



**WADEBRIDGE TOWN COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE**

7pm

MONDAY 11 December 2023

VICTORIA ROOM, TOWN HALL, THE PLATT, WADEBRIDGE,
PL27 7AQ

Town Mayor – Ian Welch

Town Clerk: Anne Minnis

5 December 2023

Dear Sir/Madam,

You are hereby summoned to attend the meeting of the Finance & General Purposes Committee to be held in the **Victoria Room**, Wadebridge Town Hall on Monday 11 December 2023 at 7pm.

A handwritten signature in black ink, appearing to read 'Anne Minnis', is placed over a light grey rectangular background.

Anne Minnis
Town Clerk

THE PRESS & PUBLIC ARE INVITED TO ATTEND

AGENDA

Housekeeping – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1. To receive and approve apologies for absence.

2. To receive Declarations of Interest

a) Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

b) Non Registerable Interests

Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

c) Dispensations

To receive any requests for dispensations relating to items on the agenda.

3. To confirm the Minutes of the meeting held on the 20 July 2023.

4. Public Participation – to receive submissions from members of the public relating to items on the agenda.

5. Finance

- To review budget monitoring figures to 31 November 2023.
- To review the bank reconciliation to 31 November 2023.
- To consider the Town Council's response to the Internal Audit report for the year ended 31 March 2024.

6. Grant Application – to consider the application received from the Wadebridge Festival of Music and Speech.

7. Draft Grant Policy – to consider the draft policy (revised to biannual awards).

8. Parking Charges Review – to receive an update on the benchmarking exercise from Councillors.

9. Draft Statement of Internal Control 2023/24 – to receive and discuss the draft document (*tabled*).

10. Draft Investment Policy & Strategy 2023/24 – to receive and discuss the draft document (*tabled*).

11. Draft Financial Risk Assessment 2023/24 – to receive and discuss the draft document (*tabled*).

12. Precept 2024/25 – to consider the draft Precept position.

13. Confidential matters - to consider the following resolution: To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

- i. **Allotments** – small claims update.
- ii. **Valuation report** – Town Hall rooms.
- iii. **Rugby Club lease & rent** – an update.
- iv. **Wadebridge Leisure Centre** – to consider the correspondence received.

14. Dates of next meetings

- **Full Council** – Wednesday 20 December 2023.
- **Finance & General Purposes Committee** – Monday 15 January 2023.
- **Full Council** – Wednesday 17 January 2023.