



Wadebridge Town Council

Minutes of the Full Council meeting held remotely via Zoom on Wednesday 4 November 2020 at 7pm

Present : Cllrs; H Cooper-Waite, E Gill (arrived at 7.16pm) M Hollamby, J Leach, L Mitchell, P Mitchell, A Pennington, I Welch & T Wiltshire.

Public : 1 member of the public – these Minutes do not record when members of the public joined or left the meeting.

In Attendance : Anne Minnis (Town Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised the following:

- That the meeting may be filmed or recorded by members of the public.
- That Wadebridge Town Council is recording the meeting.
- Members and members of the public to turn mobile phones to silent.

1349/20 Apologies were received from Cllr Gliddon ;

- It was **RESOLVED** to accept apologies from Cllr Leah Gliddon due to a family commitment.

1350/20 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non-Registerable Interests** (*To declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllr Trevor Wiltshire declared an interest in agenda item 9.a.iii., as the applicant and 9.a.vii. as a neighbour of the applicant.
- Cllr Mark Hollamby declared an interest in agenda item 9.a.iii. as a member of the applicant's family and 9.a.vii. as a neighbour of the applicant.

c) **Dispensations** – None.

1351/20 Minutes of Last Meeting – *The Minutes of the meeting held on the 7 October 2020 were **RESOLVED** to be a true record of the meeting. Signing of the Minutes by the Mayor was deferred.*

1352/20 Public Participation

- None

- Reports from Cornwall Councillors :
 - **Cllr Knightley (Wadebridge East)** apologies received.
 - **Cllr Moorcroft (Wadebridge West)** apologies received.
- Reports from the Police (tabled) : None.

1353/20 Mayor's Report – none

1354/20 Staffing Committee 2020/21 – *It was **RESOLVED** to appoint Cllr L Mitchell to the Staffing Committee (1 vacancy remains and will be filled when Councillor recruitment has been completed).*

1355/20 Finance :

- a. September 2020 accounts for payment – *It was **RESOLVED** to approve payment of £70,751.63 as presented.*

1356/20 Correspondence

- a. The following correspondence for information –
 - i. **Wadebridge Town Council** – Copy of correspondence sent to Scott Mann MP in respect of the Government Consultation on changes to the Planning System.
 - ii. **Wadebridge Town Council** – Copy of CIL application to refurbish and redevelop the Platt Public Toilets.
 - iii. **Cornwall Council** – Wadebridge CCTV Management Report – Quarter 2 – 1 July 2020 to 30 September 2020.
 - iv. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic, Egloshayle, Wadebridge; 2 to 6 November 2020 (24 hours) (*approved*)
 - v. **Wadebridge Police Neighbourhood Team** – October 2020 report.
- b. Correspondence for response (circulated with agenda) – Members discussed the requests received and made the following decisions :
 - i. **Christmas Tree** – Request from resident to donate to the town and site a pre lit artificial Christmas Tree underneath Christmas blue light canopy (in flower bed).
 - *It was **RESOLVED** to move this correspondence to agenda item 14 Confidential Matters (Minute 1362/20.b. refers).*
 - ii. **Wadebridge Christian Centre** – email to ask the Town Council if they would like to participate in the 'Advent Calendar Christmas Trail'.
 - *It was **RESOLVED** to participate in the 'Advent Calendar Christmas Trail' in the Town Hall and the Library.*
 - iii. **Cornwall Council** – Festive parking – email to ask Town Council to identify free parking day in town.
 - *It was **RESOLVED** to give delegated authority to the Mayor and Clerk to determine the date for free parking following discussion with businesses in Town.*

- iv. **Cornwall Council** – Request for Town Council to consider additional CCTV monitoring hours for Christmas and New Year.
 - *It was **RESOLVED** that no additional CCTV monitoring hours for Christmas and the New Year are required.*
- c. The following Minutes and Agendas from Outside Committees were **received** for information – None.

Cllr E Gill joined the meeting

1357/20 Planning –

- a. **Applications** – Cllr Pennington provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

- i. **PA20/08062** : Bowland, Two Trees, Proposed garage conversion, two storey extension and new balconies to existing dwelling. Proposed new detached double garage and car port with lean to bike shed adjacent to existing dwelling. Proposed solar panels to new extension and garage roof. **SUPPORTED**
- ii. **PA20/06583** : Land Off Higher Trenant Road/Green Hill, Outline application for the development of 204 residential dwellings together with associated infrastructure including formal and informal landscaping and layout of internal access roads, details of access from Higher Trenant Road/Green Hill to be determined with all other matters reserved to vary Condition 3 (approved plans) on Decision Notice PA17/05689 dated 15th February 2018. **Members determined that they do not have the necessary planning expertise to comment and defer to Cornwall Council's Planning Officer.**

Cllrs Wiltshire and Hollamby were moved to the waiting room.

- iii. **PA20/08528** : Works to trees under a Tree Preservation Order namely :
 1. Lime tree (*Tilia europaea*) re-pollarding down to original crown reduction points.
 2. Sycamore (*Acer pseudoplatanus*) reduce extension growth from the original crown reduction point.
 3. Sycamore (*Acer pseudoplatanus*) reduce extension growth from the original crown reduction point.
 4. Sycamore (*Acer pseudoplatanus*) this tree is dying.
 5. Pine (*Pinus sp.*) previously been granted permission to fell.
 6. Beech (*Fagus sylvatica*) out of proportion – need advice on reduction to balance the tree.
 7. Beech (*Fagus sylvatica*) branches to be removed to prevent damage to the ridge and tiles.
 8. Cherry (*Prunus avium*) removal of branch which is out of proportion with the existing tree.**SUPPORTED**

Cllrs Wiltshire and Hollamby re-joined the meeting.

- iv. **PA20/08513** : 65 Foxdown, Proposed double storey extension (phase 2). **SUPPORTED**
- v. **PA20/08632** : 11 St Cleer Drive, Proposed Kitchen and Garage Extension. **SUPPORTED**
- vi. **PA20/06854** : Heatherbank Fernleigh Road, Proposed dormer window. **SUPPORTED**

Cllrs Wiltshire and Hollamby were moved to the waiting room.

- vii. **PA20/08820:** Gonvena House, Gonvena, Works to trees covered by a Tree Preservation Order namely Tree Nos. T3, T4, T5, T6, T8, T9, T10, T11, T12, T13 and T14 - see Tree Survey / Assessments for various works
SUPPORTED

Cllrs Wiltshire and Hollamby re-joined the meeting.

- b. **Decisions** – the following decisions from Cornwall Council were **received**
- i. **PA20/04741** : 15 Margaret Gardens, Retrospective change of use of small area of the existing studio workshop of the garage to be used for hairdressing, and retention of altered openings. **APPROVED.**
 - ii. **PA20/04257** : Land Rear of 57-61 Egloshayle Road, Wadebridge, Outline planning application for construction of double garage and garden store including access. **APPROVED.**
 - iii. **PA20/06221** : 52 Foxdown, First floor extension above garage. **APPROVED.**
 - iv. **PA20/06923** : 1 Trevanion Park, Two storey side extension. **APPROVED.**
 - v. **PA20/06975** : 6 Little Bridge Park, Proposed single-storey rear extension with balcony extension above and internal alterations. **APPROVED.**
 - vi. **PA20/05222** : East View, Guineaport Road, Replacement and Enlargement of Extensions to side and rear of dwelling, rear dormer and associated remodel. **APPROVED.**
- c. **For Information - (no action required)** – the following information from Cornwall Council was **received** :
- i. **PA20/06827** : St Michaels Cottage, Gonvena, Beech tree 894 - Fell due to continued fruiting of Honey Fungus. **5 day protocol decision (Town Clerk, Chair/Vice Chair of Planning Cttee) - WTC agree with your recommendation to refuse the application following further advise in relation to the decay present in the tree.**
 - ii. **PA20/02077/PREAPP** : Executors of Miss Gwendoline May Sloman (deceased), Park Villa, Trevanion Road, Pre-application advice for one residential dwelling. **CLOSED - ADVICE GIVEN**

1358/20 Wadebridge Allotments – The Clerk provided a verbal update on the Town Council taking over the management of the Allotments.

- *It was **RESOLVED** to defer this item to confidential matters.*

1359/20 Draft Memorial Tree, Shrub & Bench Policy (circulated with agenda)

- *It was **RESOLVED** to adopt the policy as presented.*

1360/20 Wadebridge Post Office – Members discussed complaints received regarding the location of the Post Office.

- *Members discussed complaints received from the public about the location of the Post Office and the issues around queuing, privacy, social distancing, health and safety issues and the lack of responsibility to their own staff, the users of the service and the Parishioners of Wadebridge.*
- *Members reiterated that they have already expressed these concerns to the Post Office and these issues were the reason why the Town Hall became the temporary Post Office over the summer to assist with the number of people using the facility. The Town Council could foresee these problems and do not know why the Post Office believes that the current arrangements are a suitable solution for the Post Office in Wadebridge.*
- *The Mayor provided several options for relocation from the Town Hall to the Post Office which appear to have been ignored.*

- It was **RESOLVED** to write to Cornwall Council, Scott Mann MP and Cllr Robin Moorcroft with the Town Council's concerns and ask for their assistance to address the current health and safety concerns.

1361/20 Reopening the High Street Fund (information circulated with agenda) – Members discussed the information provided.

- It was **RESOLVED** that the Mayor, the Clerk and Cllr Robin Moorcroft meet to discuss items for inclusion in the application to the Fund and that the Clerk submits an application for funding based on those agreed items.

1362/20 Confidential matters – It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –

The Clerk presented details for each item for Members consideration.

- a. **Wallgate quote** – Members considered the quotation received.
 - It was **RESOLVED** to accept the quotation for Egloshayle Toilets for £7,868,24.
- b. **Agenda Item 8.b.i.** – Members considered correspondence received from a resident requesting to donate to the town and site a pre-lit Christmas Tree underneath the Christmas blue light canopy (flower bed).
 - Members support the request in principle however the land that the applicant asks for the tree to be located is not Town Council land and not the responsibility of the Town Council. The Town Council cannot therefore provide the permission which would be required from Co-op Head Office.
 - Members **RESOLVED** to delegate authority to the Clerk and the Mayor to discuss the request with the applicant, advise of permissions required and provide any assistance where possible.
- c. **Agenda Item 10** – Members considered the ongoing process of Wadebridge Allotments being operated by the Town Council.
 - Members discussed a complaint regarding damage to Plot Holders property during this transition phase.
 - The Clerk advised that plots as of 2 September 2020 will be those recognised by the Town Council when the legal transfer has completed. Cornwall Council have been assisting in relation to an animal welfare issue on the allotments.

It was **RESOLVED** to re-instate Standing Order 1.c.

1363/20 Dates of Next Wadebridge Town Council meetings –

- Full Council – 7pm, Wednesday 2 December 2020 (remote Zoom meeting)
- Finance & General Purposes Committee – Monday 16 November 2020 (remote Zoom meeting)
- Full Council – 7pm, Wednesday 13 January 2021 (remote Zoom meeting)

Meeting closed at 8.44pm

Signed as a True and Accurate Account:

Chair :

Date :

