



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 13 February 2019 at 7pm, Main Hall, Town Hall Wadebridge

Present: Cllrs; H Copper-Waite, J Fletcher, E Gill, L Gliddon, R Harris, J Leach, L Mitchell, P Mitchell (Mayor) & I Welch.

Also Present: Cornwall Councillor Karen McHugh (Wadebridge West) and 2 members of the public (candidates for Town Councillor Vacancies).

In Attendance: Anne Minnis (Town Clerk) & Beverley Collins (Minutes)

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

911/19 Apologies were received from Cllr Pennington.

- It was **RESOLVED** to approve apologies from Cllr Amanda Pennington due to a conflicting social commitment.

912/19 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non-Registerable Interests** (*To declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllrs Louise and Philip Mitchell declared an interest in planning application PA19/00910 as friends of the applicant.

c) **Dispensations** – None.

913/19 Town Councillor Vacancies – Candidates applications were circulated with the agenda and further information was tabled as requested by candidates.

i. **Co-option of three new Town Councillors** – Two candidates were in attendance and each gave a short presentation.

- It was **RESOLVED** to co-opt Mr Trevor Wiltshire to Wadebridge Town Council. Cllr Wiltshire fills the Wadebridge West seat vacated by ex-Cllr Vivian Swift.

- It was **RESOLVED** to co-opt Mr Mark Hollamby to Wadebridge Town Council.
Cllr Hollamby fills the Wadebridge East seat vacated by ex-Cllr Sarah Gill.
- It was **RESOLVED** to co-opt Terri Clare to Wadebridge Town Council.
Cllr Clare fills the Wadebridge East seat vacated by ex-Cllr Jon Kennedy.

ii. **Declaration of Acceptance of Office –**

Cllrs Wiltshire and Hollamby each signed their Declaration of Acceptance of Office statements with the Town Clerk.

The Mayor welcomed both new councillors.

914/19 Minutes of Last Meeting – *The Minutes of the meeting held on the 23 January 2019 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

915/19 Public Participation

- **Questions from members of the Public relating to items on the agenda –** None.

- **Reports from Cornwall Councillors –**

- **Cllr McHugh** congratulated both new councillors and advised the following :
Apologies from Cllr Knightley.

Cabinet meeting regarding budget – details of the new budget proposal were relayed including an increase to Council Tax. A breakdown of figures for several individual services were provided including the Living Wage element. Cornwall Council will formally release details prior to Cabinet meeting again to agree the new budget.

916/19 Mayor's Report – The Mayor provided details of recent events and appointments attended. The Mayor advised that he has been informed by Cornwall Council that, for various reasons, it is not possible for Officers or Councillors to attend the Town Meeting scheduled for 21 February 2018 – a postponement was suggested.

- It was **RESOLVED** to postpone the Town Meeting until Cornwall Council Officers and Councillors are available to attend.

Notification of the postponement will be advised to the community.

917/19 Clerk's Report – Tabled and **received**. The Clerk provided detailed information on several of the items.

The Clerk thanked Cllrs Louise Mitchell and Julia Fletcher for volunteering their time to assist in the Library and to Cllr Amanda Pennington who would be doing so this coming week.

918/19 Finance

a. **Accounts for payment (January 2019) –**

- It was **RESOLVED** to make payment of £58,805.15 as presented.

919/18 Correspondence

a. The following correspondence for information was **received**:

- Business Cornwall** – February 2019; Issue 127.
- Cornwall Council (Road Traffic Regulation Act 1984 S.14)** - Temporary Prohibition of Traffic A389 Wadebridge to Washaway (intention); 18 March – 5 April 2019 (19:00 to 06:00 weekdays only).
- Cornwall Council (Road Traffic Regulation Act 1984 S.14)** - Temporary Prohibition of Traffic Mt Charles to Valley Truckle; 4 February – 1 April 2019 (19:00 to 07:00 weekends included).
- Cornwall Council** – Neighbourhood Planning Update (January 2019).
- Cornwall Council** – Licensing Act 2003 (as amended) – 22 January 2019.
- Cornwall Council** – Local Town and Parish Council Newsletter (January 2019).



- vii. **Cornwall Council** – Implementing Area Team Planning in Cornwall; Wadebridge 20 March 2019 (attendance to be discussed at a later date).
- viii. **Cornwall Council** – notification that a Polling District and Polling Places Review will commence on 4 March 2019.
- ix. **Cornwall Zero** – Invitation to Conference: Climate Change and Neighbourhood Planning.
- x. **Amenities Manager** – Feedback from Child Sexual Exploitation and Trafficking Seminar (29/01/19).

b. The following correspondence for response was **received** (information circulated with agenda. *It was **RESOLVED** to make the following responses :*

- i. **Environment Agency** – River Camel Restoration Strategy – Stakeholder Consultation.
 - Members were generally supportive of the proposals but would ask for clarification that the works will not cause increased risk of flooding downstream.
- ii. **Wadebridge Primary Academy** – Request for a Town Council representative to attend the Parent's Forum to discuss PA17-03835.
 - Members queried the request as the application has been already decided by Cornwall Council and why the school and/or Parent's Forum appear not to have been consulted or aware of the application. Additionally, Members felt that there is some confusion as to the remit of a Town Council representative to the school. It was **AGREED** to reply to the Parent's Forum suggesting that they contact the comprehensive school and the developer for details of the planning application.

c. Minutes and Agendas from the following Outside Committee were **received** – None.

920/19 Committee meetings -

- i. **Finance & General Purposes Committee** – Deferred to next meeting.

921/19 **Egloshayle, St. Breock and Wadebridge Neighbourhood Plan** – The Mayor provided a brief update advising that Sarah Furnley of Cornwall Council is assisting with the work to incorporate the changes required from the Regulation 14 consultation. Members briefly discussed several aspects with The Mayor who confirmed that a second Regulation 14 consultation is not required although a Referendum is.

922/19 **Planning** – ~~Cllr Pennington~~ ^{Cllr Leah Gliddon.} presented details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

a. Applications –

- i. **PA18/12003** : Acorn Antiques, Eddystone Road, Certificate of lawfulness existing use : Extension and change of use of showroom/workshop to form a retail development of four shops and first floor flat and construction of new coated steel roof finish over existing.

7.55pm, Cllr Wiltshire left the meeting.

7.56pm, Cllr Wiltshire returned to the meeting.

SUPPORTED.

- ii. **PA19/00493** : Tivoli Group Limited, Devon and Cornwall Police Authority, Police Station, 59 Molesworth Street, Works to Hawthorn Tree within a Conservation Area. **SUPPORTED.**

7.58pm, Cllrs Louise & Philip Mitchell left the meeting.

- iii. **PA19/00910** : Pencoys, West Hill, Proposed Extension. **SUPPORTED.**

7.59pm, Cllrs Louise and Philip Mitchell returned to the meeting.

- iv. **PA19/00558** : Land East of East View Guineaport Road, Construction of a pair of semi detached dwellings (Resubmission of previously withdrawn PA18/08297).

Members noted that there is currently an ongoing enforcement action relating to this property and they have strong issues with the proposal being within a conservation area which requires protection. There were concerns raised that the drawings do not reflect the proposal and are misleading as they show the feature boundary wall in situ despite the application including the removal of the wall for off-road parking. **NOT SUPPORTED – the Town Council maintains its position as for PA18/08297 and does not support this application for the same reasons.**

- b. **Decisions** – the following decision as advised by Cornwall Council was **received**:

- i. **PA18/11007** : Broadview, Trevanson Road, Extension to front of property. **APPROVED**

- c. **Information** – the following information from Cornwall Council was **received** :

- i. **EGLOSHAYLE PARISH - PA19/00052/PREAPP** : Land North of Cornwall Council Offices Higher Trenant Road, Wadebridge, Pre-application advice for development of up to 91 dwellings (30% affordable subject to subsidy) with associated infrastructure and public open space .
- ii. **PA18/11368** : Pippins Cottage, Tower Hill, Works to Beech Tree T1 in a Conservation Area, namely 1.5m crown reduction (20% crown thin). **Decided not to make a TPO (TCA apps).**
- iii. **PA19/00147/PREAPP** : Land East of Green Hill Villas, Green Hill, Pre-application advice for 4 smaller, affordable houses than approved under PA16/10610.

923/19 Wadebridge Library & Information Service – The Clerk gave a brief update of the current status including that; Town Council staff and the newly appointed Library Assistant have attended training and the existing library staff contracts are now finalised. Forthcoming events taking place in the Library were noted and that a Library Birthday event will be arranged for June.

924/19 Wadebridge BMX Skatepark (information tabled) – Members **received** information from the project management team (Ward Williams). Next workshop meeting scheduled for 26 February 2019 with the planning application being submitted soon after. Members considered the request to release the contingency budget fund of £15,000 which will benefit the overall build.

- It was **RESOLVED** to include the contingency budget of £15,000 into the BMX Skatepark budget.

The Clerk advised of issues with S106 monies as Cornwall Council will not yet release the funds – the process for this has proved difficult despite support and assistance from the Anna Druce (Network Manager). Cllr McHugh confirmed she is aware of the difficulties and referred to the transition period for the new Network Manager and the involvement of Peter Marsh. The Clerk advised her concerns with Cornwall Council's procedure and noted that it is still unclear whether submitted documentation has been accepted. Cllr McHugh advised she would contact Peter Marsh regarding this as he is ultimately responsible for the network areas.

925/19 Young Persons Services in Wadebridge –

- i. **Current provision and opportunities for development** – Members were advised that the Town Council does not have a budget to cover provision for this service. There was general discussion around available options including use of venues such as the Goods Shed. It was agreed that as many aspects and opportunities as possible should be considered in order to reach all ages and that there is currently a feeling of anti-social behaviour within the town. Members realise that suitable alternatives to sports clubs are required and that the Town Council should be looking to set an example to show that the younger community are valued.



The ongoing difficulties with time and availability were noted but it was agreed that such work would prove worthwhile and rewarding.

Cllr McHugh agreed with Members and suggested that the Trustees of the Goods Shed are approached as there had been a Youth Club at the venue in the past. Cllr McHugh also referred to possible funding from the Community Chest budget.

8.29pm, Cllr McHugh left the meeting.

- ii. **Town Council representative** – It was **RESOLVED** to appoint Cllr Leah Gliddon as Town Council representative to the Goods Shed.

926/19 Land at Keston Gardens (Information circulated with agenda) – It was **RESOLVED** to accept the proposal subject to the Town Council not incurring charges.

927/19 Land at Talmena Avenue (Information circulated with agenda) – Discussion points included :

- Potential use of the land and is the Parks department in a position to undertake works required both initial and upkeep.
- Concerns that if the request is accepted it would set precedence and expectation by Cornwall Council that further land would also be taken on.
- Agreed that Members will view the site and discuss options at next meeting.
 - It was **RESOLVED** to defer this item to next meeting.

928/19 Camel Community Alliance

- i. **Update from the Mayor (Town Council representative)** – The Mayor gave a brief precis of the history and remit of the group. Concerns with Cornwall Council's negative interpretation of the group was noted.

- ii. **Further Town Council representative** – Cllr Philip Mitchell clarified that the group includes representatives from both Bodmin and Padstow Town Councils. The difficulties with enabling the workload previously agreed were highlighted.

8.47pm, Cllr Leach left the meeting.

The lack of development and opportunity for North Cornwall were briefly debated - self-promotion and lack of support from both Cornwall Council and the elected MP were referred to.

- It was **RESOLVED** to appoint Cllr Louise Mitchell to the Camel Community Alliance group.

929/19 Scott Mann MP – Members discussed the need for engagement in respect of a number of items raised at previous Full Council meetings.

8.50pm, Cllr Leach returned to the meeting.

Discussion included :

- The elected MP should regularly report back to the Town Council and parishioners on how government issues affect the area.
- The importance of parishioners knowing they have representation in Parliament.
- Recognition and lobbying is required, including for rural areas.
- Acknowledged that Wadebridge is Scott Mann's home town and he is very aware of community issues.
- Wadebridge is a very proactive town and needs to be recognised for this.
 - It was **RESOLVED** to write to Scott Mann MP to invite him to meet with the Town Council.

930/19 Working Groups – It was **RESOLVED** to appoint new members were required.

Updates from working groups were provided with relevant meeting notes being **received** and Members considered recommendations made :

- a) **Christmas Lights** – None.
- b) **Flowers for Wadebridge** – None.
- c) **Planning** – None.
- d) **Remembrance Parade** – None.



- e) **Signage** – None.
- f) **Toilets** – None.
- g) **Town Council Events** – Cllr Harris was appointed to the group.
- h) **Town Hall Improvements** – None.
- i) **Website** – Cllr Hollamby was appointed to the group to work with the Town Clerk.
- j) **Police Partnership** – None.
- k) **Christmas Panto 2019** – Notes were tabled and several points were outlined by Cllr Gliddon including the recommendations made.
 - It was **RESOLVED** that Wadebridge Town Council work in partnership with Wadebridge Community Theatre company and Wadebridge Creative Hub to deliver a panto for Christmas 2019 – being *Treasure Island*.
 - It was **RESOLVED** that the funding from Wadebridge Town Council is £5,000 with the Town Council managing all aspects of finance of the Panto to ensure compliance with Financial Regulations.
 - It was **RESOLVED** that further partnership applications will be made to source a further £5,000 (approximately) making the total panto budget £10,000.
 - It was **RESOLVED** that WTC will provide spaces for rehearsals and performances.
 - It was **RESOLVED** that WTC will be responsible for publicity and promotion.

931/19 Confidential matters – It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

a. **Letter of Complaint** – Members debated a formal letter of complaint received.

b. **Staffing Committee (Minutes tabled)** –

- It was **RESOLVED** to receive Minutes of the meeting held 1 February 2019 as a true record of the meeting.

Recommendation – S246/19.ii., Personnel Matters – Library :

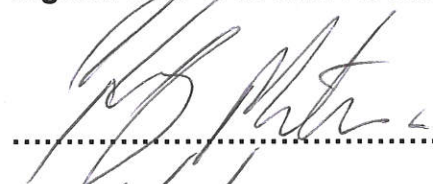
- It was **RESOLVED** that a new post of Domestic Assistant be added to the staffing structure and recruited on the basis of an 11 hour a week role to cover the required cleaning of the library and which includes a weekly 2 hour clean of Egloshayle Pavilion. This post would result in the end of the cleaning contract held with CORMAC for the library which expires on 31 March 2019.
- It was **RESOLVED** to re-instate standing order 1.c.

932/19 Dates of Next Wadebridge Town Council meetings


- **Town Meeting** – Thursday 21 February 2019 – Meeting postponed.
- **Full Council** – Wednesday 6 March 2019.
- **Full Council** – Wednesday 27 March 2019.

Meeting closed at 9.58pm

Signed as a True and Accurate Account:



Chair:



Date: