



**WADEBRIDGE TOWN COUNCIL
FULL COUNCIL MEETING**

7.00pm

WEDNESDAY 17 November 2021

WADEBRIDGE TOWN HALL, THE PLATT, WADEBRIDGE, PL27 7AQ

Town Mayor – Cllr Amanda Pennington

Town Clerk: Anne Minnis

Dear Councillor,

11 November 2021

You are hereby summoned to attend the Full Council Meeting of Wadebridge Town Council to be held in Wadebridge Town Hall on **Wednesday 17 November 2021** at 7pm for the purpose of transacting the following business. **This is a physical meeting** and will take place in the Town Hall with a number of Covid secure measures which are shown in the Appendix to this Agenda.

A handwritten signature in black ink, appearing to read 'Anne Minnis', is written over a light blue rectangular background.

Anne Minnis
Town Clerk

THE PRESS & PUBLIC ARE INVITED TO ATTEND

Members and Public please note:

This meeting will be conducted in compliance with Wadebridge Town Council's Standing Orders and the Councillors Code of Conduct.

AGENDA

Housekeeping – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1. To receive apologies for absence

2. To receive Declarations of Interest

a) Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

b) Non Registerable Interests

Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

c) Dispensations

To receive any requests for dispensations relating to items on the agenda.

3. To confirm the Minutes of the Full Council meeting held on 28 October 2021.

4. Public Participation

- To receive questions from members of the Public relating to items on the agenda.
- To receive reports from Cllr Mould (Wadebridge East & St Minver) and Cllr Moorcroft (Wadebridge West & St Mabyn).
- To receive reports from the Police.

5. Mayor's Report – to receive a verbal report from the Mayor.

6. Power of Competence – to adopt the General Power of Competence for Wadebridge Town Council.

7. Committee meetings – to receive Minutes and adopt recommendations where applicable

- Finance & General Purposes Committee** – Minutes of meeting held on Monday 15 November 2021 (*tabled*).

8. Finance – to approve September & October 2021 accounts for payment.

9. Correspondence

a. To receive correspondence for information

- Cornwall Council** – Wadebridge & Padstow Community Network Highway Schemes (Oct 2021).
- Cornwall Council** – Town & Parish Council Newsletter – 22 October 2021.
- Cornwall Council** – Town & Parish Council Newsletter – 5 November 2021.
- Cornwall Council** – Plan proposal submitted for Padstow Neighborhood Development Plan
- Cornwall Council Standards Committee** – Update

- b. To receive correspondence requesting a response:
 - i. **Cornwall Council** – Economic Growth Service (Welcome Back Fund) – Offer letter to the Council.
 - ii. **Chamber of Commerce** – Request for free parking & use of Egloshayle Playing Field for late night shopping.
 - iii. **Churchill Retirement Living** – Request to purchase part of Jubilee Road Car for development
- c. To receive Minutes and Agendas for Outside Committees for information
 - i. **Padstow Harbour Commissioner** – Minutes of the meeting held on 16 September 2021

10. Planning

- a. **New Applications** – To respond to the following applications received from Cornwall Council:
 - i. **PA21/10541** : Land West Of Halgwelva (Trewootton And Berlewen) Formerly Plots 4A And 4BTrevanson Road Wadebridge Cornwall PL27 7HD. Non Material Amendment to Application No. PA17/03997 dated 2nd June 2017 for the Erection of two detached dwellings (revised design to PA16/11941), namely, house positions and associate landscaping details amended and approved detached garage to plot 4B is now attached.
[Click here to view this application](#)
 - ii. **PA21/08486**: 17 Trevanion Road Wadebridge Cornwall PL27 7NZ. Demolition of rear substandard kitchen and construction of two storey kitchen/bathroom.
[Click here to view this application](#)
- b. **Decisions** – To be advised of the following decisions received from Cornwall Council :
 - i. **PA21/01890** : 52 Queens Park, Wadebridge, Proposed replacement of concrete shed with garage, construction of porch and dropped kerb for vehicular access. **APPROVED**
 - ii. **PA21/08132** : Land South of Old Manor House, Reserved Matters application following Outline approval PA18/01777 dated 25th May 2018 for a single dwelling (access, appearance, landscaping, layout and scale) with variation of condition of decision PA21/02228 dated 12.05.2021 **APPROVED**
- c. **Notification of 5 day protocol process – No Action Required** - To be advised of the following applications where a 5 day protocol has been requested by Cornwall Council:
 - i. **PA21/09105**: Henley Fernleigh Road Wadebridge PL27 7BB. Remove front garden boundary wall and excavate to form new two vehicle driveway with dropped kerb and electrical vehicle charging point.
 - 3rd November 2021 - Planning officer has requested a 5-day protocol
 - 9th November 2021 – Under delegated authority The Clerk, Chair and Deputy chair of the planning committee submitted the following response - Wadebridge Town Council chose **option 3 to reject** Planning Officers opinion. The Town Council continue to reject the proposal - the first front parking area in Fernleigh Road should not have been allowed and we disagree with allowing subsequent permissions based on precedence. Wadebridge Town Council believe this is eroding this protected Conservation Area which would be destroyed if further allowed to proceed.
 - ii. **PA21/06385** : Land North West of Piggy Lane Car Park, Wadebridge, Prior notification for the construction of agricultural storage building for hay and farm machinery.
 - 4th November 2021 - Planning officer has requested a 5 day protocol.
 - 9th November 2021- Wadebridge Town Council chose **option 2, agree to disagree**.
- d. **For Information – No Action Required** – To be advised of the following information received from Cornwall Council:

- i. **PA21/09207:** 109 Egloshayle Road Wadebridge PL27 6AG Work to a tree in a conservation area - Black popular reduce crown by 3 metres and remove the dead wood from the canopy
Decided not to make a TPO (TCA apps)

11. **Wadebridge Leisure Centre** - To consider the engagement request received from Cornwall Council and to determine the Council response.
12. **Wadebridge Allotments**
 - i. To receive an update from the Clerk;
 - ii. To consider the revised fee proposal for 2022/23 (*tabled*).
13. **Egloshayle Cemetery** - to receive an update from the Clerk and consider any response received from Cornwall Council to the Town Council's proposal from the previous Full Council meeting.
14. **Christmas Pantomime 2022**
 - i. to *resolve* to agree the Town Council deliver a Community Pantomime in December 2022.
 - ii. if 14 (if) approved to agree the dates of the Pantomime.
 - iii. to agree the structure for delivery of the Pantomime.
15. **Wadebridge Library Overdue Charges** – to receive an update from the Clerk
16. **Working Groups** - to appoint new members to working groups, receive an update from working groups and receive relevant minutes to consider any recommendations made.
17. **Confidential matters - to consider the following resolution:** To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.
 - a. **Christmas Lights** – to discuss the report as presented by the Clerk.
18. **To note the dates of the next Wadebridge Town Council meetings**
 - **Finance & General Purposes Committee** – Monday 13 December 2021, 7pm
 - **Full Council** – Wednesday 15 December 2021, 7pm, Town Hall

Covid Secure Measures for Full Council meeting taking place on Wednesday 17 November 2021 at 7pm.

ALL ATTENDEES

- The windows of the Town Hall will remain open for the duration of the meeting. Please ensure you wear warm clothing.
- Please use Hand Sanitiser as you enter the Town Hall.
- It is recommended that you take a lateral flow test before you attend the meeting – please only attend the meeting if you have a negative test result.
- Please do not come to the meeting if you have symptoms suggestive of Covid-19 such as a new continuous cough, fever or loss of taste or smell or if you have come into contact with someone with coronavirus or coronavirus symptoms. Please visit <https://www.nhs.uk/conditions/coronavirus-covid-19/> for more information.
- The Council encourages visitors to continue to wear masks when entering and leaving the Town Hall.