



# Wadebridge Town Council

## Minutes of the Full Council meeting held remotely via Zoom on Wednesday 2 December 2020 at 7pm

**Present :** Cllrs; H Cooper-Waite, E Gill, M Hollamby, J Leach, L Mitchell, P Mitchell, A Pennington, I Welch & T Wiltshire.

**Absent:** Cllr L Gliddon

**Public :** 2 members of the public – these Minutes do not record when members of the public joined or left the meeting.

**In Attendance :** Anne Minnis (Town Clerk).

**Housekeeping** – The Mayor welcomed everyone to the meeting and advised the following:

- That the meeting may be filmed or recorded by members of the public.
- That Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.

**1364/20 Apologies** – None.

**1365/20 Declarations of Interest** –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non-Registerable Interests** (*To declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllr I Welch declared an interest in agenda item 8a(vi).
- Cllr T Wiltshire declared an interest in agenda 8a(iv).
- Cllr M Hollamby declared an interest in agenda item 8a(iv).

c) **Dispensations** – None.

**1366/20 Minutes of Last Meeting** – *The Minutes of the meeting held on the 4 November 2020 were RESOLVED to be a true record of the meeting. Signing of the Minutes by the Mayor was deferred.*

**1367/20 Public Participation**

- None
- Reports from Cornwall Councillors:
  - **Cllr Knightley (Wadebridge East)** apologies received.
  - **Cllr Moorcroft (Wadebridge West)** apologies received.
- Reports from the Police (tabled): None.

**1368/20 Mayor's Report** – the Mayor advised that the Town Council were unsuccessful in their application for funding to Western Power for Christmas food boxes. Funding for Wadebridge

in general is an issue. Has received information that the final refusal has been issued by Cornwall Council (as advised by Cornwall Councillor Knightley) for the Merriman application at the Football ground. Good to see the Town Centre reopening for business following the recent lockdown period.

#### 1369/20 Finance :

- a. October 2020 accounts for payment – *It was **RESOLVED** to approve payment of £70,751.63 as presented.*
- b. *Finance & General Purposes Committee Meeting Minutes – the minutes of the meeting held on 16 November 2020 were **received**.*
- c. *Interim Audit Report for year ended 31 March 2021- The report was **received**. It was **RESOLVED** that recommendation 1 is noted and that this action will be addressed when it is safe to do so in respect of the COVID 19 pandemic.*

#### 1370/20 Correspondence

- a. The following correspondence was received for information.
  - i. **Cornwall Association of Local Councils (CALC)** – FAQ 13; Guidance and Update.
  - ii. **Cornwall Council** – Town & Parish Council COVID-19 Update – October 2020
  - iii. **CORMAC** – Highways & Environment Update – October 2020
  - iv. **Cornwall Council** – Community Governance Reviews.
  - v. **Cornwall Council** – Town & Parish Council COVID-19 Update – November 2020 (i)
  - vi. **Cornwall Council - Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic; Chapel Lane, Wadebridge, 7 December to 11 December 2020 (24 hours).**
  - vii. **Cornwall Council** – Town & Parish Council COVID -19 Update – November 2020 (ii)
  - viii. **NJC Circular** – The Queen’s Platinum Jubilee 2022.
  - ix. **Wadebridge Neighbourhood Police Team** – November Newsletter
  - x. **Cornwall Council - Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic; Bodieve, Wadebridge, 11 January to 15 January 2021 (24 hours)**
  - xi. **Cornwall Council** – Town & Parish Council COVID-19 Update – November 2020 (iii)
- b. Correspondence for response (circulated with agenda) – Members discussed the requests received and made the following decisions:
  - i. **Liskeard Town Forum** – Correspondence regarding the request of free parking in all Cornwall Council car parks in December.
    - *It was **RESOLVED** to support the proposal.*
- c. The following Minutes and Agendas from Outside Committees were **received** for information – None.

#### 1371/20 Planning –

- a. **Applications** – Cllr Pennington provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*
  - i. **PA20/09179:9 St Matthews Hill Wadebridge PL27 6DX**  
Fit rooflight in front elevation to improve light condition in hall.  
**APPROVED**
  - ii. **PA20/09225 : 80 Molesworth Street Wadebridge Cornwall PL27 7DS.** Alterations and extension to a dwelling.  
**APPROVED**
  - iii. **PA20/09140: Asouan Higher Fernleigh Road Wadebridge Cornwall.** Reserved Matters application following Outline approval PA17/07383 for appearance

**APPROVED - Members ask the Planning Officer to note comments made re access.**

***Cllr Wiltshire & Cllr Hollamby left the meeting***

- iv. **PA20/09406:** St Michaels Cottage Access to Gonvena House Gonvena Wadebridge. Proposed tree works to T1 T2 and T3  
**APPROVED - Members support that trees are replanted in accordance with comments made by the Tree Officer.**

***Cllr Wiltshire & Cllr Hollamby returned to the meeting***

- v. **PA20/09053:** Land South of Gwel Teg Trevanson Road Wadebridge Cornwall. Construction of detached dwelling (previously approved under PA17/11142)  
**APPROVED**

***Cllr Welch left the meeting***

- vi. **PA20/09621:** Bodieve House Road from Long Meadow to Fir Tree Cottage Bodieve Wadebridge. Proposed first floor extension over existing garage.  
**APPROVED**

***Cllr Welch returned to the meeting***

- vii. **PA20/09770:** 2 Middlewell Parc Wadebridge PL27 7HH. Proposed rear single storey extensions, front porch and internal alterations.  
**APPROVED**

- viii. **PA20/09095:** Hayes, West Hill Wadebridge PL27 7EW. The applicant wishes to seek permission to erect a new car port to the open large driveway space to the front of their property that sits in an elevated position above West Hill.  
**APPROVED in principle with the condition that it does not become a dwelling in the future.**

- ix. **PA20/08764:** Land West of Ninvana, Trevanson Road Wadebridge Cornwall. Proposed New Build.  
**APPROVED - Members request safety measures are put in place for pedestrians re footpath**

- x. **PA20/08766:** Land East of Joymond Trevanson Road Wadebridge Cornwall, Proposed New Build.  
**APPROVED - Members request safety measures are put in place for pedestrians re footpath**

- b. **Decisions** – the following decisions from Cornwall Council were ***received***

- i. **PA20/06479** 35 Molesworth Street Wadebridge Cornwall PL27 7DH. Change of use from Class A1 retail shop to Class A4 off licence/bar. **APPROVED**

- ii. **PA20/07332** The Retreat Gonvena Hill Wadebridge Cornwall PL27 6DJ. Conversion of lean-to single garage, wc and room above to additional living space comprising of study, wc, bedroom and shower room. **APPROVED**

- iii. **PA20/07466** 86 Foxdown Wadebridge PL27 6BD  
Proposal: Conversion of garage to store and en-suite and construction of bedroom extension. **APPROVED**

- iv. **PA20/07915** Land South Of 53 Molesworth Street Wadebridge Cornwall PL27 7DR. Conversion of the redundant domestic garage and store to a new office space with meeting room and shared facilities. A first floor over is proposed providing additional office space. **APPROVED**

- v. **PA20/08820** : Gonvena House, Gonvena, Works to trees covered by a Tree Preservation Order namely Tree Nos. T3, T4, T5, T6, T8, T9, T10, T11, T12, T13 and

- vi. **PA20/08062** : Bowland, Two Trees, Proposed garage conversion, two storey extension and new balconies to existing dwelling. Proposed new detached double garage and car port with lean to bike shed adjacent to existing dwelling. Proposed solar panels to new extension and garage roof.

c. **For Information - (no action required) – none**

**1372/20 Wadebridge Allotments** – the Clerk provided a verbal update on the Town Council taking over the management of the Allotments.

**1373/20 Town Vitality Fund** – the Clerk directed members to the information provided in relation to this Fund from Cornwall Council. Three options were raised for consideration, namely, green spaces around town, safer cycling through the town and creating opportunities for access to the river. Members discussed the Fund requirements, issues in relation to the funding, the options presented for consideration and how to proceed.

- *It was **RESOLVED** to contact the Community Link Officer to discuss how the Town Council can approach this Funding stream efficiently, raising the issues discussed and to develop an approach to future funding for Wadebridge.*

**1374/20 Car Parks** – It was **RESOLVED** that there is free parking in Town Council car parks on the 5, 12 and 19 December 2020 (the 3 Saturdays in the lead up to Christmas).

**1375/20 Confidential matters** – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –*

The Clerk presented details for each item for Members consideration.

- a. Parking Charge 1031** – Members **RESOLVED** to uphold the Parking Charge following consideration of the information presented and the comments provided by the member of the public.
- b. Wallgate** – Members **RESOLVED** to approve the additional quote of £655.55 taking the total cost to £8,523.79.
- c. Damage to Play Area** – The Clerk provided Members with an update regarding the damage incurred to the gate and tractor.
- d. Rugby Club** – The Clerk updated members re ongoing non-payment of rent.

*It was **RESOLVED** to re-instate Standing Order 1.c.*

**1376/20 Dates of Next Wadebridge Town Council meetings –**

- Finance & General Purposes Committee (remote meeting) – Monday 11 January 2021, 7pm
- Full Council – (remote meeting) - Wednesday 13 January 2021, 7pm

Meeting closed at 8.26pm

**Signed as a True and Accurate Account:**

**Chair :** .....

**Date :** .....