



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 9 November 2022 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; H Brown, H Jarvis (from 7.14pm), T Leach, L Nathan, E Pate, A Pennington (Mayor), K Rowe, C Viqueira & I Welch.

Public Present : Cornwall Councillors Robin Moorcroft (Wadebridge West & St. Mabyn) & Carol Mould (Wadebridge East & St. Minver) and 9 members of the public.

In Attendance : Julie Raynes (Finance Officer) & Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1684/22 Apologies – None.

1685/22 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllr Viqueira declared an interest in agenda item 7.ii.d. Grant Applications.

c) **Dispensations –** None.

1686/22 Minutes of Last Meeting – *The Minutes of the Meeting held on the 12 October 2022 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

1687/22 Public Participation

- Questions from members of the Public relating to items on the agenda which require a decision – None.
- Reports from Cornwall Councillors –
 - **Cllr Mould (Wadebridge East & St. Minver)** – Nothing to report this meeting.
 - **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft advised the following :
 - **Extraordinary Network Meeting** – Thursday 10 November 2022 via Teams. To discuss changes to the network with town and parish councils.

Noted that Wadebridge Town Council had not yet received an invitation to this. Cllr Moorcroft said that Sally Sanders would be the person to contact but he would forward the link.

- Police Reports – None.

1688/22 Mayor's Report – The Mayor advised it has been a very quiet month.

1689/22 Finance & General Purposes Committee – There was discussion around membership, time constraints and the logistics of the meetings. The Finance Officer reminded Councillors of the importance of the F&GP Committee and that they have a duty to be involved. The Committee is currently not functioning because of the lack of membership. It was suggested to consider changing the day of the meeting.

7.14pm, Cllr Henry Jarvis arrived.

- It was **RESOLVED** to appoint Cllr Helen Brown to the F&GP Committee.
- It was **RESOLVED** to appoint Cllr Thomas Leach to the F&GP Committee.
- It was **RESOLVED** to appoint Cllr Henry Jarvis to the F&GP Committee.

1690/22 Finance –

i. Accounts for payment for October 2022 :

- It was **RESOLVED** to approve payment of £69,645.88 as presented.

ii. Grant Applications – Applications from the following groups and organisation had been received. Representatives from each group were present and addressed the meeting prior to their application being considered.

The Mayor advised that, for fairness, the maximum grant that can be awarded is £500 per application.

Cllr Welch explained that grant funding comes from public money and that one of the conditions of receiving a grant is that Wadebridge Town Council's name and logo is used in any publicity material the group may produce.

- a. Bike Lights** – It was **RESOLVED** to award a grant of £500 (Section 145).
- b. CAB Cornwall** - It was **RESOLVED** to award a grant of £500 (Section 137).
- c. Concern Wadebridge** - It was **RESOLVED** to award a grant of £500 (Section 137).

7.26pm, Cllr Moorcroft left the meeting.

d. Mind Body Dance & Yoga – The applicant had advised that they were unable to attend the meeting until 8pm.

- It was **RESOLVED** to accept a variation to the agenda order and move the item to later in the meeting to allow the applicant to speak prior to consideration.

e. More Harmony – Members agreed they were very supportive of the group and their activities but there were some concerns with the reasoning for the purchase of the proposed equipment. It was felt that further details and clarification is required.

- It was **RESOLVED** that the applicant will provide further information and evidence in order to provide the town council with comfort in awarding a grant.

Application deferred to next meeting pending further information.

7.35pm, two members of the public left the meeting.

- f. **Wadebridge Carnival** – The applicant apologised that there had been no acknowledgment of the town council in the Carnival publicity material.
 - *It was **RESOLVED** to award a grant of £500 (Section 145).*
- g. **Wadebridge Ladies Football Team** – Application withdrawn.

1691/22 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was **received** –
 - i. **Cornwall Council** – Town & Parish Council Newsletter (7/10/22).
 - ii. **Bodmin/Wadebridge Neighbourhood Police Team** – Newsletter October 2022.
- b. To receive correspondence requesting a response – None.
- c. The following Minutes and Agendas for Outside Committees were **received** for information –
 - i. **Camel Trail Partnership** – Agenda for 16 November 2022 meeting.

1692/22 Planning –

- a. **New Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

- i. **PA22/09136:** The Cyclamens Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO), namely, G1 – 5 mature Beech trees - reduction in weight on limbs (T1, T2, T3 and T4) – reduce loaded limbs by 2/3m and remove major deadwood - T2 remove damaged limb and potential failure limb. **SUPPORTED – Members defer to the comments of the Tree Officer.**

7.44pm, Member of the public left the meeting.

7.48pm, three members of the public left the meeting.

- ii. **PA22/08676:** Mayparc House Egloshayle Road Wadebridge Cornwall. Demolition of existing Garden Room, Greenhouse and Nissen outbuildings to facilitate extensions and remodelling including the construction of a new detached Outbuilding in revised domestic curtilage and associated works. **SUPPORTIVE OF THE APPLICATION BUT WOULD DRAW THE PLANNING OFFICERS ATTENTION TO THE TOWN COUNCIL’S CONCERNS WITH THE SIZE AND SCALE OF THE BUILDING.**
- iii. **PA22/09383:** Conkers Gonvena Wadebridge Cornwall. Improvements to layout and appearance of dwelling including a rear extension, conversion of integral garage to living space, internal alterations, improved turning/parking provision and construction of a new detached garage. **SUPPORTED.**
- iv. **PA22/09588:** Chygover Tower Hill Egloshayle Wadebridge. Works to trees subject to a tree preservation order (TPO) -Group of 7 mature copper beech trees situated to the right hand side of Drive entrance. **SUPPORTED – Members defer to the comments of the Tree Officer.**

- b. **Decisions** – the following decisions from Cornwall Council were **received** :

- i. **PA22/07279:** Bridge House Gonvena Hill Wadebridge Cornwall. Application for change of use from physiotherapy clinic to residential flat. **APPROVED**
- ii. **PA22/05424:** The Platt Apartments The Platt Wadebridge Cornwall. Demolition of rear store, partial conversion of existing building into three duplex apartments including the reduction of the commercial space at ground floor level and provision of external amenity. **APPROVED**
- iii. **PA22/07551:** 12 Trevarner Meadow Wadebridge PL27 6GF. Provision of a raised deck to the back garden to allow wheelchair access. **APPROVED**

- iv. **PA22/04563:** 74 The Annexe Molesworth Street Wadebridge Cornwall. Listed building consent for Single storey extension to the Grade II listed building of Pridham House/The Elms. **APPROVED**
- v. **PA22/06971:** Muddlewood Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO), works include crown reduce T1 & T2 Beech. **APPROVED**
- vi. **PA22/01981:** The Coach House Gonvena House Gonvena Wadebridge. Listed Building Consent for the like-for-like replacement of all external doors and windows. **APPROVED**
- vii. **PA22/08055:** Sunny Bank Blackwell Place Wadebridge Cornwall. Single-storey extension. **APPROVED**

c. **Non-Material Amendment** – The following non-material amendment uploaded to Cornwall Council was **received**:

- i. **PA22/09053:** Lyle Seaton-Collins Vistry, Land Off Higher Trenant Road/Green Hill Wadebridge Cornwall . Non Material Amendment (1) to Application No. PA20/10911 dated 24th June 2022 for Reserved matters application pursuant to Outline planning permission PA17/05689 seeking approval of appearance, landscaping, layout and scale of 203 dwellings, namely, movement of substation and small landscaping amendments as per accompanying letter.

- *21 Oct 2022 comment uploaded from WTC:*

We believe this is not a non-material amendment and we do not support the proposed erosion of green / amenity space. The developer/ WPD should take all steps to ensure that the step and touch potentials around the new substation are safe (ie below 430V) by improving its earthing system even if this is at extra cost. If this is not feasible, any houses adjacent should be removed from the plan. We do not accept relocation of the hot substation to the shared amenity space causing risk to users and loss of that space.

1693/22 Town Team – There was discussion with Cllr Mould regarding the groups remit and membership. Councillors raised concerns with the town council's role as the accountable body and agreed that the town council should not have to take on the majority of the workload.

- *It was **RESOLVED** that Cllrs Amanda Pennington and Kelly Rowe would potentially join the Wadebridge Town Team as town council representatives once further information is available.*

8.04pm, Cllr Mould left the meeting.

1694/22 Warm Spaces – Cllr Brown gave a brief overview from the 1 November 2022 evening and there was discussion on how to develop this.

8.10pm, Member of the public arrived.

- *It was **RESOLVED** that social media posts should be updated to include photographs and advise that some refreshments will be available.*

8.11pm, Cllr Viqueira left the meeting.

Item deferred from Minute 1690/22.ii.d. – Grant Application for Mind Body Dance & Yoga : The applicant addressed the meeting.

The Mayor advised that, for fairness, the maximum grant that can be awarded is £500 per application (applicant had requested £700). Members suggested that the applicant should contact organisations such as Active Cornwall as further funding may be available.

- *It was **RESOLVED** to award a grant of £500 (Section 137).*

8.18pm, Member of the public left & Cllr Viqueira returned to the meeting.

1695/22 Allotments Fees for 2023/24 (information circulated to Members prior to the meeting) :

- *It was **RESOLVED** to accept the 2023/24 allotment fees, including the charge for water, as presented.*

1696/22 Working Groups –

- a. New Working Groups –** None.
- b. New Members –** None.
- c. Minutes and Recommendations -** Minutes and recommendations from the following working groups were approved as necessary :
 - i.** Allotments –Minutes of meeting held 1 November 2022 were **received**.
Recommendations for approval :
 - *It was **RESOLVED** to approve the co-option of Bev Sharpe to the Allotments working group.*
 - ii.** Climate Emergency - None.
 - iii.** Community Flood - None.
 - iv.** Digital Communications – None.
 - v.** Toilets - None.
 - vi.** Town Guide - None.
 - vii.** Town Hall – None.
 - viii.** Queen’s Green Canopy – None.

8.25pm, Member of the public left the meeting.

1697/22 Confidential matters - to consider the following resolution: *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

8.26pm, Cllrs Brown, Nathan, Pate & Pennington declared interests in item i. and left the meeting.

The Mayor and Finance Officer provided relevant details including quotations received. Councillors considered each matter and made the following responses :

- i. Website –** *It was **RESOLVED** to accept the quotation received subject to a request for discount.*
- ii. Equipment –** *It was **RESOLVED** to accept the quotation received*
 - *It was **RESOLVED** to re-instate Standing Order 1.c.*

1698/22 Dates of Next Wadebridge Town Council meetings

- **Finance & General Purposes Committee –** Monday 12 December 2022
- **Full Council –** Wednesday 14 December 2022.

Meeting closed at 8.38pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**