



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 22 February 2023 **at 7pm in the Main Hall, Wadebridge Town Hall**

Present : Cllrs; H Brown (7.02pm), H Jarvis, T Leach, L Nathan, E Pate, C Viqueira & I Welch (Mayor).

Apologies : Cllr K Rowe.

Public Present : Cornwall Councillor Robin Moorcroft (Wadebridge West & St. Mabyn), and three members of the public.

In Attendance : Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1730/23 Apologies had been received from Cllr Rowe.

- It was **RESOLVED** to accept apologies from Cllr Kelly Rowe due to illness.

1731/23 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

- Cllr Leach declared an interest in agenda item 8.b.ii., Tennis Club correspondence.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – None.

c) **Dispensations** – It was **RESOLVED** to permit Cllr Leach a dispensation to remain in the meeting through discussion on agenda item 8.b.ii., Tennis Club correspondence but not to vote on the item.

1732/23 Minutes of Last Meeting – The Minutes of the Meeting held on the 18 January 2023 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.

1733/23 Public Participation

- Questions from members of the Public relating to items on the agenda which require a decision –
 - A parishioner addressed the meeting on agenda item 8.b.i. which relates to correspondence she had submitted. A response as received by Scott Mann MP from the Department of Health and Social Care was relayed.

- PA23/00171 - A resident and neighbour to the property addressed the meeting with detailed information of concerns raised with the proposal. The resident asked that the town council request that the Planning Officer consults with the Conservation Officer and Highways. It was noted that there has been no public notice for this application.
- Reports from Cornwall Councillors –
 - **Cllr Mould (Wadebridge East & St. Minver)** – Apologies received.
 - **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft advised :
 - That he would raise the vaping issues reported at the next Area Network meeting as the Anti-social Behaviour Officer would be present.
 - Town Team – a update on progress was provided and it was confirmed that the next meeting is set for 1 March 2023.
 - Bus shelter at Southern Way – there are plans to replace the existing shelter in order to help with the anti-social behaviour issues. Extra street lighting to be in place and looking for an additional CCTV – the Clerk has been copied into correspondence regarding this. Details of recent damage to the shelter and anti-social behaviour were relayed. Confirmed that youth provision will be part of the Town Team project.
 - Complaints of litter behind Co-Op – confirmed that it is the stores responsibility to address this matter.
- Police Reports – Apologies received.

1734/23 Mayor’s Report – The Mayor provided a report on the past month. Copy attached to these Minutes for information.

1735/23 Clerk’s Report – Available next meeting.

1736/23 Finance –

i. Accounts for payment for January 2023 :

- *It was **RESOLVED** to approve payment of £74,510.10 as presented.*

1737/23 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was **received** –
 - i. **Cornwall Council** – Town & Parish Council Newsletter (13 Jan 2023).
 - ii. **Cornwall Council** – (Road Closure Order – temporary prohibition of traffic) – Hill Road, Wadebridge, 10 April - 09:30 to 15:00 hours.
 - iii. **Bodmin/Wadebridge Police** – Newsletter January 2023.
 - iv. **Cornwall Council** - (Road Closure Order – temporary prohibition of traffic) – Road from Green Hill leading to Higher Trenant Road, Wadebridge, 11 February – 24 February 2023 – 24 hours.
 - v. **Cornwall Council** – CCTV Management Report.
 - vi. **Bodmin/Wadebridge Police** – Newsletter February 2023.
 - vii. **Cornwall Council** – Town & Parish Council Newsletter (10 Feb 2023).
 - viii. **Cornwall Council** – Closure Intention Notice (Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic) - Road from Trevanion Road to Primrose Cottage, Trevanion, Wadebridge: 5 May 2023 to 17 May 2023 (24 hours).
 - ix. **Cornwall Council** – Closure Intention Notice (Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic) - Road from Green Hill leading to Higher Trenant Road, Wadebridge: 25 February to 24 March 2023 (24 hours).
- b. To receive correspondence requesting a response –
 - i. **Wadebridge Parishioner** – Sale of Tobacco e-cigarettes and vapes.
 - Councillors discussed the correspondence received.
 - *It was **RESOLVED** to forward the correspondence received to Cllr Moorcroft for action and to copy this to the school, Police and Cllr Mould for information.*

- ii. **Wadebridge Tennis Club** – Fundraising request.
- Councillors considered the correspondence received. Cllr Moorcroft advised that Cllr Mould will have Community Chest Fund monies available after 1 April 2023 and suggested that the Club contact her.

7.40pm, Cllr Leach left the meeting.

- *It was **RESOLVED** to accept the request subject to there being provision of a Risk Assessment and insurance cover and that the Club use their own water supply. Peak holiday time must be avoided for this activity.*

7.41pm, Cllr Leach left the meeting.

- iii. **Hedgehogs R Us** – Conservation request.
- Councillors considered the request received.
 - *It was **RESOLVED** to acknowledge the correspondence and to advise that whilst the town council's supports this project it will be looking to work with a local charity on this. It was agreed that Cllr Viqueira will make contact with a local charity and provide the Clerk with relevant information.*
- iv. **Tamar Toll Action Group** – Seeking support to abolish all tolls on traffic using the Tamar crossings.
- Councillors considered the request received. Cllr Moorcroft provided relevant information on Highways involvement including funding.
 - *It was **RESOLVED** that the town council takes no action at this point in time.*

- c. The following Minutes and Agendas for Outside Committees were **received** for information –

- i. **Town Team** - Minutes of meeting held on 25 January 2023.

1738/23 Planning –

- a. **New Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*
- PA23/00198:** The Cyclamens Gonvena Wadebridge Cornwall. Works to trees covered by a Tree Preservation Order, namely, T1 - Ash 13m - crown reduce by 5m and shape sides approx. 2/3m to alleviate further damage. **Members SUPPORT the views of the Tree Officer.**
 - PA23/00364:** Cliff Villa 34 Egloshayle Road Wadebridge Cornwall. Proposed refurbishment and minor external alterations; along with a new outbuilding in the rear gardens. **SUPPORTED on the basis that the gym remains a home gym.**
 - PA22/10580:** Land North East Of Glencoe Flats Glen Road Wadebridge Cornwall. Proposed demolition of delapidated garage and erection of 2 No 2 bed cottages. **SUPPORTED.**
 - PA23/00197:** Beechwood Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO): T1 - Beech reduce heavily end loaded limbs by 2m leaving no cuts larger than 100mm. **SUPPORTED.**
 - PA22/11156:** Sticky Fingers Palmers Way Trenant Industrial Estate Wadebridge. Proposed extension. **SUPPORTED.**

vi. **PA23/00171:** Land Rear Of 84 Egloshayle Road West Park Wadebridge Cornwall. Demolition of garage and proposed two storey dwelling to the rear of existing dwelling. **Members OBJECT to the proposed application and ask that both the Conservation and Highway Officers review the application. Concerns were raised with; the three-storey height, which is excessive and could set a precedence, the proposal being out of character and the overlooking aspect. Additionally, there were concerns with the lack of neighbour consultation which Members request the Planning Officer addresses.**

vii. **PA22/11293:** 4 Glencoe Terrace Guineaport Road Wadebridge Cornwall. Outline application to subdivide curtilage to No. 4 Glencoe Terrace to create a building plot for one dwelling with all matters reserved.

Cllr Jarvis proposed to SUPPORT the application for a dwelling and curtilage on the site but to note that Wadebridge Town Council has concerns that need to be addressed on submission of a full application such as :

- **That the property is to be compatible with the conservation area location.**
- **The town council does not accept access from Guineaport Road and question that the access from Fernleigh Road would be adequate.**
- **Request that the Heritage Impact statement is provided by a recognised independent professional.**

Cllr Brown seconded

3 in favour

3 against

1 abstention

The Mayor used his casting vote against the proposal

Proposal fell

Cllr Welch proposed to OBJECT to the proposal because of the following issues which have been raised by Members and need to be addressed :

- **That the property should be compatible with the conservation area location.**
- **The town council does not accept access from Guineaport Road and question that the access from Fernleigh Road would be adequate.**
- **Request that the Heritage Impact statement is provided by a recognised independent professional.**

Cllr Pate seconded

3 for

3 against

1 abstention

The Mayor used his casting vote in favour of the objection

Therefore, Wadebridge Town Council OBJECT to the proposal for the reasons stated above.

viii. **PA23/01167:** Wadebridge Methodist Church Cornerstone Trevanion Road Wadebridge. 'Demolition of existing church rooms and rebuild of new place of worship' with variation of condition 2 of decision PA21/12442 dated 03/10/2022. **SUPPORTED.**

b. Decisions – the following decisions from Cornwall Council were *received* :

- PA22/10817:** 39 Foxdown Wadebridge Cornwall PL27 6BD. Conversion of integral garage; Construction of detached garage with office and utility under. **APPROVED**

- ii. **PA22/10758:** Waimea New Park Wadebridge Cornwall. Retrospective application to replace existing conservatory with slightly bigger single storey flat roof extension. **APPROVED**
 - iii. **PA22/09949:** 39 Bridge View Wadebridge Cornwall PL27 6BZ. Construction of single-storey extension and replacement of existing attached garage with additional living accommodation at 39 Bridge View, Wadebridge, Cornwall, PL27 6BZ. **APPROVED**
 - iv. **PA23/01007:** 6 Winwell Field Wadebridge Cornwall PL27 6UJ. 5 Day Exception Notice for removal of Mature Ash tree that has ash die back and is dead and dangerous. **Closed - advice given**
- c. **For Information** – The following information was **received**:
- i. **PA23/01018:** Dukes Mead Egloshayle Road Wadebridge Cornwall PL27 6AD. Works to trees in a Conservation Area, namely, to reduce the crown of a Eucalyptus tree which has suffered storm damage.
 - ii. **PA23/00472:** Boduel Higher Lane Egloshayle Wadebridge Cornwall, Works to trees in a conservation area (CA): Remove laburnum tree.

1739/23 Memorial Bench Policy (circulated prior to meeting) – It was **RESOLVED to accept the amended policy as presented.**

1740/23 Member/Officer Protocol (circulated with agenda) – It was **RESOLVED to accept the Member/Officer Protocol as presented.**

1741/23 Civility & Respect Pledge (circulated with agenda) –

- *It was **RESOLVED** that Wadebridge Town Council will treat all councillors, the clerk and all employees, members of the public, representatives of partner organisations and volunteers, with civility and respect in their role.*
- *It was **RESOLVED** that Wadebridge Town Council has put in place a training programme for councillors and staff.*
- *It was **RESOLVED** that Wadebridge Town Council has signed up to Code of Conduct for councillors.*
- *It was **RESOLVED** that Wadebridge Town Council has good governance arrangements in place including, staff contracts, and a dignity at work policy.*
- *It was **RESOLVED** that Wadebridge Town Council will commit to seeking professional help in the early stages should civility and respect issues arise.*
- *It was **RESOLVED** that Wadebridge Town Council will commit to calling out bullying and harassment when if and when it happens.*
- *It was **RESOLVED** that Wadebridge Town Council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme.*
- *It was **RESOLVED** that Wadebridge Town Council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.*

1742/23 Hire Charges (circulated prior to meeting) – It was **RESOLVED to accept the proposed hire charges as presented.**

1743/23 Mayor & Deputy Mayor Job Roles – It was **RESOLVED to accept the Mayor & Deputy Mayor Job Roles as presented.**

1744/23 Working Groups –

- a. **New Working Groups** – None.
- b. **New Members** – None.
- c. **Minutes and Recommendations** – Minutes and recommendations from the following working groups were approved as necessary :
 - i. Allotments – None.
 - ii. Climate Emergency – None.

- iii. Community Flood – None.
- iv. Digital Communications – None.
- v. Toilets – None.
- vi. Town Guide – None.
- vii. Town Hall – None.
- viii. Queen’s Green Canopy – None.

8.45pm, Cllr Moorcroft and members of the public left the meeting.

1745/23 Confidential matters - to consider the following resolution: *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

Councillors considered each matter and made the following responses :

- i. **Library Heating System** – Quotations received were considered.
 - *It was **RESOLVED** that the Clerk has delegated authority to upgrade the library heating system and to accept either quotation 2 or 3 as presented and within budget.*
 - *It was **RESOLVED** to re-instate Standing Order 1.c.*

1746/23 Dates of Next Wadebridge Town Council meetings

- **Full Council** – Wednesday 15 March 2023

Meeting closed at 8.58pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**