



**WADEBRIDGE TOWN COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE**

7.00pm

MONDAY 15 NOVEMBER 2021

**VICTORIA ROOM, TOWN HALL, THE PLATT,
WADEBRIDGE, PL27 7AQ**

Town Mayor – Cllr Amanda Pennington

Town Clerk: Anne Minnis

9 November 2022

Dear Councillor,

You are hereby summoned to attend the meeting of the Finance & General Purposes Committee to be held in the **Victoria Room**, Wadebridge Town Hall on Monday 15 November 2021 at 7.00pm.

This is a physical meeting with a number of Covid secure measures. Covid secure measures are shown in the Appendix to this Agenda.

Please ensure you are familiar with the measures in place which are for the safety of all those attending the meeting.

A handwritten signature in black ink, appearing to read 'Anne Minnis', is placed above the printed name of the Town Clerk.

Anne Minnis
Town Clerk

THE PRESS & PUBLIC ARE INVITED TO ATTEND

AGENDA

Housekeeping – The Chairman to advise of evacuation routes in case of an emergency and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.
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1. To receive and approve apologies for absence

2. To receive Declarations of Interest

a) Pecuniary Interests

Declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision.

b) Non Registerable Interests

Declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision.

c) Dispensations

To receive any requests for dispensations relating to items on the agenda.

3. To confirm the Minutes of the meeting held on the 13 September 2021.

4. Public Participation – to receive submissions from members of the public relating to items on the agenda.

5. Grant Applications – to consider the following grant requests:

- Duchy Defibrillators**
- Royal British Legion**
- Friends of St Breock Primary School**

6. Finance

- To review budget monitoring figures to 31 October 2021.
- To review the bank reconciliations to 30 September & 31 October 2021.
- To consider the Town Council's response to the interim Internal Audit Report for year ended 31/3/22;

7. Precept 2022/23 – to consider items for Precept.

8. Confidential matters - to consider the following resolution: To suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960. For the purpose of this meeting press and members of the press and public will be asked to leave the meeting or will be removed as a participant from the meeting.

- a. **Rugby Club Rent** – to review as per lease agreement.
- b. **Egloshayle Cemetery** – to review the contribution received from Egloshayle Parish Council and consider response from the Parish Council (if received).
- c. **Server** – to consider the proposal and quote received.
- d. **Settlement** – to review the agreement and discuss.

9. Dates of next meetings

- **Finance & General Purposes Committee** – Monday 13 December 2021, 7pm
- **Full Council** – Wednesday 15 December 2021, 7pm, Town Hall

APPENDIX

Covid Secure Measures for Finance & General Purposes Committee taking place on Monday 15 November 2021 at 7pm.

ALL ATTENDEES

- The windows of the Victoria Room will remain open for the duration of the meeting. Please ensure you wear warm clothing.
- Please use Hand Sanitiser as you enter the Town Hall and Victoria Room.
- It is recommended that you take a lateral flow test before you attend the meeting – please only attend the meeting if you have a negative test result.
- Please do not come to the meeting if you have symptoms suggestive of Covid-19 such as a new continuous cough, fever or loss of taste or smell or if you have come into contact with someone with coronavirus or coronavirus symptoms. Please visit <https://www.nhs.uk/conditions/coronavirus-covid-19/> for more information.
- Then Council encourages visitors to continue to wear masks when entering and leaving the Town Hall.