



**WADEBRIDGE TOWN COUNCIL
FULL COUNCIL MEETING**

7pm

WEDNESDAY 20 NOVEMBER 2019

WADEBRIDGE TOWN HALL, THE PLATT, WADEBRIDGE

Town Mayor – Cllr Philip Mitchell

Town Clerk: Anne Minnis

Dear Sir / Madam,

14 November 2019

You are invited to attend the Full Council Meeting of Wadebridge Town Council to be held in the Town Hall, The Platt, Wadebridge on **Wednesday 20 November 2019** at **7pm** for the purpose of transacting the following business.

Anne Minnis
Town Clerk

THE PRESS & PUBLIC ARE INVITED TO ATTEND

PLEASE NOTE THAT ALL CORRESPONDENCE AND POLICY DOCUMENTS ARE AVAILABLE IN THE OFFICE OR IN THE TOWN HALL PRIOR TO THE MEETING.

Members and Public please note:

This meeting will be conducted in compliance with Wadebridge Town Council's Standing Orders and the Councillors Code of Conduct.

A G E N D A

Housekeeping – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded by members of the public.
- That Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1. To receive apologies for absence

2. To receive Declarations of Interest

a) Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

b) Non-Registerable Interests

Declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

c) Dispensations

To receive any requests for dispensations relating to items on the agenda.

3. To confirm the minutes of the meeting held on 30 October 2019.

4. Public Participation

- To receive questions from members of the Public relating to items on the agenda.
- To receive reports from Cllr Knightley (Wadebridge East)
Cornwall Council and relevant Wadebridge area information only.
- To receive reports from the Police.

5. Finance:

- a. To approve accounts for payment (tabled);
- b. To *resolve* to approve Barclays simple servicing authority to enable the RFO and Finance Officer to obtain account information.

6. Correspondence

- a. To receive correspondence for information – ***Members to contact the office prior to the meeting for further information:***
 - i. **South West Business Insider** – Vol. 13, No. 11; November 2019;
 - ii. **Cornwall Council** – Localism Newsletter, October 2019;
 - iii. **Business Cornwall** – Issue 135, November 2019;
 - iv. **South West Councils** – Associate Member News; November 2019;

- v. **Wadebridge Carnival Committee** - Invite to a Carnival Fundraising Quiz;
 - vi. **Cornwall and the Isles of Scilly Health and Care Partnership** – Long Term Plan updates: October 25 & 1 November 2019;
 - vii. **Cornwall Council** – Housing Supplementary Planning Document; 1 November 2019;
 - viii. **Cornwall AONB** – 2019 AONB Annual Conference Programme, 23 November 2019;
 - ix. **Cornwall Council** – Communities & Devolution Bulletin;
 - x. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic; Green Hill, Egloshayle; 25 November to 13 December 2019 (07:30 to 18:00 hours, weekdays only)
- b. To receive correspondence requesting a response:
- i. **Wadebridge Chamber of Commerce** – Request to close the lower part of Jubilee Car Park from 4pm on Saturday 14 December 2019 for Chamber of Commerce use and to use Town Council road closure signs.
 - ii. **Cllr Knightley** – request to use Wadebridge Library to hold Cornwall Councillor surgeries.
- c. To receive Minutes and Agendas from Outside Committees – for information. **Members to contact the office prior to the meeting for further information :**
- i. **Padstow Harbour Commissioners** – Minutes of the meeting held on Thursday 17 October 2019.
7. **Committee meetings** - to receive Minutes as a true record and adopt recommendations where applicable:
- i. **Finance & General Purposes Committee** – Monday 11 November 2019 (tabled):
8. **Egloshayle, St. Breock and Wadebridge Neighbourhood Plan** - to receive an update from the Mayor.
9. **Planning**
- a. **Applications** – To respond to the following applications received from Cornwall Council:
 - i. **PA19/09192** : Skyber, Dunveth Farm, Proposed single storey extension to existing dwelling.
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PZNU3SFGHXV00&prevPage=inTray>
 - ii. **PA19/09381** : The Cottage, Whiterock Road, Retrospective Listed Building consent for Engineered Timber floor finish to Dining Room.
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q02Q7RFGIZP00&prevPage=inTray>
 - iii. **PA19/08807** : 5 Winwell Field, Works to trees covered by a Tree Preservation Order, namely remove limbs on the ash tree that grows out of the wall next to the boundary of the TPO area. TP017/00012.
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PZ1NC7FG10U00&prevPage=inTray>
 - iv. **PA19/09661** : 7 St Giles Drive, Ash (T14) - Crown reduce to previous cuts - from 16m to 11m (5m approx.). Excessive shading and dominance over small garden. Ash (T17) - Crown reduce to previous cuts - from 16m to 11m (5m approx.). Excessive shading and dominance over small garden.
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q0I0GBFGISZ00&prevPage=inTray>
 - v. **PA19/09632** : 5 Whiterock Terrace, Whiterock Road, Replacement of existing roof covering and rainwater goods and conversion of outbuilding into living accommodation.

- vi. **PA19/09633** : 5 Whiterock Terrace, Whiterock Road, Listed Building Consent for replacement of existing roof covering and rainwater goods and conversion of outbuilding into living accommodation.

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q0HJJRFGIHM00&prevPage=inTray>

- b. **Decisions** – To be advised of the following Cornwall Council planning decision:
- i. **PA19/06563** : Wadebridge Town Council, Wadebridge Cricket Club, The Playing Fields, Egloshayle Road, Proposed extension to and refurbishment of Wadebridge Cricket Club. **APPROVED.**
 - ii. **PA19/02377/PREAPP** : Belle Vue, Higher Lane, Egloshayle, Wadebridge, Pre-application advice for proposed dwelling. **CLOSED – ADVICE GIVEN.**
 - iii. **PA19/03442** : Land East of 1 Riversdale, Polmorla Road, Construction of dwelling in former garden with variation of condition 2 (plans) of PA17/01253. **APPROVED.**
 - iv. **PA19/08069**: Berlewen, Trevanson Road, Two storey extension to rear of property. **APPROVED.**
 - v. **PA19/08078** : Pridham House, Molesworth Street, Listed Building Consent to replace a single storey extension to the rear of the property. **APPROVED.**
- c. **For Notification** – Application for removal of tree in a conservation area :
- i. **PA19/09875** : The Saltings, West Park, Removal of tree in Conservation Area on council owned verge beside property. Species likely sycamore. **TO BE DECIDED UNDER DELEGATED AUTHORITY BY CORNWALL COUNCIL.**

10. **Wadebridge Library & Information Service**

- i. to provide members with an update.
- ii. to consider the request from Cornwall Council to exchange Library fines for food donations in December 2019.

11. **Wadebridge BMX Skatepark** – to receive an update from the Town Clerk.

12. **Jubilee Fields** – to consider the purchase and siting of a Lifebuoy.

13. **Wadebridge Place Shaping** – to provide members with an update.

14. **Working Groups**

To appoint new members, receive an update from the working group, receive relevant minutes and consider any recommendations made:

- a) Camel Trail
- b) Cemetery
- c) Christmas Lights
- d) Christmas Panto 2019
- e) Climate Change Emergency
- f) Flowers for Wadebridge
- g) Remembrance Parade
- h) Toilets
- i) Town Council Events
- j) Town Hall Improvements
- k) Website
- l) Police Partnership
- m) VE Day 75
- n) Wadebridge Transport

15. **Confidential matters - to consider the following resolution:** To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

a. Community Governance Review:

- i to receive relevant working group minutes and consider any recommendations made;
- ii to discuss the progress of the Council's Community Governance Review;

b. Staffing Committee - to receive Minutes as a true record and adopt recommendations where applicable from the meeting held on Friday 1 November 2019 (*tabled*).

c. Planters – to review quotes for additional planters in town next year.

d. Music License – to consider the quote received.

16. To note dates of the next Wadebridge Town Council meetings

- Finance & General Purposes Committee – 7pm, Monday 9 December 2019;
- Full Council – 7pm, Wednesday 11 December 2019;
- Full Council – 7pm, Wednesday 15 January 2020.