



**WADEBRIDGE TOWN COUNCIL
ANNUAL MEETING**

7.00pm

WEDNESDAY 11 May 2022

WADEBRIDGE TOWN HALL, THE PLATT, WADEBRIDGE, PL27 7AQ

Town Mayor – Cllr Amanda Pennington

Town Clerk: Anne Minnis

Dear Sir/Madam,

5 May 2022

You are hereby invited to attend the Annual Meeting of Wadebridge Town Council to be held in Wadebridge Town Hall on **Wednesday 11 May 2022** at 7pm for the purpose of transacting the following business. **This is a physical meeting** and will take place in the Town Hall with a number of Covid secure measures which are shown in the Appendix to this Agenda.

Anne Minnis
Town Clerk

THE PRESS & PUBLIC ARE INVITED TO ATTEND

Members and Public please note:

This meeting will be conducted in compliance with Wadebridge Town Council's Standing Orders and the Councillors Code of Conduct.

AGENDA

Housekeeping – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1. Mayor Choosing Ceremony

- To nominate and elect the Town Mayor for 2022/23;
- To receive the Mayor's declaration of office;
- To receive the Mayor's Oath of Allegiance followed by acceptance speech and to advise of the date for the Civic Service;
- To receive past Mayor's report for 2021/22.

2. To receive apologies for absence

3. To nominate and elect the Deputy Mayor for 2022/23

4. Register of Interest – to remind Councillors that they are required to review and update if necessary, their current Register of Interests.

5. To receive Declarations of Interest

i. Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

ii. Non Registerable Interests

Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

iii. Dispensations

To receive any requests for dispensations relating to items on the agenda.

6. Outside Committees/Organisations:

- To agree the outside Committees/Organisations for Town Council representation (*list of Committees/Organisations to consider will be tabled*);
- Subject to (i) above to appoint representatives to outside Committees/Organisations for 2022/23 from interested members.

7. To appoint members to serve on the Town Council Committees 2022/23 – Planning, Finance & General Purposes and Staffing Committees.

8. Town Council Meetings – to confirm the dates and times of ordinary meetings of the Council.

9. To confirm the Minutes of the Full Council meeting held on 13 April 2022.

10. Public Participation

- To receive questions from members of the Public relating to items on the agenda which require a decision.
- To receive reports from Cllr Mould (Wadebridge East & St Minver) and Cllr Moorcroft (Wadebridge West & St Mabyrn).
- To receive reports from the Police.

11. Finance

- To approve accounts for payment (tabled).
- To approve Section 1 of the Annual Return.
- To approve section 2 of the Annual Return.

12. Correspondence

- To receive correspondence for information
 - Cornwall Council** – Town & Parish Council Newsletter (8 April 2022).
 - Bodmin & Wadebridge Neighbourhood Policing Teams** – April 2022 Newsletter
- To receive correspondence requesting a response:
 - n/a
- To receive Minutes and Agendas for Outside Committees for information
 - n/a

13. Planning

- New Applications** – To respond to the following applications received from Cornwall Council:
 - PA22/03443:** 104 Egloshayle Road Wadebridge Cornwall PL27 6AF. Works to trees within Wadebridge CA namely to fell group of group of poor form Leylandii (G1) and to fell Cypress (T1) - now too large for position.
[Click here to view this planning application](#)
 - PA22/03138:** Meldon Whiterock Road Wadebridge Cornwall. Single replacement dwelling
[Click here to view this application](#)
 - PA22/03430:** 32A First Floor Flat 1 Molesworth Street Wadebridge Cornwall. Certificate of lawfulness for the existing use of the property as a residential flat.
[Click here to view this application](#)
 - PA22/03633:** HSBC Bank HSBC Holdings, 12 Molesworth Street Wadebridge Cornwall PL27 7DB. Replacement ATM and associated signage
[Click here to view this application](#)
 - PA22/03634:** HSBC Bank HSBC Holdings, 12 Molesworth Street Wadebridge Cornwall PL27 7DB. Advertisement Consent for signage over ATM
[Click here to view this application](#)
 - PA22/03913:** 9 Fisher Close Wadebridge Cornwall PL27 6BG. Construction of a small single storey front porch and other alterations to existing property.
[Click here to view this application](#)
 - PA22/04014:** Kernow House Gonvena Hill Wadebridge Cornwall. Construction of pool house in rear garden
[Click here to view this application](#)

- viii. **PA22/04088:** Lumb & Osbourne, 83 Egloshayle Road Wadebridge Cornwall PL27 6AF. Proposed two storey rear extension.
[Click here to view this application](#)

b. Decisions – To be advised of the following decisions received from Cornwall Council:

- i. **PA22/00991:** 7 Two Trees Wadebridge Cornwall PL27 7PF. To erect a single storey rear extension comprising a Kitchen and Bedroom with en-suite facilities.
APPROVED
- ii. **PA22/01507:** 2 Parkwood Polmorla Road Wadebridge Cornwall. Side extension to semi-detached dwelling.
APPROVED
- iii. **PA22/02284:** Tregarthen Gonvena Wadebridge Cornwall. Works to trees namely:- height reduction to (T4) Beech and (T5) Sycamore - subject to a Tree Preservation Order(TPO).
APPROVED
- iv. **PA22/00883:** 29 Foxdown Wadebridge Cornwall PL27 6BD. Conversion of an integrated garage, remove garage door and replace with casement window and stone block wall
APPROVED

c. For Information – To be advised of the following: **None**

14. Working Groups - to confirm existing working groups, create new working groups, appoint new members and receive relevant minutes.

- a. **Existing Working Groups & Members** – to reconfirm current working groups and members for 2022/23 (*tabled*).
- b. **New Working Groups** – to resolve to form new working groups as necessary.
- c. **New Members** – to resolve to appoint new members to working groups.
- d. **Minutes and Recommendations** - to receive minutes and recommendations from the following working groups as necessary :
- i. Allotments
 - ii. Climate Emergency
 - iii. Community Flood
 - iv. Digital Communications
 - v. Toilets
 - vi. Town Guide
 - vii. Town Hall
 - viii. Queen's Green Canopy
 - ix. Queen's Platinum Jubilee Event

15. Councillor Vacancies – to *resolve* to agree that vacancies will be advertised with an intention to co-opt at the June 2022 meeting.

16. Confidential matters - to consider the following resolution: To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

- a. **Mulch deck** – to consider quote for ride on mower.

17. To note the dates of the next Wadebridge Town Council meetings

- **Annual Town Meeting** – Thursday 19 May 2022
- **Full Council** – Wednesday 22 June 2022

Covid Secure Measures for the Annual Meeting of the Town Council taking place on Wednesday 11 May 2022 at 7pm.

ALL ATTENDEES

- The windows of the Town Hall will remain open for the duration of the meeting. Please ensure you wear warm clothing.
- Please use Hand Sanitiser as you enter the Town Hall.
- It is recommended that you take a lateral flow test before you attend the meeting – please only attend the meeting if you have a negative test result.
- Please do not come to the meeting if you have symptoms suggestive of Covid-19 such as a new continuous cough, fever or loss of taste or smell or if you have come into contact with someone with coronavirus or coronavirus symptoms. Please visit <https://www.nhs.uk/conditions/coronavirus-covid-19/> for more information.
- It is preferred that masks are worn in the Town Hall.
- If there are no available seats the room has reached the capacity for attendance at the meeting.
- Please ensure that you respect the personal space of others.