



Wadebridge Town Council

30th.

Minutes of the Full Council meeting held on Wednesday 9 October 2019 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; H Cooper-Waite, J Fletcher, E Gill, L Gliddon (arrived 7.05pm), R Harris, M Hollamby, J Leach, L Mitchell, P Mitchell & T Wiltshire.

Public Present : Cornwall Councillor Steve Knightley (Wadebridge East) and two members of the public.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1146/19 Apologies were received from Cllrs Terri Clare, Amanda Pennington and Ian Welch.

- It was **RESOLVED** to accept apologies from Cllr Clare due to a social engagement.
- It was **RESOLVED** to accept apologies from Cllr Welch due to a social engagement.
- It was **RESOLVED** to accept apologies from Cllr Pennington due to a family commitment.

1147/19 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non-Registerable Interests** (*To declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllr Fletcher declared an interest in item 9.a.v as a family member is looking to purchase a property on this site. *in the same road.*
- Cllr Harris declared an interest in item 9.a.vii. as a friend of the applicant.

c) **Dispensations** – None.

1148/19 Minutes of Last Meeting – *The Minutes of the meeting held on the 9 October 2019 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

1149/19 Public Participation

- None.

- Report from Cornwall Councillor :
 - **Cllr Knightley (Wadebridge East)** – advised the following :
 - **Anti-social behaviour in the park area** – He is aware of issues with teenagers gathering near a property and has received correspondence regarding this. The teenagers have an intimidating nature and have been discussed previously for similar reasons. Cllr Knightley said he understands that this is not the Town Council's responsibility.
 - **Planning application on the Sainsbury's site** – The affordable housing quota is now only 25% which is lower than expected. Aware that the Town Council will be consulted as a neighbouring parish. Cllr Knightley said that he had thought that the affordable housing quota was to be 100% and he was not expecting to support this application and would call it in to committee if need be.
- 7.05pm, Cllr Gliddon arrived.**
- **Old Bakery site** – There are safety issues with the site as youngsters are breaking in and causing problems. The proposals may help to solve these issues.
 - **Tower Hill** – There are issues with residents using bollards to stop others parking in the area. There are no parking restrictions in that area and has asked families to stop using bollards.
 - **Wadebridge West work load** – Confirmed that he is taking the work load for Wadebridge West until after the election.

The Mayor advised Cllr Knightley that Members may have questions regarding the Old Bakery site at agenda item 9.a.v.

There was a brief discussion regarding the following :

- Safety issues with the Challenge Bridge including a report that railings are now loose. Cllr Knightley advised that Cornwall Council is considering removing the bridge to undertake the necessary repairs and that a feasibility study will be carried out.
 - Reports of teenagers in the park area who are causing problems and being unpleasant and irresponsible. Cllr Knightley stated that he intends to speak to the younger age group at the Rugby Club as he feels it is better to be pro-active in these matters. The Mayor confirmed that these problems have been raised with the Police but that they unfortunately do not consider it as serious.
- Reports from the Police (tabled) :
 - Report for the period 8 October – 28 October 2019 was **received**.

1150/19 Finance :

- a. Accounts for payment – None.

1151/19 Correspondence

- a. The following correspondence for information was **received**:
 - i. **Bikelights** – Thanks to the Town Council for supporting the event.
 - ii. **Cornwall Streetworks Team** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Green Hill Eglosayle; 25 November – 13 December 2019 (07:30 to 18:00 hours); Duchy Water Services Ltd.
 - iii. **Cornwall and the Isles of Scilly Health and Care Partnership** – Long Term Plan updates: October 11 & 18 2019.
 - iv. **Cornwall Council** – Neighbourhood Planning Update – September 2019.
 - v. **Cornwall Council** – LIS Newsletter; October 2019.
 - vi. **Business Cornwall** – Issue 134, October 2019.
 - vii. **Cornwall Council** – Safer Cornwall Proceeds of Crime Act (PoCA) funding.
 - viii. **Cornwall Fire & Rescue Service** – Wadebridge CCTV Management Report (circulated to Members with agenda for information).

b. Correspondence for response – None.

c. The following Minutes and Agendas from Outside Committees was **received** for information : There was no action required -

i. **Padstow Harbour Commissioners** – Minutes of the meeting held on Thursday 19 September 2019.

1152/19 Committee meetings – None.

1153/19 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan – The Mayor reminded Members that there is a mandate to not work with St Breock or Egloshayle parish councils until after the Governance Review. The Consultants are continuing to work on relevant documents to move the plan forward. Cornwall Council has suggested a working group is formed to consider proposals for the Bradfords Quay development and for the Place Shaping work.

1154/19 Planning –

a. **Applications** – The Mayor took this item due to apologies from both Chair and Vice-Chair of Committee. *It was **RESOLVED** to make the following responses:*

- i. **PA19/08483** : Porthmeor, Elmsleigh Road, Proposed bifolding doors and raised decking to rear of property. **SUPPORTED.**
- ii. **PA19/08512** : 5 Mill Close, Bespoke single storey lean-to extension to be constructed to the rear of the existing dwelling. **SUPPORTED.**
- iii. **PA19/08803** : Land North east of Copperfield, Bodieve, Reserved Matters application for the construction of a dwelling following outline consent PA19/05106 dated 13/08/2019. **SUPPORTED.**
- iv. **PA19/08876** : 17 Westcott, Proposed utility/porch to existing private dwelling. **SUPPORTED.**
- v. **PA19/03451** : Landmark Estates, The Old Bakery, Polmorla Road, To build a mixed development of 37 1, 2 and 3 bedroom flats, 6 shops with car parking on ground floor.

7.17pm, Cllr Fletcher left the meeting.

Members raised concerns with the current condition of the site in relation to health and safety. Cllr Knightley stated that he would contact Cormac regarding this. Cllr Knightley also advised that the reduced affordable housing aspect has been agreed to mitigate against additional costs incurred by the developer.

There was some discussion around the flood risk documentation and requirements for affordable housing.

- **Application **SUPPORTED** – It was agreed to write to Cornwall Council to request that the site is made safe either by the land owner or Cornwall Council and to note that whilst members would prefer the full quota of affordable housing they are aware that Cornwall Council will ensure there is the optimum number of affordable housing on this site taking into account the mitigating circumstances.**

7.24pm, Cllr Fletcher returned to the meeting.

- vi. **PA19/08462** : Land East of the Carpet Trader, Trevanson Street, Proposed Development of Containers for a mix of Class A useage. **SUPPORTED.**
- vii. **PA19/09180** : 19 Whiterock Close, Extension of existing roof over garage with extension of rear dormer.

7.28pm, Cllr Harris left the meeting.

SUPPORTED.

7.29pm, Cllr Harris returned to the meeting.

- viii. **PA19/09244** : 65 Foxdown, Proposed alterations and extension to convert garage to guest room. **SUPPORTED.**

- b. Decisions** – The following decisions as received from Cornwall Council were noted :
- i. **PA19/06673** : Pencoys, West Hill, Revised extension to that approved under PA19/00910. **APPROVED.**
 - ii. **PA19/06791** : Glynnhale Properties Ltd. Land East of Green Hill Villas, Green Hill, Wadebridge, Proposed residential development with new access and associated works. **APPROVED.**
 - iii. **PA19/07480** : Cleveland House, 27 Trevanion Road, Orange Circled Tree (1) Actually Shrub - Pittosporum Tenuifolium removed as blocking light to 25% of garden and interfering with overhead phone lines serving neighbouring properties. This area will be re-planted with smaller shrubs. **DECIDED NOT TO MAKE A TPO (TCA APPS).**
 - iv. **PA19/06509** : St Gervais, Fernleigh Road, Removal of masonry boundary wall and excavate to form new driveway. Piers, spindles and copings of existing wall to be re-used as part of a retaining wall. **APPROVED.**
 - v. **PA19/07613** : Wadebridge Town Council, Land South West of the Camel Trail, Proposed concrete skatepark for use by varied non-motorised, wheeled sports, such as skateboarding, BMX, wheelchair and scooter. To include access from the existing Camel Trail without compliance with Conditions 2 and 4 of Decision Notice PA19/02333 dated 21 June 2019. **WITHDRAWN.**

1155/19 Wadebridge Library & Information Service – The Monthly Performance Report for Devolved Sites and the Monthly Statistical Report (September 2019) were tabled and discussed. The Clerk noted several points including :-

- An increase in business.
- Training undertaken by the Library Manager.
- Considering an event for Wadebridge parishioners.
- Feedback received from the TEX session has been very positive.

1156/19 Wadebridge BMX Skatepark –

- i. **Update from the Clerk** – The original hand over date has not been possible for several reasons. The completion date is now expected to be in 2-3 weeks.
- ii. **Proposal for the bridge from the Skatepark to the Camel Trail** – The bridge is a requirement of the Cornwall Council lease. Revised costs are awaited along with feedback from Cornwall Council which includes a query as to whether the skatepark can be opened without the bridge in place and the condition set by Planning. Issues may arise if the bridge cannot be completed whilst the contractor is on site.

1157/19 Memorial Tree, Shrub & Bench Policy (circulated with agenda) – *It was RESOLVED to accept the policy as presented.*

1158/19 Community Governance Review – The Mayor confirmed that the revised submission was submitted and that whilst the report recommended that there be no change, Cornwall Council has since not accepted that recommendation and the Town Council await further information regarding this.

1159/19 Wadebridge Place Shaping – on hold at the current time.

1160/19 CCTV – A proposal for additional monitoring hours over the festive period was discussed. The Clerk provided relevant details.

- *It was RESOLVED to include 6pm-5am on Christmas Eve and New Year's Eve as additional monitoring hours.*

1161/19 Working Groups- *It was RESOLVED to appoint new members were required.* Updates from working groups were provided with relevant meeting notes being **received** and Members considered recommendations made:

- a) Camel Trail – None.
- b) Cemetery – None.

- c) Christmas Lights – None.
- d) Christmas Panto 2019 – Tickets are now available and rehearsals are going very well. Members were invited to join the rehearsals prior to the performance week.
- e) Climate Change – None.
- f) Flowers for Wadebridge – The winning entrant photos have been framed and will be presented at the show.
- g) Remembrance Parade – The Clerk advised issues with the road closure aspect of the parade including that RBL do not have anyone available to assist. The Town Council will now have to facilitate this to ensure the parade can go ahead. Staff will be requested to work Sunday 10 November 2019.
Cllr Knightley advised he is attending the St Kew service.
- h) Toilets – None.
- i) Town Council Events – None.
- j) Town Hall Improvements – None.
- k) Website – None.
- l) Police Partnership – None.
- m) VE Day 75 – Entertainment has been confirmed for the Jubilee Field event.
- n) Wadebridge Transport – Summer 2020 – None.

7.53pm, Cllr Knightley and both members of the public left the meeting.

1162/19 Confidential matters – It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –

a. Community Governance Review:

- i. Working group minutes and recommendations made – None.
- ii. Progress of the Community Governance Review – The Mayor provided an update regarding the revised submission, the recommendation made and Cornwall Council's subsequent decision.

b. Staffing Committee (tabled) – It was **RESOLVED** to receive the Minutes of the meeting held Friday 18 October 2019 as a true record.

Recommendations – S296/19, Personnel Matters – i., Community Governance Review

- It was **RESOLVED** to accept two recommendations made under confidential matters.

c. Planters – Quotations not available.

- It was **RESOLVED** to re-instate Standing Order 1.c.

1163/19 Dates of Next Wadebridge Town Council meetings

- Finance & General Purposes Committee - 7pm, Monday 11 November 2019.
- Full Council – 7pm, Wednesday 20 November 2019.
- Finance & General Purposes Committee – 7pm, Monday 9 December 2019.

Meeting closed at 8.06pm

Signed as a True and Accurate Account:

Chair :

Date : 20/11/19

