



# Wadebridge Town Council

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## **Minutes of the Full Council meeting held on Wednesday 20 March 2024 at 7pm in the Main Hall, Wadebridge Town Hall**

**Present :** Cllrs; L Mitchell, G Pearce, C Viqueira & I Welch (Mayor).

**Public Present :** Cornwall Councillors; Robin Moorcroft (Wadebridge West & St. Mabyn) & Carol Mould (Wadebridge East and St. Minver) and two members of the public.

**Absent :** Cllr J Metcalfe.

**In Attendance :** Anne Minnis (Clerk) and Beverley Collins (Minutes Clerk).

**Housekeeping** – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**1928/24 Apologies** were received from Cllrs; Boswell-Munday, Jarvis, Leach, Nathan & Rowe.

- *It was **RESOLVED** to accept apologies from Cllr Chris Boswell-Munday due to a family commitment.*
- *It was **RESOLVED** to accept apologies from Cllr Henry Jarvis due to a work commitment.*
- *It was **RESOLVED** to accept apologies from Cllr Thomas Leach due to a family commitment.*
- *It was **RESOLVED** to accept apologies from Cllr Linsey Nathan due to illness.*
- *It was **RESOLVED** to accept apologies from Cllr Kelly Rowe due to a family commitment.*

**1929/24 Declarations of Interest –**

- a) Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision) – None.**
- b) Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision) –**
  - Cllr Louise Mitchell declared an interest in item 14.a.i, Allotments Working Group.
  - Cllr Ian Welch declared an interest in planning application PA24/01521 as a neighbour to the applicant.

**c) Dispensations – None.**

**1930/24 Minutes of Last Meeting** – *The Minutes of the Full Council Meeting held on the 21 February 2024 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

**1931/24 Public Participation**

- Questions from members of the Public relating to items on the agenda – None.
- Reports from Cornwall Councillors –
  - **Cllr Mould (Wadebridge East & St. Minver)** – Cllr Mould addressed the meeting on the following items :
    - Ongoing problems with the Trenant development were highlighted. Trying to organise a site meeting.
    - Issues reported with the gate at Trenant Vale being damaged but this has been checked and all is okay. Noted that comments received are mainly positive and in favour of the gate.
    - Dog Bin - Cornwall Council do not have funds for this. Cllrs Mould and Moorcroft may be able to fund the purchase of the bin from their Community Chest funds but not the upkeep of it. Would the town council consider emptying it ?
    - Update from Peter Marsh on the repurposing of the building at Trenant. This will be for housing to replace St. Breock Home.

There was brief discussion around space for a medical centre. Cllr Mould said that space will remain available next to the building but unsure how it is moving forward.

Trenant Vale - the Clerk advised that the office had contacted Cllr Mould with regards to an aggressive enquiry received about the gate and road closure.

- **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft addressed the meeting on the following items :
  - Town Team update included –
    - Difficulties with putting art work in empty shops as landlords not coming forward.
    - Three flower planters have been ordered and will be sponsored by local traders. Trelawney will supply plants.
    - Six bike racks also ordered and looking to add signage in town near the bike racks.
    - Working with some of the traders on hanging baskets for their shops.
    - Chamber of Commerce/Country Market meeting to look at having stalls in Molesworth Street.
    - Awaiting date from Matt Baker for his update on the Town Team project.

**7.15pm, member of the public arrived.**

The Mayor thanked the Highways team at Cornwall Council for dealing with the flooding on the B3314 and their speedy work to fill potholes – he asked Cornwall Councillors to pass thanks on.

- Police Reports – None. Newsletter received (1936/24.a.ii.).

**1932/24 Mayor's Report** – The Mayor provided a brief report on the following items :

- Operations Manager has now been appointed.
- Discussed a complaint with a resident regarding the increase to 2024/25 Council Tax.
- Will be meeting with Rob Lacy, Cornwall Council Policy Manager to look at future of Neighbourhood Planning options.
- Has been approached by the Chair of St Breock Parish Council requesting a meeting with parish councils and the town council to discuss moving forwards with the NHP.

- D-Day preparations continuing with plans for a Proclamation on Thursday 6 June in the morning and a beacon lighting at Coronation Park in the evening. A family event in Jubilee Fields on the afternoon of Sunday 9<sup>th</sup> is also being planned.
- This will be the last report for the current Mayoral year – thank you to everyone for the help and advice over the past 14 months.

**1933/24 Clerk's Report** – The Clerk provided a verbal update on-

- The Changing Places toilets planning approval which has been received.
- CCTV – several councils are looking at how to move forwards with future monitoring. Options are awaited.
- Newquay Town Council representatives have met with the Operations Manager and Senior Groundsman to discuss the town council's zero glyphosate policy.
- Victoria Room dimmer switch lighting is now not possible as the current electrical system is not suitable.

**1934/24 Committee Meetings** – None.

**1935/24 Finance – Payment of Accounts :**

- February 2024 accounts for payment** – *It was **RESOLVED** to approve payment of £71,761.89 as presented.*

**1936/24 Correspondence (information circulated with agenda for Members) -**

- The following correspondence for information was **received** –
  - Cornwall Council** – EP& E Local Plan – Call for Sites.
  - Bodmin/Wadebridge Neighbourhood Police** – March 2024 Newsletter.
  - Cornwall Council** – Cornwall & Isles of Scilly Climate Commission: Call for Commissioners.
  - Cornwall Council** – Community Capacity Fund Uplift Information.
  - Cornwall Council** – Neighbourhood Planning Newsletter (Feb 2024).
  - Cornwall Council** – Affordable Housing Newsletter (March 2024).
  - Cornwall Council** – Town & Parish Council Newsletter (8 March 2024).
  - Cornwall Council** – Temporary Prohibition of Traffic; Trenant Vale, Wadebridge; 25/03/24 to 26/03/24 (18:30 to 07:00 hours) <https://one.network/?tm=136871131>
  - Cornwall Council** – 2024 Refresh of the Cornwall Planning Partnership.
- The following correspondence requesting a response was **received** and considered (information circulated prior to meeting) –
  - Cornwall Council** – Wadebridge Open Space Assessment.
    - *It was **RESOLVED** to respond that the town council believes that new developments should incorporate green spaces and offer to engage further with the Open Space Officer on this.*
  - Wadebridge Carnival** - to consider the request received re the proposed Carnival date of 20 July 2024.
    - *It was **RESOLVED** to approve the proposed date of 20 July 2024 subject to receipt of a risk assessment and insurance documentation.*
  - Wadebridge Carnival** – to consider the request received re Town bunting.
    - *It was **RESOLVED** to approve the request for town bunting.*
  - Wadebridge Carnival** – to consider the request received re the Carnival Annual Choosing Ceremony.
    - *It was **RESOLVED** to approve the request subject to receipt of a risk assessment and insurance documentation.*
- The following Minutes and Agendas for Outside Committees for information were **received** – Padstow Harbour Commissioners (January 2024 meeting).

## 1937/24 Planning –

a. **New Applications** – Cllr Welch (Chair of Planning Committee) provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

- i. **PA24/01129:** 9 Camelside Egloshayle Road Wadebridge Cornwall. To replace 2 white painted timber windows and one white painted timber door with white grained effect PVC. **SUPPORTED.**
- ii. **PA24/00965:** Land North West Of Piggy Lane Car Park Wadebridge Cornwall PL27 7AP. Change of Use of land for secure dog walking area with parking and turning area. **NOT SUPPORTED AS THE DEVELOPMENT IS INAPPROPRIATE FOR THIS LOCATION.**
- iii. **PA24/01521:** Cornish Cottage Bodieve Wadebridge Cornwall. Householder planning application for the construction of a garden studio.  
  
Wadebridge Town Council is not able to consider this application – meeting is inquorate due to Cllr Welch declaring an interest.
- iv. **PA24/01140:** Wild Hollow, Treraven Lane Wadebridge Cornwall. Extension to dwelling. **SUPPORTED.**
- v. **PA24/01530:** Land South of Ball Cottages Egloshayle Wadebridge PL27 6EE. 'Erection of 4 detached dwellings with integral garages and bat house' without compliance of condition 6 of decision PA19/08169 dated 31/03/2020. **SUPPORTED.**
- vi. **PA24/01789:** Merganser Trenant Vale Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO) namely fell Tree one Sycamore and crown reduction to Tree 2 Sycamore. **WADEBRIDGE TOWN COUNCIL DEFERS TO THE TREE OFFICER'S VIEWS ON THIS APPLICATION.**
- vii. **PA24/01835:** Former Winchfield West Hill Wadebridge Cornwall. New attached garage and entrance gate. **SUPPORTED, HOWEVER, COUNCILLORS WOULD RECOMMEND THAT THE PLANNING OFFICER RESTRICTS THE HEIGHT OF THE GATE SO THAT IT IS IN KEEPING WITH NEIGHBOURING PROPERTIES.**
- viii. **PA24/01758:** Wadebridge Cricket Club Egloshayle Road Wadebridge Cornwall. Temporary siting of a preformed cabin for use as a temporary kitchen during the redevelopment of the clubhouse which will allow time for funds to be raised to complete the project. **NO FORMAL COMMENT TO BE SUBMITTED HOWEVER, AS LANDLORD, WADEBRIDGE TOWN COUNCIL WOULD EXPRESS SUPPORT FOR THE CRICKET CLUB DEVELOPMENT.**

**NOTED** - that Wadebridge Town Council, as Landlord, had not been made aware by the Cricket Club that this application would be submitted. The Cricket Club did not seek the Landlords permission for a temporary kitchen.

b. **Decisions** – the following decisions from Cornwall Council were **received** :

- i. **PA24/00466:** 111 Egloshayle Road Wadebridge Cornwall PL27 6AG. Consent for en-suite shower room (with LBC PA24/00013). **WITHDRAWN**
- ii. **PA24/00013:** 111 Egloshayle Road Wadebridge Cornwall PL27 6AG. Listed Building Consent for the creation of en-suite shower room. **WITHDRAWN**
- iii. **PA23/08891:** Jubilee Road Car Park Jubilee Road Wadebridge Cornwall PL27 7AG, Installation of a prefabricated modular unit to provide changing facilities for people with disabilities. **APPROVED**
- iv. **PA23/09751:** Little Sark Tower Hill Egloshayle Wadebridge. Single storey extension to the rear of the property. **APPROVED**

- v. **PA24/00900:** Hill House Park Road Wadebridge Cornwall PL27 7NH. Notification of works to Tree in a Conservation Area namely crown reduction to one evergreen magnolia. **Decided not to make a TPO (TCA apps)**

c. **Non-material Amendments** – the following information received from Cornwall was **received** :

- i. **PA24/01192:** Land Off Higher Trenant Road/Green Hill Wadebridge Cornwall. Non material amendment in relation to Decision Notice PA20/10911 dated 24/06/22 - Plots 135 -137 - Alterations to parking and change from soakaway to permeable paving. Plots 173 - 175 - Changes in final floor levels and roofline changed to gable ended.
- Non-material amendment received on 20/02/2024
  - WTC comment uploaded 05/03/2024
- Wadebridge Town Council supports this Non Material Amendment. However we Objected previously to the proposed change in location of the electricity substation and its repositioning to occupy part of the outdoor amenity/play space. Please could you provide us with information on who and how this change was approved.*

**1938/24 Outdoor Cinema Event** – The Clerk advised there is a short timeframe to book the cinema screen. If a booking could be secured, then the detail of the event can be planned around this based on the 2023 event. A budget is available for this event.

- *It was **RESOLVED** to proceed with an outdoor cinema event on Saturday 7 September 2024 and to ensure that all absent town council members support this event.*

**1939/24 Cemetery Fees (draft tabled)** - *It was **RESOLVED** to approve the proposed 2024-25 fees as presented and with affect from 1 April 2024.*

**1940/24 CCTV** – The Clerk advised that proposals are not currently available. It is likely that an external contractor will take over the monitoring work however, costs are awaited. There has been assurance that monitoring will continue until a suitable alternative is found.

**1941/24 Working Groups** –

- a. *It was **RESOLVED** to receive Minutes and recommendations from the following working groups (as previously circulated) : None.*
- Allotments – None.*
  - Climate Change and Flood – None.*
  - Culture, Sports and Recreation – None.*
  - Digital Communications – None.*
  - Governance Review (to exclude NHP) – None.*
  - Toilets – None.*
  - Town Hall – None.*

- b. **Membership** – None.

**7.54pm, Cornwall Councillors and members of the public left the meeting.**

**1942/24 Confidential matters** – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel/contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

Details of the confidential matters and quotations received were presented. Members made the following responses:

- Play Equipment (Trampoline)** – *It was **RESOLVED** to accept quotation 1 at a cost of £9,445.*

- ii. **Play Equipment (Play Rockers)** – Deferred - quotations not available.
- iii. **Parks Machinery** – The Clerk confirmed that only one quotation is available due to the nature of the machinery items and that a trade in option is available.
  - It was **RESOLVED** to accept the quotation received at a cost of £9,750 less a total trade in value of £6,500 leaving £3,250 to pay.  
OR
  - It was **RESOLVED** to accept the quotation received at a cost of £3,350 which includes a trade in value of £6,500 on other machinery.
- iv. **Changing Places Toilets** – The Clerk provided an update on the revised groundwork costs.
  - It was **RESOLVED** to approve the revised groundwork costs of £121,957 as previously circulated.
- v. **Electric Power Cabinet (Jubilee Fields)** – The Clerk confirmed that only one quotation is available due to the nature of the works and reliability.
  - It was **RESOLVED** to accept the quotation received at a cost of £1,290.
  - It was **RESOLVED** to re-instate Standing Order 1.c.

**1943/24 Dates of Next Wadebridge Town Council meetings**

- **Full Council Meeting** – Wednesday 17 April 2024, 7pm
- **Annual Town Meeting** – Thursday 25 April 2024, 6pm

Meeting closed at 8.07pm

**Signed as a True and Accurate Account :**

..... **Chair :**

..... **Date :**