



# Wadebridge Town Council

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## **Minutes of the Full Council meeting held on Wednesday 14 December 2022 at 7pm in the Main Hall, Wadebridge Town Hall**

**Present :** Cllrs; H Jarvis, E Pate, A Pennington (Mayor), K Rowe, C Viqueira & I Welch.

**Public Present :** Cornwall Councillor Robin Moorcroft (Wadebridge West & St. Mabyn), A/PS Amy Honeywill and 1 member of the public.

**In Attendance :** Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

**Housekeeping** – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**1699/22 Apologies** were received from Cllrs Brown, Leach and Nathan.

- It was **RESOLVED** to accept apologies from Cllr Helen Brown due to a family commitment.
- It was **RESOLVED** to accept apologies from Cllr Thomas Leach due to a work commitment.
- It was **RESOLVED** to accept apologies from Cllr Linsey Nathan due to a family commitment.

**1700/22 Declarations of Interest –**

a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision) –**

- Cllr Pennington declared an interest in agenda item 8.b.i., Wildanet correspondence, as a member of staff.

b) **Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision) –**

- Cllr Viqueira declared an interest in planning applications PA22/09979 & PA22/10348.

c) **Dispensations** – None.

**1701/22 Minutes of Last Meeting** – *The Minutes of the Meeting held on the 9 November 2022 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

**1702/22 Public Participation**

- Questions from members of the Public relating to items on the agenda which require a decision – None.

- Reports from Cornwall Councillors –
  - **Cllr Mould (Wadebridge East & St. Minver)** – Apologies received.
  - **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft advised the following:
    - **Phosphate calculator** – Details of Cornwall Council’s revised calculator were advised.
    - **Grit Bins** – Information regarding the Wadebridge bins and issues with the recent service were relayed. Cllr Moorcroft will write to portfolio holders to request the policy is reviewed and dialogue with town and parish councils is required.
    - **Network meeting** – Next meeting is 12 January 2023 and will include a presentation on devolution deals.
- Police Reports – As circulated to councillors prior to the meeting. A/PS Amy Honeywill addressed the meeting providing details of the report circulated and a summary of the past year and the recent workload of the Neighbourhood Team. A/PS Honeywill answered several questions from councillors including concerns raised with staffing levels.

**7.20pm, A/PS Honeywill left the meeting.**

**1703/22 Mayor’s Report** – The Mayor advised she had attended the St Petrocs Carol Service in Truro and that she has been liaising with Cllr Moorcroft on the issues with grit bins in Wadebridge. There was reference to a webpage which contains incorrect information regarding who is responsible for grit bins and this should therefore be removed.

**1704/22 Clerk’s Report** – The Clerk advised information on the following points :

- Polmorla Road Old Bakery site – recurring issue raised by a resident regarding the condition of the site. Cllr Moorcroft has provided a response.
- Christmas card competition – Winning entry was submitted by Pippa from Wadebridge Primary Academy. Details of the prizes were relayed.
- Fallen tree at Coronation Park and the rear of a property in Whiterock - Parks department has dealt with the situation and the residents are very satisfied with the outcome.
- The Platt public toilets – Recurring issues with an unknown member of the public dropping empty alcohol bottles into the parent/baby cubicle (ladies facility). This appears to be happening regularly on a Monday and staff are unsure of the reasons for this. It is proving difficult to deal with the situation.
- Adult fitness equipment – Ongoing problems due to issues with the initial installation in the summer. A reputable contractor has been used for this project however, installation is not satisfactory therefore the final balance will not be paid until the town council is completely satisfied. The contractor is continuing to correct the errors and staff are monitoring the situation. The equipment will need to be tested by the town council before opening the equipment to the public.
- Procedures for events on town council land – New legislation governing such events is due to be in place soon however, there is a lack of understanding around the current procedures by many of the groups and organisations who use town council land for events. Poor communication is proving problematic and this does need to be addressed as it has caused several problems recently with staff having to work hard to resolve the issues.

**1705/22 Finance –**

**i. Accounts for payment for November 2022 :**

- *It was **RESOLVED** to approve payment of £117,955.24 as presented.*

## 1706/22 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was **received** –
- i. Cornwall Council – Town & Parish Council Newsletter (4/11/22).
  - ii. Cornwall Council – Community Network Highway Schemes update Oct 2022.
  - iii. Bodmin/Wadebridge Neighbourhood Police Team – Newsletter November 2022.
  - iv. Cornwall Council – Town & Parish Bulletin (17/11/22).
  - v. Cornwall Council – Wadebridge Local Walking & Cycling Infrastructure Plan.
  - vi. Cornwall Council – Town & Parish Council Newsletter (02/12/22).
- b. To receive correspondence requesting a response –
- 7.28pm, Cllr Pennington left the meeting.  
Deputy Mayor, Cllr Kelly Rowe took this item.**
- i. Wildanet – Request to carry out works on Town Council Land.
    - Councillors considered the request.

**7.30pm, Cllr Moorcroft left the meeting.**

    - *It was **RESOLVED** to defer a response pending further information which has been requested from Wildanet.*

**7.32pm, Cllr Pennington returned to the meeting.**
  - ii. Wadebridge Resident – Question regarding the Mayor and Remembrance Day in Wadebridge.
    - The Mayor apologised for not wearing the Chains of Office. There was discussion around whether respect had been shown and it was agreed that the Mayor had shown respect at the Remembrance Day event.
  - iii. Cornwall Council – Youth Provision Review (23/01/23).
    - Councillors discussed the information received.
      - *It was **RESOLVED** that councillors would submit suggestions to the Clerk who will then formulate a comment for submission by 23 January 2023.*
  - iv. Go Cornwall – Wadebridge Bus depot.
    - Councillors considered the correspondence received.
      - *It was **RESOLVED** to acknowledge the correspondence and to create a social media post encouraging members of the public to report anti-social behaviour via the 101 web chat facility.*
  - v. David Clark – Bodevie Development.
    - Councillors considered the correspondence received.
      - *It was **RESOLVED** to reply, thanking Mr Clark for his enquiry and to request that he contacts the town council again once full permission has been granted.*
  - vi. Wadebridge Resident – Query re New Year Fireworks.
    - Councillors considered the correspondence received. Points noted included:
      - When the decision to hold the display had been made originally, it had been agreed that this event is positive for both the community and the town.
      - Moving forwards, councillors are very mindful that there are now other factors to take into consideration when looking to agree future displays.
      - The town council may wish to reconsider its position on this matter.
      - Any reconsideration will apply to all groups and organisations looking to hold a firework display on town council land – outside groups and organisations require the town council's consent to hold a display.

- Related costs should be taken into consideration at precept.
  - Consideration of firework displays could be included as part of the Environmental Policy which requires revision early 2023.
- c. The following Minutes and Agendas for Outside Committees were **received** for information –
- i. **Camel Trail Partnership** – Notes of meeting held 16 November 2022.

**1707/22 Planning –**

- a. **New Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

**7.42pm, Cllr Viqueira left the meeting.  
Member of the public left the meeting.**

- i. **PA22/09979:** 2 St Marys Field Wadebridge Cornwall PL27 7GH. Works to trees subject to a Tree Preservation Order for Beech (T1) and Beech (T2) - uplift to a height of 5 meters from the floor to clear branches away from house and garage. Long extending branches higher in canopy of trees to be reduced back to suitable growth points. **SUPPORTED IN LINE WITH COMMENTS FROM THE TREE OFFICER.**
- ii. **PA22/10348:** Land Rear Of 82 - 83 West Park Wadebridge Cornwall. Construction of 2 new dwellings in the rear gardens of 82 and 83 Egloshayle Road, Wadebridge. **SUPPORTED SUBJECT TO PROPER RIGHTS OF WAY AND ACCESS BEING MAINTAINED.**

**7.46pm, Cllr Viqueira returned to the meeting.**

- b. **Decisions** – the following decisions from Cornwall Council were **received** :
- i. **PA22/06734:** Blacksmiths Barn Chapel Lane Wadebridge Cornwall. Renovate existing store to create a dwelling, demolish attached second store at the rear to create a patio area, diversion of footpath to go around the side of the building through a new gate. **APPROVED**
  - ii. **PA22/04691:** Trevilling Quay Trevilling Road Wadebridge Cornwall. New industrial shed. **APPROVED**
  - iii. **PA22/09136:** The Cyclamens Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO), namely, G1 – 5 mature Beech trees - reduction in weight on limbs (T1, T2, T3 and T4) – reduce loaded limbs by 2/3m and remove major deadwood - T2 remove damaged limb and potential failure limb. **APPROVED**
- c. **Non-Material Amendment** – The following non-material amendment uploaded to Cornwall Council was **received**:
- i. **PA22/10239:** 20 Egloshayle Road Wadebridge Cornwall PL27 6AD, Application for Non-Material Amendment to PA20/11467 for the Demolition and replacement of small existing two-storey extension to the rear of the property, namely 1) moving and resizing a window overlooking the rear garden on the NE elevation as well as relocating a window from the NW elevation to the SW elevation.
    - 5<sup>th</sup> October commented uploaded from WTC:  
Wadebridge Town Council supports this application
- d. **For Information** – The following information was **received**:
- i. **PA22/01871/PRE** - Nancarrow Egloshayle Wadebridge Cornwall, Exception notice for works to sweet chestnut (T1) next to the road and site entrance.
  - ii. **PA22/01654/PRE:** 12 Westcott Wadebridge Cornwall PL27 7HG, Pre-application advice for the alteration and extension to an existing dwelling house.

- iii. **PA22/10239:** 20 Egloshayle Road Wadebridge Cornwall PL27 6AD, Application for Non-Material Amendment to PA20/11467 for the Demolition and replacement of small existing two-storey extension to the rear of the property, namely 1) moving and resizing a window overlooking the rear garden on the NE elevation as well as relocating a window from the NW elevation to the SW elevation.

- 05/12/2022 Wadebridge Town Council submitted the comment to **SUPPORT** this application.

- e. **5-day Protocol** – The following information was *received*:

**PA22/07243: 9 Higher Whiterock Wadebridge Cornwall PL27 7DU. Proposed extensions and internal alterations**

- Original comment submitted on 14/09:  
Wadebridge Town Council **SUPPORTS** this application in principle provided neighbours concern about overlooking and privacy can be resolved.
- Response to 5-day protocol request:  
To agree with Planning Officers recommendation to refuse.

- 1708/22 Home Library Service** – The Clerk provided details of Cornwall Council’s decision to not pay the RVS for this service and also of the discussions taking place between town and parish clerks regarding their concerns with the proposed devolution of this service. It has been identified that there is no legal obligation for town and parish councils to take over the service.

Councillors discussed the proposals and the information provided.

- It was **RESOLVED** to write to Cornwall Council to remind them that this devolved service requires consultation with town and parish councils prior to any decision making.
- It was **RESOLVED** to remind Cornwall Council that they have a statutory obligation to deliver a library service and that this is their responsibility outwith, and inside the Wadebridge boundary. The town council is not prepared to pay for additional services.

- 1709/22 Warm Spaces** – Councillors discussed the previous format of the Warm Spaces evenings. Several ideas and suggestions were put forward. It was agreed to put this matter into abeyance but to remain ready to respond as and when required.

It was agreed that councillors should be available to run any service they wish to provide and that there is a need to consider both how to manage a service and how to engage with the community.

**1710/22 Working Groups –**

- a. New Working Groups** – None.
- b. New Members** – None.
- c. Minutes and Recommendations** - Minutes and recommendations from the following working groups were approved as necessary :
  - i.** Allotments – None.
  - ii.** Climate Emergency - None.
  - iii.** Community Flood - None.
  - iv.** Digital Communications – Noted that progression of the website has begun.
  - v.** Toilets - None.
  - vi.** Town Guide - None.
  - vii.** Town Hall – None.
  - viii.** Queen’s Green Canopy – None.

**1711/22 Confidential matters - to consider the following resolution:** *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

The Clerk provided relevant details including quotations received. Councillors considered each matter and made the following responses :

- i. **Staffing Committee Update** – Cllr Viqueira provided an update on the employment of an Amenities Manager.
- ii. **Town Hall Review** – A quotation for architectural services to undertake a feasibility study was considered.
  - *It was **RESOLVED** to accept the quote at a cost of £1,200 as presented. Noted that the fee is capped.*
- iii. **Egloshayle Cemetery, New Access Road** – Three quotations had been submitted and were considered.
  - *It was **RESOLVED** to defer a decision until further information on the requirements for a tarmac road are obtained.*
- iv. **Allotments, Bore Hole** – Deferred pending further information.
  - *It was **RESOLVED** to re-instate Standing Order 1.c.*

**1712/22 Dates of Next Wadebridge Town Council meetings**

- **Finance & General Purposes Committee** – Monday 16 January 2023
- **Full Council** – Wednesday 18 January 2023

Meeting closed at 8.24pm

**Signed as a True and Accurate Account :**

..... **Chair :**

..... **Date :**