



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 19 January 2022 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; H Cooper-Waite, H Jarvis, J Leach, A Pennington (Mayor), K Rowe, C Viqueira & I Welch.

Apologies : Cllrs; A Batchelor, T Leach, L Mitchell and P Mitchell.

Public Present : Cornwall Councillors Robin Moorcroft (Wadebridge West & St. Mabyn) & Carol Mould (Wadebridge East & St. Minver) and two members of the public.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1554/22 Apologies – Apologies were received from Cllrs; A Batchelor, T Leach, L Mitchell and P Mitchell.

- It was **RESOLVED** to accept apologies from Cllr Alison Batchelor due to a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Thomas Leach due to a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Louise Mitchell due to a work commitment.
- It was **RESOLVED** to accept apologies from Cllr Phil Mitchell due to a work commitment.

1555/22 Declarations of Interest –

- a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision)** – None.
- b) **Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision)** – None.
- c) **Dispensations** – None.

1556/22 Minutes of last Full Council Meeting – The Minutes of the Full Council meeting held on the 17 November 2021 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.

1557/22 Public Participation

- Members of the public – None.
- Reports from Cornwall Councillors –
 - **Cllr Mould (Wadebridge East & St. Minver) – Trevilling Quay** – Information regarding this matter was relayed including that Jacquie Rapier (Community Link Officer) has dealt with the situation and that the area appears not to be designated as a public right of way. Noted that this is an agenda item for discussion later in the meeting.
Licence request to keep a food trailer overnight at Trenant Industrial Estate – Advised details of the request to change conditions in order to leave the trailer on site overnight were relayed. Has discussed this with the Manager of Travis Perkins who has concerns with the request. A submission has been made based on this. Awaiting to see if this goes to licencing appeal.
Member of the public arrived 7.04pm.

Highways Scheme – due to be discussed at the Network meeting. Has received a request to look at including the Trenant Vale area as there are concerns it is used as a rat run. This will be discussed with Highways.

The Mayor asked if it would be beneficial to include this as a Traffic Regulation Order as part of the Trevarner Farm planning application. This would save Cornwall Council money as the developer would become responsible. Cllr Mould said she was unsure if this could happen but would investigate.

- **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – the following points were advised :
 - Community Link Officer** – advised that Jacquie Rapier will possibly be leaving Cornwall Council at the end of March as part of the voluntary redundancy scheme.
 - Cycle Lane Infrastructure** – An e-mail regarding this matter has been circulated from the Principal Transport Officer and this will be further discussed with the parishioner.
 - Steps at Westerlands Road** – Cornwall Council has provided specification drawings for works required and confirmed they will adopt the steps so long as the completed works meet the specification. Hope to move forwards with this soon.

- Report from the Police – Apologies received from Kevin Sinfield who had hoped to be able to attend to speak on the CCTV items.
The Police report had been received and circulated prior to the meeting.

1558/22 Mayor's Report – The Mayor advised that the planning appeal for the Ball Roundabout development will now be held remotely.

1559/22 Committee Meetings – Finance & General Purposes (Draft Minutes circulated with agenda) –

- It was **RESOLVED** to receive the draft Minutes of the meeting held Monday 13 December 2021.*

Recommendation - Fin 275/21, Precept 2022/23

- *It was **RESOLVED** to accept a precept figure of £568,975 for 2022/23 (8.5% increase on the 2020/21 precept figure of £524,401).*

1560/22 Finance – Payment of Accounts for November and December 2021 :

- **November 2021 accounts for payment** – *It was **RESOLVED** to approve payment of £91,349.95 as presented.*

- **December 2021 accounts for payment** – *It was **RESOLVED** to approve payment of £69,154.36 as presented.*

1561/22 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was **received** –
 - i. **NALC** – Legal Topic Note 65 – Closed churchyards and disused burial grounds.
 - ii. **NALC** – Legal Topic Note 31 – Local Council General Powers.
 - iii. **Bodmin & Wadebridge Neighbourhood Police Team** – November 2021 Newsletter.
 - iv. **Bodmin & Wadebridge Neighbourhood Police Team** – December 2021 Newsletter.
 - v. **Cornwall Council** – Parking Spaces beside the Skate Park.
 - vi. **Cornwall Council** – Town & Parish Council Newsletter: 3 December 2021
 - vii. **NALC/SLCC** – Civility and Respect Project.
 - viii. **Padstow Town Council** – re Wadebridge Leisure Centre email.
 - ix. **St Minver Highlands Parish Council** – re Wadebridge Leisure Centre email.
 - x. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Camel Footbridge – 7 Feb 2022 to 1 July 2022 (24 hours).
 - xi. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Trevanion Road, Wadebridge ; 21-25 February 2022 (24 hours).
 - xii. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Foundry Terrace, Park Road, Wadebridge; 1-4 March 2022 (19:00 to 06:00 hours daily).
 - xiii. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Polmorla Road, Wadebridge: 1-4 March 2022 (19:00 to 06:00 hours daily).
 - xiv. **Cornwall Council** – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Elmsleigh Road, Wadebridge: 7 – 16 March 2022 (19:00 to 06:00 hours daily).

- b. Correspondence for response (circulated with agenda) – Members discussed the requests received and made the following decisions :
 - i. **Bodmin & Wadebridge Police** – to *resolve* to agree the request to display the Wadebridge CCTV cameras on the monitoring station at Bodmin.
 - *It was **RESOLVED** to agree to the request.*

 - ii. **Bodmin & Wadebridge Police** – to *resolve* to agree that the Police can request changes to CCTV camera positions direct with Tolvaddon (rather than via the Town Council).
 - *It was **RESOLVED** to agree to the request.*

 - iii. **Wadebridge Parishioner** – Concerns raised about the closure of the public slipway and river access to the river by Cornwall Council on Trevilling Road (located beside Daften Die-Casting Ltd).

A member of the public spoke on this item advising details of previous use by the Padstow and Wadebridge Canoe Club and potential future use. Referred also to the area being within the jurisdiction of Padstow Harbour Commissioners and suggested that they perhaps look after the area accordingly.

There was brief discussion around when the Padstow Harbour Commissioners will next meet.

- *It was **RESOLVED** to e-mail Padstow Harbour Commissioners to request confirmation of their position on this matter.*

Agreed that this matter is held in abeyance until after the next Padstow Harbour Commissioners meeting.

- iv. **Connect Church** – to consider the request made re Jubilee Field for event to be held on 5 June 2022.
 - *It was **RESOLVED** to accept the request as presented.*
 - v. **Wadebridge Parishioner** – Concerns regarding Wadebridge Cycle Infrastructure.
 - *It was **RESOLVED** to reply advising that the town council is working with Cornwall Council to update the Transport Strategy and to advise of the measures which Cllr Moorcroft has highlighted and that the town council fully supports the aims and objectives outlined.*
- c. The following Minutes and Agendas from Outside Committees were **received** for information –
- i. **None.**

1562/22 Planning –

- a. **Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses :*
- i. **PA21/11843:** Heather Cottage Higher Lane Egloshayle Wadebridge, Replacement dwelling. **SUPPORTED.**
 - ii. **PA21/12080:** 6 Park Place Whiterock Road Wadebridge PL27 7EA. Demolition of lean-to and shed, removal of internal wall and part of rear garden wall to allow for parking and new windows. **SUPPORTED.**
 - iii. **PA21/11458:** Park Villa Wadebridge Cornwall PL27 7JY, The proposals are for an extension to the rear of the property, a roof space conversion, the addition of solar panels to the roof and external cladding to the first floor. There will also be some minor internal alterations. **SUPPORTED.**
 - iv. **PA21/12507:** Jones Glynnhayle Properties Ltd, Bringwood Chase West Hill Wadebridge PL27 7ET. Demolition of existing dwelling and construction of two dwellings (semi-detached). **SUPPORTED – MEMBERS NOTED THE NEIGHBOURS REQUEST FOR PRIVACY GLASS ON THE BALCONY AND THE COMMENTS REGARDING THE RIDGE HEIGHT.**
 - v. **PA21/12442:** Trustees Cornerstone Methodist Church, Wadebridge Methodist Church Cornerstone Trevanion Road Wadebridge. Demolition of existing church rooms and rebuild of new place of worship.
- Information from the applicants had been circulated to all Members with the agenda.
- SUPPORTED – MEMBERS REQUEST THAT THE PLANNING OFFICER APPLIES CONDITIONS TO ENSURE THE USE OF RECLAIMED MATERIALS FROM THE FRONT OF THE BUILDING WHEREVER POSSIBLE.**
- b. **Decisions** – the following decision from Cornwall Council were **received** : None.
- c. **For Information – No Action Required** – The following information received from Cornwall Council was **received** :
- i. **PA21/08536:** Junction 25 Ltd, Trevanion House, Trevanion Road, Change of Use and Conversion of Vacant Hotel into 4no. dwelling houses. **APPROVED**
 - ii. **PA21/08537:** Junction 25 Ltd, Trevanion House, Trevanion Road, Listed Building Consent for Change of Use and Conversion of Vacant Hotel into 4no. dwelling houses. **APPROVED**

- iii. **PA21/10627:** The Shrubbery Trevanson Road Wadebridge PL27 7HB. Non Material Amendment (1) to Application No. PA21/05843 dated 5th August 2021 for Proposed extension and remodelling to dwelling, namely, to raise the flat roof using a warm roof construction. **APPROVED**

1563/22 To appoint new members to serve on the Town Council Committees 2022/23 –

- Planning Committee – *It was **RESOLVED** to appoint Cllr Jarvis to the Committee.*
- Finance & General Purposes Committee – *None.*
- Staffing Committee –
 - *It was **RESOLVED** to appoint Cllr Viqueira to the Committee.*
 - *It was **RESOLVED** to appoint Cllr Rowe to the Committee.*

1564/22 Wadebridge Transport Strategy – the Clerk advised that there is an action that the town council will be expected to participate in and that Cornwall Council has acknowledged that the previous Wadebridge Transport Strategy is out of date. In line with the Cornwall Council consultation on the Local Transport Plan the Wadebridge Strategy will be updated as it has been identified that the historic data from six years ago is irrelevant to where Wadebridge would like to be or to where it is at this time. This is the case for many towns across Cornwall.

The Mayor referred to Cornwall Council's management of the previous Transport Strategy Plan's consultation process which did not allow for proper consultation and was never published or made available. Noted that it is promising that the current consultation will be undertaken properly.

1565/22 Wadebridge Library Overdue Charges – the Clerk provided information from Cornwall Council on the removal of overdue charges and the Library Manager's concerns with the possible loss of business if the town council continues with its current position to impose overdue charges.

Members discussed the new information received.

- *It was **RESOLVED** that, in light of the new information received, Wadebridge Library will now fall in line with the other libraries who have chosen to waive overdue charges.*

1566/22 Welcome Back Fund – the Clerk advised details of how the scheme operates and that Cornwall Council has assigned a Management Consultant team to create a plan for the town council. The next meeting will include representatives from the community including; the health sector, voluntary organisations and community groups, in order to gather a wider input on what the town lacks so that funding can be directed to that. The town council has so far established a significant need for youth provision.

Details of a contract awarded by Cornwall Council to the Hall for Cornwall were provided. Hall for Cornwall will be running a series of events across a wide range of themes to 'welcome people back'. Events and workshops for Wadebridge may include St. Piran's Day celebration, dance, DJ skills, crafts, science and these will take place during half term and weekends. Monies are to be utilised by the end of March and will be funded by the Welcome Back Fund.

Further updates will be made available as and when Hall for Cornwall provide details on whether it is possible to run the activities. The short timeframe was noted.

1567/22 Wadebridge Leisure Centre – The Clerk advised that this matter is ongoing however, Padstow and St Minver Highlands have responded to the town council's correspondence (included in Correspondence Received).

1568/22 Working Groups – to create new working groups, appoint new members and receive relevant minutes.

- a. **Town Guide Working Group** – The Mayor advised details of how the previous guide was created. The Clerk advised that funding from the Welcome Back Fund is available.

- It was **RESOLVED** to create a Town Guide working group.
- It was **RESOLVED** to appoint Cllrs Welch and Pennington to the working group. To work with the Town Clerk.

b. Community Flood Working Group - It was **RESOLVED** to create a Community Flood working group.

Noted that Cllrs Pennington and Jarvis had been appointed to this group at the last meeting.

- It was **RESOLVED** to appoint Cllr Welch to the working group.

c. Queen's Platinum Jubilee Event Working Group – It was **RESOLVED** to create a Queen's Jubilee Event working group.

- It was **RESOLVED** to appoint Cllrs Louise Mitchell and Phil Mitchell to the working group.

d. Minutes and Recommendations - to receive minutes and recommendations from the following working groups as necessary :

- Allotments – None.
- Climate Emergency – None.
- Digital Communications (draft Minutes tabled) –
 - It was **RESOLVED** to receive the Minutes of meeting held Monday 17 January 2022.
 - It was **RESOLVED** to accept the recommendation to agree a timetable to establish Instagram and Twitter accounts.

It was confirmed that the website is in scope for consideration by the working group.

There was brief discussion around managing Instagram and Twitter accounts.

- Toilets – None.
- Town Hall – None.
- Queen's Green Canopy – None.

1569/22 Memorial Tree and Bench Policy (circulated with Agenda) – It was **RESOLVED** to accept the amended policy as presented.

7.58pm, Cornwall Councillors and members of the public left the meeting.

1570/22 Confidential matters – It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –

- a. Proposed Developments in Wadebridge** – the Clerk provided an update.
- It was **RESOLVED** that the Clerk has delegated authority to move this matter forwards.
Cllr Leach abstained.

b. Planning Appeal Response –

8.02pm, Cllr Welch declared an interest and left the meeting.

- It was **RESOLVED** to approve the response submitted in respect of APP/D0840/W/21/3285995.

8.06pm, Cllr Welch returned to the meeting.

- c. **Adult Exercise Equipment** – Members considered the three quotations received.
 - *It was **RESOLVED** to accept quotation 2 subject to the cross fit station being replaced with the cross fit station shown in quotation 1 and subject to the revised quotation remaining within budget.*
- d. **Public Toilets** – the Clerk provided details of the proposal regarding the cleaning contract.
 - *It was **RESOLVED** to approve the proposal as presented.*
 - *It was **RESOLVED** to re-instate Standing Order 1.c.*

1571/22 Dates of Next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 21 February 2022, 7pm
- **Full Council** – Wednesday 23 February 2022, 7pm, Town Hall

Meeting closed at 8.22pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**