



**WADEBRIDGE TOWN COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE**

**7pm**

**MONDAY 10 July 2023**

VICTORIA ROOM, TOWN HALL, THE PLATT, WADEBRIDGE,  
PL27 7AQ

Town Mayor – Ian Welch

Town Clerk: Anne Minnis

20 June 2023

Dear Sir/Madam,

You are hereby summoned to attend the meeting of the Finance & General Purposes Committee to be held in the **Victoria Room**, Wadebridge Town Hall on Monday 10 July 2023 at 7pm.

A handwritten signature in black ink, appearing to read 'Anne Minnis', is placed over a light grey rectangular background.

Anne Minnis  
Town Clerk

**THE PRESS & PUBLIC ARE INVITED TO ATTEND**

# **A G E N D A**

**Housekeeping** – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**1. To appoint a Chairman for 2023/24**

**2. To appoint a Vice Chairman for 2023/24**

**3. To receive and approve apologies for absence.**

**4. To receive Declarations of Interest**

**a) Pecuniary Interests**

*Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.*

**b) Non Registerable Interests**

*Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.*

**c) Dispensations**

*To receive any requests for dispensations relating to items on the agenda.*

**5. To confirm the Minutes** of the meeting held on the 13 January 2023.

**6. Public Participation** – to receive submissions from members of the public relating to items on the agenda.

**7. Grant Applications** – to consider the following grant requests:

- Community Standing Stone Committee**
- Cornwall Folk Festival**
- Friends of St Breock**
- North Cornwall Dragons Swimming Club**
- Wadebridge Country Market**

**8. Finance**

- To review budget monitoring figures to 31 May 2023.
- To review the bank reconciliation to 31 May 2023
- To review end of year reports for 2022/23.
- To consider the Council's response to the interim Internal Audit Report for year ended 31/03/23;
- To review the conflict of interest form with BDO LLP.
- To agree those Councillors to be signatories for approval.
- To discuss and agree Councillors' review of internal controls.

## 9. Dates of next meetings

- **Finance & General Purposes Committee** – Monday 11 September 2023
- **Full Council** – Wednesday 13 September 2023