



**WADEBRIDGE TOWN COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE**

**9.30am**

**FRIDAY 13 JANUARY 2023**

VICTORIA ROOM, TOWN HALL, THE PLATT, WADEBRIDGE,  
PL27 7AQ

Deputy Town Mayor – Kelly Rowe

Town Clerk: Anne Minnis

9 January 2023

Dear Sir/Madam,

You are hereby summoned to attend the meeting of the Finance & General Purposes Committee to be held in the **Victoria Room**, Wadebridge Town Hall on Friday 13 January 2023 at 9.30am.

**This is a physical meeting** with a number of Covid secure measures. Covid secure measures are shown in the Appendix to this Agenda.

Please ensure you are familiar with the measures in place which are for the safety of all those attending the meeting.

A handwritten signature in black ink, appearing to read 'Anne Minnis', is placed over a light grey rectangular background.

Anne Minnis  
Town Clerk

**THE PRESS & PUBLIC ARE INVITED TO ATTEND**

# AGENDA

**Housekeeping** – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**1. To appoint a Chairman for 2022/23**

**2. To appoint a Vice Chairman for 2022/23**

**3. To receive and approve apologies for absence**

**4. To receive Declarations of Interest**

**a) Pecuniary Interests**

*Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.*

**b) Non Registerable Interests**

*Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.*

**c) Dispensations**

*To receive any requests for dispensations relating to items on the agenda.*

**5. To confirm the Minutes** of the meeting held on the 13 December 2021.

**6. Public Participation** – to receive submissions from members of the public relating to items on the agenda.

**7. Grant Applications** – to consider the following grant request:

**i. Pentreath – Wadebrige Wellness Hub**

**8. Finance**

- a) To review budget monitoring figures to 30 November 2022.
- b) To review the bank reconciliation to 30 November 2022.
- c) To receive the External Audit report for the year ended 2021/22.
- d) To receive the Internal Audit report for the year ended 2021/22.
- e) To consider the Town Council's response to the interim Internal Audit Report for year ended 31/03/23;
- f) To discuss and agree Councillors' review of internal controls.

**9. Draft Statement of Internal Control 2022/23** – to receive and discuss the draft document.

**10. Draft Investment Strategy 2022/23** – to receive and discuss the draft document.

**11. Draft Financial Risk Assessment 2022/23** – to receive and discuss the draft document.

- 12. Precept 2023/24** – to consider the Precept and recommend to Full Council for 23/24.
- 13. Confidential matters - to consider the following resolution:** To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.
- **Sports Club Leases – an update from the Clerk.**
- 14. Dates of next meetings**
- **Full Council** – Wednesday 18 January 2023

## APPENDIX

### Covid Secure Measures for Finance & General Purposes Committee taking place on Friday 13 January 2023 at 9.30am.

#### ALL ATTENDEES

- The windows of the Victoria Room will remain open for the duration of the meeting. Please ensure you wear warm clothing.
- Please use Hand Sanitiser as you enter the Town Hall and Victoria Room.
- Please do not come to the meeting if you have symptoms suggestive of Covid-19 such as a new continuous cough, fever or loss of taste or smell or if you have come into contact with someone with coronavirus or coronavirus symptoms. Please visit <https://www.nhs.uk/conditions/coronavirus-covid-19/> for more information.
- The Council encourages visitors to continue to wear masks when entering and leaving the Town Hall.