



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 18 January 2023 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; H Brown, H Jarvis, T Leach, L Nathan, E Pate, K Rowe (Deputy Mayor), C Viqueira & I Welch.

Public Present : Cornwall Councillors Carol Mould (Wadebridge East and St Minver) & Robin Moorcroft (Wadebridge West & St. Mabyn), and 3 members of the public.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

Housekeeping – The Deputy Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1713/23 Apologies – None.

1714/23 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – None.

c) **Dispensations** – None.

1715/23 Minutes of Last Meeting – *The Minutes of the Meeting held on the 14 December 2022 were RESOLVED to be a true record of the meeting and were signed by the Deputy Mayor.*

1716/23 Public Participation

- Questions from members of the Public relating to items on the agenda which require a decision – None.
- Reports from Cornwall Councillors –
 - **Cllr Mould (Wadebridge East & St. Minver)** – Cllr Mould referred to the possibility of the town council taking on the insurance responsibility over the slipway at Trevilling Quay. She noted that, at this moment in time no-one has oversight of this.
The Clerk advised that she had contacted Nick Corker in December to confirm that the town council is not able to progress this with their insurers at the moment however, that isn't to say it would not be possible in the future.

It had been suggested that Cornwall Council may wish to fence off the area in the meantime. Cllr Mould said she would contact Nick regarding this.

- **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft confirmed details of the Cornwall Council Cabinet vote to apply a 100% Council Tax premium on second homes.
- Police Reports – A summary report had been circulated to councillors prior to the meeting.

Councillors **agreed** they would like to thank Sgt. Honeywill for all her hard work in the area and to send congratulations on her promotion.

1717/23 Election of the Mayor – *It was **RESOLVED** to appoint Cllr Ian Welch as Mayor for the remainder of 2022-23.*

Cllr Welch signed his Declaration of Acceptance of Office and read the Oath of Allegiance.

Cllr Welch thanked the following :

- Ex-councillor and Mayor Amanda Pennington for her commitment to the town council and the community throughout her time as a councillor.
- Cllr Kelly Rowe for her hard work as Deputy Mayor and for agreeing to continue in this role.
- The Clerk for all of her hard work, experience, support and guidance that she brings to the council.

Cllr Welch said he feels proud to become Mayor of Wadebridge and is looking forward to working with fellow councillors over the next few months to achieve projects for the town. Also looking forwards to working closely with Cllrs Mould and Moorcroft and to participating in all of the ceremonial duties that come with the role of Mayor.

1718/23 Committee Meetings – Finance & General Purposes (draft Minutes tabled) –
a. *It was **RESOLVED** to receive the draft Minutes of the meeting held Friday 13 January 2023.*

Recommendation - Fin 284/23, Precept 2023/24

- *It was **RESOLVED** to accept a precept figure of £631,562 for 2023/24.*

Noted that this will have a corresponding 8.31% increase on a Band D property of £19.28 per year or 37p per week.

1719/23 Clerk's Report – The Clerk advised information on the following points : .

- Car Park power – There were issues over the Christmas period which staff are trying to resolve with the Co-Op however, contact with Head Office is proving difficult. Lights and car park ticket machines have been affected.
- Changing Places toilet – A change request has been submitted. This is regarding a different location and confirmation of acceptance from Central Government on that is awaited. Details were provided.
- Request for National Grid to install underground power lines at the allotments – the town council requested a contribution of £3,000 from the developer and this has been accepted.
- The Christmas pantomime and the brass band concert held prior to Christmas were both very successful.

- Martyn's Law – A new Protect Duty law which has come about since the Manchester Arena terrorist attack. Details of how this will affect events being held in town council buildings or on town council land were advised. The town council will be accountable to ensure that event planning is compliant and includes aspects relating to how to deal with emergencies, security and the threat of terrorism.
- Several councillor training events will be available in the near future including, Civility and Respect. Details of the importance of this were relayed and the Clerk advised it will be presented to full council for acceptance.
- Councillor vacancies – Cllr Pate addressed the meeting with some suggestions of how to undertake recruitment in addition to the formal vacancy notices.

Several ideas for a recruitment open day / coffee morning were discussed along with the time frame. It was agreed that councillors will further discuss this between themselves and make necessary arrangements with the Clerk and office.

1720/23 Finance –

i. Accounts for payment for December 2022 :

- It was **RESOLVED** to approve payment of £73,580.58 as presented.

1721/23 Correspondence (information circulated with agenda for Members) -

a. The following correspondence for information was **received** –

- Cornwall Association of Local Councils (CALC)** – Slides from Cornwall Council Finance briefing.
- Cornwall Council** (Road Closure Order) – Higher Trenant leading to Green Hill, Wadebridge (09/01/23 to 10/02/23); 24 hours.
- Cornwall Association of Local Councils (CALC)** – Police and Crime commissioner survey.
- Cornwall Council** – Wadebridge & Padstow Community Network Highways Scheme (November update).
- Devon & Cornwall Police** – Bodmin & Wadebridge Neighbourhood Police Team Newsletter (December 2022).
- Cornwall Council** – (Road Closure Order – extension) – Trenant Vale, Wadebridge (18/01/23 to 20/01/23).

b. To receive correspondence requesting a response –

- Cornwall Council** – Proposed Cornwall Devolution Deal (consultation closes 17 February 2023).

7.28pm, Member of the public arrived.

7.29pm, Member of the public left the meeting.

- It was **RESOLVED** to respond to the consultation as individuals and to then combine these responses to formulate a Wadebridge Town Council response for submission.
- Wadebridge Resident** – Request for the Council to sign up to the Councils Fair Tax Declaration.
 - Members discussed the request.
 - It was **RESOLVED** to maintain a watching brief on this matter but to place orders with Cornwall based businesses as a priority. Clerk to reply.
 - Hirer** – Request to hold family fun weekend on Jubilee Field over the weekend of 04/08/23 to 07/08/23 (*tabled*).
 - Members discussed the information provided by the event organiser. Members emphasised the importance of knowing in advance on waste and toilet information. The Clerk advised there would be discussion with the event organiser to ensure proper management is in place.
 - It was **RESOLVED** to support the application subject to the necessary hiring and licencing agreements being in place.

- iv. **Wadebridge Carnival Committee** – Request to hold a Family Fun day on Jubilee Field on 7 May 2023.
 - Members discussed the request.
 - *It was **RESOLVED** to support the application subject to the necessary hiring and licencing agreements being in place.*
- c. The following Minutes and Agendas for Outside Committees were **received** for information – None.

1722/23 Planning –

- a. **New Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

- i. **PA23/00008:** Mulberry Cottage Molesworth Street Wadebridge Cornwall. Works to trees covered by a Tree Preservation Order, namely, Mature Black Mulberry (E1/P/6/2/203) - remove damaged branch and large lower branch including 10% pruning of tree. **Application deferred to the guidance of the Tree Officer.**
- ii. **PA22/11120:** Land Adjacent Gonvena Lodge Gonvena Hill Wadebridge Cornwall. Outline permission with all matters reserved for the erection of a single dwelling. **Supported on the proviso that there is consideration for the size and the visual impact of the proposed building.**

7.47pm, Cllr Mould left the meeting.

- b. **Decisions** – the following decisions from Cornwall Council were **received** :
 - i. **PA22/08626:** Westward Trevanson Road Wadebridge Cornwall. Construction of outbuilding to rear of property. **APPROVED.**
 - ii. **PA22/04289:** Land South East Of Old Manor House Trevanion Wadebridge Cornwall. Outline Planning Permission with all matters reserved for a single dwelling. **APPROVED.**
 - iii. **PA22/07243:** 9 Higher Whiterock Wadebridge Cornwall PL27 7DU. Proposed extensions and internal alterations. **REFUSED.**
 - iv. **PA22/08676:** Mayparc House Egloshayle Road Wadebridge Cornwall. Demolition of existing Garden Room, Greenhouse and Nissen outbuildings to facilitate extensions and remodelling including the construction of a new detached Outbuilding in revised domestic curtilage and associated works. **APPROVED.**
 - v. **PA22/10239:** 20 Egloshayle Road Wadebridge Cornwall PL27 6AD , Application for Non-Material Amendment to PA20/11467 for the Demolition and replacement of small existing two-storey extension to the rear of the property, namely 1) moving and resizing a window overlooking the rear garden on the NE elevation as well as relocating a window from the NW elevation to the SW elevation. **APPROVED.**
 - vi. **PA22/09588:** Chygover Tower Hill Egloshayle Wadebridge. Works to trees subject to a tree preservation order (TPO) -Group of 7 mature copper beech trees situated to the right hand side of Drive entrance. **APPROVED.**
 - vii. **PA22/09979:** 2 St Marys Field Wadebridge Cornwall PL27 7GH. Works to trees subject to a Tree Preservation Order for Beech (T1) and Beech (T2) - uplift to a height of 5 meters from the floor to clear branches away from house and garage. Long extending branches higher in canopy of trees to be reduced back to suitable growth points. **APPROVED.**

- c. **For Information** – The following information was **received**:

- i. **PA23/00197:** Beechwood Gonvena Wadebridge Cornwall PL27 6DL. Tree works within a Conservation Area: T1 - Beech reduce heavily end loaded limbs by 2m leaving no cuts larger than 100mm.

7.48pm, Member of the public left the meeting.

- d. **Applications since 14 December 2022** – It was **RESOLVED** to retrospectively approve the comments previously submitted by the Town Council for the following applications, items i.-iv. These applications are still to be Decided by Cornwall Council:
- i. **PA22/10417**: To The Rear Of 101 Egloshayle Road Wadebridge Cornwall. Demolition of garage and erection of 2 bed dwelling.
 - **WTC Comment – Object; WTC has no objection in principle but there are neighbour concerns about overlooking, inaccuracy of plans and construction impacts which we would wish to see addressed before giving our support.**
 - ii. **PA22/10817**: 39 Foxdown Wadebridge Cornwall PL27 6BD. Conversion of integral garage; Construction of detached garage with office and utility under.
 - **WTC Comment – SUPPORTED**
 - iii. **PA22/09949**: 39 Bridge View Wadebridge Cornwall PL27 6BZ. Construction of single-storey extension and replacement of existing attached garage with additional living accommodation at 39 Bridge View, Wadebridge, Cornwall, PL27 6BZ.
 - **WTC Comment – SUPPORTED**
 - iv. **PA22/10758**: Waimea New Park Wadebridge Cornwall. Retrospective application to replace existing conservatory with slightly bigger single storey flat roof extension.
 - **WTC Comment - SUPPORTED**

1723/23 Town Team – It was **RESOLVED** to appoint Cllr Ian Welch as a Wadebridge Town Council representative to the team.

1724/23 Upgrade Cycle Link – It was **RESOLVED** to agree, subject to legal advice, to support the proposal.

1725/23 Social Housing – It was **RESOLVED** that Wadebridge Town Council becomes a social housing provider securing affordable rental homes for local people and in accordance with previous commitments made.

1726/23 King's Coronation – The Clerk confirmed that there are no formal ceremonial duties to be undertaken for the Coronation. Additionally, the town council does not have the financial resources available for an event.

1727/23 Working Groups –

- a. **New Working Groups** – None.
- b. **New Members** – None.
- c. **Minutes and Recommendations** – Minutes and recommendations from the following working groups were approved as necessary :
 - i. Allotments – None.
 - ii. Climate Emergency – None.
 - iii. Community Flood – None.
 - iv. Digital Communications – None.
 - v. Toilets – None.
 - vi. Town Guide – None.
 - vii. Town Hall – None.
 - viii. Queen's Green Canopy – None.

8.04pm, Cllr Moorcroft and members of the public left the meeting.

1728/23 Confidential matters - to consider the following resolution: It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

The Clerk provided relevant details including quotations received. Councillors considered each matter and made the following responses :

i. **Cemetery** – Correspondence received.

Cllrs Brown & Pate declared an interest and left the meeting.

- *It was **RESOLVED** that, in respect of full-size graves, all committals will be in accordance with the town council's Cemetery Regulations.*

Cllrs Brown and Pate returned to the meeting.

ii. **Egloshayle Cemetery, New Access Road** – Three quotations had been submitted and were considered.

- *It was **RESOLVED** to accept quote 1 as presented at a cost of £6,565 plus VAT.*

iii. **Allotments, Bore Hole** – Deferred.

iv. **Town Hall Booking Query** - *It was **RESOLVED** to apply a credit for one session.*

- *It was **RESOLVED** to re-instate Standing Order 1.c.*

1729/23 Dates of Next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 20 February 2023
- **Full Council** – Wednesday 22 February 2023

Meeting closed at 8.47pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**