

Signed as a True and Accurate Account :

Chair :

Date :

