



WADEBRIDGE TOWN COUNCIL

FULL COUNCIL MEETING

7.00pm

WEDNESDAY 17 January 2024

WADEBRIDGE TOWN HALL, THE PLATT, WADEBRIDGE, PL27 7AQ

Town Mayor – Cllr Ian Welch

Town Clerk: Anne Minnis

Dear Sir/Madam,

11 January 2024

You are hereby invited to attend the Full Council meeting of Wadebridge Town Council to be held in Wadebridge Town Hall on **Wednesday 17 January 2024** at 7pm for the purpose of transacting the following business.

Anne Minnis
Town Clerk

THE PRESS & PUBLIC ARE INVITED TO ATTEND

Members and Public please note:

This meeting will be conducted in compliance with Wadebridge Town Council's Standing Orders and the Councillors' Code of Conduct.

AGENDA

Housekeeping – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1. To receive apologies for absence.

2. To receive Declarations of Interest

i. Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

ii. Non-Registerable Interests

Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

iii. Dispensations

To receive any requests for dispensations relating to items on the agenda.

3. To confirm the Minutes of the Full Council Meeting held on 20 December 2023.

4. Public Participation

- To receive questions from members of the Public relating to items on the agenda which require a decision.
- To receive reports from Cllr Mould (Wadebridge East & St Minver) and Cllr Moorcroft (Wadebridge West & St Mabyrn).
- To receive reports from the Police.

5. Mayor's Report – to receive a verbal report from the Mayor.

6. Committee meetings – to receive Minutes and adopt recommendations where applicable:

- i. Finance & General Purposes Committee meeting – 15 January 2024.

7. Finance

- i. To approve December 2024 payment of accounts.

8. Correspondence

a. To receive correspondence for information:

- i. **SLCC/NALC** – Civility & Respect Newsletter (December 2023).
- ii. **Wadebridge Leisure Centre** – interim response to request for information.
- iii. **Bodmin & Wadebridge Neighbourhood Policing Teams** – January 2024 Newsletter.

b. To receive correspondence requesting a response

- i. **Wadebridge Residents** – Fireworks

- c. To receive Minutes and Agendas for Outside Committees for information
 - i. **Padstow Harbour Commissioner** – 23 November 2023 meeting minutes.

9. Planning

- a. **New Applications** – To respond to the following applications received from Cornwall Council:
 - i. **PA23/08945:** 14 Valley View Wadebridge Cornwall PL27 7BT. Conversion of detached garage into a home workspace/office and guest room when needed and also a beauty salon with WC facilities and utility room.
[Click here to view application](#)
 - ii. **PA23/05555:** Old Piggery Sladesbridge Wadebridge . Proposed conversion of former piggery and associated barn to form dwelling and ancillary accommodation.
[Click here to view application](#)
 - iii. **PA23/09961:** Euro House Bradfords Quay Road Wadebridge Cornwall. Demolition of workshop building and compound and re-development forming four town houses and five apartments (re-submission of Application No. PA22/09432)
[Click here to view application](#)
- b. **Decisions** – To be advised of the following decisions received from Cornwall Council:

NONE
- c. **For information** – To be advised of the following:
 - i. **PA23/10257:** Devon And Cornwall Police Authority Police Station 59 Molesworth Street Wadebridge Cornwall, Works to Tree within a Conservation Area (TCA) - SG1 Goat Willow - Prune overhang and ivy back to boundary wall.
 - ii. **PA24/00086:** 2 Gwendrock Villas Fernleigh Road Wadebridge Cornwall PL27 7AZ. Works to trees in a conservation area (CA), works include Cherry tree in rear garden of 2 Gwendrock Villas. Reduction of height of tree to four metres.

10. Pantomime 2025

- i. to *resolve* to approve the Christmas Pantomime 2025 subject to agreement being reached with all parties involved.
- ii. to *resolve* delegated authority to the Clerk.

11. Working Groups

- a. To receive minutes and recommendations from the following working groups as necessary:
 - i. Allotments
 - ii. Climate Change and Flood
 - iii. Culture, Sports and Recreation
 - iv. Digital Communications
 - v. Governance Review (to exclude NHP)
 - vi. Toilets
 - vii. Town Hall
- b. **Membership** – to *resolve* to appoint members to working groups.

12. **Councillor Recruitment** – to discuss and receive an update from Cllr Boswell-Munday.
13. **Confidential matters - to consider the following resolution:** To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel/contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.
- i. **Fireworks** – to consider the correspondence and agree a response.
 - ii. **Changing Places Toilets** – to *resolve* to approve the contractor for groundworks following the Tender Process.
 - iii. **Staff Structure Review** – to consider the quotes received and *resolve* to approve the contractor to carry out the exercise.
14. **To note the dates of the next Wadebridge Town Council meetings.**
- **Finance & General Purposes Committee** – Monday 19 February 2024 at 7pm
 - **Full Council Meeting** – Wednesday 21 February 2024 at 7pm.