



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 13 September 2023 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; C Boswell-Munday, L Nathan, J Metcalfe, L Mitchell, K Rowe, C Viqueira & I Welch (Mayor).

Public Present : Cornwall Councillors Robin Moorcroft (Wadebridge West & St. Mabyn) & Carol Mould (Wadebridge East and St. Minver) and two members of the public.

In Attendance : Anne Minnis (Clerk) and Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1828/23 Apologies were received from Cllrs; Jarvis and Leach, P Mitchell.

- It was **RESOLVED** to accept apologies from Cllr Henry Jarvis due to a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Thomas Leach due to a work commitment.
- It was **RESOLVED** to accept apologies from Cllr Philip Mitchell due to a family commitment.

1829/23 Declarations of Interest –

a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision)** – None.

b) **Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision)** –

- Cllr Louise Mitchell declared an interest in agenda items 15. and 16.a.i.
- Cllr Jules Metcalfe declared an interest in agenda item 9.a.ii., PA23/05742.

c) **Dispensations** – None.

1830/23 Minutes of Last Meeting – *The Minutes of the Full Council Meeting held on the 28 June 2023 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

1831/23 Public Participation

- Questions from members of the Public relating to items on the agenda –
 - A representative of the Cricket Club presented details of their grant application to the meeting.

- A representative of the Wadebridge & District Garden Produce Association presented details of their grant application to the meeting.
- Reports from Cornwall Councillors –
 - **Cllr Mould (Wadebridge East & St. Minver)** – Cllr Mould advised the following:
 - Cabinet grant project – Information will be coming to town and parish councils soon.
 - Stopping up order at Trenant – This is a difficult situation but is part of the development. There are ongoing concerns with footpaths.

The Mayor said he is aware that the stopping up order is for the bus stop area near Ball Roundabout to regulate the footpath through the estate. He asked Cllr Mould could keep the town council updated on this.

Cllr Mould said the Orders have been confusing and she will check.

- **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft advised the following :
 - Open Air Cinema Event – Thanked and congratulated councillors and staff on the very successful event.
 - Speed bump at Bridge Tools – The gap has now been filled in and will hopefully help lessen the accidents.
 - The next CAP meeting is being held on Monday 18 September, 6.30pm in Town Hall.
 - The Planning Officer for the Old Bakery site in Polmorla Road has met with the land agent who is now considering the options for the site moving forwards.
 - Standing Stone Project – Will be clearing the land on Sunday 24 September. Cormac will then lay the stone ready for the garden to be decorated for the official opening in October.

The Mayor asked about the Bodmin road closure and the traffic problems that they are causing. He asked that information is fed back on this.

Cllr Mould said it is a dispute between the developer and Highways and thinks something similar may happen with the Bridge View estate – CC will not adopt until fit for purpose. Will keep everyone updated.

Police Reports – PC Thomas Cornwell addressed the meeting and provided crime figures and related details for August 2023.

The Mayor referred to the number of disturbances in the Southern Way area and noted that the Police seem to have stepped up on this. He thanked PC Cornwell for the information on the silent crimes which are less reported on and asked if the statistics could be submitted to the town council.

There was brief discussion on the drug raids undertaken and issues with a scooter in the Southern Way area which the Police had seized. Information on the scooter was provided to PC Cornwell including its current location. PC Cornwell said he would look into this.

Cllr Viqueira thanked PC Cornwell for attending and reiterated that the Southern Way issues are causing a very negative impact on the town. Continued emphasis from the Police is needed.

August and September 2023 Police Newsletters included at agenda item 8.a., Correspondence.

7.22pm, PC Cornwell & one member of the public left the meeting.

1832/23 Mayor's Report – The Mayor provided a verbal report to the meeting. Copy attached.

7.28pm, Member of the public left the meeting.

1833/23 Committee Meetings –

- i. **Finance & General Purposes Committee meeting** – Noted that these have been received previously (March 2023).
- ii. **Finance & General Purposes Committee meeting** – *It was **RESOLVED** to receive the Minutes of the meeting held Monday 10 July 2023.*

1834/23 Finance – Information was circulated prior to the meeting :

- i. **June 2023 accounts for payment** – *It was **RESOLVED** to approve payment of £101,268.38 as presented.*
- ii. **July 2023 accounts for payment** – *It was **RESOLVED** to approve payment of £103,552.68 as presented.*
- iii. **August 2023 accounts for payment** – *It was **RESOLVED** to approve payment of £83,108.47 as presented.*
- iv. **Grant Application** – A grant application submitted by Wadebridge Cricket Club was considered (previously circulated to all Members).
 - *It was **RESOLVED** to award a grant of £351.83 to Wadebridge Cricket Club.*
- v. **Grant Application** – A grant application submitted by Wadebridge & District Garden Produce Association was considered (previously circulated to all Members).
 - *It was **RESOLVED** to award a grant of £200 to Wadebridge & District Garden Produce Association.*

1835/23 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was **received** –
 - i. **Camel Valley Community Area Partnership (CAP)** – meeting notes from 21 June 2023.
 - ii. **Cornwall Council** – Affordable Housing Newsletter (Parish/Town Councils) July 2023.
 - iii. **Cornwall Council** – Town & Parish Council Newsletter (14 July 2023).
 - iv. **Wadebridge Library** – July Performance Report & Newsletter.
 - v. **Cornwall Council** – Town & Parish Council Newsletter (11 August 2023).
 - vi. **Cornwall Council** – Licensing Updates (14 August 2023).
 - vii. **Cornwall Council** – Town & Parish Council Bulletin (15 August 2023).
 - viii. **Cornwall Council** – Affordable Housing Newsletter (September 2023).
 - ix. **Bodmin & Wadebridge Neighbourhood Policing Teams** – Newsletter (August 2023).
 - x. **Bodmin & Wadebridge Neighbourhood Policing Teams** – Newsletter (September 2023).
- b. The following correspondence requesting a response was **received** and considered (information circulated prior to meeting) –
 - i. **Wadebridge Resident** – Jubilee Field – exercising dogs off leads.
 - *It was **RESOLVED** that the town council do not agree with this request and asked that the Clerk respond to the resident to explain the town council's position on this matter.*
 - ii. **Cornwall Council** – CCTV Option Pack & Working Group Terms of Reference.
 - Information was noted. The Clerk provided a short precis on the history of CCTV provision.

- iii. **The UK Government** – Business Rates on Libraries response.
 - *It was **RESOLVED** to respond to Scott Mann MP advising that the town council is very disappointed with this and hopes that he will continue to pursue this case on behalf of the town council.*
- iv. **Wadebridge Resident** – Parking in Guineaport Road.
 - *It was **RESOLVED** that the Clerk responds outlining the town council's position on parking matters.*
- v. **St Breock Parish Council** – to resolve to approve the draft response to the letter received.
 - *It was **RESOLVED** to approve the response as presented.*
- vi. **Cornwall Council** – Stopping up of a section of the highway at Higher Trenant Road, Wadebridge.
 - The Mayor provided further information on this matter. It was noted that the information is provided retrospectively and that communication on such matters is very poor.
 - *It was **RESOLVED** to support the retrospective application for this specific item and that Wadebridge Town Council looks forward to urgently receiving details on other changes relating to the development.*
- vii. **Wadebridge Resident** – Fireworks.
 - *It was **RESOLVED** to reply to the resident to advise that this matter will be discussed at October full council meeting to which the resident is invited to attend.*

The Clerk agreed to obtain information from CALC on the status of displays from other town councils and to approach the Carnival Committee with regard to their plans for an alternative display. This information will be fed back at the next meeting for discussion.

- c. The following Minutes and Agendas for Outside Committees for information were **received** –
 - i. **Wadebridge Town Team** – minutes of 12 July 2023 meeting.
 - ii. **Wadebridge Town Team** – minutes of 6 September 2023 meeting.

1836/23 Planning –

- a. **New Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

- i. **PA23/06597:** 1 St Giles Drive Wadebridge Cornwall PL27 6DS. Works to trees under a tree preservation order (TPO) namely: T1 - Holm Oak: Reduce upper crown by three metres. T2 - Beech: Reduce by 2.5/3 metres. T3 - Mature Beech: Reduce crown by 3m. T4 - Eucaplyptus: Reduce crown by 3m. T5 -Oak: Thin by 20%. **SUPPORTED**

8.22pm, Cllr Metcalfe left the meeting.

- ii. **PA23/05742:**N Land Rear Of 82 - 83 West Park Wadebridge Cornwall. Amendments PA22/10348 to Change Ground Floor into Attached Garage & Lifting Ground Floor to Add Additional Floor Level. Rear of No 83. **WADEBRIDGE TOWN COUNCIL HAS PREVIOUSLY SUPPORTED THE DEVELOPMENT OF THIS SITE AND ASK THE PLANNING CASE OFFICER TO CONSIDER THE IMPACT OF THE PROPOSED INCREASE IN HEIGHT ON SURROUNDING THE AREA TO ENSURE IT WOULD NOT SET A PRECEDENT.**

8.27pm, Cllr Metcalfe returned to the meeting.

- b. **Decisions** – the following decisions from Cornwall Council were **received** :
- i. **PA23/04851**: Land North West Of Trenant Mill Trenant Vale Wadebridge Cornwall. Reserved Matters application following Outline approval PA22/02862 dated 13th September 2022 for access, appearance, landscaping, layout and scale. **APPROVED**
 - ii. **PA23/05476**: Wadebridge School Gonvena Hill Wadebridge Cornwall. Hedgerow Removal Notice for removal of approximately 9 metres of hedgerow. **No objections (OHL/OHE/HG apps)**
 - iii. **PA23/05021**: 26 Bridge View Wadebridge Cornwall PL27 6BZ. Single Storey side and rear extension. **WITHDRAWN**
 - iv. **PA23/05018**: The Mowhay Bodieve Wadebridge Cornwall. Extension to create study/4th bedroom. **APPROVED**
 - v. **PA23/05386**: 37 Glen Road Wadebridge Cornwall PL27 7PE. Replacement of the rear extension stepped back wall with a straight back wall in same position as half of the existing wall adding 5sq m to the floor area. Replacement of the stepped polycarbonate roof with a single flat roof with roof windows and provision of a lower patio to the rear. **APPROVED**
 - vi. **PA23/02173**: Flat 1 Gonvena House Gonvena Wadebridge. Listed Building Consent for replacement of timber sash windows, existing front door and demolition of collapsed lean too conservatory. **APPROVED**
- c. **For information** – the following information from Cornwall Council was **received** :
- i. **PA23/04647**: MGC Engineering Ltd, Bradfords Quay Road, Wadebridge, Certificate of lawfulness for proposed use to improve waterproofing, thermal improvement and better working practices i.e. manual handling and an extension on an existing outbuilding. **REFUSED**
- d. **Applications since 28th June 2023** – *It was **RESOLVED** to approve the comments previously submitted by Wadebridge Town Council for the following applications and to receive the Decisions subsequently notified by Cornwall Council :*
- i. **PA23/04451**: St Breock Wind Farm St Breock Wadebridge Cornwall. Variation of Condition 1 of Application No. PA20/03339 dated 1st December 2021 (Variation of condition 16 of PA12/02907 (Repowering the site of an existing windfarm. Construction of a windfarm comprising five wind turbine generators with a maximum tip height of 100 metres above existing ground level, site access tracks, access track to A39, underground electrical cables, crane hardstandings and construction compounds, additional substation/control building, ancillary equipment. Decommissioning, dismantling and removal from site of eleven existing turbines and associated elements except where required for repower or continuing agricultural use of the site).
 - WTC Comment – **SUPPORTED**
 - CC Decision – **AWAITED**
 - ii. **PA23/04023**: Melverne West Hill Wadebridge Cornwall, Replacement double garage and single storey extension to form sunroom.
 - WTC Comment – **SUPPORTED**
 - CC Decision – **APPROVED**
 - iii. **PA23/04851**: Land North West Of Trenant Mill Trenant Vale Wadebridge Cornwall. Reserved Matters application following Outline approval PA22/02862 dated 13th September 2022 for access, appearance, landscaping, layout and scale.
 - WTC Comment – **SUPPORTED**
 - CC Decision – **APPROVED**
 - iv. **PA23/05018**. The Mowhay Bodieve Wadebridge Cornwall. Extension to create study/4th bedroom.
 - WTC Comment – **SUPPORTED**
 - CC Decision – **APPROVED**

- v. **PA23/05021:** 26 Bridge View Wadebridge Cornwall PL27 6BZ. Single Storey side and rear extension.
- WTC Comment – **SUPPORTED**
 - CC Decision – **WITHDRAWN**
- vi. **PA23/05613:** Former Bringwood Chase West Hill Wadebridge Cornwall PL27 7ET. Non Material Amendment (1) to Application No. PA23/03581 dated 21st June 2023 for Variation of Condition 2 (approved plans) of Application No.PA21/12507 dated 8th February 2022 (Demolition of dwelling and construction of a pair of semi-detached dwellings), namely, reduction in floor space to mezzanine floors and reduction in associated window sizes.
- WTC Comment – **SUPPORTED**
 - CC Decision – **APPROVED**
- vii. **PA23/05698:** 20 Egloshayle Road Wadebridge Cornwall PL27 6AD. Non Material Amendment (2) to Application No. PA20/11467 dated 1st April 2021 for Demolition and replacement of small existing two-storey extension to the rear of the property and removal of secondary chimney, namely, addition of a sun tube rooflight.
- WTC Comment – **SUPPORTED**
 - CC Decision – **WITHDRAWN**
- viii. **PA23/05386:** 37 Glen Road Wadebridge Cornwall PL27 7PE. Replacement of the rear extension stepped back wall with a straight back wall in same position as half of the existing wall adding 5sq m to the floor area. Replacement of the stepped polycarbonate roof with a single flat roof with roof windows and provision of a lower patio to the rear.
- WTC Comment – **SUPPORTED**
 - CC Decision – **APPROVED**
- ix. **PA23/05476:** Wadebridge School Gonvena Hill Wadebridge Cornwall. Hedgerow Removal Notice for removal of approximately 9 metres of hedgerow.
- WTC Comment – **SUPPORTED**
 - CC Decision – **No objections (OHL/OHE/HG apps)**
- x. **PA23/05862:** Woodland Area Rear Of Treguddock Drive Trenant Vale Wadebridge Cornwall. Works to trees under a tree preservation order (TPO): T2 (Ash) Reduce to a 2.5- meter monolith. G4 (Ash) Reduce height and spread by 2.5 meters Western limb extending over the rear garden. (Ash) Fell (Ash) Fell. G5 - Remove broken branches and deadwood over the footpath. G6 - Reduce by 3 meters exposed branch. G10 (2 x Ash) Fell. G13 (Alder) Fell.
- WTC Comment – **Wadebridge Town Council defers to recommendations of Tree Officer**
 - CC Decision – **AWAITED**
- xi. **PA23/05007:** Demolish an existing garden shed and replace with a two storey semi- subterranean new-build dwelling on the land to the rear of 81 Egloshayle Road.
- WTC Comment – **SUPPORTED** - Wadebridge Town Council supports this application, however we are concerned about the impact of additional vehicles created by these new properties and maintaining the Right of Way
 - CC Decision – **AWAITED**
- xii. **PA23/06582:** Demolition of existing garage and replacement with a new 3 bedroom dwelling at land to the rear of 85-86 Egloshayle Road, Wadebridge.

- WTC Comment – **SUPPORTED** - Wadebridge Town Council supports this application, however we are concerned about the impact of additional vehicles created by these new properties and maintaining the Right of Way.
 - CC Decision – **AWAITED**
- xiii. **PA23/06611:** Mr & Mrs Gabbetis, The Holly, Trenant Vale, Wadebridge, Single storey extension to rear of property.
- WTC Comment – **SUPPORTED**
 - CC Decision – **AWAITED**
- xiv. **PA23/05267:** Land Adjacent Polwhele, Trevanion Road, Wadebridge, Erection of a dwelling House.
- WTC Comment – **SUPPORTED** - Wadebridge Town Council supports this application - subject to assurance there will be sufficient parking and access.
 - CC Decision – **AWAITED**
- e. **Decisions received from Cornwall Council since last Full Council meeting (28th June 2023) – the following Decisions were *received* :**
- i. **PA23/02538:** 52 Treguddock Drive Wadebridge Cornwall PL27 6BQ. Creation of balcony on the first floor at the rear of building. **APPROVED**
 - ii. **PA22/11156:** Sticky Fingers daycare Nursery, Sticky Fingers Palmers Way Trenant Industrial Estate Wadebridge. Proposed extension. **APPROVED**
 - iii. **PA22/09383:** Conkers Gonvena Wadebridge Cornwall PL27 6DP. Proposal Improvements to layout and appearance of dwelling including a rear extension, conversion of integral garage to living space, internal alterations, improved turning/parking provision and construction of a new detached garage. **APPROVED**
 - iv. **PA23/03436:** Chygover Tower Hill Egloshayle Wadebridge. Works to a tree subject to a Tree Preservation Order, and in a Conservation Area, for Yew Tree (T3) - remove lower branches to uplift crown over driveway and bring the canopy to the same level visually as the group of copper beech next to it. **APPROVED**
 - v. **PA22/06104:** Land North Of Heather Cottage Green Hill Wadebridge Cornwall, Submission of details to discharge conditions 8 and 9 in relation to decision notice PA17/05689 dated 15/02/2018. **S52/S106 and discharge of condition apps**
 - vi. **PA22/06539:** Land Off Higher Trenant Road/Green Hill Wadebridge Cornwall. Submission of details to discharge Conditions 2 and 3 in respect of Decision Notice PA20/10911 dated 24th June 2022. **S52/S106 and discharge of condition apps**
 - vii. **PA23/03581:** Former Bringwood Chase West Hill Wadebridge Cornwall. Variation of Condition 2 (approved plans) of Application No. PA21/12507 dated 8th February 2022 (Demolition of dwelling and construction of a pair of semi-detached dwellings). **APPROVED**
 - viii. **PA23/04002:** Land Off Higher Trenant Road/Green Hill Wadebridge Cornwall . Non Material Amendment (2) to Application No. PA20/10911 dated 24th June 2022 for Reserved matters application pursuant to Outline planning permission PA17/05689 seeking approval of appearance, landscaping, layout and scale of 203 dwellings, namely. **APPROVED**
 - ix. **PA23/03020:** Lamorna Guineaport Road Wadebridge Cornwall. Timber decking, going over the original patio. **APPROVED**
 - x. **PA23/04642:** Hooters Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order for Sycamore (T1) - (height 22m, spread 10m) crown reduce by 8m height and 2/3m to shape. Remove lowest limb on East side due to proximity to house (please see accompanying photo). Beech (T2) - reduce North side by 2m over building and reduce

rubbing branch on North side at 10m. Remove deadwood throughout crown (please see accompanying photos). Beech (T3) - (23m) fell. Tree is top heavy with no growth on the lower 16m. Positioned between T2 and T4 and has fought for light. Leave space as T2 and T4 would benefit from the space to grow into (please see accompanying photo). Beech (T4) - reduce North side of crown as done previously by 2/3m over building. Works would help rebalance the lower part of the crown due to a major limb failure last year on the South side (please see accompanying photos). Sycamore (T5) - (22m height, 7m spread) crown reduce by 3m height and 1/2m sides to shape. Tree is in close proximity to buildings. **APPROVED**

xi. PA23/05613: Former Bringwood Chase West Hill Wadebridge Cornwall PL27 7ET. Non Material Amendment (1) to Application No. PA23/03581 dated 21st June 2023 for Variation of Condition 2 (approved plans) of Application No. PA21/12507 dated 8th February 2022 (Demolition of dwelling and construction of a pair of semi-detached dwellings), namely, reduction in floor space to mezzanine floors and reduction in associated window sizes. **APPROVED**

xii. PA23/05698: 20 Egloshayle Road Wadebridge Cornwall PL27 6AD. Non Material Amendment (2) to Application No. PA20/11467 dated 1st April 2021 for Demolition and replacement of small existing two-storey extension to the rear of the property and removal of secondary chimney, namely, addition of a sun tube rooflight. **WITHDRAWN**

xiii. PA23/04023: Melverne West Hill Wadebridge Cornwall, Replacement double garage and single storey extension to form sunroom. **APPROVED**

f. 5 Day protocol – It was *RESOLVED* to approve the comments previously submitted by Wadebridge Town Council for the following 5 day protocol applications and to receive the Decisions subsequently notified by Cornwall Council :

i. PA23/03020: Lamorna Guineaport Road Wadebridge Cornwall. Timber decking, going over the original patio.

- **13/07/2023** - 5 day protocol sent - I appreciate your comments which will be included in my report. However, following a site visit and careful consideration of all the material planning considerations, in this instance I feel that it is appropriate to recommend approval of the application. Under these circumstances, please can you confirm that on this occasion we may agree to disagree?
- **20/07/2023** - Wadebridge Town Council confirms that we Agree to Disagree to this retrospective Planning Application.

ii. PA23/02169: The Workshops Brook Road Wadebridge Cornwall. Demolition of existing commercial buildings and construction of 6 dwellings with associated landscaping and parking (re-submission on withdrawn application PA19/10376).

- **18/07/2023** – 5 day protocol sent; In light of the above, I intend to recommend the application for approval.
- **20/07/2023** - Wadebridge Town Council goes with option 2 agrees to disagree on this application. We do NOT support this application due to the lack of access and parking, over development of the site, the environment factors.

1837/23 Wadebridge Town Team – It was *RESOLVED* to approve the recommended contractor, Rise Associates, in relation to the consultation supported by Town Vitality Funding to the value of £40,760.

Cllr Moorcroft thanked the Clerk for her support with this matter.

8.34pm, Cllrs Moorcroft & Mould left the meeting.

1838/23 D-Day 80th Anniversary – There was discussion around holding a celebration event on Saturday 8 June 2024. It was noted that this day is a Royal Cornwall Show date.

A Proms in the Park event was suggested as an afternoon event for Sunday 9 June 2024.

The Mayor confirmed he would be willing to help to arrange this event however, five or six additional councillors will be required.

Cllr Metcalfe advised she would not be available for this event.

The Clerk confirmed that any staff involvement must be set out at the start of the planning process.

- *It was **RESOLVED** to begin the principal planning for a D-Day celebration event on Sunday 9 June 2024. Town councillors will be asked to come together to begin the planning process for this.*

1839/23 Changing Places (Project Management) – *It was **RESOLVED** to approve in retrospect (with delegated authority given) to appoint RTP Surveyors.*

1840/23 The Platt Toilet Renovation – *It was **RESOLVED** to approve in retrospect (with delegated authority given) to appoint RTP Surveyors.*

1841/23 CAP Funded Project Application – *It was **RESOLVED** to submit an application in relation to the renovation of the Platt toilets.*

8.49pm, Cllr Louise Mitchell left the meeting.

1842/23 Allotments – *It was **RESOLVED** to undertake survey work as required to identify whether a site may be suitable for future allotment provision.*

8.50pm, Cllr Louise Mitchell returned to the meeting.

1843/23 Working Groups –

a. *It was **RESOLVED** to receive Minutes and recommendations from the following working groups (as previously circulated) :*

- i.** Allotments – None.
- ii.** Climate Change and Flood – None.
- iii.** Culture, Sports and Recreation – None.
- iv.** Digital Communications – None.
- v.** Governance Review (to exclude NHP) – None.

vi. Toilets – Notes of meeting held 4 September 2023 were **received**.

- *It was **RESOLVED** to approve the recommendation to provide a facility to include one changing places toilet plus one disabled toilet plus one mixed gender toilet.*
- *It was **RESOLVED** to approve the recommendation that lighting, CCTV and bollards to protect the modular unit are included in the tender specification.*
- *It was **RESOLVED** to approve the recommendation that the connection for EV charging for 2 parking spaces is installed as part of this project. The installation of the charging points themselves (and associated costs) will be a project for a later date.*
- *It was **RESOLVED** to approve the recommendation to delay the resurfacing of the top car park until the works for this project are complete.*

- It was **RESOLVED** to approve the recommendation that a review of parking charges is undertaken to enable the toilets to be free to all users and to ensure ongoing operation costs are provided.

vii. Town Hall – None.

b. Membership – None.

1844/23 Confidential matters – It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –

Details of the confidential matters and the quotations received were presented. Members considered the items and made the following response:

i. **Cemetery Mapping** – It was **RESOLVED** to accept the quote as received at a cost of £2,245 with subsequent costs of £150 per annum.

Clerk to investigate whether funding opportunities are available subject to the application process not impeding the acceptance of the quote or the timescale of the work to be undertaken.

ii. **Equalities Act Access Audit** – It was **RESOLVED** to delegate authority to the Clerk to select an appropriate contractor to undertake the audit and provide solutions moving forwards.

iii. **Insurance** – It was **RESOLVED** to accept the quote for 2023/24 insurance cover as received and at a cost of £21,425.06.

iv. **Council Events** – The Clerk provided feedback on the outdoor cinema event including the planning and resources required and the costings involved.

- It was **RESOLVED** to re-instate Standing Order 1.c.

1845/23 Dates of Next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 9 October 2023, 7pm
- **Full Council Meeting** – Wednesday 11 October 2023, 7pm

Meeting closed at 9.10pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**