



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 23 February 2022 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; A Batchelor, H Jarvis, L Mitchell, P Mitchell, A Pennington (Mayor), K Rowe & I Welch.

Apologies : Cllrs; T Leach & C Viqueira.

Public Present : Cornwall Councillors Robin Moorcroft (Wadebridge West & St. Mabyn) & Carol Mould (Wadebridge East & St. Minver) and one member of the public.

In Attendance : Julie Raynes (Finance Officer) & Beverley Collins (Minutes Clerk).

The Mayor informed the meeting that the town council had sadly lost Cllr John Leach who passed away peacefully on 23 February 2022. Members and staff send their condolences to Cllr Leach's family.

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1572/22 Apologies – Apologies were received from Cllrs; T Leach & C Viqueira.

- It was **RESOLVED** to accept apologies from Cllr Thomas Leach due to illness.
- It was **RESOLVED** to accept apologies from Cllr Charlie Viqueira due to a family commitment.

1573/22 Declarations of Interest –

a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision)** – None.

b) **Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision)** –

- Cllr Welch declared interests for grant application items; 7.b.iii. and iv. due to a family connection to the groups and 7.b.viii. as a member of the group.

c) **Dispensations** – None.

1574/22 Minutes of last Full Council Meeting – *The Minutes of the Full Council meeting held on the 19 January 2022 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

1575/22 Public Participation

- Members of the public – None.
- Reports from Cornwall Councillors –
 - **Cllr Mould (Wadebridge East & St. Minver)** – Nothing to report.

Cllr Welch raised a brief discussion around lack of employment space. Cllr Mould agreed there is work to be done on this topic and it was agreed that this should be discussed at a future meeting.

Cllr Pennington asked if there was any truth in the Cormac building being used as a medical facility.

Cllrs Mould and Moorcroft advised that although they were not in a position to comment on this they could not deny it. The matter is sensitive and the town council are asked to bare-with them on this point.

Cllr Pennington asked for confirmation that Cornwall Council will be making a decision on the leisure centres at the extraordinary cabinet meeting on 5 March 2022.

Cllr Mould confirmed this.

- **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – the following points were advised :

Steps at Westerlands – reminded Members that Highways had confirmed that if these are brought up to standard they will be adopted. Plans are through and hoping to move forwards with the work very soon with the help of volunteers.

Trevanion Road – details of the closure due to hedge reinforcement was relayed.

Joint surgery with PC Honeywill – this took place last Thursday (17 February 2022). There was good public attendance although mainly for information on the highway issues at Trenant Vale. PC Honeywill was able to relay some information including that this matter will be discussed at the next Network meeting.

Cllr Mould confirmed it is a frustrating situation and difficult to find a solution. Several ideas were raised.

Cllr Moorcroft said ideas from residents are needed to take forward to Highways.

- Report from the Police – Two reports had been received and were circulated to councillors prior to the meeting.

1576/22 Mayor's Report – The Mayor advised that it has been a very quiet period. She thanked a local resident for all of her help with opening the town hall for emergency use due to storm Eunice on Saturday 19 February 2022.

1577/22 Committee Meetings – None.

1578/22 Finance –

- a. January 2022 accounts for payment – *It was **RESOLVED** to approve payment of £77,262.39 as presented.*
- b. The following grant requests were considered (application information had been circulated prior to the meeting) :
 - i. AA - *It was **RESOLVED** to award £520 as requested (section 137).*
 - ii. Cornwall Folk Festival - *It was **RESOLVED** to award £500 as requested (section 145).*

- 7.17pm, Cllr Welch left the meeting.**
- iii. Cornwall Gymnastics Centre - *It was **RESOLVED** to award £500 as requested (section 137).*

7.18pm, Cllr Welch returned to the meeting.
7.22pm, member of the public left the meeting.

- iv. Cornwall International Male Choral Festival - *It was **RESOLVED** to invite a representative of the group to attend the next meeting to explain a more concrete connection to Wadebridge.*

- 7.23pm, Cllr Welch left the meeting.**
- v. Friends of St Breock Primary School - *It was **RESOLVED** to award £500 as requested (section 137).*

7.25pm, Cllr Welch returned to the meeting.

- vi. Wadebridge Carnival - *It was **RESOLVED** to award £500 on the understanding that the grant is not used for prize money (section 137).*
- vii. Wadebridge Festival of Music & Speech - *It was **RESOLVED** to award £500 as requested (section 145).*

- 7.28pm, Cllr Welch left the meeting.**
- viii. Wadebridge Old Cornwall Society - *It was **RESOLVED** to award £500 (section 137).*

7.30pm, Cllr Welch returned to the meeting.
Cornwall Councillors left the meeting.

1579/22 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was *received* –
- i. **Cornwall Council** -Town & Parish Council Bulletin (28 January 2022) – Start of Public Consultation on Community Governance Review deferred proposals.
 - ii. **Bodmin & Wadebridge Neighbourhood Police Team** – January 2022 Newsletter.
 - iii. **CCTV Management Report** – Quarter 3 (Oct – Dec 2021).
 - iv. **Crantock, Cubert & St Newlyn East Parish Councils** – Discrimination in Affordable Housing allocation definitions.
 - v. **Crantock, Cubert & St Newlyn East Parish Councils** – Lack of Enforcement, Failure to Collect Section 106 Funding, Lack of Reply (Cornwall Council).
 - vi. **Cornwall Council** – Town & Parish Council Newsletter (11 February 2022).
 - vii. **Civility & Respect Project** – Newsletter – Issue 2 (February 2022).
 - viii. **Bodmin & Wadebridge Neighbourhood Police Team** – February 2022 Newsletter.
- b. Correspondence for response (circulated with agenda) – Members discussed the requests received and made the following decisions :
- i. **Fowey River Canoe Club** – Permission to use Council facilities for the Camel Race to be held on 17 July 2022. **Item deferred to next meeting.**
 - ii. **Lanteglos-by- Fowey Parish Council** – Cornwall’s Housing Crisis.
 - *It was **RESOLVED** to reply outlining the town council’s agreement and support on this matter.*
 - iii. **Palm Sunday** – request to use Town Council land for a procession on April 10 2022.
 - *It was **RESOLVED** to approve the request as outlined in the correspondence.*

- iv. **Calstock Parish Council** – Holiday Lets & Second Homes.
 - *It was **RESOLVED** to reply outlining the town council's agreement and support on this matter.*
- c. The following Minutes and Agendas from Outside Committees were **received** for information –
 - i. **None.**

1580/22 Planning –

- a. **Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses :*
 - i. **PA21/12537:** 27 Egloshayle Road Wadebridge PL27 6AD. Demolition and replacement of single storey extension to side of property and associated works. **SUPPORTED.**
 - ii. **PA22/00432:** Penmellow West Hill Wadebridge PL27 7EN. Proposed thermal upgrades to roof, walls, windows and doors with associated refurbishment and remodelling works. **SUPPORTED.**
 - iii. **PA22/00573 :** Trevarin Gonvena Hill Wadebridge Cornwall. Vertical extension over and conversion of existing garage to form attached annexe for family and holiday use.
MEMBERS SUPPORT IN PRINCIPLE BUT ARE CONCERNED ABOUT THE SEPARATE HOLIDAY RESIDENCE THEREFORE ASK FOR A CONDITION TO BE APPLIED TO THE PLANNING APPROVAL SO THAT THE SEPARATE ANNEXE AND HOLIDAY ACCOMMODATION CANNOT BE SOLD OFF SEPARATE TO THE MAIN PROPERTY.
 - iv. **PA22/00696:** Trerise Gonvena Wadebridge Cornwall. Works to a tree in a Tree Preservation Order (TPO), works to include the removal of the lowest branch of a Beech Tree at the entrance of the property in order to avoid the failure of the tree. **MEMBERS OBJECT TO THE PROPOSAL AND WOULD RECOMMEND THAT THE GUIDANCE OF THE TREE OFFICER IS FOLLOWED.**
 - v. **PA22/00846:** Camelot Trevanson Road Wadebridge Cornwall. Proposed extension. **SUPPORTED.**
 - vi. **PA22/00778:** Chy Ryn Trevanson Road Wadebridge PL27 7HD. Erection of a first floor extension and construction of a garden room. **SUPPORTED.**
 - vii. **PA22/00805:** Henley Fernleigh Road Wadebridge PL27 7BB. Demolition of existing extensions and garage and construction of new extension, loft conversion and gym/studio with re-roofing works to existing main roof. **SUPPORTED.**
 - viii. **PA22/00991:** 7 Two Trees Wadebridge Cornwall PL27 7PF. To erect a single storey rear extension comprising a Kitchen and Bedroom with en-suite facilities. **SUPPORTED.**
 - ix. **PA22/01329:** The Rectory 1 St Marys Field Wadebridge Cornwall. Detached dwelling with integral garage and small home office, on site of previously approved Dwelling 5 of PA18/03840. Conditions 3 and 4 discharged August 2021 PA21/06331. **SUPPORTED.**
- b. **Decisions** – the following decision from Cornwall Council were **received** :
 - i. **PA21/10089:** 14 Victoria Park Wadebridge PL27 6DZ. Single storey extension to side of property. **APPROVED**

- ii. **PA21/11513:** 3 Wellington Place Wadebridge PL27 7BH. Demolition of existing extension / conservatory and replace with a new rear single storey extension and demolition of existing rear single storey garage for a newly extended hardstand sufficient for two cars. **APPROVED**
- iii. **PA21/10170:** Land West Of Eglos Pottery A389 Between Gonvena Hill And St Mabyn Hill Sladesbridge Wadebridge. Demolition of a piggery and construction of dwelling and workshop. **WITHDRAWN**
- iv. **PA21/12168:** Land North East Of 90 Egloshayle Road Wadebridge Cornwall PL27 6AN. Non Material Amendment (1) of Application No. PA20/04717 dated 26th August 2020 for Demolition of existing garages and proposed new dwelling, namely, reduction in size of footprint and minor changes to internal layout and window openings. **WITHDRAWN**
- v. **PA21/10750:** Land Above Town Barn Higher Lane Egloshayle Wadebridge. Proposed construction of new dwelling and associated works. **APPROVED**
- vi. **PA21/12080:** 6 Park Place Whiterock Road Wadebridge PL27 7EA. Demolition of lean-to and shed, removal of internal wall and part of rear garden wall to allow for parking and new windows. **APPROVED**
- vii. **PA21/06015 :** Nancarrow (The Orchard), Egloshayle, Wadebridge, Proposed construction of a dwelling and associated works. **APPROVED**
- viii. **PA21/12507:** Bringwood Chase West Hill Wadebridge PL27 7ET. Demolition of existing dwelling and construction of two dwellings (semi-detached). **APPROVED** **PA21/10952:** Unit 17C,18 And 18B Bess Park Road Trenant Industrial Estate Wadebridge. Proposed single storey extension to side of light industrial units for Class E use, excluding supermarket, non-food retail and restaurant use. **APPROVED**

c. Non Material Amendments Applications :

- i. **PA22/01274:** Vistry South West Vistry South West, Land North Of Heather Cottage Green Hill Wadebridge Cornwall. Non Material Amendment (1) to Application No. PA17/05689 dated 15th February 2018 for Outline application for the development of 204 residential dwellings together with associated infrastructure including formal and informal landscaping and layout of internal access roads, details of access from Higher Trenant Road/Green Hill to be determined with all other matters reserved, namely, to change the wording of Condition 16 to introduce flexibility. **MEMBERS NOTED THE AMENDMENT.**

1581/22 Finance & General Purposes Committees –

- *It was **RESOLVED** to appoint Cllr Batchelor to the Committee.*
- *It was **RESOLVED** to appoint Cllr Jarvis to the Committee.*
- *It was **RESOLVED** to appoint Cllr Rowe to the Committee.*

Members **AGREED** that the F&GP Committee should discuss the suggestion that it becomes mandatory that all town councillors sit on the F&GP Committee.

1582/22 Welcome Back Fund – Item deferred to next meeting.

1583/22 Trading Requests in Town Council Car Parks – Concerns with allowing traders in the car parks were raised including; loss of parking space, potential health and safety issues and setting a precedence. It was noted that there are several alternative pitches around town which traders are making good use of.

- *It was **RESOLVED** to not allow trading from town council car parks with the exception of when this is part of a larger event which has been authorised by Wadebridge Town Council.*

1584/22 Parking Permits – Item deferred to next meeting.

1585/22 Town Council Grant Policy & Application Form (circulated with agenda) – *It was **RESOLVED** to approve and adopt the new policy and application form as presented.*

1586/22 Working Groups –

- **New working groups** – None.
 - **New members** – None.
- a. **Minutes and Recommendations** - to receive minutes and recommendations from the following working groups as necessary :
- i. **Allotments** – None.
 - ii. **Climate Emergency** – None.
 - iii. **Community Flood** – None.
 - iv. **Digital Communications** – None.
 - v. **Toilets** – None.
 - vi. **Town Guide** – None.
 - vii. **Town Hall** – None.
 - viii. **Queen’s Green Canopy** – None.
 - ix. **Queen’s Platinum Jubilee Event** – Cllr Phil Mitchell gave a verbal update providing a precis of individual events planned through the bank holiday period. Several local groups are involved with this event.

1587/22 Confidential matters – *It was RESOLVED to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –*

The Finance Officer provided information where required.

- a. **Staffing Committee** – to receive the Minutes and adopt recommendations where applicable (tabled). **Deferred to next meeting.**
 - b. **Queens Jubilee Benches** – Costs were unavailable at the meeting.
 - *It was RESOLVED to delegate authority to the Clerk to purchase benches within the available budget.*
 - c. **Cemetery Benches** – Costs were unavailable at the meeting.
 - *It was RESOLVED to delegate authority to the Clerk to purchase benches within the available budget.*
 - d. **Rugby Club Rent** - Members reviewed the rent as per the lease agreement.
 - *It was RESOLVED to increase the rent to £3,000 per year.*
 - *It was RESOLVED to write to the Rugby Club explaining the actual market value and that Wadebridge Town Council is allowing the club to pay rent of 50% of the market value. Members would also like to confirm that they fully support the club and is proud of their membership base and how the club engages and performs.*
 - e. **Bowling Club Water** – Members considered the quotes received.
 - *It was RESOLVED to accept quote 2 as presented at a cost of £3,550.*
 - f. **Aerial Allsorts** – Members reviewed the report and costs involved.
 - *It was RESOLVED to recover the debt through the small claims court.*
 - g. **Town Council Energy** – Members considered the proposals.
 - *It was RESOLVED to delegate authority to the Clerk, Finance Officer and Mayor to agree a solution to this matter.*
- *It was RESOLVED to re-instate Standing Order 1.c.*

1588/22 Dates of Next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 21 February 2022, 7pm
- **Full Council** – Wednesday 23 February 2022, 7pm, Town Hall

Meeting closed at 8.46pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**