



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 12 October 2022 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; T Leach, L Nathan, E Pate, A Pennington (Mayor), K Rowe, C Viqueira & I Welch.

Apologies : Cllr H Brown. **Absent** : Cllr H Jarvis.

Public Present : Sgt. Lee Holley (Wadebridge Police), Cornwall Councillors Robin Moorcroft (Wadebridge West & St. Mabyn) & Carol Mould (Wadebridge East & St. Minver) and 3 members of the public.

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

1660/22 Apologies – received from Cllr Helen Brown.

- It was **RESOLVED** to accept apologies from Cllr Helen Brown due to a work commitment.

1661/22 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllr Pennington declared an interest in agenda item 12.b.ii., Friends of Wadebridge Leisure Centre as a Director of the CIC.

c) **Dispensations** – None.

1662/22 Minutes of Last Meeting – *The Minutes of the Meeting held on the 22 June 2022 were RESOLVED to be a true record of the meeting and were signed by the Mayor.*

1663/22 Public Participation

- Questions from members of the Public relating to items on the agenda which require a decision – None.

- Reports from Cornwall Councillors –
 - **Cllr Mould (Wadebridge East & St. Minver) –**
 - **Very old area in Egloshayle Cemetery** – The Probation Service have considered assistance with a plan to tidy the area and agreed to include this in the Community Payback Scheme which will cover the works in two stages. The Church has agreed to the works and to provide facilities.
 - **Stopping up of Greenhill site** – The footpath should stay open throughout construction stage but the diversion had not been put in place. This has now been rectified by the developer.
 - **Cllr Moorcroft (Wadebridge West & St. Mabyn) –** Cllr Moorcroft advised the following :
 - **Free electric vehicle testing** – This event is taking place at the Showground on 28th and 29th October 2022.
 - **NOSC meeting (Neighbourhood Overview Scrutiny Committee) –** As part of the last meeting on 6 October 2022 there was discussion regarding the closure of the Critical Control Centre at Tolvaddon – details of this were relayed to the meeting.

Cllr Welch referred to the leisure centre.

7.07pm, Cllr Pennington left the meeting.

This matter had been raised at the last Network Panel meeting and Cllr Welch gave his view in that he would not like to see that Wadebridge Town Council is the only organisation willing to fund this facility. Similar contributions from other town and parish councils should be expected. Could the Cornwall Councillors please lobby and encourage this going forwards? Any Wadebridge Town Council funding is still subject to discussion and agreement.

7.08pm, Cllr Pennington returned to the meeting.

Police Reports – Sgt. Lee Holley introduced himself and provided an overview of his role within the team. Information on the running of the sector team, including the loss of two PCSOs from Wadebridge was relayed. Crime figures and how youth crime is being dealt with was referred to. The team will continue to work with the schools in order to educate the younger generation on crime.

Cllr Leach asked if the loss of the PCSOs will impact on the town. Sgt. Holley advised that the two officers were non-operational at the time so this will not an impact on the town or the team. The team is passionate about their role and are coping with the workload. There is a larger team in Bodmin and when needed Bodmin will cover Wadebridge also.

Cllr Viqueira asked Sgt. Holley if he has information on the attempted theft from the car park ticket machine. Sgt. Holley advised he is unsure of the details but would be willing to look into the matter if the case number is provided.

The Clerk explained that staff had narrowed down CCTV footage which captures the vehicles and reported this to the Police but this has not been dealt with. It is felt that this is a missed opportunity and is very disappointing. Sgt. Holley said he would look into this and report back.

1664/22 Mayor’s Report – The Mayor advised details of her role in the Carnival which was a very enjoyable event. She thanked everyone who had been involved with the period of mourning for the passing of the Queen and the reading of the Proclamation.

1665/22 Clerk’s Report – The Clerk circulated a brief written report (attached). In relation to the Library RVS & Home Library Service item, the Mayor asked both Cornwall Councillors to note that it will be the Wadebridge parish tax payers who pay for the delivery of this service which is outside of their parish and that this is unfair and disappointing.

1666/22 Staffing Committee –

- It was **RESOLVED** to appoint Cllr Emma Pate to the Staffing Committee.
- It was **RESOLVED** to appoint Cllr Thomas Leach to the Staffing Committee.

1667/22 Finance & General Purposes Committee –

- It was **RESOLVED** to appoint Cllr Linsey Nathan to the F&GP Committee.
- It was **RESOLVED** to appoint Cllr Ian Welch to the F&GP Committee.
- It was **RESOLVED** to appoint Cllr Kelly Rowe to the F&GP Committee.
- It was **RESOLVED** to appoint Cllr Amanda Pennington to the F&GP Committee.
- It was **RESOLVED** to appoint Cllr Charlie Viqueira to the F&GP Committee.

Further membership is required for this committee – agenda for next meeting or once the current councillor vacancies have been filled.

1668/22 Planning Committee – Deferred to next meeting.

1669/22 Camel Trail Partnership –

- It was **RESOLVED** to appoint Cllr Linsey Nathan as the Wadebridge Town Council representative for 2022/23.

1670/22 Finance –

i. Accounts for payment for June, July, August and September 2022 :

- It was **RESOLVED** to approve payments for June, July, August and September 2022 as presented.
 - **June 2022 accounts for payment – £92,625.45.**
 - **July 2022 accounts for payment – £80,463.79.**
 - **August 2022 accounts for payment – £46,810.74.**
 - **September 2022 accounts for payment – £66,431.18.**

ii. Insurance Renewal – The Clerk advised a breakdown of the renewal at a cost of £19,475.03.

- It was **RESOLVED** to accept the quotation as presented.

iii. Terms of Reference for Finance & General Purposes Committee (draft previously circulated) - It was **RESOLVED** to accept the revised Terms of Reference as presented.

1671/22 Correspondence (information circulated with agenda for Members) -

- a. The following correspondence for information was **received** –
- Cornwall Council (Highways & Estates)** – Stopping up of Highway at Green Hill, Wadebridge, PL27 6HL.
 - Cornwall Council** – Community Governance Review update.
 - Concern Wadebridge** – Thanks for the free use of Town Council tables for the tabletop craft sale. event.
 - Bodmin & Wadebridge Neighbourhood Policing Teams** – August 2022 newsletter.
 - Cornwall Council** – Town & Parish Council Newsletter (12/08/22).
 - NALC (LTN 7)** – Non-Councillor Members of Committees.
 - NALC (LTN 8)** – Elections and co-option.
 - NALC (LTN 40)** – Local Council Documents and records.
 - NALC (LTN 80)** – Members conduct and the registration and disclosure of their interest.
 - Cornwall Council** – Stopping up Order of Highway at Higher Trenant Road, Wadebridge, PL27 6TW.
 - Bodmin & Wadebridge Neighbourhood Policing Teams** – September 2022 newsletter.

- xii. **Citizens Advice** – Autumn 2022 Newsletter.
- xiii. **Cornwall Council** – Forest for Cornwall Autumn 2022 Newsletter.
- xiv. **Cornwall Council** – Town & Parish Council Bulletin (Sept 2022).

b. To receive correspondence requesting a response –

i. **The Goodshed representative** – Skatepark seating.

- The Mayor advised that there had been a fire on the evening of 11 October 2022 at the park. Councillors discussed the request. The Clerk advised that it should be the town council who determine the bench specification and reminded the meeting that the skatepark is earmarked for further development/use. The Mayor confirmed that the town council currently has 85 benches in town which require upkeep.
 - *It was **RESOLVED** to write to the Goodshed thanking them for their offer and to advise that the town council is looking at the skatepark area holistically as a wider project for the future. The town council will make contact once plans are agreed subject to seating being included in any future scheme.*

**7.44pm, Cllr Pennington left the meeting.
Deputy Mayor, Cllr Rowe took the following item.**

ii. **Friends of Wadebridge Leisure Centre** – Request for financial support.

- Councillors discussed details of the request and thanked the team for their commitment and work.

It was felt that further information is required before a decision can be made. Members were agreed that the town council cannot be solely responsible for providing financial support as the impact of this will be too great on the parishioners of Wadebridge. A wider view is needed from neighbouring town and parish councils as to their intentions to support the group. There must be due diligence and scrutiny due to the large sum of money involved.

It was noted that the town council has not yet confirmed the 2023/24 budget.

The Clerk confirmed that further correspondence will go to F&GP Committee as this is a recurring cost.

- *It was **RESOLVED** that the group is asked to provide further information and that a meeting is arranged with the other network town and parish councils to understand their thoughts and input on the proposal. Wadebridge Town Council cannot make a decision at this time as their own budget will not be determined until January 2023.*

**7.56pm, Sgt. Holley left the meeting.
Cllr Pennington returned to the meeting.**

iii. **Rural Market Town Group** -To consider Town Council membership.

- Councillors discussed the request.
 - *It was **RESOLVED** that Wadebridge Town Council becomes a member of the Rural market Town Group.*

iv. **Correspondence re Mayor of Cornwall** – to consider the information received regarding the request for a vote on the Mayor for Cornwall role (*previously issued to Councillors*).

- Councillors discussed the request.

- It was **RESOLVED** to write to Cornwall Council to advise that it is the view of Wadebridge Town Council that it should be the people of Cornwall who decide on this matter via a referendum.
- v. **Proposed Closure of Tolvaddon Critical Control Centre** – to consider a Town Council response.
- Councillors discussed the request.
 - It was **RESOLVED** to write to Cornwall Council to advise that Wadebridge Town Council is strongly opposed to the closure of the Tolvaddon Critical Control Centre and believe that this will jeopardise lives of people living in Cornwall and that the Town Council is very supportive of the fire brigade and the fire brigade union and is opposed to job losses.
- vi. **Wadebridge Resident** – to consider the correspondence received.
- Councillors discussed the request.
 - It was **RESOLVED** to thank the resident for their correspondence and that points valid to Wadebridge are noted and that at some time in the future the town council may discuss these. The resident should be advised that the Showground is holding a free event for electric vehicle charging testing on 28th and 29th October 2022.
- c. To following Minutes and Agendas for Outside Committees were **received** for information –
- i. **Camel Trail Partnership** – Notes from meeting held on 17 March 2022.
 - ii. **Camel Trail Partnership** – Agenda for 14 September 2022 meeting.

8.05pm, Cornwall Councillors left the meeting.

1672/22 Planning –

- a. **New Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. It was **RESOLVED** to make the following responses:
- i. **PA22/07551**: 12 Trevarner Meadow Wadebridge PL27 6GF. Provision of a raised deck to the back garden to allow wheelchair access. **SUPPORTED**.
 - ii. **PA22/08626**: Westward Trevanson Road Wadebridge Cornwall. Construction of outbuilding to rear of property. **SUPPORTED**.
- b. **Decisions** – the following decisions from Cornwall Council were **received** :
- i. **PA22/05992**: 22 Westerlands Road Wadebridge Cornwall PL27 7EU. Rear Ground floor extension over existing Lower Ground floor. Re-construction of garage to form new garage and annexe. Widening of driveway to create additional off road parking. **APPROVED**
 - ii. **PA22/02862**: Trenant Mill Trenant Vale Wadebridge Cornwall. Outline application for a new dwelling adjacent to existing Trenant Mill, new access to existing driveway, landscaping and associated works with all matters reserved. **APPROVED**
 - iii. **PA22/06705**: 66 Foxdown Wadebridge Cornwall PL27 6BD. Proposed Sunroom extension. **APPROVED**
 - iv. **PA22/06964**: 3 Thorncliffe Fernleigh Road Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO), works include - T2 Copper Beech - to crown lift to 4m on east side of tree. To reduce lateral growth on east side of tree by 2m to suitable growth points. **APPROVED**
 - v. **PA22/06207**: Merganser Trenant Vale Wadebridge Cornwall. Works to a Sycamore tree subject to a Tree Preservation Order (TPO17/00012) at top of property works include getting it trimmed/ made safe. **APPROVED**

- vi. **PA22/06746:** Conkers Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO) works to multiple tree please see attached report. **APPROVED**
 - vii. **PA22/06432:** Milton Gonvena Hill Wadebridge Cornwall. Proposed replacement of rear extension and detached annex building. **APPROVED**
 - viii. **PA21/12442:** Trustees Cornerstone Methodist Church, Wadebridge Methodist Church Cornerstone Trevanion Road Wadebridge. Demolition of existing church rooms and rebuild of new place of worship. **APPROVED**
- c. **5 Day Protocol** – The following 5-day protocol information was **received** :
- i. **PA22/05424:** The Platt Apartments The Platt Wadebridge Cornwall. Demolition of rear store, partial conversion of existing building into three duplex apartments including the reduction of the commercial space at ground floor level and provision of external amenity and parking.
 - **28.09.2022** - Planning officer requested 5-day protocol.
 - **05.10.2022** - The Council have selected Option 3, 'refer to Planning Committee'
- d. **Applications since 22 June 2022** – *It was **RESOLVED** to retrospectively approve the comments previously submitted by the Town Council for the following applications, items i.-xx. and to **receive** Cornwall Council's Decisions where relevant :*
- i. **PA22/05220:** Trewootton Trevanson Road Wadebridge Cornwall. Retrospective: Garage to side of property.
 - WTC Comment – **SUPPORTED**
 - CC Decision 8th August 2022 – **APPROVED**
 - ii. **PA22/06332:** Land On The West Side Of Trenant Vale Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order, namely, remove main stem overhanging highway and broken/partially broken branches for highway safety.
 - WTC Comment – **SUPPORTED**
 - CC Decision 3rd August 2022 – **APPROVED**
 - iii. **PA22/04691:** Trevilling Quay Trevilling Road Wadebridge Cornwall. New industrial shed.
 - WTC Comment – **Wadebridge Town Council supports this proposal with the following comment:**
 - **As this is in a flood zone we note that a full Flood Risk Assessment from an accredited consultant may be required (to be determined by the Planning Officer).**
 - **Given the proposed structure is in a prominent position on the bank of the river, seen from much of Wadebridge and users of the Camel trail, we ask that full consideration is given to screening and choice of colours to minimise visual impact.**
 - CC Decision – **Awaited**
 - iv. **PA22/05965:** 104 Egloshayle Road Wadebridge Cornwall PL27 6AF. Rear extension, loft conversion with front and rear dormers and amendments to fenestration.
 - WTC Comment – **SUPPORTED**
 - CC Decision 30th August 2022 – **APPROVED**
 - v. **PA22/05992:** 22 Westerlands Road Wadebridge Cornwall PL27 7EU. Rear Ground floor extension over existing Lower Ground floor. Re-construction of garage to form new garage and annexe. Widening of driveway to create additional off-road parking.
 - WTC Comment – **SUPPORTED**
 - CC Decision 7th September 2022 – **APPROVED**

- vi. **PA22/06432:** Milton Gonvena Hill Wadebridge Cornwall. Proposed replacement of rear extension and detached annex building.
 - WTC Comment - **Wadebridge Town Council SUPPORTS this application but ask if a condition can be applied restricting holiday usage.**
 - CC Decision 22nd September 2022 – **APPROVED**
- vii. **PA22/05301:** 9 Branksome Drive Wadebridge Cornwall PL27 6AZ, Proposed ground floor rear extension and a double height extension to side of property
 - WTC Comment – **SUPPORTED**
 - CC Decision 31st August 2022 – **APPROVED**
- viii. **PA22/04563:** 74 The Annexe Molesworth Street Wadebridge Cornwall. Listed building consent for Single storey extension to the Grade II listed building of Pridham House/The Elms.
 - WTC Comment – **SUPPORTED**
 - CC Decision – **Awaited**
- ix. **PA22/06691:** 1 Gwel Mengleth Road From Treguddock Drive To Gwel Mengleth Wadebridge Cornwall. Proposed balcony.
 - WTC Comment – **SUPPORTED**
 - CC Decision – **Awaited**
- x. **PA22/06705:** 66 Foxdown Wadebridge Cornwall PL27 6BD. Proposed Sunroom extension
 - WTC Comment – **SUPPORTED**
 - CC Decision 15th September 2022 – **APPROVED**
- xi. **PA22/06746:** Conkers Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO) works to multiple tree please see attached report.
 - WTC Comment - **Wadebridge Town Council supports this Application subject to consent from the Tree Officer**
 - CC Decision 22nd September – **APPROVED**
- xii. **PA22/06207:** Merganser Trenant Vale Wadebridge Cornwall. Works to a Sycamore tree subject to a Tree Preservation Order (TPO17/00012) at top of property works include getting it trimmed/ made safe.
 - WTC Comment – **Wadebridge Town Council supports this Application subject to consent from the Tree Officer**
 - CC Decision 22nd September 2022 – **APPROVED**
- xiii. **PA22/06964:** Belmont Property Management, 3 Thorncliffe Fernleigh Road Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO), works include - T2 Copper Beech - to crown lift to 4m on east side of tree. To reduce lateral growth on east side of tree by 2m to suitable growth points.
 - WTC Comment – **Wadebridge Town Council supports this Application subject to consent from the Tree Officer**
 - CC Decision 16th September 2022 – **APPROVED**
- xiv. **PA22/05424:** The Platt Apartments The Platt Wadebridge Cornwall. Demolition of rear store, partial conversion of existing building into three duplex apartments including the reduction of the commercial space at ground floor level and provision of external amenity and parking.

- WTC Comment - **Whilst the Town Council supports in principle the conversion of this property to dwellings plus retail space, the provision of up to 3 parking spaces at the rear will compromise the use of the Emergency Exit to the Town Hall which might contain up to 200 people. We are also concerned as to how access will be maintained during the building work as this will also restrict the same emergency exit. We therefore Object to this**
 - CC Decision – **Awaited**

- xv. **PA22/07279:** Bridge House Gonvena Hill Wadebridge Cornwall. Application for change of use from physiotherapy clinic to residential flat
 - WTC Comment – **SUPPORTED**
 - CC Decision – **Awaited**

- xvi. **PA22/07522 :** Land South Of Trevarner Cottages Wadebridge Cornwall PL27 6HJ. WPD are carrying out local reinforcement at our primary substation site in Wadebridge. Two of the 11kV circuits are being put underground out from the substation but require a short section of overhead lines imposed near the substation as the site is classed as a hot site for earthing purposes. The short sections of overhead line will be approximately 30 metre spans of overhead network with all poles being situated on the hedgeline opposite the substation site, agreed with landowner.
 - WTC Comment –**SUPPORTED**
 - CC Decision – **Awaited**

- xvii. **PA22/07243:** 9 Higher Whiterock Wadebridge Cornwall PL27 7DU. Proposed extensions and internal alterations.
 - WTC Comment - **Wadebridge Town Council supports this application in principle provided neighbours concern about overlooking and privacy can be resolved.**
 - CC Decision – **Awaited**

- xviii. **PA22/06971:** Muddlewood Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO), works include crown reduce T1 & T2 Beech
 - WTC Comment - **Wadebridge Town Council supports this application in line with the comment from the Tree Officer**
 - CC Decision – **Awaited**

- xix. **PA22/04562:** 74 The Annexe Molesworth Street Wadebridge Cornwall. Single storey extension to the Grade II listed building of Pridham House/The Elms.
 - WTC Comment – **SUPPORTED**
 - CC Decision – **Awaited**

- xx. **PA22/08055:** Sunny Bank Blackwell Place Wadebridge Cornwall. Single-storey extension
 - WTC Comment – **SUPPORTED**
 - CC Decision – **Awaited**

- e. **5 day Protocol** – The following 5-day protocol dealt with since 22nd June 2022 was **received** :
 - i. **PA22/06453:** Lyle Seaton-Collins Vistry Home Southwest, Land North Of Cornwall Council Offices Higher Trenant Road Wadebridge Cornwall. Application for discharge of a planning obligation of Application No. PA11/03414 dated 1st August 2012 as permission has not been implemented and has now lapsed.

- **DAY PROTOCOL RECEIVED FROM CC**
 “Further to the previous protocols regarding the Reserved Matters and Footpath applications I am looking to approve the application that in essence changes the section of road between the two parts of the site into open space. You will be aware that the outline established that the section of road in question would be deflected off its current line into the northern part of the site around a newly created an area of Public Open Space. You will also be aware that an application for Stopping Up of that section has been submitted to the Department for Transport to this effect. This application relates to the changing of what would be the residual section of stopped-up highway for use as open space. It aligns with what was always considered to be the proposal here and I am looking to recommend approval. “
 - 5 day protocol, WTC decision: "We note the ongoing objections of local residents particularly concerned with traffic in the Egloshayle. We note that this part of the Application is restricted to road layout matters and stopping up within the sites and, as we have no planning reason to object to this, we support Option 1 to Agree with the Recommendation”
- f. Decisions received from Cornwall Council** – the following Decisions received from Cornwall Council since last Full Council Meeting (22nd June) were **received** –
- i. **PA22/04014:** Kernow House Gonvena Hill Wadebridge Cornwall. Construction of pool house in rear garden. **APPROVED**
 - ii. **PA22/01274:** Vistry South West Vistry South West, Land North Of Heather Cottage Green Hill Wadebridge Cornwall. Non Material Amendment (1) to Application No. PA17/05689 dated 15th February 2018 for Outline application for the development of 204 residential dwellings together with associated infrastructure including formal and informal landscaping and layout of internal access roads, details of access from Higher Trenant Road/Green Hill to be determined with all other matters reserved, namely, to change the wording of Condition 16 to introduce flexibility. **WITHDRAWN**
 - iii. **PA22/04400:** 72 Foxdown Wadebridge Cornwall PL27 6BD. Demolition of existing extension/conservatory and replacement with new rear single-storey extension incorporating new sitting area and WC. **APPROVED**
 - iv. **PA21/11458:** Park Villa Wadebridge Cornwall PL27 7JY, The proposals are for an extension to the rear of the property, a roof space conversion, the addition of solar panels to the roof and external cladding to the first floor. There will also be some minor internal alterations. **APPROVED**
 - v. **PA22/04722:** 4 Guineaport Parc Wadebridge Cornwall PL27 7BY. Proposed first floor extension over existing ground floor extension. **APPROVED**
 - vi. **PA22/00819:** 1 Egloshayle Road Wadebridge PL27 6BX. Change of use for a disused shop with flat over to its original form of a terraced cottage with an additional dormer window in the roof. **APPROVED**
 - vii. **PA22/04545:** Datfen Die Casting Trevilling Road Wadebridge PL27 6HF. Works to trees subject to a Tree Preservation Order, works are for the removal of approximately 25 dead and decaying small Elm trees, to be replanted. **APPROVED**
 - viii. **PA22/04405:** Antwerp House Fernleigh Lane Wadebridge Cornwall. Demolition of substandard single storey side extension and construction of 2 storey extension on same footprint. new replacement windows and doors to existing cottage and including associated internal and external alterations. **APPROVED**
 - ix. **PA22/04748:** Pin Vin Park Road Wadebridge Cornwall. First floor extension over part of an existing ground floor extension, internal alterations and replacement windows to the side elevations. **APPROVED**
 - x. **PA22/04153:** Little Brook Mill Close Egloshayle Wadebridge. Remodelling of existing garage to add an extra floor and provide ancillary accommodation. **APPROVED**

- xi. **PA22/04281:** Wadebridge Cricket Club Egloshayle Road Wadebridge Cornwall. Variation of Condition 2 (approved plans) to Application No. PA19/06563 dated 24th October 2019 (Proposed extension to and refurbishment of Wadebridge Cricket Club). **APPROVED**
- xii. **PA22/05220:** Trewootton Trevanson Road Wadebridge Cornwall. Retrospective: Garage to side of property. **APPROVED**
- xiii. **PA22/05239:** Westbourne Gonvena Hill Wadebridge Cornwall. Proposed rear first and ground floor extension with alteration to internal layout. **APPROVED**
- xiv. **PA22/06332:** Land On The West Side Of Trenant Vale Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order, namely, remove main stem overhanging highway and broken/partially broken branches for highway safety. **APPROVED**

1673/22 Energy, Warm Banks & the Cost of Living Crisis – There was lengthy discussion on what service the town council could provide and how that could be managed. Councillor input and attendance will be required.

It was noted that there are other groups and organisations in town who are also addressing this matter and are already on the voluntary map – the Clerk provided details on this. Apps which advertise the availability of free food etc. are available and it was agreed that these should be promoted in order to raise awareness.

- It was **RESOLVED** to use the Wadebridge Town Council social media platforms to promote anything that advertises access to free food/services and to educate residents on sites such as OLIO and Too Good to Go and to share the VFS website information.

8.31pm, member of the public left the meeting.

8.32pm, member of the public returned to the meeting.

- It was **RESOLVED** to set a date in November to open the Main Hall for a Warm Places evening offering activities, charging facilities, food and drinks (soup/bread/tea/coffee etc.) between 6pm-10.30pm. Members of the community attending should be asked to input on what their requirements are so that future dates can be tailored and developed based on needs. Other groups and organisations should also be contacted for discussion on this matter.

Clerk and Office to provide available dates to Councillors.

1674/22 Christmas Lights – The Clerk provided information on the electricity supply and potential future costs. The electrical contractor has been asked to clarify details of connections and billing but has not replied as yet. Noted that it is important to ensure that anyone involved in the program is aware of potential costs and also of the town council's grant process.

The Clerk will provide an update once a response from the electrical contractor is received.

1675/22 Allotments (information circulated to Members with Agenda)

- i. Proposed electricity works at the Allotments by Western Power and wayleave offered – The Clerk provided details of the works and the location within the allotment site.
 - It was **RESOLVED** to delegate authority to the Office to agree suitable terms for the work.
- ii. Request for a contribution from the customer whose request has generated this work–
 - It was **RESOLVED** that the Clerk writes to the customer to advise that, as a gesture of good will, a contribution to the allotment site to recompense for any disturbance that may be caused is required.

- iii. Issue of a public request for land for future allotments –
- It was **RESOLVED** that the Office makes a social media post requesting suitable sites for future allotments.
 - It was **RESOLVED** to write to Stuart Wallace, Cornwall Council's Open Spaces Officer, to advise that Wadebridge Town Council will be requiring space within the next decade for allotments and ask that he takes this into consideration when looking at larger planning applications/developments for Wadebridge.

1676/22 Housing – Councillors discussed the provision of affordable homes within new developments in Wadebridge and the lack of ring fencing of these homes. Cllr Welch provided details of a specific issue that recently affected a local couple. A suggestion was made that there is a more formal binding agreement for future developments.

- It was **RESOLVED** to write to the Cornwall Council Affordable Housing Officer, and to copy in Louise Wood, requesting clarification on the legislation and guidance on the allocation of afford housing and what enforcement is in place to compel developers to ensure homes do go to local residents and whether there is a way to enforce a legal restrictive covenant for future affordable housing.

8.47pm, Two members of the public left the meeting.

There was brief discussion around the legal requirement for developers to provide affordable housing within their schemes.

8.52pm, A member of the public left the meeting.

1677/22 Open Spaces in Wadebridge – Councillors discussed the lack of green space in Wadebridge, the lack of provision by developers of green space within their planning applications and action that the town council can take to create and promote the need for green space in Wadebridge.

- It was **RESOLVED** to write to Stuart Wallace, stating that, due to the acknowledged lack of public open spaces in Wadebridge, as mentioned in the Cornwall Council Public Open Spaces Strategy document, Wadebridge Town Council does not want any further developer offsite contributions, the town council requires land to be identified in line with the required meterage per person.

1678/22 Good Growth Programme (Shared Prosperity Fund) – Information circulated with the Agenda was considered.

- i. Proposals and dates for submission of applications – The Clerk provided details of the proposals which could benefit the town council including refurbishment of the Main Hall area. Noted that the next submissions are likely to be November or December.
- ii. To form a Working Group to develop Town Council proposals for submission to the fund (noting the timescales) –
 - It was **PROPOSED** and **SECONDED** to form a Good Growth Programme working group.
Vote **FELL**
 - It was **RESOLVED** that the Clerk, working with Cllrs Ian Welch and Linsey Nathan, pick up the Main Hall refurbishment project started prior to the Covid Pandemic and to work it into a Good Growth Shared Prosperity fund application.

1679/22 Letter of Condolence – It was **RESOLVED** to send a letter of condolence to the Royal Family in respect of her late Majesty the Queen.

1680/22 Office Redesign and Town Council Reception Area – It was **RESOLVED** to delegate to the Town Clerk the responsibility, in consultation with staff proposals, for the revised arrangements.

1681/22 Working Groups –

- a. **New Working Groups** – None.
- b. **New Members** – None.
- c. **Minutes and Recommendations** - Minutes and recommendations from the following working groups were approved as necessary :
 - i. Allotments –Minutes of meeting held 15 August 2022 were **received**.
Recommendations for approval :
 - It was **RESOLVED** to approve the draft Terms of Reference as presented.
 - It was **RESOLVED** to approve the co-option of Ian Hawker, Barry Hodgkiss, Alan Humber, Mary Purr, Suzanne Jones and Nick Bacon on to the Allotments working group.

Councillors were provided with an update on the current status of the allotments.

- ii. Climate Emergency - None.
- iii. Community Flood - None.
- iv. Digital Communications – None.
- v. Toilets - None.
- vi. Town Guide - None.
- vii. Town Hall – None.
- viii. Queen’s Green Canopy – None.

1682/22 Confidential matters - to consider the following resolution: *It was RESOLVED to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

The Clerk provided relevant details. Councillors considered each matter and made the following responses :

- a. **Parks & Pavilion CCTV quote** – to consider the quote received.
 - It was **RESOLVED** to accept the quotation as presented at a cost of £3,235.60.
- b. **Allotments** – Details of two allotment plots that required clearing due to the very poor condition they were left in were relayed. As this is a breach of the Tenancy Agreement the town council will be looking to recover related costs from the ex-tenants.
- c. **Staffing Committee (20 July 2022)** - Minutes of meeting held 20 July 2022 were **received**.

Recommendation - S398/22 Personnel Matters, i. Leave :

- It was **RESOLVED** to adopt the recommendation that staff are awarded an additional day’s annual leave for their birthday. This day is to be taken on their birthday, or if the birthday is a Saturday or Sunday on the Friday or Monday of that weekend. The day’s leave, if not taken on these days, cannot be used at a later date in the year- i.e. - If not taken on these days the birthday leave day is lost for that year.
- d. **Library** – Hot drinks machine – Deferred.
 - e. **APP/D0840/W/21/3285995 (Land at Bodieve)** – Action discussed and agreed.
 - It was **RESOLVED** to re-instate Standing Order 1.c.

1683/22 Dates of Next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 14 November 2022
- **Full Council** – to be confirmed.

Meeting closed at 9.43pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**