



# Wadebridge Town Council

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## **Minutes of the Full Council meeting held on Wednesday 15 March 2023 at 7pm in the Main Hall, Wadebridge Town Hall**

**Present :** Cllrs; C Boswell-Munday, H Jarvis, T Leach, J Metcalfe, P Mitchell, L Nathan, E Pate, K Rowe & I Welch (Mayor).

**Apologies :** Cllr H Brown & C Viqueira.

**Public Present :** Cornwall Councillors Carol Mould (Wadebridge East & St. Minver) & Robin Moorcroft (Wadebridge West & St. Maby) and ten members of the public.

**In Attendance :** Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

**Housekeeping** – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**1753/23 Apologies** had been received from Cllrs; Brown and Viqueira.

- It was **RESOLVED** to accept apologies from Cllr Helen Brown due to a work commitment.
- It was **RESOLVED** to accept apologies from Cllr Charlie Viqueira due to a family commitment.

**1754/23 Declarations of Interest –**

a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision) –**

- Cllr Welch declared an interest in agenda item 11, St. Breock Community Fund.

b) **Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision) –**

- Cllr Mitchell declared an interest in agenda item 18.i., Bore Hole however, the Clerk advised there was no information available for this meeting.
- Cllr Ian Welch declared an interest in agenda item 8.iii., grant application submitted by Wadebridge Festival of Music and Speech.

c) **Dispensations –** None.

**1755/23 Minutes of Last Meeting –** The Minutes of the Meeting held on the 28 February 2023 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.

## 1756/23 Public Participation

- Questions from members of the Public relating to items on the agenda which require a decision –
  - The applicant of PA22/09432 spoke in favour of the application. He introduced fellow applicants and provided details of their history and association with the town and advised that they are not developers. Detailed information on the land ownership and the proposed development were provided. It was clarified that discussion with neighbours and local businesses has taken place with regards to several concerns raised and that in relation to that some amendments will be submitted.
  - The owners of MGC addressed the meeting on planning application PA22/09432 providing details of the land which they lease from the applicants. They outlined their concerns with the proposed development including; detrimental impact to deliveries to the yard and issues with access and parking. They advised that they consider that this is not the right time for the development and it should wait until the whole area is developed.
  - The applicant spoke on the planning stage of the design and changes that have been made including for parking - details were provided and the applicant believes these have addressed concerns raised. Changes to the building design, to help with large lorries needing to turn, have also been made. Details of how the development would proceed were advised.

Cllr Jarvis asked if there would be issues with scaffolding blocking the road. The applicant advised only if the development is being built in one stage which it isn't. The development will cater for works on the site within the area marked with a red line on the plan.

Agent for the application advised detail of the CEMP (Construction Environment Management Plan) and that it would be possible to phase the development if need be.

There was some discussion regarding a flood risk assessment, sequential testing, contaminated land issues and concerns with parking and room for lorries to turn.

- A representative from Duchy Defibrillators addressed the meeting in respect of the grant application submitted. Details of the organisation and the grant request were relayed.
- A representative of Wadebridge Festival of Music and Speech addressed the meeting and provided details of the festival.

**7.30pm, Cllr Welch left the meeting and Cllr Nathan took this item.**

The applicant continued to provide details including the format of the current festival and the support that is required in order to run it.

**7.34pm, Cllr Welch returned to the meeting.**

- Reports from Cornwall Councillors –
  - **Cllr Moorcroft (Wadebridge West & St. Mabyn)** addressed the meeting on the following points :
    - Town Team – next meeting is Wednesday 22 March 2023 with a representative from the Bodmin Town Team attending to discuss their successes etc. Also referred to the tender application and thanked the Clerk and others for their assistance with this.

- Commemorative cairn – a piece of granite has now been purchased for the proposed memorial garden. Funding ideas will be looked at in order to move forward.
- Last of the Community Panel Network meetings took place on 9 March 2023. The first meeting of the CAP (Community Area Partnership) is on 1 May 2023 and it is likely that Wadebridge and Padstow will join with Bodmin and several other towns with seven Cornwall Councillors being part of the CAP. Details of the planned highways schemes which were discussed at the last meeting were relayed.
- NOSC (Neighbourhoods Overview and Scrutiny Committee) – details of the recommendations being made to Cabinet in relation to CCTV monitoring from Tolvaddon were relayed. Cabinet meeting is Tuesday 21 March 2023 and the committee recommend that there is no change to the current provision at this time and that 24/7 provision is retained.
- Vapes – has now spoken to Trading Standards regarding this. Details of their response was relayed including that they have no serious concerns with Wadebridge at this time.

➤ **Cllr Mould (Wadebridge East & St. Minver)**

**7.38pm, two members of the public left the meeting.**

Cllr Mould addressed the meeting on the following points :

- An e-mail sent to the town council (content was not advised).
- CAPs – provided information on the new partnership group as this in within her portfolio. There is a reduction from 19 network panels down to 11 CAPs. Funding will be available and this will be divided equally between divisional members within each of the CAPs. Formally will not sit until September but will meet in May initially. Information on how they will move forwards strategically was relayed.
- New waste contract – a new waste regime is due to be rolled out early Spring and details of the changes were provided. The scale of the work was highlighted and the first roll out area will be St. Austell. Town and parish councils will be asked to assist with the information process.
- Bridge view resident – periodically raises issues with a noise at night. Sounds like a pump but unable to discover what the noise is.  
Cllr Mitchell suggested it is from one of the pumping stations/sewage works but that it is intermittent.

There was brief discussion around when the new waste contract will be rolled out in Wadebridge. Cllr Mould advised she will be sending information to the Clerk for circulation.

The Mayor clarified that the e-mail referred to is in respect of the Neighbourhood Plan, notably that the parishes now wish to engage with the town council. Mindful that there are new councillors who will need to understand the past issues and then can look at what the town council's views are although there is a lot to consider on this topic. The town council has noted the concerns and look forward to meeting on those. The Mayor said he was disappointed that he had not been able to attend the meeting as he had only received short notice of it from Cllr Moorcroft and he feels this has put everyone in a poor state but would hope for better next time around.

Cllr Moorcroft said the meeting had not been specifically to discuss the plan.

- Police reports - None.

**1757/23 Mayor's Report** – The Mayor read a report which is attached for information. This included information on :

- Three new town councillors being appointed.
- Update on the Discover App and a new feature for guided walks around town. There is a fee to provide this.
- Update on the town council's new website – the Digital Media working group will present the end result to councillors.
- Together with Cllrs Mould and Moorcroft has met with David Rodda and his team from the Economic Growth team (Cornwall Council) on a 'Walkabout Wadebridge'. Details of the meeting were relayed including on the Town Vitality Index where Wadebridge comes out well on several measures but this does mean it is 21<sup>st</sup> out of 22 who are likely to receive funding.
- A recent meeting hosted by Sustrans in respect of Local Cycling Walking Infrastructure Plan. More information to come.

Cllr Mould spoke on the Vitality Funding advising that Wadebridge and Padstow are the only two towns in Cornwall who have not applied for funding. The Mayor referred back to where Wadebridge is within the index but it was agreed that it may still be worth applying for funding.

**1758/23 Clerk's Report** – the following points were noted :

- The new access road in Egloshayle Cemetery is now completed. Future planning for the cemetery can now take place.
- The quote for the bore hole works at the allotment site is not available for this meeting.
- Has visited land offered by the Gaia Trust for possible future allotment space (agenda item 15 refers).
- Unfortunately, the town council was not successful in their bid to acquire the woodland area at Tranant Vale. Hopeful that future tree work is undertaken carefully and considerately.
- 2023 pantomime will be Robin Hood and rehearsals have begun.
- Information from Cornwall Council on greenspaces within Wadebridge will be available for a future meeting.

**Cllr Nathan took the following items.**

**1759/23 Committee Meetings –**

- Finance & General Purposes Committee meeting** – *It was RESOLVED to receive the Minutes of the meeting held Monday 20 February 2023.*

**1760/23 Finance –**

- Accounts for payment for February 2023** - *It was RESOLVED to approve payment of £77,160.86 as presented.*
- Grant application received from Duchy Defibrillators** – *It was RESOLVED to award a grant of £ 432 as requested.*

**7.55pm, Cllr Welch left the meeting.**

- Grant application received from Wadebridge Festival of Music and Speech** – *It was RESOLVED to award a grant of £500 as requested.*

**7.56pm, Cllr Welch returned to the meeting.**

**1761/23 Correspondence –**

- The following correspondence for information was **received** :
  - Cornwall Council – Closure Extension (Footpath 4 in the Parish of Wadebridge), 23 March to 22 September 2023 (24 hours).  
**Cllr Mould advised she has contact with the site manager and is looking into this and issues with the traffic.**
  - Cornwall Council - Closure Intention, Molesworth Street, Wadebridge, 11 and 18 June 2023 (24 hours).

- iii. Cornwall Council - Affordable Housing Team Newsletter (March).
  - iv. Cornwall Council – Closure Intention – Higher Trenant Road leading to Green Hill, Wadebridge, 29 May to 14 June 2023 (24 hours).
  - v. Cornwall Council (Affordable Housing Officer) – Standard Clauses for Affordable Housing.
- b. The following correspondence requesting a response was **received** and considered (information circulated with agenda) -
- i. **Cornwall Council** – 2023 Off Street Parking Order – Consultation end date 23 March 2023.
    - It was **RESOLVED** not to submit a comment.
  - ii. **Cornwall Fire & Rescue Service** – Efficiency Review of Fire Control and CCTV provision.
    - It was **RESOLVED** that the Clerk, in liaison with other Clerks, has delegated authority to agree a response to the letter.
- c. The following Minutes and Agendas for Outside Committees for information were **received** – None.

### 1762/23 Planning –

- a. **New Applications** – The following applications were considered and it was **RESOLVED** to submit the following comments to Cornwall Council:

- i. **PA22/09432:** Euro House Trevilling Road Wadebridge Cornwall. Demolition of workshop building and compound and re-development forming four townhouses and five apartments.
  - The Mayor allowed some discussion between councillors and the parties involved (for and against the application) in order to clarify several aspects of the proposed development.

There was a proposal to SUPPORT the application which fell (4 for, 5 against) therefore the application is **NOT SUPPORTED**.

**8.22pm, Cllr Mould left the meeting.**

- ii. **PA23/01598:** The Cyclamens Gonvena Wadebridge Cornwall. Works to trees covered by a Tree Preservation Order, namely, T1 – Sycamore 13m a-symmetric crown - minimal reduction of 3m in height and 1-2m south side reduction; T2 - Sycamore 10.5m a-symmetric crown - minimal reduction of 2m max off height and 1-2m south side reduction; T3 - Oak 14m a-symmetric crown - hard reduction to suitable live growth of the top by 5m and the long heavily end loaded limb by 4m. **MEMBERS AGREE WITH TREE OFFICER'S COMMENT.**
- iii. **PA23/01143:** 12 Westcott Wadebridge Cornwall PL27 7HG. Single-storey extension to the rear of the property, with a hip roof on one end and tying into the existing roof the other end. Single-storey extension to the side of the property, with a flat roof. **SUPPORTED.**

- b. **Decisions – To be advised of the following decisions received from Cornwall Council:**

- i. **PA22/11120:** Land Adjacent Gonvena Lodge Gonvena Hill Wadebridge Cornwall. Outline permission with all matters reserved for the erection of a single dwelling. **APPROVED**
- ii. **PA22/09053:** Land Off Higher Trenant Road/Green Hill Wadebridge Cornwall. Non Material Amendment (1) to Application No. PA20/10911 dated 24th June 2022 for Reserved matters application pursuant to Outline planning permission PA17/05689 seeking approval of appearance, landscaping, layout and scale of 203 dwellings, namely, movement of substation and small landscaping. **APPROVED**

- iii. **PA23/00198:** The Cyclamens Gonvena Wadebridge Cornwall. Works to trees covered by a Tree Preservation Order, namely, T1 - Ash 13m - crown reduce by 5m and shape sides approx. 2/3m to alleviate further damage. **APPROVED**
- iv. **PA23/00008:** Mulberry Cottage Molesworth Street Wadebridge Cornwall. Works to trees covered by a Tree Preservation Order, namely, Mature Black Mulberry (E1/P/6/2/203) - remove damaged branch and large lower branch including 10% pruning of tree. **APPROVED**
- v. **PA23/00197:** Beechwood Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO): T1 - Beech reduce heavily end loaded limbs by 2m leaving no cuts larger than 100mm. **APPROVED**

c. **For Information** - To be advised of the following:

- i. **PA23/00289/PRE:** Wadebridge School Gonvena Hill Wadebridge Cornwall PL27 6BU. Exception Notice to cut branch off of mature Ash tree due to potential damage it could cause. **CLOSED – ADVICE GIVEN**
- ii. **PA23/00472:** Boduel Higher Lane Egloshayle Wadebridge Cornwall PL27 6HW, Works to trees in a conservation area (CA): Remove laburnum tree. **Decided not to make a TPO (TCA apps)**

8.25pm, Cllr Welch left the meeting and Cllr Rowe took the next item.

**1763/23 St Breock Community Fund** – It was **RESOLVED** to appoint Cllr Philip Mitchell as the town council's representative.

8.27pm, Cllr Welch returned to the meeting.  
5 members of the public left the moment.

**1764/23 Outdoor Cinema Screening** - It was **RESOLVED** to delegate responsibility to the Clerk, Cllr Viqueira, Cllr Leach and Cllr Pate to arrange a date for the screening and the film to be shown.

**1765/23 Woodlands (Trenant Vale)** – None.

**1766/23 Town Vitality Grant Application (circulated to Members prior to the meeting)** - It was **RESOLVED** to accept the draft application as presented.

**1767/23 Potential Land for Allotments (information circulated with agenda)** - There was brief discussion around several aspect of the information provided. The Clerk provided some details of why a new piece of land is required and the town council's position on the provision of allotments.

- It was **RESOLVED** that councillors will visit the area suggested by the Gaia Trust (date to be confirmed).

**1768/23 Working Groups** -

- a. **New Working Groups** – It was **agreed** to revisit working groups once vacancies have been filled and future objectives have been discussed and approved.
- b. **New Members** – None.
- c. **Minutes and Recommendations** - Minutes from the following working groups were **received** and recommendations were approved as necessary:
  - i. Allotments –Minutes of meeting held 6 March 2023 were **received**.  
**Recommendations for approval – deferred to Confidential Matters.**
  - i. Climate Emergency – None.
  - ii. Community Flood – None.
  - iii. Digital Communications – None.
  - iv. Toilets – None.
  - v. Town Hall – None.

**1769/23 Cemetery Fees 2023-24 (tabled) –** *It was **RESOLVED** to approve the Cemetery Fees as presented subject to an amendment to the headstone fee on page 5.*

**8.44pm, members of the public left the meeting.**

**1770/23 Confidential matters - to consider the following resolution:** *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

- i. Bore Hole (allotments) –** *Information and quotations not available.*
- ii. Allotment Clearance Costs –** Recommendations were presented from the allotments Working Group meeting held 6 March 2023. It was confirmed that, in the case of both invoices, a reduced charge has been applied from the outset with neither invoice reflecting the full amount paid out by the town council for clearance works.
  - *It was **RESOLVED** to reduce the invoice relating to clearance of Plot 12 by 50% to £330.75 inclusive of vat.*
  - *It was **RESOLVED** to advise the ex-tenant of Plot 12 that the town council will consider installment payments to clear the debt as outlined in the reduced invoice. Payment terms will be 30 days from date of reduced invoice or as agreed should installments be requested.*
  - *It was **RESOLVED** to clarify and confirm with the ex-tenant of Plot 12 that, should the reduced invoice remain unpaid, the town council will look to recover the entire debt of £661.50 inclusive of vat, via the Small Claims Court.*
  - *It was **RESOLVED** that, in respect of Plot 19, the town council looks to recover the debt including via the Small Claims Court if necessary.*
- *It was **RESOLVED** to re-instate Standing Order 1.c.*

**1771/23 Dates of Next Wadebridge Town Council meetings**

- **Full Council –** Wednesday 12 April 2023
- **Annual Town Meeting –** Thursday 20 April 2023

Meeting closed at 8.58pm

**Signed as a True and Accurate Account :**

..... **Chair :**

..... **Date :**