



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 17 November 2021 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; H Cooper-Waite, H Jarvis, J Leach, T Leach, L Mitchell, P Mitchell, A Pennington (Mayor), K Rowe, C Viqueira & I Welch.

Apologies : Cllr A Batchelor.

Public Present : PC Adam Pickin, Neighbourhood Beat Manager (Police), Cornwall Councillors Robin Moorcroft (Wadebridge West & St. Mabyn) & Carol Mould (Wadebridge East & St. Minver).

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1536/21 Apologies – Apologies were received from Cllr A Batchelor.

- It was **RESOLVED** to accept apologies from Cllr Alison Batchelor due to illness.

1537/21 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllr Jarvis declared an interest in agenda item 11, Wadebridge Leisure Centre.
- Cllr Philip Mitchell declared an interest in agenda item 12, Allotments.
- Cllr Louise Mitchell declared an interest in agenda 12, Allotments.
- Cllr Thomas Leach declared an interest in agenda item 11, Wadebridge Leisure Centre.
- Cllr Viqueira declared an interest in agenda item 11, Wadebridge Leisure Centre.
- Cllr Amanda Pennington declared an interest in agenda item 11, Wadebridge Leisure Centre.

c) **Dispensations** –

- It was **RESOLVED** that Cllr Pennington has a dispensation to speak on agenda item 11, Wadebridge Leisure Centre but not to take part in any vote.
- It was **RESOLVED** that Cllr Jarvis has a dispensation to speak on agendas item 11, Wadebridge Leisure Centre but not to take part in any vote.

- It was **RESOLVED** that Cllr Thomas Leach has a dispensation to speak on agenda item 11, Wadebridge Leisure Centre but not to take part in any vote.
- It was **RESOLVED** that Cllr Viqueira has a dispensation to speak on agenda item 11, Wadebridge Leisure Centre but not to take part in any vote.

1538/21 Minutes of last Full Council Meeting – *The Minutes of the Full Council meeting held on the 28 October 2021 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

Cllr Welch noted he has not yet received any comments from Councillors regarding the consultation on Cornwall's Transport Plan and advised that there are four weeks left to submit a response.

1539/21 Public Participation

- Reports from Cornwall Councillors –
 - **Cllr Mould (Wadebridge East & St. Minver)** – Nothing to report.
 - **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – the following points were advised :
 - Steps at Westerlands Road/rear of Fire Station – has met with the Infrastructure Adoptions Manager and is now awaiting a report as to what standard needs to be met to upgrade the steps and possible adoption by Cornwall Council.
 - Sits on the Standards Committee which has now formed a working party to look at intimidation of councillors. Details of the remit of the working group were provided.
 - Queens Park lower car park – after three postponements the resurfacing works have commenced and are progressing well.

Cllr Phil Mitchell asked if there was an update on works to Aneka's Bridge. Cllr Moorcroft said he understood the tender process is underway and that he would report back to the Clerk with an update.

- Report from the Police – PC Pickin referred to recent issues with youths in town and advised that he is dealing with this matter. Some of the offenders have been identified and spoken to but would ask that if anyone has information or descriptions of those involved then please forward these to him. Hoping for a positive result by the end of the week.

1540/21 Mayor's Report – The Mayor advised that it is still a very quiet time however, she has attended the Wadebridge Remembrance Parade and several of the anti-social behaviour meetings. The Deputy Mayor attended the St. Columb Major Remembrance Parade on behalf of the town council.

1541/21 Power of Competence – *It was **RESOLVED** to adopt the General Power of Competence.*

1542/21 Committee Meetings – Finance & General Purposes (Draft Minutes tabled) –
 i. *It was **RESOLVED** to receive the draft Minutes of the meeting held Monday 15 November 2021.*

1543/21 Finance – Payment of Accounts for September and October 2021 :
 • **September 2021 accounts for payment** – *It was **RESOLVED** to approve payment of £62,923.61 as presented.*
 • **October 2021 accounts for payment** – *It was **RESOLVED** to approve payment of £86,890.12 as presented.*

1544/21 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was **received** –
 - i. **Cornwall Council** – Wadebridge & Padstow Community Network Highway Schemes (Oct 2021).
 - ii. **Cornwall Council** – Town & Parish Council Newsletter – 22 October 2021.
 - iii. **Cornwall Council** – Town & Parish Council Newsletter – 5 November 2021.
 - iv. **Cornwall Council** – Plan proposal submitted for Padstow Neighborhood Development Plan.
 - v. **Cornwall Council Standards Committee** – Update
- b. Correspondence for response – Members discussed the requests received and made the following decisions :
 - i. **Cornwall Council** – Economic Growth Service (Welcome Back Fund) – Offer letter to the Council.
 - Members discussed the correspondence received and the Clerk provided details on submitting an application which could include funds for a new town guide and refurbishment of the town notice board.
 - *It was **RESOLVED** that the Clerk has delegated authority to submit an application on behalf of the town council.*
 - ii. **Chamber of Commerce** – Request for free parking & use of Egloshayle Playing Field for late night shopping.
 - Members discussed the request noting there may be a negative impact to traders due to the earlier time of the fireworks display.
 - *It was **RESOLVED** to agree to the request for use of Egloshayle Playing Fields subject to submission of a risk assessment and public liability Insurance. Members would also request that a later time for the fireworks display is considered.*
 - *It was **RESOLVED** to permit free parking as requested.*
 - iii. **Churchill Retirement Living** – Request to purchase part of Jubilee Road Car Park for development
 - Members discussed the request.
 - *It was **RESOLVED** to decline the request.*
- c. The following Minutes and Agendas from Outside Committees were **received** for information –
 - i. **Padstow Harbour Commissioner** – Minutes of the meeting held on 16 September 2021

1545/21 Planning –

- a. **Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses :*
 - i. **PA21/10541** : Land West Of Halgwelva (Trewootton And Berlewen) Formerly Plots 4A And 4BTrevanson Road Wadebridge Cornwall PL27 7HD. Non Material Amendment to Application No. PA17/03997 dated 2nd June 2017 for the Erection of two detached dwellings (revised design to PA16/11941), namely, house positions and associate landscaping details amended and approved detached garage to plot 4B is now attached. **SUPPORTED.**
 - ii. **PA21/08486**: 17 Trevanion Road Wadebridge Cornwall PL27 7NZ. Demolition of rear substandard kitchen and construction of two storey kitchen/bathroom. **SUPPORTED.**
- b. **Decisions** – the following decision from Cornwall Council were **received** :
 - i. **PA21/01890** : 52 Queens Park, Wadebridge, Proposed replacement of concrete shed with garage, construction of porch and dropped kerb for vehicular access. **APPROVED**

- ii. **PA21/08132** : Land South of Old Manor House, Reserved Matters application following Outline approval PA18/01777 dated 25th May 2018 for a single dwelling (access, appearance, landscaping, layout and scale) with variation of condition of decision PA21/02228 dated 12.05.2021 **APPROVED**
- c. **Notification of 5 day protocol process – No Action Required** – Cllr Welch provided a brief precis on the following applications where a 5 day protocol had been requested by Cornwall Council:
- i. **PA21/09105**: Henley Fernleigh Road Wadebridge PL27 7BB. Remove front garden boundary wall and excavate to form new two vehicle driveway with dropped kerb and electrical vehicle charging point.
 - 3rd November 2021 - Planning officer has requested a 5-day protocol.
 - 9th November 2021 – Under delegated authority The Clerk, Chair and Deputy chair of the planning committee submitted the following response - Wadebridge Town Council chose **Option 3 to reject** Planning Officers opinion. The Town Council continue to reject the proposal - the first front parking area in Fernleigh Road should not have been allowed and we disagree with allowing subsequent permissions based on precedence. Wadebridge Town Council believe this is eroding this protected Conservation Area which would be destroyed if further allowed to proceed.
 - ii. **PA21/06385** : Land North West of Piggy Lane Car Park, Wadebridge, Prior notification for the construction of agricultural storage building for hay and farm machinery.
 - 4th November 2021 - Planning officer has requested a 5 day protocol.
 - 9th November 2021- Wadebridge Town Council chose **Option 2, agree to disagree.**
- d. **For Information – No Action Required** – The following information received from Cornwall Council was **received** :
- i. **PA21/09207**: 109 Egloshayle Road Wadebridge PL27 6AG Work to a tree in a conservation area - Black poplar reduce crown by 3 metres and remove the dead wood from the canopy - **Decided not to make a TPO (TCA apps)**

1546/21 Wadebridge Leisure Centre – Members debated at length the engagement request received from Cornwall Council and noted their disappointment that Cornwall Council has not responded to the questions that the town council put to them.

A precis of the debate outlines that the town council believes that –

- Wadebridge Town Council does not have funds available to take on this service without the full support and contributions from the network area / neighbouring town and parish councils.
- The proposal to close the leisure centre has rallied and united the community against Cornwall Council.
- There are concerns being raised as to the mis-management of funds and the overall trust of Cornwall Council.
- Wadebridge Town Council should be mindful of the consequences of submitting an Expression of Interest when it may not be able to deliver the service.
- Lack of relevant information is putting the town council in a very difficult situation as Members are unable to identify whether the town council is in a position to submit an Expression of Interest or not.
- Whilst the closure is a Cornwall Council problem it will affect the Wadebridge community and network area therefore the town council should consider formulating a response however, this should not be one that allows them to fail - the wider risks and potential pitfalls will need to be considered.
- It is important to emphasise that the education authority has a statutory duty to teach younger children to swim by age 11 – if the leisure centre closes how will Cornwall Council deliver this service.

The Clerk provided information on how the library take-over was dealt with and the difficulties that the town council faced in respect of neighbouring town and parish councils. The Clerk advised that, if the town council wished to submit an Expression of Interest, then it must be subject to the entire network area agreeing that the closure is a network problem. The Clerk also highlighted that funding is a serious aspect of this matter and must be considered.

The Mayor reminded the meeting that the deadline for the submission of an Expression of Interest is Friday 19 November 2021.

7.56pm, PC Pickin left the meeting.

There was some discussion around commercial enterprise. The Clerk advised that the town council would need to act carefully and could not offer funds to a commercial enterprise.

It was noted that the town council will require legal advice on this matter.

- *It was **RESOLVED** to submit an Expression of Interest subject to the town council receiving the full support of the network area and that it is made clear that a business case will not be available until the network area have been contacted.*

The Clerk confirmed she will email all relevant town and parish councils regarding this matter.

The Clerk provided an update on the town council's request that the leisure centre is registered as an asset of community value. Cornwall Council has now confirmed this has not been accepted. There is a complaints procedure available if the town council feels the request has not been dealt with appropriately.

The Clerk relayed details of the decision. Members queried the decision and agreed that they could not understand why Cornwall Council feel the facility does not have community value given its current use. Concerns with Cornwall Council's understanding of the definition of 'community use' were raised.

The Mayor provided information on the Localism Act and registering community assets for the new councillors present.

There was further discussion around the decision and the use of the facility by the local schools and clubs. Concerns that decisions are being and will be made on false information which may lead to judicial review in the future. The town council has uncovered anomalies with advice being given.

Cllr Mould was asked to comment.

Cllr Mould said she did not know the result but has received an email and thinks that the decision hinges around the school. Cllr Mould referred to the facility not being able to be sold and that her understanding is that it is an educational facility and needed for the school to deliver its curriculum.

Members agreed that it feels as though information is being withheld.

- *It was **RESOLVED** to challenge the decision and instigate the complaints process.*

8.12pm, Cllrs Louise and Philip Mitchell left the meeting

1547/21 Wadebridge Allotments –

- i. Update – the Clerk advised that the new allotments system is up and running. New tenancy agreements have been issued and the next step is to contact existing tenants with regards to moving them over to the new agreement. The Parks team are continuing to work on the site to clear and prepare vacant plots.

- ii. Revised fee proposal for 2022/23 (tabled) – The Clerk provided details of the proposed increases.
 - *It was **RESOLVED** to accept the revised fee proposal for 2022/23 as presented.*

8.17pm, Cllrs Louise and Philip Mitchell returned to the meeting

1548/21 Egloshayle Cemetery – the Clerk advised the response from Cornwall Council in respect of the proposal made at last Full Council meeting and submitted to Cornwall Council.

Cornwall Council has calculated that a payment of £254.45 per year can be made to the town council for the cutting of the area. This does not include cutting the old church yard area or headstone inspections – this will remain the responsibility of Cornwall Council.

- *It was **RESOLVED** to accept Cornwall Council's offer with the proviso that when the maintenance agreement is renegotiated the cemetery costs are included within that.*

1549/21 Christmas Pantomime 2022

- i. Community Pantomime in December 2022 – *It was **RESOLVED** that the Town Council delivers a community Pantomime in December 2022.*
- ii. if 14.i. approved to agree the dates of the Pantomime – *It was **RESOLVED** to delegate authority to the Clerk to arrange suitable dates.*
- iii. Structure for delivery of the Pantomime - *It was **RESOLVED** to delegate authority to the Clerk to structure the delivery of the Pantomime.*

1550/21 Wadebridge Library Overdue Charges – the Clerk advised new information received and that a further update will be provided at the next meeting.

8.28pm, Cornwall Councillors left the meeting.

1551/21 Working Groups – The Mayor provided details of the working group structure for new councillors.

- **New Membership** –
 - i. **Toilets** – New members not required at this time.
 - ii. **Allotments** –
 - *It was **RESOLVED** to appoint Cllr Henry Jarvis to the working group.*
 - *It was **RESOLVED** to appoint Cllr Ian Welch to the working group.*
 - iii. **Digital Communications** – *It was **RESOLVED** to appoint Cllr Charlie Viqueira to the working group.*
 - iv. **Climate Emergency** – Cllr Welch gave a short precis of the groups remit and current status.
 - *It was **RESOLVED** to appoint Cllr Henry Jarvis to the working group.*
 - v. **Flood Plan** – Cllr Welch gave a short precis of the town council's position and the task of formulating a Flood Plan for Wadebridge. Noted that work on this matter has not started as yet.
 - *It was **RESOLVED** to appoint Cllr Amanda Pennington to the working group.*
 - *It was **RESOLVED** to appoint Cllr Henry Jarvis to the working group.*
 - vi. **Queen's Green Canopy** – Cllr Cooper-Wait gave a precis of the groups remit. New members not required at this time.
 - vii. **Town Hall** – New members not required at this time.

- **Updates from working groups and to receive Minutes and approve recommendations** – Meeting notes were tabled.
 - i. **Allotments** – Cllr Cooper-Waite gave a precis of the groups remit and the meeting held 4 November 2021.
 - It was **RESOLVED** to accept the Terms of Reference as presented.
 - It was **RESOLVED** that the Administration Officer has delegated authority to sign tenancy agreements in the absence of the Town Clerk.
 - ii. **Digital Communications** – Cllr Welch provided a precis of the groups remit and the meeting held 18 October 2021.
 - It was **RESOLVED** to accept the Terms of Reference as presented.
 - It was **RESOLVED** to accept the matters discussed and direction outlined by the working group.
 - It was **RESOLVED** to accept the recommendation to co-opt a member of the public who could provide expert advice.

1552/21 Confidential matters – It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –

- a. **Christmas Lights** – The Clerk provided an update on; the current status, the town council's position, a quotation for repairs and a request from a trader that the lights are kept on through the day.

There was thanks and positive feedback received from a councillor for the town council's continued hard work and management of the Christmas Lights.

- It was **RESOLVED** to re-instate Standing Order 1.c.

1553/21 Dates of Next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 15 November 2021, 7pm
- **Full Council** – Wednesday 17 November 2021, 7pm, Town Hall

Meeting closed at 8.55pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**