



Wadebridge Town Council

Minutes of the Full Council meeting held on Tuesday 25 February 2020 at 7pm in the Town Hall, Wadebridge

Present : Cllrs; H Cooper-Waite, J Fletcher, E Gill, R Harris, J Leach, P Mitchell, A Pennington, I Welch & T Wiltshire.

Public Present : Cornwall Councillors Steve Knightley (Wadebridge East) and Robin Moorcroft (Wadebridge West) and three members of the public.

In Attendance : Anne Minnis (Town Clerk), Beverley Collins (Minutes) & Edward Treverton (Senior Groundsman).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded by a member of the public.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1234/20 Apologies were received from Cllrs; Leah Gliddon, Mark Hollamby, Louise Mitchell & Amanda Pennington.

- It was **RESOLVED** to accept apologies from Cllr Leah Gliddon due to a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Mark Hollamby due to a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Louise Mitchell due to a work commitment.

1235/20 Declarations of Interest –

- a) Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision) – None.**
- b) Non-Registerable Interests (To declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision) –**
 - Cllr Pennington declared an interest in item 8.b.ii.
 - Cllr Wiltshire declared an interest in item 11.a.i.& ii.
 - Cllr Gill declared an interest – Minutes 1237/20 & 1241/20.b.ii. refer.

c) Dispensations – None.

1236/20 Minutes of Last Meeting – The Minutes of the meeting held on the 29 January 2020 were **RESOLVED** to be a true record of the meeting subject to the following corrections :

- To show that the meeting started at 6.30pm and was held in the Town Hall, Wadebridge.

- Minute 1221/20 to show that Councillors left the meeting at 6.34pm and returned at 6.49pm.

7.02pm, member of the public arrived.

The Minutes were signed by the Mayor.

1237/20 Public Participation

- **Public :**

7.03pm, Cllr Pennington & Cllr Gill left the meeting.

- A member of the public spoke on agenda item 8.b.ii. WREN correspondence, regarding a request seeking permission to include Town Council buildings within a feasibility study. Information of how the project will move forward was provided and noted that further requests will be made to the Town Council as the projects go on.

7.07pm, Cllrs; Gill & Pennington returned to the meeting.

- A representative of Concern Wadebridge addressed the meeting on recent anti-social behaviour at the John Betjeman centre. Concerns with Police interaction were advised and noted that members of the public felt threatened by the recent incident. Believes this is a growing issue within town. Cllr Pennington suggested such incidents should be reported via the 999 emergency number in such cases. The representative advised that he has been told to use the non-emergency number. The Police have the CCTV recording and have advised they will discuss the incident with the Head of Wadebridge School. Cllr Gill said he felt confident that the representative is able to assess such situations and act accordingly.
- A member of the public reiterated the representative's comments regarding anti-social behaviour. Further details were relayed from past and recent incidents including the use of a mosquito system which had proved a positive deterrent.
- A member of the public addressed the meeting regarding anti-social behaviour on Southern Way advising information of a resident who has been harassed and abused over a period of time and his concerns that the Police are not addressing this.
- Reports from Cornwall Councillors :
 - **Cllr Knightley (Wadebridge East)** supported the comments made in the public session regarding anti-social behaviour. Cllr Knightley's Cornwall Council update included :
 - Details of the new budget which has been set at 3.99% including the 2% contribution to the social care fund.
 - The Camelford councillor has advised details of a grant awarded for the provision of youth facilities.
 - Thanked the Town Council's Parks Department for their work on a fallen tree in Egloshayle Road.
 - Cornwall Council has signed up to the Rural Living Wage and this includes for suppliers.
 - The Cornwall Council Farms Panel has been disbanded and responsibility transferred to the Neighbourhood Scrutiny Committee.
 - Retirement of Paul Masters.
 - Details of a recent meeting regarding ongoing issues with Bridge Tools including parking issues.
 - Concerns with reporting incidents via the non-emergency 101 number as the wait time is usually length. Suggestion is that crimes and incidents should be reported via e-mail.

Cllr Leach asked about the Youth Provision Fund – Cllr Moorcroft advised details of an amendment to the proposal which resulted in the proposal being dismissed. He confirmed that £4m to youth services is included in the council's budget.

Cllr leach referred to lack of provision being party responsible for the bad behaviour incidents.

Cllr Knightley explained why the proposal had fallen.

Several further points were briefly discussed.

Cllr Moorcroft advised that anti-social behaviour should always be reported via the 999 emergency number.

➤ **Cllr Moorcroft (Wadebridge West) - None.**

- Reports from the Police (tabled) : Report for the period 29 January 2020-23 February 2020 was tabled and **received**.

1238/20 Mayor's Report – None.

1239/20 Clerk's Report – The report was tabled and **received**. There was brief discussion regarding partnership working with Cornwall Council specifically with the Local Maintenance Partnership which is now unsustainable.

The Clerk highlighted details of the work carried out by herself and Town Council staff in relation to the fallen tree on Egloshayle Road. It was confirmed and clarified that, despite comments made that she had not thanked those involved she had in fact ensured that everyone who assisted had been thanked and that the parishioner involved has been provided with logs cut from the fallen tree.

1240/20 Finance :

- a. Accounts for payment – January 2020 (circulated with agenda) – *It was **RESOLVED** to make payment of £77,017.98 as presented.*
- b. Draft Financial Risk Assessment 2019/20 (circulated with agenda) – Members **received** and discussed the draft Financial Risk Assessment dated July 2019.
 - *It was **RESOLVED** to accept the document as presented.*

1241/20 Correspondence

- a. The following correspondence for information was **received**:
 - i. **South West Business Insider** – Vol.14; No2; February 2020.
 - ii. **Cornwall Council** – Town & Parish Council Bulletin; Hold the date for Localism climate change workshop.
 - iii. **South West Councils** – Associate Member News; January 2020.
 - iv. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic; Trevanion Road & Road from Trevanion Road to Primrose Cottage, Wadebridge, intention; 10 March 2020 (009:30 to 16:30).
 - v. **Cornwall Council** – Town & Parish Council Newsletter; January 2020.
 - vi. **Business Cornwall** – Issue 137; February 2020.
 - vii. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic; A389 Wadebridge to Mount Charles - intention; 23 March to 3 April 2020 (19:00 to 06:00 weekdays only).
 - viii. **Cornwall Council** – Draft Wadebridge/Padstow Community Network Panel Meeting Notes 16 January 2020.
- b. Correspondence for response (circulated with agenda) –
 - i. **St Breock Parish Council** – Governance Review – list of questions requesting a response.

7.31pm Cllr Moorcroft left the meeting.

- Members discussed the correspondence and noted concerns with the substantial time required to respond to the questions and queried why St Breock Parish Council continue to pursue this as several of their councillors had attended the public meeting where the items were discussed by the Panel.
Also noted that all the information requested is available from the Cornwall Council website.
 - It was **RESOLVED** to respond advising that the information referred to had been advised in a public meeting.*

Form information the Clerk confirmed that St Breock Parish Council are already in possession of the answers to points 1 and 2.

7.36pm, Cllrs Gill and Pennington left the meeting.

- ii. **WREN** – to request permission for Town Council buildings to be included in a feasibility study for the Energy Equality Project which will assess rooftops of domestic, commercial and community properties for their suitability as sites for Solar PV panels.
 - It was confirmed that the feasibility study is non-imposing. The Mayor advised that the Library building already has solar panels and should therefore not be included.

Members felt this is a project that should be supported on a local level including addressing fuel poverty.

- It was **RESOLVED** to support the project subject to the Library building being excluded.*

7.40pm, Cllrs Gill and Pennington returned to the meeting.

- c. The following Minutes and Agenda from Outside Committees was **received** for information : There was no action required –
 - Padstow Harbour Commissioners** – Minutes of meeting held on Thursday 17 January 2020.

1242/20 Committee meetings – None.

1243/20 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan – The Mayor advised that the Character Assessment for Wadebridge is underway. Work on the plan continues but submission will await further discussion and confirmation from both neighbouring parishes.

1244/20 Planning –

- a. **Applications** – Details and relevant information for each application was presented for Members consideration. *It was **RESOLVED** to make the following responses:*

7.42pm, Cllr Wiltshire left the meeting.

Cllr Knightley and one member of the public left the meeting.

- i. **PA20/00314** : Gonvena House, Gonvena, Listed Building Consent for reconstruction of the failing principal entrance steps. Stabilising works to the historic fabric following delamination of the brick facade and random rubble stonework to the principal elevation. Minor concrete repairs to the side first floor entrance and various window repairs. **SUPPORTED.**
- ii. **PA20/00326** : Rear of Flora Court, Gonvena Hill, Trimming of 2 Holm Oaks as their branches are excessively shading/overhanging into our garden from our neighbour's garden. **SUPPORTED.**

7.44pm, Cllr Wiltshire returned to the meeting.

- iii. **PA19/08494** : Land East of Hill House, Park Road, Proposed pair of semi-detached dwellings of a vernacular design. **SUPPORTED.**
 - iv. **PA19/10376** : The Workshops, Brook Road, Demolition of existing commercial buildings and construction of six new dwellings with associated landscaping and parking - (Resubmission of PA18/10458). **NOT SUPPORTED – Members have no confidence in the flood risk assessment and are doubtful that the application would pass the sequential test.**
- b. **Decisions** – The following decisions as received from Cornwall Council were noted :
- i. **PA19/09381** : The Cottage, Whiterock Road, Retrospective Listed Building consent for Engineered Timber floor finish to Dining Room. **APPROVED.**
 - ii. **PA19/10494** : Regal Cinema, The Platt, Replacement of existing sign above the main entrance doors, installation of white LED lights to underside of canopy, changes to external exit doors and internal improvements to Screens 1 and 2. **APPROVED.**
 - iii. **PA19/09842** : Police Station, 59 Molesworth Street, Roof replacement to match existing; dilapidated windows and doors repaired and/or substituted; resurfacing of parking area; low level railings added. **APPROVED.**
 - iv. **PA19/09483** : Police Station, 59 Molesworth Street, Listed Building Consent for roof replacement to match existing; dilapidated windows and doors repaired and/or substituted; resurfacing of parking area; low level railings added. **APPROVED.**
 - v. **PA19/10075** : Linden Lea, Trenant Vale, Erection of a first floor extension and a 2m squared ground and first floor porch for variation of Condition 2 (plans) of Decision Notice PA19/05036 dated 5th September 2019. **APPROVED.**
 - vi. **PA19/10279** : 25 Trevanion Road, Construction of single storey extension to rear to provide ground floor WC. **APPROVED.**
 - vii. **PA19/10334** : 13 Trevanion Road, Partial demolition of wall and outbuilding to form rear entrance parking area. **APPROVED.**
 - viii. **PA19/08344** : 89 Egloshayle Road, Small extension to an existing single story 'lean to' at the rear of the dwelling creating a larger kitchen including off-street parking for two spaces. **APPROVED.**
 - ix. **PA19/10802** : 34 Treguddock Drive, Fell two Hawthorn trees. **APPROVED.**

1245/20 Wadebridge Library & Information Service – None.

1246/20 Wadebridge BMX Skatepark – The Clerk provided an update.

1247/20 Flooding in the Park – The Clerk thanked Edward Treverton for attending and provided information relating to recent flooding in the park and SWW's reaction to this.

Mr Treverton provided detailed information relating to the flooding and the problems it has caused. It was noted that the problem is not due to issues with the manhole cover itself. Water will need to be pumped away and the impact to the natural drainage will then need to be addressed.

There was discussion around the negative impact of the Taylor-Wimpey development at Bridge View and the historic issues with the installation of the drainage pipe by SWW were referred to. It was noted that SWW took the decision to lay drainage across the playing fields for costs reasons. Whilst SWW have made financial savings this has led to the park area becoming unusable at times.

The Clerk confirmed that the correct way forward with this matter is for the Town Council's agent, Savills, to act on their behalf and engage with SWW to resolve the issues. This will be at no cost to the Town Council.

Members asked that Cllr Hollamby is included in any negotiation as he is well placed to understand and advise on the technicalities of this matter.

The Mayor thanked Mr Treverton and the Parks team for their continued hard work.

1248/20 Anti-Social Behaviour – There was lengthy debate around anti-social behaviour within Wadebridge including the most recent incidents occurring at the John Betjeman Centre and near the Co-Op store.

The Mayor invited the members of the public present to join the discussion so that all aspects of the incidents could be considered. Points noted included :

- There is conflicting advice from the Police on how to report the incidents.
- Poor response from the Police and concerns that Wadebridge is policed by PCSO's who do not have powers to act with such behaviour.
- Society are generally rewarding bad behaviour with use of social media.
- The ongoing problems are multi-factorial.
- Addressing the problems required a multi-agency approach.
- Concerns that the Police do not address the drug related issues in Wadebridge despite being aware of them.
- Duty of care to vulnerable members of the public.
- Funding has been cut.
- Suggestion to begin collecting evidence of incidents to present to the Police at the Network Area meetings.
- Noted that starting a log of incidents may prove frustrating given the number of past incidents.

Cllr Welch advised he had recently attended an informal meeting with the Police where the advice was to always report crime via e-mail as this will create a trail.

The Clerk advised :

- Brief details regarding a recent meeting with the Police and parishioner who is experiencing ongoing anti-social behaviour.
- That CCTV is funded solely by the Town Council and, as requested by the Police, a camera is permanently facing the Co-Op store yet the Police are not using the recordings to act on crime outside the store.
- The Co-Op store should be taking responsibility for crime outside the store.
- *It was **RESOLVED** to call a public meeting inviting the Police, Alison Hernandez (Police and Crime Commissioner), Scott Mann MP, Co-Op store representatives and other key members of the community to a public meeting to discuss anti-social behaviour in Wadebridge.*

Cllr Leach referred to the proposed refurbishment of the Police station in Wadebridge.

8.38pm, two members of the public left the meeting.

1249/20 Mayor Making Protocol (circulated with agenda) – *It was **RESOLVED** to accept the revised Protocol as presented.*

1250/20 Town Council Community Governance Review Consultation (information pack tabled) – There was brief discussion around the forthcoming Cornwall Council meeting and the importance of Town Councillor attendance.

1251/20 Working Groups- *It was **RESOLVED** to appoint new members were required.*

Updates from working groups were provided with relevant meeting notes being **received** and Members considered recommendations made:

- a) **Camel Trail** – Cllr Gill notified of an error on finger post signage – The Mayor will report this.
- b) **Cemetery** – None.
- c) **Christmas Lights** – None.
- d) **Christmas Panto 2019** – None.
- e) **Climate Change Emergency** – None.
- f) **Flowers for Wadebridge** – Notes of meeting held 14 February 2020 were circulated and **received**.

8.44pm, member of the public left the meeting.

- *It was **RESOLVED** to accept the following recommendations :*
 - i. *To once again visit businesses to ask whether they would like hanging baskets this year.*
 - ii. *To charge at the same rate i.e. £15.00 for one basket and £25.00 for two.*
 - iii. *All monies to be held by the office.*
 - iv. *Procedure to be agreed and adhered to.*
 - v. *To hold the Flowers for Wadebridge competition again this year.*
 - vi. *The competition this year to include all three categories - gardens, business premises and allotments.*
 - vii. *The posters to include details of the categories and closing date.*
 - viii. *Application forms to be left in various places and at events to encourage entries.*
 - ix. *A Mahler Hay display unit to be purchased if no display boards available.*
 - x. *To appoint a judge.*
 - xi. *To purchase prizes.*
 - xii. *To advertise the competition at local flower shows.*

g) **Remembrance Parade** – None.

h) **Toilets** – None.

i) **Town Council Events** – None.

j) **Town Hall Improvements** – Notes of meeting held 12 February 2020 were circulated and **received**.

- *It was **RESOLVED** to accept the following recommendation :*
 - *That the Clerk contacts the Architect who has already been to the Town Hall with a revised spec to ask for a quote for:*
 - i. *A CAD survey for the entire building. This would help with any access audit issues which may arise.*
 - ii. *Plans with feasibility options to include toilet refurbishment, kitchen renovation, creation of downstairs office, caretakers office, replacement flooring in foyer area, possible location of Tourist Information office, replacement windows and all associated works to bring the ground floor of the Town Hall up to a new and modern standard while meeting all required standards for compliance.*
 - iii. *Arrange an access audit for the building.*

k) **Website** – None.

l) **Police Partnership** – None.

m) **VE Day 75** – None.

n) **Wadebridge Transport** – None.

1252/20 Confidential matters – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –*

a. Community Governance Review - Notes of meeting held 12 February 2020 were circulated and **received**. *It was **RESOLVED** to accept the following recommendations:*

- *To write a letter to existing and potential Wadebridge parishioners highlighting the key impacts of the proposals and that they had WTC support.*
- *To do letter drops, especially to areas subject to change, to as many Wadebridge parishioners as practicable.*
- *To hold a drop-in event supported by Councillors on Monday 16 March at the Town Hall.*
- *Based on all feedback received the working group is to draft Cornwall Council Consultation Response for agreement of Full Council prior to 24 March 2020.*

b. Notice Board Replacement – Deferred.

c. Skatepark path – Deferred.

d. Rialtas Booking Software – the quotation received was considered.

- *It was **RESOLVED** to accept the quotation as presented at a cost of £1,271 for software, £197 for a single user licence (per annum) and £399 plus .45p per mile for in-house training, subject to admin officer requiring this.*

- *It was **RESOLVED** to re-instate Standing Order 1.c.*

1253/20 Dates of Next Wadebridge Town Council meetings –

- Full Council – 7pm, Wednesday 18 March 2020.
- Finance & General Purposes Committee – 7pm, Monday 30 March 2020.

Meeting closed at 8.56pm

Signed as a True and Accurate Account:

Chair :

Date :