



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 24 July 2019 at 7pm in the ~~Victoria Room~~, Wadebridge Town Hall

MAIN HALL

Present : Cllrs; T Clare, H Cooper-Waite, J Fletcher, E Gill, L Gliddon, R Harris, M Hollamby, J Leach, L Mitchell, P Mitchell, I Welch & T Wiltshire.

Public Present : Cornwall Councillor Stephen Knightley (Wadebridge East) & six members of the public.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk)

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1074/19 Apologies were received from Cllr Pennington.

- It was **RESOLVED** to accept apologies from Cllr Amanda Pennington due to a family commitment.

1075/19 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) –

- Cllr Harris declared an interest in agenda item 7.b.v.

b) **Non-Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllrs Wiltshire and Hollamby declared interests in item 9.b.iii.

c) **Dispensations** – None.

1076/19 Minutes of Last Meeting – *The Minutes of the meeting held on the 3 July 2019 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

1077/19 Public Participation

- Questions from members of the Public relating to items on the agenda –
 - A member of the public addressed the meeting congratulating the Council for their consideration of climate change (item 11). Details of neighbouring town council's work on this matter were relayed and noted that the Network Panels are also taking the matter seriously. Requested that the Town Council consider facilitating a town wide action group rather than a working group as this option would encompass members of the community who have experience and expertise on this topic.

- David McWilliam (Salt Box, PA19/05533) provided a brief overview of the application and advised that he would be happy to answer any queries from Members.
None.
- David Martin (Padstow Harbour Commissioners) advised he was privately representing stakeholders in relation to item 7.b.iii., breach of the S.106 agreement at the former Jewson site – to observe the Town Councils opinion on this. Information regarding the slipway and various legal disputes, both historic and current, was relayed.
- Reports from Cornwall Councillors –
 - **Cllr McHugh (Wadebridge West)** – Apologies received.
Cllr Knightley advised that Cllr McHugh had asked him to advise the following:
Meeting with Chief Fire Officer – discussed trial use of smaller appliances. Cllr Knightley had asked if the trial is successful that Wadebridge be included in this. He referred to a recent fire in Glen Road and a survey that he and Cllr McHugh have undertaken with residents regarding parking restrictions – Cllr McHugh, as Ward Member, will relay the results to Full Council.
Yellow lines – Cormac will be painting yellow lines between Goldsworthy Way and Piggy Lane car park by the end of this week.
 - **Cllr Knightley (Wadebridge East)** – advised the following :
Climate change – has previously spoken to Members on this matter. Decisions made by neighbouring parishes were briefly referred to.
Highways (item from recent surgery) – exits from park areas. Cllr Knightley has approached Oliver Jones with regard to whether or not the exits require barriers for safety purposes – clarification required on whether this is a Highways matter.
Camel Trail Partnership – issues with several dog bins not being emptied often enough has been raised. This is a Cornwall Council responsibility and being looked at.
Appeal of proposed Ball Roundabout development – asked that Members read the Inspectors report as this will be useful moving forward.
New planning application at Bradfords Quay – details were advised.
Goods Shed – a new fence has now been put up.
Replacement bridge (opposite Cinema) – the new bridge is now in place.
Section 106 item – referred to Neighbourhood Plan and public access to the river. Cllr Knightley advised of his discussions with the Enforcement Officer regarding the complaint made. Details of the breach of regulations were relayed and the impact of this for the future. Believes it is correct that a breach of the S.106 agreement has been made and it is not expedient to ignore this.

Cllr Philip Mitchell advised his concerns with the breach of the S.106 agreement and that Cornwall Council do not address such breaches. This makes it very difficult for the Town Council to undertake its role in planning.

Cllr Philip Mitchell referred to the proposed housing at Bradfords Quay advising that the application has not yet formally been received and that the Neighbourhood Plan team would be looking at the scheme due to the proposed height.

Cllr Knightley advised that he understands that the Enforcement Officer responsible for the S.106 breach has now reflected on their conversation. Cllr Knightley gave apologies as he would be leaving the meeting early.

Cllr Leach asked when the new footbridge would be completed.
Cllr Knightley said he thought by the end of the week (not his division).

1078/19 Staffing Committee Membership 2019/20 – It was **RESOLVED** to appoint Cllr Robyn Harris to the Staffing Committee.

1079/19 Finance :

- a. Accounts for payment – None.

7.21pm, Cllr Knightley left the meeting.

1080/19 Correspondence

- a. The following correspondence for information was **received**:

- i. **Business Cornwall** - July 2019: Issue 132.
- ii. **Cornwall Council Road Traffic Regulation Act 1984 S.16A: Order Notice (approved)** – Wadebridge Carnival: 27 July 2019.
- iii. **Cornwall Council** – Wadebridge Bus Station Improvements.
- iv. **South West Councils** – Associate Member News (Summer 2019).
- v. **CORMAC Ltd** – Highways Engagement Event information.
- vi. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic (Approved): Urban Footway F7124, Wadebridge.

- b. The following correspondence for response was **received** and considered (information circulated with agenda). It was **RESOLVED** to make the following responses :

- i. **Wadebridge Carnival** – to consider the proposals as submitted.
 - It was **RESOLVED** to permit the request as presented.
- ii. **BT** – Public Payphone Removals (Wadebridge), 90 Day Consultation period end date: 7 October 2019.
 - Members discussed the information received. No response.
- iii. **Wadebridge Resident** – concerns re alleged breach of S106 – public accessway blocked, Bradfords Quay, Wadebridge.

7.25pm, Cllrs Wiltshire & Hollamby left the meeting.

- There was a debate regarding the information received, comments made by Cllr Knightley in his report and the lack of enforcement by Cornwall Council which Members feel is unacceptable.

The Mayor invited David Martin (PHC) to advise on disputes and The Duchy's involvement in this.

Mr Martin provided information on this and details of the site historically including the slipway, a recent re-profiling of the foreshore by a developer and that residents appear to be using the area for storage.

- It was **RESOLVED** to write a letter of complaint to Cornwall Council regarding lack of enforcement in this matter and to request that the developer is asked to open the area with immediate effect, in accordance with the original application and without a second option available. This response is due to the breach of S.106 agreement.

**7.36pm, a member of the public left the meeting.
Cllrs Wiltshire and Hollamby returned to the meeting.**

- iv. **Cornwall Council** – Street Trading Review – Consultation end date 31 October 2019.
 - No response.

- v. **Wadebridge Resident & TEX** – working together with Wadebridge Library.

7.37pm, Cllr Harris left the meeting.

- The Clerk advised that consultations with Library staff and Cornwall Council is required before a decision can be made.

There was discussion on the positives and negatives of the proposal.

- *It was **RESOLVED** to defer this request to next meeting pending further information from Library staff and Cornwall Council.*

7.42pm, Cllr Harris returned to the meeting.

- vi. **Business Request** – to operate a mobile food van from Jubilee Road Car Park.

- *It was **RESOLVED** to not permit the request for fairness and health and safety reasons.*

- vii. **Wadebridge Pubwatch** – correspondence to remove a Town Council representative from the group.

- Members noted information tabled - Pubwatch Evaluation Toolkit.

Cllr Philip Mitchell provided details of why the Town Council has been removed from the scheme.

Members were reminded that the Town Council had been invited to appoint a representative by a member of the Pubwatch scheme itself. There was debate around why this decision was made and the negative impact it will have on the working relationships that the Town Council has with local groups.

- *It was **RESOLVED** to write to the Pubwatch group for clarification on whether the Town Council has been excluded as a small premise and to advise that Members would like the Town Council to remain involved in the scheme.*
- *It was **RESOLVED** that the Mayor and Town Clerk have delegated authority to write to the various groups involved in the scheme to seek clarification on why they were happy to vote the Town Council off of the Pubwatch group despite previous discussions around building a better working relationship with the Town Council.*

- viii. **Amenities Manager (Traffic Management for Community Events)** – request to hold an event in the Town Hall to enable as many people as possible to attend and gain this qualification noting charge per attendee and the reduced cost for Cornwall Council residents.

- The Clerk provided details of the event and advised this would be open to members of local community groups who may have an interest in such training.
 - *It was **RESOLVED** to permit to hold the event at the Town Hall and offer community groups one free place each subject to places being available.*

- c. The following Minutes and Agendas from Outside Committees were **received** for information. There were no actions required :

- i. None.

1081/19 Committee meetings – None.

1082/19 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan – Next meeting scheduled for 25 July 2019.



1083/19 Planning –

a. **Applications** – Cllr Welch, Vice Chair of Planning Committee, presented details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

- i. **PA19/04246** : 21 Glen Road, Conversion of domestic garage to living accommodation. **SUPPORTED.**
- ii. **PA19/05533** : Salt Box, Goldsworthy Way, Addition of Class use A4 to the existing approval PA17/02598 for the development of the mix of takeaway street food outlets. **SUPPORTED.**
- iii. **PA19/04909** : 57 Egloshayle Road, Demolition of existing pre-cast concrete garage and workshop and construction of proposed annexe/accommodation for family carer in the rear garden. **NOT SUPPORTED - due to concerns with proper access, parking and would not want to set a precedence.**
- iv. **PA19/05588** : 29 Marshall Avenue, Erection of an extension at first floor level over garage, extension of the conservatory and change of roof over conservatory to concrete tiles. **SUPPORTED.**

b. **Decisions** – The following decisions as received from Cornwall Council were noted :

- i. **PA19/03774** : 48 Treguddock Drive, Ground Floor Extension with Roof Terrace over, Additional Parking Space. **APPROVED.**

1084/19 Climate Change Emergency –

- i. **To declare a climate change emergency** – *It was **RESOLVED** to declare a Climate change Emergency.*
- ii. **Working Group** – The Mayor advised information relating to comments made in the public session and suggested this matter is referred to the Network Panel. Noted that Cornwall Council is currently creating a Toolkit to assist with this matter.

A member of the public relayed the following :

- Details of the Localism Team's involvement in areas outside of Wadebridge.
- That Wadebridge has individual issues to address and would be reluctant that the Town Council waits to act on this.
- Cornwall Council is planning a Summit for Autumn 2019.

The Mayor assured the meeting that this item will be discussed with Cornwall Council (Edwina Hanniford) and that it will be taken seriously.

8.23pm, two members of the public left the meeting.

1085/19 Wadebridge Library & Information Service – The Clerk provided an update on events and use of the Library which has increased due to the closure of Padstow library. Summer Reading Scheme – this has been won by the Brownies group and the Mayor has presented an award to them.

1086/19 Wadebridge BMX Skatepark – The Clerk advised of issues raised in the Environment Agency's (EA) consultation response to the planning application. This is regarding the structure of the bridge from the Camel Trail to the park. There is a query as to why the structure was acceptable previously. Requirements from the EA may lead to additional costs. There are concerns with the planning process as the EA were not consulted in accordance with the planning protocol.

Construction is due to start week commencing 29 July 2019 and local business have been advised of this.

Cllr Hollamby referred to site procedure and of some issues which might arise with this.

1087/19 Mayoral Succession Planning – Several members voiced their support for attending training.

- *It was **RESOLVED** to hold a Chairmanship Training session in the Town Hall.*

8.34pm, member of the public left the meeting.



- 1088/19 A Vision for Wadebridge** – Members agreed the importance of including the riverside within this. The Clerk advised details of the Neighbourhood Plan specifically the section(s) relating to the riverside.
- It was **RESOLVED** to meet with representatives of local groups within Wadebridge to being discussion on a Vision for Wadebridge.
- 1089/19 Wadebridge Post Office** – Information received was discussed. It was **agreed** to monitor the situation and revisit this if and when required.
- 1090/19 Wadebridge Town CCTV** – There was discussion around potential contribution from local venues. Members felt it is important to discuss the Town Council's alienation from the Pubwatch Scheme with the Police.
- The following was noted :
- CCTV is currently wholly funded by Wadebridge Town Council.
 - Further information is required in order to make decisions on the future provision of CCTV.
 - The Town Council does have a duty of care to parishioners.
 - It was **RESOLVED** that the Mayor and the Clerk meet with the Police to discuss aspects of the CCTV include how it is benefiting the town.
- 1091/19 Wadebridge Transport** – Members discussed a suggestion for provision of a transport to local attractions for the 2020 summer season.
- The Clerk advised this would be open to locals and visitors on a ticket basis. Funding may be available to assist with this project.
- It was **RESOLVED** to form a working group. Cllrs; Clare, Cooper-Waite, Gliddon & Harris were appointed to work with the Clerk.
- 1092/19 Working Groups-** It was **RESOLVED** to appoint new members were required.
- Updates from working groups were provided with relevant meeting notes being **received** and Members considered recommendations made :
- a) Car Park Machines – New ticket machines are now installed.
 - b) Cemetery – Letter packs regarding works to be undertaken in the memorial garden are being sent out to plot owners. Issues have arisen with ownership details of some of the older plots.
 - c) Christmas Lights – None.
 - d) Christmas Panto 2019 – Cllr Gliddon gave a brief update.
 - e) Flowers for Wadebridge – Notes of meeting held 9 July 2019 were tabled and **received**. Cllr Fletcher advised details of the competition results.
 - f) Remembrance Parade – None.
 - g) Toilets – Cllr Hollamby is investigating options with regards to drainage works at The Platt facility. South West Water has been contacted for further information. The works have been put on hold until after the main summer period.
 - h) Town Council Events – None.
 - i) Town Hall Improvements – None.
 - j) Website – None.
 - k) Police Partnership – None.
 - l) VE Day 75 – Notes of meeting held 19 July 2019 were tabled and **received**.
 - It was **RESOLVED** to accept the recommendation to hold an event celebrating VE Day on :
Thursday 7 May 2020 - Regular Produce Market followed by a tea party in the Town Hall. Video presentations of peoples experience of VE Day and being evacuated here during the war.
Friday 8 May 2020 - Large screen cinema to be held on Jubilee Field showing films such as the new Dads Army etc.

Saturday 9 May 2020 - Fete on Jubilee field with food stands, bouncy castle, live bands and a bar (fancy dress).

Sunday 10 May 2020 - Ringing in the Peace.

- It was **RESOLVED** to accept the recommendation to grant delegated authority for the working group to make the above happen.

The Mayor stressed the importance of Members and volunteers being involved with this project.

9.04pm, two members of the public left the meeting.

1093/19 Confidential matters – It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –

a. Community Governance Review:

- i.* Working group minutes and recommendations made – None.

The Clerk confirmed that the Town Council's response has been submitted and that a meeting with neighbouring parishes will be arranged.

- It was **RESOLVED** to re-instate Standing Order 1.c.

1094/19 Dates of Next Wadebridge Town Council meetings

- Full Council - 7pm: Wednesday 14 August 2019.
- Finance & General Purposes Committee – Monday 16 September 2019.
- Full Council – 7pm; Wednesday 18 September 2019.

Meeting closed at 9.07pm

Signed as a True and Accurate Account :

Chair :

Date : 19/8/19

