



# Wadebridge Town Council

## Minutes of the Full Council meeting held on Wednesday 11 December 2019 at 7pm in the Main Hall, Wadebridge Town Hall

**Present :** Cllrs; H Cooper-Waite, E Gill, L Gliddon, M Hollamby, J Leach, L Mitchell, P Mitchell & T Wiltshire.

**Absent :** Cllr R Harris.

**Public Present :** Cllr Robin Moorcroft (Wadebridge West) and three members of the public.

**In Attendance :** Anne Minnis (Town Clerk) & Beverley Collins (Minutes).

**Housekeeping** – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**1180/19 Apologies** were received from Cllrs; Terri Clare, Julia Fletcher, Amanda Pennington & Ian Welch.

- It was **RESOLVED** to accept apologies from Cllr Clare due to a work commitment.
- It was **RESOLVED** to accept apologies from Cllr Fletcher due to a conflicting social engagement.
- It was **RESOLVED** to accept apologies from Cllr Pennington due to a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Welch due to a work commitment.

**1181/19 Declarations of Interest –**

- a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.
- b) **Non-Registerable Interests** (*To declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – None.
- c) **Dispensations** – None.

**1182/19 Minutes of Last Meeting** – *The Minutes of the meeting held on the 20 November 2019 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

## 1183/19 Public Participation

- Public :
  - The applicant for planning application PA19/09418 addressed the meeting providing details of the proposals including; historic information regarding the land and previous buildings on it, that the applicant is originally from Wadebridge and the scheme includes a property for the applicant to be able to return to live in Wadebridge, that a valuation on the plan has been undertaken, dwellings will subject to CIL, pre-application advice and necessary surveys, tests and reports have taken place and that the scheme is a personal investment using retirement funds.
  
  - Two members of the public addressed them meeting in relation to agenda item 8.b.iii., request to use Jubilee Field. Details of a proposed music event were provided including; information relating to a recent community event held in Lanivet which provide very successful, the importance of the community aspect and that both organisers are local to Wadebridge. Potential local sponsors were referred. The proposal has support from Cllr Knightley who has also arranged contact with Andy Lyle of Concern Wadebridge in relation to a possible donation.  
The Mayor thanked the organisers for attending and advised that the proposed location is not within Cllr Knightley's division and referred the organisers to Cllr Robin Moorcroft.
- Report from Cornwall Councillor :
  - **Cllr Moorcroft (Wadebridge West)** addressed the meeting with the following updates :
    - Has dealt with complaints regarding water leaks at Trevanion Road and Glen Road.
    - Met with Oliver Jones (Highways Manager) to discuss issues with railings at Park Place.
    - Looking at drainage issues with the gutters on The Platt – these may be partly caused by heavy traffic near the bus stop.
    - Several issues with potholes.
    - Ongoing problems at Wyndhurst Orchard regarding the heating and communal washing machines are now rectified.
    - Will meet with the Forestry Officer to discuss tree issues.
    - Has been appointed to two Cornwall Council panels – Customer Support and Community Governance Review.
    - For 2020 will be looking to meet with the Highways Manager on a six monthly basis to discuss issues within town and will also meet with the Network Manager to look at projects going forward.
  - **Cllr Steve Knightley (Wadebridge East)** – None.
- Reports from the Police (tabled) : None.

**1184/19 Mayor's Report-** The Mayor gave an update on appointments over the past two months including the Remembrance Parades in Wadebridge and St. Columb and the recent Cabinet meeting. Further information for Members attention was deferred to agenda item 16. Confidential Matters.

**1185/19 Clerk's Report** – None.

**1186/19 Finance :**

- a. Accounts for payment – November 2019 (tabled) – *It was **RESOLVED** to make payment of £70,431.59 as presented.*

- b. Cornwall Council Employers Pension Meeting (report circulated with Agenda) – The report prepared by the Finance Officer from the meeting held 28 November 2019 was **received**.

7.17pm, Cllr Moorcroft left the meeting.

## 1187/19 Correspondence

- a. The following correspondence for information was **received**:
- i. **South West Business Insider** – Vol. 13, No. 12; December 2019.
  - ii. **Languieux** - No 321, November/ December 2019.
  - iii. **Cornwall Council** – Localism Newsletter, November 2019.
  - iv. **Cornwall Council** – Litter Bins in Wadebridge.
  - v. **Cornwall Council** – Road Traffic Regulation Act 1984 S.16A: Order Notice; Wadebridge Christmas Weekend; 13-14 December 2019.
  - vi. **Cornwall Council** – Road Traffic Regulation Act 1984 S.16A: Order Notice; Wadebridge Christmas Parade: 14 December 2019.
  - vii. **Cornwall Council** – Draft Notes of Wadebridge & Padstow Community Network Panel meeting 13 November 2019.
  - viii. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic (emergency); 2 to 22 December 2019 (24 hours, weekends included); Polmorla Road, Wadebridge.
  - ix. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic (intention); 27 to 31 January 2020 (19:00 to 07:00 hours); A39 between Wadebridge and Valley Truckle.
  - x. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic (intention); 28 to 30 January 2020 (09:30 to 16:30 hours); Trenant Vale, Wadebridge.
  - xi. **Rialtas** – November 2019 newsletter.
  - xii. **Cornwall & Isles of Scilly Health and Care Partnership** - Long Term Plan Update: 15 November 2019.
- b. Correspondence for response –
- i. **Home Office Consultation** - Strengthening Police Powers to Tackle Unauthorised Encampments.
    - The Clerk confirmed members can respond individually and/or jointly. The response date is 19 February 2020.
    - *It was **RESOLVED** that Cllrs; Mark Hollamby, Philip Mitchell and Trevor Wiltshire prepare a response for consideration at next Full Council meeting..*
  - ii. **Inspector James Honeywill** – Request to view live Wadebridge CCTV footage at Bodmin Police Station.
    - Members discussed the request and further information available. Concerns that there has been a breach of data were raised. The Mayor reminded the meeting that, on several occasions, he has requested information from the Police regarding their opinion and input with the CCTV system. The ongoing lack of communication from the Police was again noted. CCTV expense and its use were referred to.
      - *It was **RESOLVED** to write to the Business Development Manager (Critical Control) to establish details of the breach and how it was discovered.*

The Clerk confirmed that the monitoring station at Tolvaddon has now disabled the function allowing the Police to view Wadebridge Town Council's CCTV at Bodmin.

- It was **RESOLVED** to invite the Police to meet with the Clerk and Mayor to explain why they think it has been appropriate to view CCTV without permission and for them to explain the results obtained. Full Council to discuss further before making a decision.

iii. **Event Organiser** – Request to host a one-day music event on Jubilee Field, Wadebridge in July 2020.

- The event organisers answered several question from Members :
  - Event attendance – expected to be 500 including staff.
  - Fencing – this is required to ensure secure entry and will be used to promote sponsorship.
  - Set-up – the site would be required from the Thursday before the event.
  - Timescales – past events were referred to with options being to finish at 11pm or to include a silent disco from 10-11pm. Intention is to ask neighbouring residents for their views.
  - Complaints – referring to the Lanivet event, some complaints regarding the initial site location but a new site was agreed with no complaints being received.

The Mayor advised that; there could be no concessions for car parking, that a charge will be applied for use of Jubilee Field (to include electricity supply) and that access to Challenge Bridge must be retained. Members were pleased to see that the event would be plastic free.

- It was **RESOLVED** to accept the concept in principle subject to the organisers meeting with the Clerk to discuss details of the proposal and establish further information for Members consideration.

It was **AGREED** that, for timescale reasons, the organisers can apply for a Temporary Event Notice in the meantime.

**7.40pm, two members of the public left the meeting.**

iv. **Millennium Oak Trust** – Donation received for the Skatepark bridge to the Camel Trail.

- Details of the donation were noted and Members thanked the local trustee for this.

c. The following Minutes and Agenda from Outside Committees was **received** for information : There was no action required – None.

**1188/19 Committee meetings –**

- Finance & General Purposes Committee (9 December 2019)** – Meeting postponed to Monday 13 January 2020.

**1189/19 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan** – None.

**1190/19 Planning –**

- Applications** – The Mayor took this item due to apologies received from both Cllr Pennington, Chair of Planning Committee and Cllr Welch, Deputy Chair. **It was RESOLVED** to make the following responses:

- PA19/08344** : 89 Egloshayle Road, Small extension to an existing single story 'lean to' at the rear of the dwelling creating a larger kitchen including off-street parking for two spaces. **SUPPORTED.**

- ii. **PA19/09418** : Euro House, Bradfords Quay Road, Outline Application with Some Matters Reserved for erection of 6 residential dwellings.

The applicant answered several queries from Members.

The Mayor relayed information from the Neighbourhood Plan relating to development and height restrictions on this site and reminded the meeting that the Town Council is supportive of the plan and moving forward with it.

Points noted included;

- A proposed place shaping scheme for Wadebridge.
- The site is for mixed use development.

The applicant reminded the meeting of his financial commitment to the scheme and his wish to move back to his home-town.

The Mayor advised that the Town Council does not make personal decisions and can only look at applications in planning terms.

- Cllr Gill proposed to support the application.  
Cllr Leach seconded.  
Vote taken – 2 in favour.  
Proposal fell.

**7.58pm, member of the public left the meeting.**

- iii. **PA19/09585** : Clean Earth Energy, Camel Trail Café and Public Conveniences Camel Trail, Eddystone Road, Extension of the existing café and public conveniences, with the north-eastern walls of the structure moving further outward, within the existing cafe areas, to facilitate a larger indoor seated area. **SUPPORTED.**
- iv. **PA19/09842** : Police Station, 59 Molesworth Street, Roof replacement to match existing; dilapidated windows and doors repaired and/or substituted; resurfacing of parking area; low level railings added. **SUPPORTED.**
- v. **PA19/09483** : Police Station, 59 Molesworth Street, Listed Building Consent for roof replacement to match existing; dilapidated windows and doors repaired and/or substituted; resurfacing of parking area; low level railings added. **SUPPORTED.**
- vi. **PA19/10075** : Linden Lea, Trenant Vale, Erection of a first-floor extension and a 2m squared ground and first floor porch for variation of Condition 2 (plans) of Decision Notice PA19/05036 dated 5th September 2019. **SUPPORTED.**
- vii. **EGLOSHAYLE PARISH - PA19/08169** : Verdi Developments Ltd. Land South of Ball Cottages, Egloshayle, Erection of 4 detached dwellings with integral garages and bat house.

It was noted that this site is outside of the Neighbourhood Plan boundary and should be acknowledged for that reason. The Clerk advised the meeting of the comment submitted by Egloshayle Parish Council.

- *Members **RESOLVED** that the proposal, as submitted, is non-strategic and does not reflect on the Neighbourhood Plan area and therefore concur with the comments submitted by Egloshayle Parish Council as the proposal is within their parish.*



- b. **Decisions** – The following decisions as received from Cornwall Council were noted :
- i. **PA19/07689** : Flat 6 and 7 Pen Y Bryn Gonvena Hill, Change of use from Class C3 Residential to Multi Class Use of A2, B1 and D1. **Town Council advised Planning Officer of agree to disagree decision on 11 November 2019. APPROVED.**
  - ii. **PA19/07713** : Tidesreach, Egloshayle Road, Request pruning works to be carried out to weight reduce limb with poor union, deadwood and remove hanging branches to Cupressus Macrocarpa (T1). **APPROVED.**
  - iii. **PA19/05996** : Clean Earth Energy Ltd. Pridham House, Molesworth Street, Construct one new 3-bedroom, 2 storey dwelling. **APPROVED.**
  - iv. **PA19/08876** : 17 Westcott, Proposed utility/porch to existing private dwelling. **APPROVED.**
  - v. **PA19/02832** : Land South of Tolbury Cottage, Trenant Vale, Outline application for erection of two semi-detached 3 bedroom, two-storey dwellings with rear / side gardens and front parking area. **WITHDRAWN.**
  - vi. **PA19/08160** : Wildwood Trees, Rosehill Cottage, Trenant Vale, Sycamore (T1) - Crown Reduce over garden (south) from 8m to 5.5m. Excessive shading. Elm (T2) - Fell (depending on ownership). Partially suppressed by (T1). Probably limited lifespan. Replant with 1no. 1.2m field maple in suitable position. Sycamore (T3) - Crown raise to 6m height and crown reduce from 20m to 15m height. Excessive shading and owners concerns on size. Sycamore (T4) - Crown raise to 6m height and crown reduce from 20m to 15m height. Excessive shading and owners concerns on size. Sycamore (T5) - Crown reduce from 20m to 15m height. Excessive shading and owners concerns on size. Sycamore (T6) - Fell - Concerns over closeness to neighbours property, will only become a bigger problem in the future. Replace with 1no. Hawthorn 1.2m height. Group (G1) - 3no. Hazel - coppice - excessive leaning over neighbours property and aviary. Heavy ivy growth. Removal of small, self seeded sycamore (dia <150mm) in woodland, as good forestry practice, with replacement with mixed native species; Sessile oak, Small-leaved lime, Hawthorn, hazel. **APPROVED.**
  - vii. **PA19/08483** : Porthmeor, Elmsleigh Road, Proposed bifolding doors and raised decking to rear of property. **APPROVED.**

**1191/19 Wadebridge Library & Information Service –**

- i. Update – The Clerk provided a brief update.
- ii. Performance Report (October 2019) – Members considered the report presented and the October 2018 report for comparison. Members congratulated the Library on the increased figures.

**1192/19 Wadebridge BMX Skatepark** – The Clerk provided an update including; recent anti-social behaviour which has been reported to the Police, concerns that graffiti on the surface of equipment may cause future problems and ongoing issues with mud. Solutions to create a more user-friendly site are being considered. Lighting has been discussed with the contractor who feels that it is important not to prolong skating time through the winter months and does not consider lighting as essential.

**1193/19 Chamber of Commerce** – Deferred to item 16, Confidential Matters.

**1194/19 Working Groups-** *It was **RESOLVED** to appoint new members were required.*

Updates from working groups were provided with relevant meeting notes being **received** and Members considered recommendations made:

- a) *Camel Trail* – None.
- b) *Cemetery* – None.
- c) *Christmas Lights* – The Clerk advised that the electrical contractor is sending quotes for repairs as and when they are required.

Cllr Wiltshire advised that he will be donating new steel numbered tags as the current tags are either missing or in poor condition and this created some issues on the day.

- d) *Christmas Panto 2019* – Members thanked Cllr Gliddon and the Clerk for their hard work and involvement in this project. Cllr Gliddon reported that there has been an excellent response from the community and would like to move forward with a 2020 panto. The Clerk thanked those councillors who gave their time to help across the performances. Ticket sales and related costs were provided. There was brief discussion around issues that had arisen and how to avoid these for future events. Members were supportive of a 2020 panto and agreed to discuss this further at next Full Council.
- e) *Climate Change Emergency* – None.
- f) *Flowers for Wadebridge* – None.
- g) *Remembrance Parade* – None.
- h) *Toilets* – The Clerk advised that, as part of the Precept discussion she would be requesting that Members consider the financial impact of refurbishment in 2020.
- i) *Town Council Events* – None.
- j) *Town Hall Improvements* – None.
- k) *Website* – None.
- l) *Police Partnership* – None.
- m) *VE Day 75* – Notes of meeting held 29 November 2019 were circulated and discussed.

#### **Recommendations :**

- To secure councilor involvement for; event set-up and clearing on Friday 8 May and litter picking on Saturday 9 May 2020.
  - *Cllrs; Leah Gliddon (to be confirmed), Mark Hollamby, John Leach, Louise Mitchell, Phil Mitchell and Trevor Wiltshire **AGREED** to assist for both days.*
- *It was **RESOLVED** to accept the recommendation to scale down the previously agreed events to a more achievable single-day event on Friday 8 May 2020.*
- *It was **RESOLVED** to accept the recommendation that the Town Council arranges an open-air cinema to show suitably themed films free of charge.*
- To change the booking made for entertainment to Friday 8 May 2020 if possible.

It was confirmed that it is not possible to change the entertainment booking to Friday 8 May 2020 therefore the current booking will be cancelled.
- *It was **RESOLVED** to accept the recommendation to invite the Rugby Club to provide a marquee and bar at the event.*
- *It was **RESOLVED** to accept the recommendation to invite local groups, organization and small business to attend the event.*

- n) *Wadebridge Transport* – None.

**1195/19 Confidential matters** – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –*

#### **a. Community Governance Review:**

- i. *Working group minutes and recommendations made* – None.

ii. *Progress of the Community Governance Review* – An update regarding the Committee’s decisions and objections submitted were provided.

b. **Staffing Request** – *It was RESOLVED to accept the proposal as presented.*

c. **Town Hall Lighting** – The Clerk advised that whilst three quotations had been obtained one contractor had been asked to re-submit the quotation but this has not been received. Members considered the quotations received.

- *It was RESOLVED to accept quotation 2 as presented.*

d. **Planters** – Members considered a quotation received for additional planters in town for 2020 (Town Centre Marketing and Management fund).

- *It was RESOLVED to accept the quotation as presented.*

- **Music License** – Deferred to next meeting.

**Deferred item from Minute 1184/19, Mayor’s Report** – Members debated information received relating to serious issues and allegations from within the Chamber of Commerce.

**Deferred item from Minute 1193/19, Chamber of Commerce** – deferred to next meeting.

- *It was RESOLVED to re-instate Standing Order 1.c.*

**1196/19 Dates of Next Wadebridge Town Council meetings**

- Finance & General Purposes Committee – 7pm, Monday 13 January 2020.
- Full Council – 7pm, Wednesday 15 January 2020.
- Finance & General Purposes Committee - 7pm, Monday 3 February 2020.
- Full Council – 7pm, Wednesday 12 February 2020.

Meeting closed at 8.45pm

**Signed as a True and Accurate Account:**

**Chair :** .....

**Date :** .....