



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 12 April 2023 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; C Boswell-Munday, H Brown, H Jarvis, T Leach, J Metcalfe, L Mitchell, P Mitchell, E Pate, K Rowe, C Viqueira & I Welch (Mayor).

Apologies : Cllr L Nathan.

Public Present : Cornwall Councillors Carol Mould (Wadebridge East & St. Minver) & Robin Moorcroft (Wadebridge West & St. Mabyn) and one member of the public.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1778/23 Apologies had been received from Cllr Nathan.

- It was **RESOLVED** to accept apologies from Cllr Linsey Nathan due to a family commitment.

1779/23 Declarations of Interest –

a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision)** – None.

b) **Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision)** –

- Cllr Philip Mitchell declared an interest in agenda item 11, Allotments Terms and Conditions.
- Cllr Louise Mitchell declared an interest in agenda item 11, Allotments Terms and Conditions.
- Cllr Henry Jarvis declared an interest in agenda item 9.b.ii.
- Charlie Viqueira declared an interest in agenda item 10.a.i.

c) **Dispensations** – It was **RESOLVED** to permit a dispensation to Cllr Henry Jarvis to speak on agenda item 9.b.i. but not permitted to vote on the item.

1780/23 Minutes of Last Meeting – The Minutes of the Meeting held on the 3 April 2023 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.

1781/23 Public Participation

- Questions from members of the Public relating to items on the agenda which require a decision –
 - A member of the public who had submitted correspondence to the agenda addressed the meeting to advise that a resident has spoken to a solicitor regarding a petition to be submitted to the town council.

- Reports from Cornwall Councillors –
 - **Cllr Moorcroft (Wadebridge West & St. Mabyn)** addressed the meeting on the following points :
 - Memorial garden near Bridge Bike Hire – update on the granite was relayed and that work is ongoing.
 - Town Vitality Fund application is awaiting approval.
 - Boat Yard at Bradfords Quay – will be visiting the site on Thursday 13 April with Cllr Mould to discuss the proposed rent increase. Details were relayed.

Cllr Mitchell referred to the Boat Yard and the rent increases.

- **Cllr Mould (Wadebridge East & St. Minver)** addressed the meeting on the following points :
 - CAPS – details of the new group were relayed including that Wadebridge will be part of the Bodmin, Wadebridge and Padstow group with Sarah Sims as the CLO. The aim is for the group to be strategic and to work for the betterment of the area.
 - Radio Cornwall – to discuss the roll out of the new waste regime.
 - Green Waste Collection – a stricter approach to collections is being applied. Bins will not be emptied unless subscriptions are paid for or renewed and bins will be tagged.
 - Referred to previous email which she had expected to be on the agenda.

The Mayor advised the town council's current position on Cllr Mould's previous email request regarding the Neighbourhood Plan and that forward discussion is required to bring new town councillors up to date before a decision can be made.

- Development at Trevarner – chasing the site manager on issues with the development. She has been made aware that the site may now not be fully developed and has concerns that there are still issues within the area.

Cllr Viqueira advised the area is still full of debris.

There was discussion on the development of the site including the viability of it. Issues with mortgages and rents were highlighted by Cllr Moorcroft.

The Mayor asked if the developer will officially advise changes to the scheme. Cllr Mould said she would contact the developer.

Closure of the footpath was also discussed briefly. Cllr Mould advised that she will copy the Clerk into correspondence regarding the development.

- Police reports - None.

1782/23 Nominations for Mayor and Deputy Mayor Elect 2023/24 – Cllr Rowe nominated Cllr Welch as Mayor 2023/24.

- It was **RESOLVED** to appoint Cllr Ian Welch as Mayor Elect 2023/24.

Cllr Welch nominated Cllr Rowe as Deputy Mayor for 2023/24.

- It was **RESOLVED** to appoint Cllr Kelly Rowe as Mayor Elect 2023/24.

1783/23 Mayor's Report – The Mayor read a report which is attached for information.

1784/23 Clerk's Report – the following points were advised :

- Woodland auction – details of the bid were briefly noted and that a second area of land has now come up for auction. Councillors will be advised of the detail on this shortly in order to consider the town council's position.
- Skatepark – issues with users of the park entering on to neighbouring land (Environment Agency) were relayed. Unfortunately, the Police are not looking to act on reports of this or those relating to drug dealing in this area.
- Outdoor Exercise Equipment – the town council is continuing to pressure the company to resolve the issues. Details were provided and noted there is a need for discussion as to how the town council now wish to proceed.
- Community Governance Review – details from Cornwall Council circulated to town councillors. The Clerk asked Cllrs Moorcroft and Mould for an update on the recommendation to Cornwall Council.

Cllr Moorcroft advised that there would be no changes to the boundaries. Details of the decision were relayed and that this needs to go through the legal process before town and parish councils are officially notified.

The Clerk referred to the difficulties that this matter has caused and that the town council may feel that this matter should be looked at again.

Cllr Mitchell highlighted that Cornwall Council went against recommendations from their own Officers.

The Mayor asked about due process. Cllr Moorcroft advised details of the process and that Cllr Jordon would be able to provide a rationale as to the recommendation that there will be no change.

1785/23 Finance –

- Accounts for payment for March 2023** - It was **RESOLVED** to approve payment of £68,797.71 as presented.

1786/23 Correspondence –

- The following correspondence for information was **received** :
 - Cornwall Council – Town and Parish Council Newsletter (10 March 2023).
 - Cllr Leach referred to the item on Community Capacity Fund and asked that the town council explore submitting an application for this.
 - Cornwall Council – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Road from Green Hill leading to Higher Trenant Road, Wadebridge; 25 March to 7 April 2023 (24 hours).
 - Cornwall Council – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Hill Road, Wadebridge; 10 April 2023 (09:30 to 15:00 hours).
 - Cornwall Council – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Chapel Lane, Wadebridge; 21 -24 June 2023 (19:00 to 07:00 hours daily).
 - Cornwall Council – Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic: Polmorla Road to Treneague, Wadebridge; 1 – 5 April 2023.

b. The following correspondence requesting a response was **received** and considered (information circulated with agenda) –

i. **Wadebridge Resident** – Antisocial Behaviour in Southern Way (*papers previously issued*).

- The Mayor asked the resident for an explanation of her comment regarding a lack of consultation and smoke and mirrors and whether she is suggesting that it is the town council who has not consulted.

The resident referred to information she had discovered from a meeting in Plymouth and that she had thought the development of the bus station was being put in place and that this needs to be clarified.

The Mayor suggested the bus company would be responsible for the facilities.

Cllr Moorcroft provided an update on the anti-social behaviour including details from the bus company and he reaffirmed that residents have been told previously that they must call 999 so that the Police can priority task the issues moving forwards. The bus shelter will be replaced in this financial year by Cornwall Council with a more anti-vandal type system. Additional streetlights will also be installed and a CCTV camera may be a possibility.

There was lengthy discussion which included :

- Abuse towards bus drivers.
- The need to call 999 was re-emphasised.
- Poor youth provision in Wadebridge – noted that youth provision is not the town council's responsibility although they have provided the Skatepark area.
- The Goods Shed is the designated building for youth provision for Wadebridge yet the issues happen outside the building.
- Communication with the Goods Shed and the Police is needed to move forwards.
- Drug related issues in this area.
- Lack of Police action despite the awareness of the problems.
- Cutbacks are having a negative impact.
- The need to address the root cause of the problems.
- This problem is not the town council to address alone. Cllr Moorcroft suggested that the Town Team could look into this matter.
- Neighbourhood Watch does need a point of contact to the Police.
- Disappointing not to have a Police report on this matter.

The Mayor suggested moving forwards with open door sessions and town councillor surgeries and to engage with the Police.

Cllr Philip Mitchell highlighted that the town council is unlikely to be part of correspondence on moving the bus shelter.

There was a query as to what the Goods Shed's remit is. Cllr Moorcroft advised on this.

- *It was **RESOLVED** to write to the Goods Shed to open a dialogue regarding youth provision.*

7.46pm, Cornwall Councillors and the member of the public left the meeting.

Cllr Jarvis had declared an interest in the following item as a resident but had been permitted a dispensation to speak on aspects of the consultation.

- ii. **Cornwall Council** – EDG1929 Higher Trenant TRO Consultation (closing date 14 April 2023).
 - Members discussed information provided including potential parking issues which may arise.

7.50pm, Cllr Jarvis left the meeting.

 - *It was **RESOLVED** to object to the proposal.*

7.54pm, Cllr Jarvis returned to the meeting.
 - iii. **Cornwall Council** – Consultation on Public Space Protection Order (Alcohol Consumption) – (closing date 1 May 2023).
 - Members discussed the proposals including the area of public space included within the Order.
 - *It was **RESOLVED** that the Order should be extended to include the Church area in Egloshayle Road.*
- c. The following Minutes and Agendas for Outside Committees for information were **received** – None.

1787/23 Planning –

- a. **New Applications** – The following applications were considered and it was **RESOLVED** to submit the following comments to Cornwall Council:

7.57pm, Cllr Viqueira left the meeting.

- i. **PA23/01557:** 2 St Marys Field Wadebridge Cornwall PL27 7GH. Creation of 2 No parking spaces. **NOT SUPPORTED – Members object to the application based on the residents comments and concerns over access from New Park.**

8pm, Cllr Viqueira returned to the meeting.
- ii. **PA23/01550:** Gonvena House Gonvena Wadebridge Cornwall. Listed Building Consent for the reconstruction of the failing principal entrance steps, stabilising works to the historic fabric following delamination of the brick facade and random rubble stonework to the principal elevation, minor concrete repairs to the side first floor entrance and various window repairs. **SUPPORTED subject to the recommendation from Historic Environment Planning.**
- iii. **PA23/02437:** 22 Rivendell Wadebridge Cornwall PL27 7JN. Two-storey side extension to dwelling. **SUPPORTED.**
- iv. **PA23/02368:** HSBC CRE, 12 Molesworth Street Wadebridge Cornwall PL27 7DB. Vacation of premises with removal of existing furniture and internal machines, removal of external signage, CCTV and one ATM. External wall to be infilled and stonework reinstated to match the existing. **SUPPORTED.**
- v. **PA23/01770:** Land Adjacent To Polwhele, Trevanion Road, Wadebridge Cornwall. Two New Dwelling Houses. **SUPPORTED in principle but Members have concerns over the access for parking, any future development on Polwhele and the lack of planning notices.**

- b. **Decisions** – The following decisions received from Cornwall Council were **received**:

- i. **PA23/00364:** Cliff Villa 34 Egloshayle Road Wadebridge Cornwall. Proposed refurbishment and minor external alterations; along with a new outbuilding in the rear gardens. **APPROVED**

- ii. **PA22/10417:** To The Rear Of 101 Egloshayle Road Wadebridge Cornwall PL27 6AF, Demolition of garage and erection of 2 bed dwelling. **APPROVED**
 - iii. **PA23/01018:** Dukes Mead Egloshayle Road Wadebridge Cornwall PL27 6AD. Works to trees in a Conservation Area, namely, to reduce the crown of a Eucalyptus tree which has suffered storm damage. **Decided not to make a TPO (TCA apps)**
 - iv. **PA22/10348:** Land Rear Of 82 - 83 West Park Wadebridge Cornwall. Construction of 2 new dwellings in the rear gardens of 82 and 83 Egloshayle Road, Wadebridge. **APPROVED**
 - v. **PA23/00171:** Land Rear Of 84 Egloshayle Road West Park Wadebridge Cornwall. Demolition of garage and proposed two storey dwelling to the rear of existing dwelling. **WITHDRAWN**
- c. **For Information** - The following information received from Cornwall Council was noted:
- i. **PA23/00260:** Bethany Glen Road Wadebridge Cornwall PL27 7PD. **Granted (CAADs, PIPs and LUs only)**
- d. **5 Day Protocol:**
- i. **PA22/10417:** To The Rear Of 101 Egloshayle Road Wadebridge Cornwall PL27 6AF, Demolition of garage and erection of 2 bed dwelling.
 - **5 DAY PROTOCOL RECEIVED FROM CC -**
 “In response to the above I have assessed the information submitted and requested amended block plans to show the position of the dwelling on the site. I am content that the design and the separation distances from the proposal to neighbouring dwellings is suffice to limit any harmful overlooking. I am also content that the drawings are accurate. Whilst there may be some disruption during construction this will be temporary and would not be a reason to refuse an application for a dwelling in a highly sustainable location.”
- 5-day protocol, WTC decision:**
 “We support the option to agree with the planner’s recommendation.”

8.14pm, Cllrs Louise and Philip Mitchell left the meeting.

1788/23 Revised Terms & Conditions (Allotments) – It was *RESOLVED* to approve the revised Terms & Conditions as presented.

8.15pm, Cllrs Louise and Philip Mitchell returned to the meeting.

1789/23 Working Groups – The Clerk confirmed that group membership will be confirmed at the May meeting.

- *It was **RESOLVED** to merge the Climate Change and Flood working groups, the Allotments, Digital Communications, Toilets and Town Hall working groups to remain as is and to form new working groups for Culture, Sports & Recreation and for Governance Review (to exclude NHP).*

2023/2024 working groups are :

- Climate Change and Flood
- Allotments
- Digital Communications
- Toilets
- Town Hall
- Culture, Sports and Recreation
- Governance Review (to exclude NHP)

1790/23 Confidential matters - to consider the following resolution: *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

- i. **Bore Hole (allotments)** – *Information and quotations not available.*
- ii. **Play Area (wet pour surfacing)** – Three quotations were presented.
 - *It was **RESOLVED** to accept quotation one at a cost of £7,290 subject to further information being obtained.*
- iii. **Town Hall Survey** – The Clerk provided relevant information on the two quotations submitted.
 - *It was **RESOLVED** to accept quotation one at a cost of £3,330.*
- iv. **Staffing Committee Minutes** – Cllr Viqueira, Chair of Committee, presented relevant information to the meeting.
 - *It was **RESOLVED** to accept the two recommendations made at the meeting held Friday 10 March 2023 as presented.*
 - *It was **RESOLVED** to accept the Operations Manager Job Description as presented.*
 - *It was **RESOLVED** to re-instate Standing Order 1.c.*

1791/23 Dates of Next Wadebridge Town Council meetings

- **Annual Town Meeting** – Thursday 20 April 2023.
Apologies were given by the Mayor who advised he would submit a report for the Deputy Mayor to present.

Meeting closed at 9.05pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**