



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 21 February 2024 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; C Boswell-Munday, H Jarvis, T Leach, L Mitchell, G Pearce (from 7.08pm), K Rowe (Deputy Mayor), C Viqueira & I Welch (Mayor).

Public Present : Cornwall Councillors; Robin Moorcroft (Wadebridge West & St. Mabyn) & Carol Mould (Wadebridge East and St. Minver) and eight members of the public.

In Attendance : Anne Minnis (Clerk) and Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1907/24 Apologies were received from Cllrs; Metcalfe & Nathan.

- It was **RESOLVED** to accept apologies from Cllr Linsey Nathan due to sickness.
- It was **RESOLVED** to accept apologies from Cllr Jules Metcalfe due to a family commitment.

1908/24 Declarations of Interest –

a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision) –**

- Cllr Ian Welch declared an interest in item 16.

b) **Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision) –**

- Cllr Kelly Rowe declared an interest in item 11.b.v., PA23/10120.
- Cllr Louise Mitchell declared an interest in item 18.i., Allotments working group.

c) **Dispensations** – None.

1909/24 Minutes of Last Meeting – *The Minutes of the Full Council Meeting held on the 17 January 2024 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

1910/24 Public Participation

- Questions from members of the Public relating to items on the agenda –
 - A resident addressed the meeting with regards to the waste land on Polmorla Road and the poor condition of it. Correspondence also submitted - agenda item 10.b.i.

The Mayor advised that the town council does not have any powers to address this situation but does agree the area is of concern and would support the resident on this. It was noted that whilst Cornwall Council has greater powers in these matters the land is privately owned. The Clerk has responded to the correspondence with relevant information and contact details for the Cornwall Councillors.

7.07pm, Member of the public left the meeting.

Cllr Rowe left the meeting.

7.08pm, Cllr Pearce arrived.

- The agent for planning application PA23/10120 addressed the meeting presenting full details of the proposal.

7.12pm, Cllr Rowe returned to the meeting.

- Reports from Cornwall Councillors –
 - **Cllr Mould (Wadebridge East & St. Minver)** – Cllr Mould addressed the meeting on the following items :
 - Referred to an email sent to her by Cllr Viqueira (footpath and Trevarner development).
 - Trenant Vale – concerns with the gates erected and has forwarded a relevant email regarding the consultation on this. Noted that she has received many emails supporting this and these outweigh the negatives.
 - Changing Places Toilets – hoping that the town council is now on track with this with regards to the funding. The Clerk advised the history of with the funding and current issues with the EA who are not liaising with the Planning Department to resolve some issues. The town council will now incur additional costs because of this.

7.16pm, member of the public arrived.

Cllr Viqueira raised further concerns with the Trenant development. There was brief discussion around these.

Also noted that the area at Trenant Vale is now being used by dog walkers which is causing dog litter and a bin would be useful in that area. Cllr Mould agreed and said she would look into this.

- **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft addressed the meeting on the following items :
 - Town Team – there is £9,000 from the Vitality Fund still available to spend as it cannot be used on the project to fill empty shop windows with artwork. Once this has been spent it will create further funding of £12,500 available for delivery projects. This could include support for the town council's cinema event.
 - Standards Committee – reminder that Code of Conduct training should be undertaken by all new councillors within six months of becoming a councillor.
 - Referred to a previous request regarding the removal of the telephone box in Molesworth Street – there have now been complaints about two others on The Platt which are both unusable. Cllr Moorcroft will contact the Clerk regarding this request as Highways has confirmed the procedure is for this to go through the town council.

The Mayor referred to a screening document for 300 new homes at Dunveth. This raises concerns of more housing but with no additional facilities in town. He is aware this is on the Town Team agenda and whilst it is outside of the Wadebridge parish it does bring concerns. Cllr Moorcroft said he is also aware of this and has spoken to the Planning Officer to ensure there is contact with the town council on this.

Cllr Leach asked Cllr Moorcroft about the Town Team funding. Cllr Moorcroft advised that he is waiting for advice on where the £9,000 can be spent. Some ideas for study works have been suggested. The spend is not time sensitive.

- Police Reports – None. Newsletter received (1916/24.a.v.).

1911/24 Mayor's Report – The Mayor provided a brief report on the following items :

- Had attended the Launceston Civic Service on 4 February 2024.
- The town council has received an update from Rise Associates on the Town Team project.

1912/24 Clerk's Report – The Clerk provided a verbal update on the current situation with Egloshayle Playing Fields. The history behind SWW running a drainage pipe across the field and the ongoing flooding issues that this has created were relayed. A consultant is working with the town council on this and the next step will be to make a claim for damages so that the problems can be remedied, including tree damage.

1913/24 Finance & General Purposes Committee – *It was **RESOLVED** to appoint Cllr Graham Pearce to the Finance & General Purposes Committee.*

**Cllr Jarvis took the following two items as
Chair of Finance & General Purposes Committee.**

1914/24 Committee Meetings –

- i. **Finance & General Purposes Committee Meeting** – *It was **RESOLVED** to receive the Minutes of the meeting held Monday 19 February 2024.*

Recommendations to Full Council :

- **Fin 328/24, Room Hire Charges 2024-25** – *It was **RESOLVED** to accept the revised booking options and increased charges as presented.*
- **Fin 329/24, Wedding Hire Package** - *It was **RESOLVED** to accept the Wedding Hire (weekend) package as presented at a cost of £850.*

1915/24 Finance – Payment of Accounts :

- i. **January 2024 accounts for payment** – Cllr Leach asked for details of the play equipment payment. The Clerk confirmed this is for a new rocking horse which councillors had previously agreed to purchase.
 - *It was **RESOLVED** to approve payment of £129,015.34 as presented.*

1916/24 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was **received** –
 - i. **Cornwall Council** – Affordable Housing Newsletter (January 2024).
 - ii. **Cornwall Council** – Town & Parish Council Newsletter (January 2024).
 - iii. **Cornwall Council** – Town & Parish Council Newsletter (February 2024).
 - iv. **Rural EV Charging** - Electric Vehicle Chargers.
 - v. **Bodmin/Wadebridge Neighbourhood Police** – February 2024 Newsletter.
- b. The following correspondence requesting a response was **received** and considered (information circulated prior to meeting) –
 - i. **Wadebridge Residents** – Polmorla Road Query
 - Matter dealt with in the Public Session and the Clerk has provided information to the resident.
- c. The following Minutes and Agendas for Outside Committees for information were **received** – None.

1917/24 Planning –

a. **New Applications** – Cllr Welch (Chair of Planning Committee) provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

- i. **PA23/09751:** Little Sark Tower Hill Egloshayle Wadebridge. Single storey extension to the rear of the property. **SUPPORTED.**
- ii. **PA24/00013:** 111 Egloshayle Road Wadebridge Cornwall PL27 6AG. Listed Building Consent for the creation of en-suite shower room. **THE MAYOR ADVISED THAT THIS APPLICATION IS NOW SHOWING AS WITHDRAWN ON THE PLANNING PORTAL THEREFORE THE TOWN COUNCIL IS UNABLE TO SUBMIT A COMMENT.**
- iii. **PA24/00466:** 111 Egloshayle Road Wadebridge Cornwall PL27 6AG. Consent for en-suite shower room (with LBC PA24/00013). **THE MAYOR ADVISED THAT THIS APPLICATION IS NOW SHOWING AS WITHDRAWN ON THE PLANNING PORTAL THEREFORE THE TOWN COUNCIL IS UNABLE TO SUBMIT A COMMENT.**
- iv. **PA23/09812:** Adjacent Polwhele Trevanion Road Wadebridge Cornwall. Erection of new dwelling house. **SUPPORTED.**
- v. **PA23/10120:** Garage And Shed Buildings, Land East Of Lamorna Guineaport Road Wadebridge Cornwall. Demolition of existing garage and shed buildings, and construction of new detached dwelling, including provision of vehicular parking and external garden amenity area. **SUPPORTED.**

7.36pm, Cllr Rowe left the meeting.

7.45pm, Cllr Rowe returned to the meeting.

b. **Decisions** – the following decisions from Cornwall Council were **received** : None.

- i. **PA23/09240:** 1 Park Place Whiterock Road Wadebridge Cornwall. Proposed accessible car parking and partial demolition of garden wall in conservation area. **APPROVED**
- ii. **PA23/07209:** Endellion Whiterock Road Wadebridge Cornwall. Dormer roof extension to rear of property and single storey extensions to sides of property. **APPROVED**
- iii. **PA23/08632:** Land North East Of 90 Egloshayle Road Wadebridge Cornwall. Variation of Condition 1 (approved plans) of Application No. PA22/00592 dated 18th May 2022 (Demolition of existing garages and proposed new dwelling with non compliance with condition 2 in relation to decision notice PA20/04717 dated 26.08.2020). **APPROVED**
- iv. **PA23/09116:** Asouan Higher Fernleigh Road Wadebridge Cornwall. Outline planning permission with some matters reserved to include appearance, layout and scale for demolition of an existing private residential dwelling and replace with 9 residential apartments. **WITHDRAWN**
- v. **PA23/07111:** 111 Egloshayle Road Wadebridge Cornwall PL27 6AG. Listed Building Consent for proposed replacement of hanging slate on front elevation with reclaimed natural slate. **APPROVED**
- vi. **PA23/08945:** 14 Valley View Wadebridge Cornwall PL27 7BT. Conversion of detached garage into a home workspace/office and guest room when needed and also a beauty salon with WC facilities and utility room. **APPROVED**
- vii. **PA23/05555:** Old Piggery Sladesbridge Wadebridge . Proposed conversion of former piggery and associated barn to form dwelling and ancillary accommodation. **WITHDRAWN**

7.45pm, Two members of the public left the meeting.

c. **For Information** – the following information received from Cornwall was **received** :

- i. **PA24/00900:** Hill House Park Road Wadebridge Cornwall PL27 7NH. Notification of works to Tree in a Conservation Area namely crown reduction to one evergreen magnolia.

1918/24 Calendar of Meetings 2024/25 (tabled) – It was *RESOLVED* to approve the Calendar of Meetings for 2024/25 as presented.

The Clerk advised that meetings may be necessary in July and/or August and councillors should bear this in mind. This is partly due to new time restrictions set by the Planning Department for consultee responses to planning applications.

1919/24 Councillor Drop-in Sessions – The Mayor advised details of proposed sessions including for 21 March, 18 April and 22 June 2024, 10am-noon. All councillors are asked to join a session. Request for availability and further details will be circulated.

- *It was **RESOLVED** to arrange councillor drop-in sessions for Thursday 21 March, Thursday 18 April and Saturday 22 June with all councillors taking part.*

1920/24 D-Day 2024 – Cllr Leach presented details of the proposed D-Day 2024 celebration as per his e-mail circulated on 21 February 2024 which sets out the remit of the day and the work required.

All Councillors are requested to assist with this event both prior to and on the day and were asked to contact Cllr Leach to advise their availability.

1921/24 Town Team – *It was **RESOLVED** that a councillor can attend a town team meeting in the absence of the Mayor and/or Deputy Mayor and report back to Full Council.*

**7.52pm, Cllr Welch left the meeting.
Cllr Rowe, Deputy Mayor, took this item.**

1922/24 Coronation Park Memorial Lighting (information circulated prior to the meeting) – A representative of WREN briefed the meeting in relation to charges which will begin in April 2024 (charges were advised). The alternative is to disconnect the power to the memorial at a cost of approximately £800. WREN have agreed to pay the disconnection fee.

The Clerk advised that the lighting is not currently working and would need to be replaced if the council decided not to disconnect.

There was discussion about the ongoing costs should the lights be re-connected and the need for the lighting of the memorial.

- *It was **RESOLVED** to disconnect the lights.*

Cllr Jarvis asked if there could be a discussion on what could replace the lights given it is a war memorial site.

**8.01pm, Cllr Welch returned to the meeting.
Members of the public left the meeting.
8.03pm, Cllr Mould left the meeting.**

1923/24 Operation Menai Bridge (Draft Protocol circulated) - *It was **RESOLVED** to approve the Operation Menai Bridge Protocol as presented.*

**8.04pm, Cllr Moorcroft left the meeting.
Cllr Louise Mitchell left the meeting.**

1924/24 Working Groups –

- It was **RESOLVED** to receive Minutes and recommendations from the following working groups (as previously circulated) :*
 - Allotments – Notes of meeting held 29 January 2024 were **received**. No recommendations to Full Council.*

8.05pm, Cllr Louise Mitchell returned to the meeting.

- ii. Climate Change and Flood – None.
- iii. Culture, Sports and Recreation – 1920/24 refers.
- iv. Digital Communications – None.
- v. Governance Review (to exclude NHP) – None.
- vi. Toilets – None.
- vii. Town Hall – None.

b. **Membership** – None.

8.05pm, Member of the public left the meeting.

1925/24 Councillor Recruitment – Cllr Boswell-Munday provided an update on the recruitment documents. The next stages to circulate the poster were suggested and these will include advertising the drop-in sessions.

8.08pm, Member of the public left the meeting.

1926/24 Confidential matters – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel/contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

Details of the confidential matters and quotations received were presented. Members made the following responses:

- i. **Disabled access door** – *It was **RESOLVED** to accept the quotation received at a cost of £1,027.*
- ii. **Victoria Room lights** – *It was **RESOLVED** to accept the quotation received for dimmable LED lighting at a cost of £1,495.*
- iii. **Changing Places** – The Clerk provided an update on amendments required to the design proposal.
 - *It was **RESOLVED** to re-instate Standing Order 1.c.*

1927/24 Dates of Next Wadebridge Town Council meetings

- **Full Council Meeting** – Wednesday 20 March 2024, 7pm.

Meeting closed at 8.23pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**