



**WADEBRIDGE TOWN COUNCIL
ANNUAL COUNCIL MEETING**

6pm

WEDNESDAY 15 May 2024

WADEBRIDGE TOWN HALL, THE PLATT, WADEBRIDGE, PL27 7AQ

Town Mayor – Cllr Ian Welch

Town Clerk: Anne Minnis

Dear Sir/Madam,

9 May 2024

You are hereby invited to attend the Full Council meeting of Wadebridge Town Council to be held in Wadebridge Town Hall on **Wednesday 15 May 2024** at **6pm** for the purpose of transacting the following business.

Anne Minnis
Town Clerk

THE PRESS & PUBLIC ARE INVITED TO ATTEND

Members and Public please note:

This meeting will be conducted in compliance with Wadebridge Town Council's Standing Orders and the Councillors' Code of Conduct.

AGENDA

Housekeeping – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1. Mayor Choosing Ceremony

- To elect the Town Mayor for 2024/25.
- To receive the Mayor's declaration of office.
- To receive the Mayor's Oath of Allegiance followed by acceptance speech.
- To notify the date of the 2024 Civic Service.
- To receive past Mayor's report for 2023/24.
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2. To receive apologies for absence.

3. To nominate and elect the Deputy Town Mayor for 2024/25

4. Register of Interests – to remind Councillors that they are required to review and update, if necessary, their current Register of Interests.

5. To receive Declarations of Interest

i. Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

ii. Non-Registerable Interests

Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

iii. Dispensations

To receive any requests for dispensations relating to items on the agenda.

6. Outside Committees/Organisations:

- To agree the outside Committees/Organisations for Town Council representation (*list of Committees/Organisations to consider will be tabled*);
- Subject to (i) above to appoint representatives to outside Committees/Organisations for 2024/25 from interested members.

7. Working Groups – to agree the working groups of the Council for 2024/25.

8. To appoint members to serve on Working Groups as resolved at Agenda Item 7.

9. To appoint members to serve on the Town Council Committees 2024/25 – Planning, Finance & General Purposes and Staffing Committees.

10. To confirm the Minutes of the Full Council Meeting held on 17 April 2024.

11. To receive draft minutes of the Annual Town Meeting held on the 25 April 2024.

12. Public Participation

- To receive questions from members of the Public relating to items on the agenda which require a decision.
- To receive reports from Cllr Mould (Wadebridge East & St Minver) and Cllr Moorcroft (Wadebridge West & St Mabyrn).
- To receive reports from the Police.

13. Finance

- i. To approve accounts for payment
- ii. To approve Section 1 of the Annual Return
- iii. To approve section 2 of the Annual Return
- iv. To consider the Grant Application from Wadebridge Chamber of Commerce.

14. Correspondence

a. To receive correspondence for information:

- i. **Cornwall Council** – Town & Parish Council Bulletin (5 April 2024).
- ii. **Cornwall Council** – Proposed Road Closure on West Park, Broomfield Road and Green Hill, Wadebridge; 22 July – 27 September 2024.
- iii. **Clean Cornwall** – The Clean Cornwall Newsletter (9 April 2024).
- iv. **Bodmin & Wadebridge Neighbourhood Policing Team Newsletter** – May 2024.
- v. **Cornwall Council** – Town & Parsh Council Newsletter (3 May 2024).
- vi. **Cornwall Council** – Affordable Housing Newsletter (May 2024).
- vii. **Cornwall Council** – Proposed Road Closure, Egloshayle Road, 29 July 2024 to 30 July 2024.

b. To receive correspondence requesting a response: **NONE**

c. To receive Minutes and Agendas for Outside Committees for information

- i. **Padstow Harbour Commissioners** – 28 March 2024 meeting

15. Planning

a. **New Applications** – To respond to the following applications received from Cornwall Council:

- i. **PA24/02503:** Bowland Two Trees Wadebridge Cornwall. Removal of conservatory and replacement with a new structure over same footprint. Construction of a new rear balcony.
[Click here to view application](#)
- ii. **PA24/03103:** Fairwinds Higher Lane Egloshayle Wadebridge. Works to trees in a conservation area (CA), works include T1 Ash - Early Ash dieback infection. Fell has no long-term potential and will be replanted with Sessile Oak Standard.
[Click here to view application](#)
- iii. **PA24/03087:** Trevanion Barton, Treneague Park Wadebridge Cornwall. Extend the existing single storey property with an extended garage, new rear single storey extension and alterations to the layout, using high quality local materials and craftsmen along the process to benefit the local economy.
[Click here to view application](#)

b. **Decisions** – To be advised of the following decisions received from Cornwall Council:

- i. **PA24/01129:** 9 Camelside Egloshayle Road Wadebridge Cornwall. To replace 2 white painted timber windows and one white painted timber door with white grained effect PVC
APPROVED

- ii. **PA23/10120:** Garage And Shed Buildings, Land East Of Lamorna Guineaport Road Wadebridge Cornwall. Demolition of existing garage and shed buildings, and construction of new detached dwelling, including provision of vehicular parking and external garden amenity area
APPROVED
- iii. **PA24/01521:** Cornish Cottage Bodieve Wadebridge Cornwall. Householder planning application for the construction of a garden studio
APPROVED
- iv. **PA24/01140:** Wild Hollow Treraven Lane Wadebridge Cornwall. Extension to dwelling
APPROVED
- v. **PA24/00279/PRE:** Land West Of Eglos Pottery Sladesbridge Wadebridge Cornwall PL27 6HZ. Pre-application advice for the conversion of former piggery to dwelling and renovation of ancillary building to form garage/store (Amended plans to withdrawn application PA23/05555).
CLOSED - ADVICE GIVEN

c. **For information – To be advised of the following:**

- i. **PA24/01505:** Land East Of 36 Wellington Place Wadebridge Cornwall PL27 7BQ, Application for a Lawful Development Certificate for a Proposed Start of works on site to facilitate the construction of 2x dwellings as permitted (at appeal) by PA19/10752 and APP/D0840/W/20/3264246, as described within the accompanying statement.
Granted (CAADs, PIPs and LUs only)

16. D- Day 80 – to receive an update on the events to be held on 6 June and 9 June.

17. Councillor Vacancies – to *resolve* to agree when the remaining 3 vacancies will be advertised with an intention to co-opt.

18. Confidential matters - to consider the following resolution: To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel/contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

- i. **Grounds Maintenance Car Park** – to consider quotes for equipment.
- ii. **Solar Panels (Parks Department)** – to consider quotes received.
- iii. **Proposed New Allotment Site** – to discuss and consider proposals.

19. To note the dates of the next Wadebridge Town Council meetings.

- **Finance & General Purposes Committee** – Monday 10 June 2024.
- **Full Council** – Wednesday 12 June 2024.