



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 15 September 2021 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; H Cooper-Waite, J Leach, L Mitchell, P Mitchell, A Pennington (Mayor), I Welch.

Apologies : Cllr A Batchelor.

Public Present : Cornwall Councillors Robin Moorcroft (Wadebridge West & St. Mabyn) & Carol Mould (Wadebridge East & St. Minver) and 16 members of the public.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1492/21 Apologies – Apologies were received from Cllr A Batchelor.

- It was **RESOLVED** to accept apologies from Cllr Alison Batchelor.

1493/21 Declarations of Interest –

a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision) –** None.

b) **Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision) –**

- Cllr Louise Mitchell declared an interest in agenda item 12, Allotments.
- Cllr Philip Mitchell declared an interest in agenda item 12, Allotments.
- Cllr Pennington declared an interest in item 15.a. Tennis Club.

c) **Dispensations –** None.

1494/21 Minutes of last Full Council Meeting – *The Minutes of the Full Council meeting held on the 23 June 2021 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

1495/21 Public Participation

- Reports from Cornwall Councillors –
 - **Cllr Mould (Wadebridge East & St. Minver)** confirmed that the issues raised with traffic at Trenant Vale and the planters and parking on Egloshayle Road are being addressed by Highways and are likely to be part of the Network Highway Scheme.

The Mayor asked if there was an update on the situation with Wadebridge Leisure Centre which has been earmarked for closure.

Cllr Mould advised that a consultation on the future of the leisure centres would be starting on Wednesday 22 September 2021 and more information would be available after that. Cllr Mould confirmed she would do everything she could to keep the leisure centre open for the people of Wadebridge.

- **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – points raised included :
 - Traffic regulation order for Whiterock has now been signed off by the Portfolio Holder and double yellow will be added.
 - Has been discussing projects for Wadebridge with Scott Mann MP to address the future needs of Wadebridge.
 - Speaking to the Community Network team and Bodmin Mayor and Cllr Frost on potential use of a building on the hospital site for a trauma unit for north Cornwall. This is ongoing.
 - Parking area at Cleveland has now been resurfaced.
 - Queens Park resurfacing is due to start on Monday 20 September 2021.
 - Challenge Bridge is now being resurfaced.

- Report from the Police – not available.

1496/21 Committee Meetings – Planning Committee (Minutes circulated with Agenda) –

- i. *It was **RESOLVED** to receive the approved Minutes of the meeting held Friday 16 July 2021.*
- ii. *It was **RESOLVED** to receive and approve as a true record of the meeting, the Minutes of meeting held Friday 13 August 2021.*
The Chair of Committee signed the Minutes.

1497/21 Finance – payment of accounts (circulated with Agenda) :

- **June 2021 accounts for payment** – *It was **RESOLVED** to approve payment of £77,547.84 as presented.*
- **July 2021 accounts for payment** – *It was **RESOLVED** to approve payment of £74,638.99 as presented.*
- **August 2021 accounts for payment** – *It was **RESOLVED** to approve payment of £57,552.19 as presented.*

Non-agenda item – The Clerk addressed the meeting on issues that had occurred at the start of the meeting in respect of the restrictions in place regarding maximum capacity at the meeting. It was noted that with the admission of additional members of the public the maximum capacity had now exceeded that stated in the risk assessment. Capacity is due to be reviewed with a hope that this can be increased in the near future. The Clerk asked everyone to bear this in mind when considering attending a town council meeting and to check the agenda for updated information.

1498/21 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was **received** –
 - i. **Cornwall Council** – Town & Parish Council Newsletter – 18 June 2021
 - ii. **Cornwall Council** – Town & Parish Council Newsletter – 2 July 2021
 - iii. **Cornwall Council** – Town & Parish Council Newsletter – 16 July 2021
 - iv. **Cornwall Council** – Town & Parish Council Newsletter – 30 July 2021
 - v. **Cornwall Council** – Town & Parish Council Newsletter – 13 August 2021
 - vi. **Cornwall Council** – Town & Parish Council Newsletter – 27 August 2021
 - vii. **Bodmin & Wadebridge Neighbourhood Team** - Newsletters – July 2021 & August 2021
 - viii. **Wadebridge & Padstow Community Network Panel** – Draft notes of 10 June 2021 meeting.
 - ix. **Cornwall Council** - advising of rejected Code of Complaints made by Cllr Harris.

- x. **Cornwall Fire & Rescue Service** – CCTV Management Report 1 April 2021 – 30 June 2021
 - xi. **Environment Agency** - Information to advise that the Environment Agency is planning to undertake a condition survey of some flood defences in Wadebridge.
 - xii. **Email from Cllr Moorcroft** – To advise of 101 report made at Coronation Park.
 - xiii. **Local Government Association** – Report: A delivery framework to support parish and town councils (11 August 2021) – *link previously forwarded to Councillors*
 - xiv. **Cornwall Council** – Road Traffic Regulation Act 1974 S.14: Temporary Prohibition of Traffic: Molesworth Street, Wadebridge; 13 September 2021 to 22 October 2021.
 - xv. **Cllr M Alvey (Cornwall Council)** – Letter re the campaign to ban the sale of environmentally damaging body boards.
 - xvi. **Cornwall Streetworks Team** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic – Westpark, Egloshayle, Wadebridge (11/10/21 to 11/12/21 – 24 hours) <https://one.network/?tm=123415424>
- b. Correspondence for response – Members discussed the requests received and made the following decisions :
- i. **Challenge Bridge (Wadebridge)** – photos and concerns regarding the condition of the bridge and Cornwall Council’s response (*previously issued to Councillors*) and to discuss the response provided by Cornwall Council.
 - A comprehensive response from Cornwall Council has been provided however, it was noted that the works required have been ongoing for several years.
Cllr Moorcroft confirmed that Tender responses are due by Thursday 16 September 2021 with work hopefully able to start in January or February 2022 and that he is sure that the bridge is safe.
 - ii. **Wadebridge Parishioner (Goods Shed)** – seeking to understand the minutes of the Full Council meeting on 25 March 2021 where it is stated that reference was made to ‘Ongoing concerns with the running of The Goods Shed’.
 - The Mayor advised that neither Cllr Batchelor or ex-Cllr Gliddon were in attendance at the meeting. A precis of the discussion on the particular agenda item at the meeting held 25 March 2021 was provided.

The parishioner addressed the meeting. Points advised included :

- Clarified that he identified himself as a Trustee of the Goods Shed in his correspondence.
- Gave an explanation of the issues with submitting the Goods Shed’s accounts due to internal problems.
- Accounts are now up to date.
- Goods Shed takes issue with the town council stating they have ongoing problems with the Goods shed.
- Town council has not approached the Goods Shed to advise this.
- Believes there is not a problem.
- Request it is recorded within the Minutes of the meeting for a public apology from the town council to the Goods Shed.
- Believes that the Goods Shed is not responsible for the town council not being able to submit an application to the Town Vitality Fund.
- Referred to Minutes of 25 March 2021.

The Mayor advised that an apology could be included as an agenda item for next meeting but the Clerk’s advice would be sought.

Points raised included :

- Cllr Mitchell's recollection that discussion on the item (at meeting held 25 March 2021, which he had Chaired) related to the appointed representative having issues with contacting the Goods Shed rather than the fund application.
- Whether the town council's appointed representative had made contact with the Goods Shed or not.
- Social media posts relating to provision of a youth club for Wadebridge and whether the Goods Shed could consider this.
- Query as to why the town council's historic procedure in advising outside groups that a representative had been appointed had not been followed for several years and why the representative had not attempted to make contact.
- The Mayor advised that the town council cannot speak on behalf of an ex-councillor.

- iii. **Valued Lives Mental Health Drop in Hub** – to **resolve** to agree that the Valued Lives Mental Health and Wellbeing Hub is located on a monthly basis in Egloshayle Car Park from July to December 2021 (*previously determined*).
 - It was **RESOLVED** to agree to the decision previously determined.
 - iv. **Laid Back Coffee Company** – to **resolve** not to permit the Laid Back Coffee Company to trade in Egloshayle Car Park (*previously determined*).
 - It was **RESOLVED** to agree to the decision previously determined.
 - v. **Ann's Surf Cottage** – to **resolve** not to permit the Skatepark to be used for a photo shoot on 18 August 2021 (*previously determined*).
 - It was **RESOLVED** to agree to the decision previously determined.
 - vi. **Request to use Jubilee Playing Fields** – Email requesting permission to use Jubilee Playing Fields for exercise programmes.
 - It was **RESOLVED** to permit the request subject to receipt of valid insurance and risk assessment documents.
 - vii. **Cornwall Council** – Changing Places Toilets Funding Application (*previously issued to Councillors*).
 - The Clerk confirmed that the application has been submitted. Details of the funding were relayed. The Mayor thanked the Clerk for submitting the application and would hope that Wadebridge will benefit from the grant this time around.
 - viii. **Bude Town Council** – to consider making a resolution regarding the Housing emergency and as presented.
 - Members discussed the correspondence and the current housing emergency.
 - It was **RESOLVED** to support Bude Town Council as requested.
 - ix. **LVSA/Cornwall Council** – Consultation regarding licensed vehicles in Cornwall.
 - It was **RESOLVED** to note this item.
- c. The following Minutes and Agendas from Outside Committees were **received** for information –
- i. **Padstow Harbour Commissioners** – Minutes of meetings held 17 June 2021.

1499/21 Planning –

- a. **Applications** – Cllrs Pennington and Welch provided details and relevant information for each application for Members consideration. It was **RESOLVED** to make the following responses :

- i. **PA20/10911** : Land Off Higher Trenant Road/Green Hill, Wadebridge, Reserved matters application pursuant to Outline planning permission PA17/05689 seeking approval of appearance, landscaping, layout and scale of 203 dwellings.

2 members of the public addressed the meeting on the planning application.

- A resident of Egloshayle read a statement outlining concerns with a statement made within the briefing note document provided by Vistry (page 9) in relation to the aspiration of a footpath on the western edge of the site. Points raised included :
 - Reference to conditions set within the outline planning permission.
 - Issues around conditions being met by reserved matters applications.
 - Vistry cannot meet the reserved matters conditions therefore a Section 73 application for a new grant of planning permission should be made.
 - It is unlikely that the town council is now able to support the application due to this.

Cllr Welch thanked the resident for her statement and advised the town council's role does not allow councillors to answer the comments but would ask the developer to respond to the comments in writing.

- A neighbouring resident to the proposed development read a statement outlining concerns with flooding to gardens and properties. Details of the impact of surface water, green field run-off and drainage issues were outlined. The resident advised he is seeking the developer to indemnify against this matter and has invited the developer to visit the site to discuss this.

Cllr Welch referred to the outline planning application and the town council's consultee history with this development.

Topics raised prior to the meeting were noted as including;

- Traffic regulation orders which cannot be determined by the town council however, comments and concerns should be submitted to Cornwall Council as they will ultimately decide on this matter.
- Environment and draining which the town council does not have the technical capability to decide on. As a reserved matter yet to be agreed Cornwall Council's drainage officer's input is the professional route for the decision to be made.

These comments are noted by the town council who would ask that these are also taken on board by the planning authority.

Also noted that work has been undertaken to improve the appearance and the green square area and lower edge backing onto Egloshayle.

Members debated the application and comments raised by residents and members of the public. It was noted that comments were mostly regarding drainage and flooding in Egloshayle. Members agree that a public engagement process is required as there are still key issues to address.

7.56pm, member of the public left the meeting.

- *It was **RESOLVED** that Wadebridge Town Council seek a public consultation on this matter and will make a decision after the outcome has been received and further information relayed from the drainage officer (Cornwall Council).*

The developer was asked to contact the Clerk to liaise on this matter.

Cllr Welch thanked everyone who had attended to speak on this item.

7.59pm, Cllr Mould & several members of the public left the meeting.

- ii. **PA21/05552** : New Pridham House, Molesworth Street, Demolish and reconstruct a structurally unstable garden wall. **SUPPORTED.**
 - iii. **PA21/06922** : 10 Camelside, Egloshayle Road, Replace five white painted timber windows and two timber doors with white grained PVC frames. **SUPPORTED.**
 - iv. **PA21/01890** : 52 Queens Park, Wadebridge, Proposed replacement of concrete shed with garage, construction of porch and dropped kerb for vehicular access. **SUPPORTED subject to the agreement of South West Water.**
 - v. **PA21/06960** : 82 Egloshayle Road, Front single storey living and entrance extension. **(REVISED PROPOSALS DOCUMENT DATED 2 SEPTEMBER 2021 HAD BEEN REFERRED TO. SUPPORTED.**
- b. **Decisions** – the following decision from Cornwall Council were *received* :
- i. **PA21/04283** : Penmount, Fernleigh Road, Removal of front boundary wall to provide new access and parking area with new retaining wall at front of property. **APPROVED.**
NOTE :
Prior to the Planning Officer determining the application, the 5-day protocol procedure was applied as Wadebridge Town Council had NOT SUPPORTED the application. The following outcome was agreed under delegated authority and the comment submitted on 3 August 2021 :
'Under delegated authority with the Chair and Deputy Chair of the Planning Committee, Wadebridge Town Council chooses Option 2 - agree to disagree. Wadebridge Town Council maintains its position that making front gardens into driveways in conservation areas damages the historic nature of the road. The loss of a front garden is also damaging environmentally with regard to the loss of habitat and tarmac will have a further detrimental impact on the ability to drain excess rain waters on a road that has a stream running down it when it rains heavily.
 - ii. **PA21/05843** : The Shrubbery, Trevanson Road, Proposed extension and remodelling to dwelling. **APPROVED.**
 - iii. **PA21/05862** : Kenna Park, Gonvena Hill, Proposed First Floor Extension, Internal Remodelling and Re-Roof together with associated works. **APPROVED.**
 - iv. **PA21/07398** : Old Manor House, Wadebridge, Non-material Amendment (NMA1) for re-siting of approved dwelling to decision PA21/02228 dated 12/05/2021. **NOT ACCEPTABLE AS AMENDMENT.**
- c. **For Information – No Action Required** – The following information received from Cornwall Council was *received* :
- i. **PA21/08380** : Herons Mill, Egloshayle Road, Works to trees in a Conservation Area namely to fell nine Ash trees and one Eucalyptus tree. **To be decided under delegated authority (Cornwall Council).**

1500/21 Code of Conduct Complaint re Cllr Robyn Harris (information circulated with Agenda) – No further action as the councillor involved has resigned.

1501/21 Egloshayle Cemetery (draft circulated with Agenda) - *It was **RESOLVED** to accept the revised Cemetery Regulations as presented.*

The Mayor asked both Cornwall Councillors if they would please expedite the meeting between Cornwall Council and the town council to discuss the old section of the cemetery.

1502/21 Draft NHP (information circulated with Agenda) -

a. Correspondence received from St Breock Parish Council in respect of the draft NHP – Members discussed past issues with St Breock Parish Council and their decision to suspend the NHP until after the outcome of the Governance Review.

- *It was **RESOLVED** to respond to the correspondence advising that the town council note the comments made and would consider revisiting the NHP but, given that Cornwall Council is due to resume the Governance Review process, assurance is needed from St Breock Parish Council that they will not hold up the NHP again as a result of something that is a completely separate matter.*
- *It was **RESOLVED** to copy the response letter to Egloshayle Parish Council for information purposes.*

8.16pm, two members of the public left the meeting.

b. Communications with St Breock Parish Council – Members discussed the disrespectful tone used in communications received from St Breock Parish Council and in particular to correspondence addressed to the Clerk.

- *It was **RESOLVED** that all future correspondence and communication from St Breock Parish Council should be addressed to the Chair and Vice Chair of Wadebridge Town Council and not to individual members of staff.*

8.20pm, Cllrs Louise and Philip Mitchell left the meeting.

1503/21 Wadebridge Allotments – The Clerk provided an update including :

- The town council shares the frustration of the allotment holders in respect of the delays with the transfer.
- Despite unpleasant social media posts and correspondence the town council has been unable to move forwards as it is not in control of the legal process.
- The solicitors have recently discovered that the original 2010 lease had not been registered by the allotment committee. Because of this the transfer is now less difficult and progress has been made.
- The town council is able to begin clearing and allocating vacant plots, issue new tenancy agreements and to bill existing tenants.
- Plot fees will remain as is until the town council review these in November 2021.
- There are concerns with water usage as water is not currently being paid for. The current situation cannot continue as South West Water is aware of it and there are legal implications. Options for a new supply are being looked at however, this may be costly and not financially viable – the town council will determine this when the quote is available. It is possible that alternative arrangements for water may be necessary.
- Letters and notices explaining the current position will be available over the next few weeks.
- Moving forwards, the town council will be seeking input from the allotment holders and look forwards to working together with them to achieve the best out of the allotment site.

An allotment holder addressed the meeting regarding water supply advising that plot holders historically have been unaware of where the water supply is coming from.

The Clerk reiterated that the water supply issue cannot be ignored due to the legal implication as it appears that the water is coming from someone else's supply. Options were briefly highlighted.

The allotment holder referred to a sum of monies set aside by the previous committee for water and other similar matters.

The Clerk advised on this noting the potential financial implications of a new water supply and that it is likely that solicitors fees will be due from the monies held (in relation to the management transfer). It was also noted that South West Water will not put in writing that the town council would not be liable for any historic water usage however the town council feel that they should not be responsible for this. This is why advice and alternative options for a legitimate supply are being investigated. The Clerk referred to the land being used as a cemetery in the future which may require a mains water supply and this will be taken into consideration when the quotation is discussed.

8.29pm, Cllrs Louise and Philip Mitchell returned to the meeting.

1504/21 Queen's Platinum Jubilee (information circulated with Agenda) - Thursday 2 June – Sunday 5 June 2022

- a. Queen's Green Canopy – Clerk advised this matter has been discussed with the Parks Team.
- *It was **RESOLVED** to form a working group to move forwards with this project.*
 - *It was **RESOLVED** to appoint Cllr Heather Cooper-Waite to the Queen's Green Canopy working group.*
 - *It was **RESOLVED** to appoint Cllr Louise Mitchell to the Queen's Green Canopy working group*
 - *It was **RESOLVED** to appoint Cllr Philip Mitchell to the Queen's Green Canopy working group*

Noted that staff members will be appointed as necessary and that the working group will be able to appoint members of the public and local organisations.

Cllr Moorcroft referred to a project by the Rotary Club in respect of planters in Molesworth Street.

Trevor Wiltshire, a representative of the Rotary Club, advised that the club has a sum of money aside to fund the project and enough members to move forwards with it.

The Mayor advised that whilst the town council would wish to invite representatives of the Rotary Club to join the working group the plans will ultimately need to be agreed with the town council.

Wadebridge town council will keep all relevant groups informed and representatives will be invited to be co-opted to the working group.

8.35pm, three members of the public left the meeting.

- b. Big Jubilee Lunch – There was discussion around previous Big Lunch events and relevant groups and organisations who might wish to become involved. Options for a town council event were briefly discussed. The Clerk reminded the meeting that this is an extended bank holiday period and staff may not be available to work. Several councillors advised that they will not be available over this weekend.
- *It was **RESOLVED** that Cllr Pennington would attend the next Wadebridge Carnival meeting to discuss working with them and other local groups on this project.*

- c. Beacons – Information on the lighting of beacons and the three options open to the town council were discussed.
 - *It was **RESOLVED** to delegate authority to the Clerk to consider the options available for a beacon on Thursday 2 June 2022.*

1505/21 Community Flood Plan – The online presentation made previously to the town council was referred to. It was noted that whilst reference material is available to assist with this matter the town council does not have the membership capacity to work on a plan at this time.

- *It was **RESOLVED** to begin writing a flood plan for Wadebridge once the town council has the resources available.*

8.47pm, members of the public left the meeting.

1506/21 Confidential matters – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –*

Information on the confidential item had been circulated with the agenda. The Clerk provided further details where necessary. Members considered the item and made the following response:

8.48pm, Cllr Pennington left the meeting.

- a. **Tennis Club** – *It was **RESOLVED** to give delegated authority to the Clerk to make necessary arrangements and to remind the club of the terms and conditions of their lease.*

8.50pm, Cllr Pennington returned to the meeting.

- *It was **RESOLVED** to re-instate Standing Order 1.c.*

1507/21 Dates of Next Wadebridge Town Council meetings

- **Full Council** – Wednesday 13 October 2021, 7pm, Town Hall
- **Finance & General Purposes Committee** – Monday 15 November 2021, 7pm
- **Full Council** – Wednesday 17 November 2021, 7pm, Town Hall

Meeting closed at 8.53pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**