



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 16 March 2022 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; A Batchelor, T Leach, L Mitchell, P Mitchell, A Pennington (Mayor), K Rowe & I Welch.

Apologies : Cllrs H Jarvis & C Viqueira.

Public Present : PC Alex Allen (Wadebridge Police) and 3 members of the public.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1589/22 Apologies – Apologies were received from Cllrs; H Jarvis and C Viqueira.

- It was **RESOLVED** to accept apologies from Cllr Henry Jarvis due to a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Charlie Viqueira due to a family commitment.

1590/22 Declarations of Interest –

a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision)** –

- Cllr Pennington declared a pecuniary interest in item 8.a.iv., Wildanet.

b) **Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision)** –

- Cllrs Louise Mitchell & Phil Mitchell declared their interest in Confidential item 14.a., Allotment Notice Board.
- Cllr Pennington declared an interest in item 8.b.i., Fowey River Canoe Club.
- Cllr Batchelor declared an interest in item 9.a.i – planning application PA22/01507.

c) **Dispensations** – None.

1591/22 Minutes of last Full Council Meeting – *The Minutes of the Full Council meeting held on the 23 February 2022 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

1592/22 Public Participation

- Members of the public.
 - A member of the public wished to raise two matter that were not included on the agenda. The Mayor reminded the member of the public that it was not possible to discuss these items and that he could write to the Clerk regarding them. This is in accordance with the Wadebridge Town Council Standing Orders.
 - Applicant for PA22/00592 addressed the meeting providing details on the re-application submitted.
- Reports from Cornwall Councillors – Apologies had been received from both Cllr Mould and Cllr Moorcroft.

7.07pm, member of the public left the meeting.

- Report from the Police – Report had been received and circulated to councillors prior to the meeting.
 - Beat Manager Alex Allen addressed the meeting providing an update on the current work schedule in Wadebridge and the appointment of PS Lee Holley. Details on the statistics within the report were explained and work being undertaken, including with local schools, was relayed. Referred to the impact of the Ukraine situation and asked how the Police could help with this. The Mayor advised of the meeting scheduled for Monday 21 March 2022 at which the town council will discuss this matter.

Cllr Welch referred to the Community Flood Plan and suggested the Police would need to be involved in this.

1593/22 Mayor's Report – The Mayor thanked Cllr Batchelor for arranging a collection to be sent out to Poland. Details of the funeral for the late Cllr John Leach were relayed.

7.18pm, PC Allen left the meeting.

1594/22 Committee Meetings – None.

1595/22 Finance –

- a. February 2022 accounts for payment – *It was **RESOLVED** to approve payment of £65,705.89 as presented.*

1596/22 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was **received** –
 - i. **Wadebridge Police Report** – February 2022.
 - ii. **Mevagissey Parish Council** – Parish Council Housing Manifesto.
 - iii. **NALC** – Star Council Awards.
 - *It was **RESOLVED** to make a recommendation for town council staff.*
 - *It was **RESOLVED** that councillors will work together via email to compile a submission.*

7.21pm, Cllr Pennington left the meeting.

Cllr Welch took the following two items.

- iv. **Wildanet** – information on the fibre network work to be carried out across Wadebridge.
 - Information had been tabled for Members. Cllr Welch provided additional detail on this and the Clerk clarified some issues raised by a town council who has information on this matter. There was brief discussion on this correspondence.
- b. Correspondence for response (circulated with agenda) – Members discussed the requests received and made the following decisions :

- i. **Fowey River Canoe Club** – Permission to use Council facilities for the Camel Race to be held on 17 July 2022.
 - *It was **RESOLVED** to permit the request subject to payment for use of electricity, provision of risk assessments and insurance details and that the site and river is cleaned after the event.*

7.29pm, Cllr Pennington returned to the meeting.
 - ii. **Vistry** – Request for street names suggestions for the Trevarner Farm development.
 - *It was **RESOLVED** to create a social media post to ask members of the public to submit suggestions to the Clerk.*
 - *It was **RESOLVED** that councillors submit suggestions to the Clerk.*
 - iii. **Marie Curie** – to consider participating in the day of reflection on 23 March 2022.
 - *It was **RESOLVED** to take part in a Minutes silence at Noon and to light a candle in Foyer area for the vigil at 8pm.*
- c. The following Minutes and Agendas from Outside Committees were **received** for information –
- i. **None.**

1597/22 Planning –

- a. **Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses :*

7.39pm, Cllr Batchelor left the meeting.

- i. **PA22/01507:** 2 Parkwood Polmorla Road Wadebridge Cornwall. Side extension to semi-detached dwelling. **SUPPORTED – Members note the comments from members of the public regarding drainage and access.**

7.44pm, Cllr Batchelor returned to the meeting.

- ii. **PA22/00592:** Land North East Of 90 Egloshayle Road Wadebridge Cornwall. Demolition of existing garages and proposed new dwelling with non compliance with condition 2 in relation to decision notice PA20/04717 dated 26.08.2020. **SUPPORTED.**

- b. **Decisions** – the following decision from Cornwall Council were **received** :

- i. **PA21/11540:** Land North West Of Tregarthen Plot 2 Bodieve Wadebridge Cornwall, Proposed New Residential Dwelling. **APPROVED**
- ii. **PA21/11555:** Land North West Of Tregarthen Plot 1 Bodieve Wadebridge Cornwall. Construction of new residential dwelling following grant of Outline Permission. **APPROVED**
- iii. **PA21/11827:** Chris and Laura Lyward, 1 Whiterock Close Wadebridge PL27 7EF. Dormer extensions to front and rear with single storey extension to side of property. **APPROVED**
- iv. **PA21/11843:** Heather Cottage Higher Lane Egloshayle Wadebridge. Replacement dwelling. **APPROVED**
- v. **PA21/12537:** 27 Egloshayle Road Wadebridge PL27 6AD. Demolition and replacement of single storey extension to side of property and associated works. **APPROVED**
- vi. **PA22/00432:** Penmellow West Hill Wadebridge PL27 7EN. Proposed thermal upgrades to roof, walls, windows and doors with associated refurbishment and remodelling works. **APPROVED**
- vii. **PA22/00696:** Trerise Gonvena Wadebridge Cornwall. Works to a tree in a Tree Preservation Order (TPO), works to include the removal of the lowest branch of a Beech Tree at the entrance of the property in order to avoid the failure of the tree. **APPROVED**

c. **For Information** : The following was **received** for information :

- i. **PA22/02233**: Land North West Of Piggy Lane Car Park Wadebridge Cornwall PL27 7AP. Prior approval notification to determine if planning permission is required for: Agricultural storage building for hay and farm machinery.
- ii. **PA22/00696**: , Trerise Gonvena Wadebridge Cornwall. Works to a tree in a Tree Preservation Order (TPO), works to include the removal of the lowest branch of a Beech Tree at the entrance of the property in order to avoid the failure of the tree.

Wadebridge Town Council's comment revised under delegated authority of the Chair and Vice Chair of the Planning Committee as the Planning Officer had confirmed she would be seeking the guidance of the Tree Officer as requested by the town council –

- ***'Wadebridge Town Council agree to revise its comment and will Support this application if appropriate Conditions are attached to follow the Tree Officers guidance'***

7.50pm, member of the public left the meeting.

1598/22 Welcome Back Fund – The Clerk provided an update on the various strands of work being undertaken as part of the fund including; events around town, a Wadebridge App and a town guide. Deadline for works to the guide are end of March 2022. There was brief discussion around the content of the town guide.

1599/22 Parking Permits – The Clerk advised of an enquiry to purchase a parking permit. It was noted that, historically the town council have rejected parking permits for various reasons including the related costs due to an amendment to the Parking Places Order. Members discussed the benefits and negatives of a permit scheme.

- *It was **RESOLVED** that the status quo should remain and to not amend the current parking arrangements.*

1600/22 Burial Fees & Charges (tabled) – *It was **RESOLVED** to approve the revised charges as presented.*

1601/22 Working Groups –

a. **New Working Groups** – None.

b. **New Members** – None.

c. **Minutes and Recommendations** - Minutes and recommendations from the following working groups were received where necessary :

i. **Allotments** – None.

ii. **Climate Emergency** – None.

iii. **Community Flood** – Cllr Welch provided an update on a remote meeting held recently by the Community Flood Forum which provided information to be discussed by the working group.

iv. **Digital Communications** – Minutes of meeting held 7 March 2022 were *received*.

The following recommendations were noted :

1. That it is intended to proceed immediately with creation of a new Instagram account but the proposed Twitter account will be held back for a suitable later date.
2. The proposed actions of the WG regarding content, style and the aim of creating a Social Media Plan.

v. **Toilets** – None.

vi. **Town Guide** – None.

vii. **Town Hall** – None.

- viii. **Queen’s Green Canopy** – None.
- ix. **Queen’s Platinum Jubilee Event** – None.

8.14pm, member of the public left the meeting.

1602/22 Confidential matters – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –*

The Town Clerk provided information where required and Members discussed the items.

8.15pm, Cllrs Louise and Phil Mitchell left the meeting.

- a. **Allotment Notice Board** – *It was **RESOLVED** to accept the quote for option B at a accost of £1,574.88.*

8.20pm, Cllrs Louise and Phil Mitchell returned to the meeting.

- b. **Mayoral Chains** – the following was discussed :
 - i. The use of Mayoral Chains by the Councillor elected Mayor in their role – *It was **RESOLVED** that the Mayoral Chains are to be worn at public events including meetings.*

Cllr Pennington against.
 - ii. Consideration of a Queen’s Jubilee medal on the Mayoral Chains – *It was **RESOLVED** not to purchase a Jubilee medal.*
 - c. **Public Toilets** – Options available in respect of the end of current cleaning contract on 31 March 2022 were discussed.
 - *It was **RESOLVED** to delegate authority to the Clerk to make the necessary arrangements to employ a cleaning contractor.*
 - d. **Town Hall CCTV** – Quotations received were discussed.
 - *It was **RESOLVED** to accept quotation 1 at a cost of £6,457.80.*
- *It was **RESOLVED** to re-instate Standing Order 1.c.*

1603/22 Dates of Next Wadebridge Town Council meetings

- **Full Council** – Monday 21 March 2022, 7pm
- **Full Council** – Wednesday 6 April 2022, 7pm for co-option purposes
- **Full Council** - Wednesday 13 April 2022, 7pm, Town Hall
- **Annual Town Meeting** – Thursday 21 April 2022

Meeting closed at 8.55pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**