



# Wadebridge Town Council

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## Minutes of the Full Council meeting held on Wednesday 28 June 2023 at 7pm in the Main Hall, Wadebridge Town Hall

**Present :** Cllrs; C Boswell-Munday, H Jarvis, L Nathan, J Metcalfe, L Mitchell, P Mitchell, E Pate, K Rowe & I Welch (Mayor).

**Public Present :** Cornwall Councillors Robin Moorcroft (Wadebridge West & St. Mabyn) & Carol Mould (Wadebridge East and St. Minver) and one member of the public.

**In Attendance :** Beverley Collins (Minutes Clerk).

**Housekeeping** – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**1814/23 Apologies** were received from Cllrs Leach & Viqueira.

- It was **RESOLVED** to accept apologies from Cllr Thomas Leach due to a work commitment.
- It was **RESOLVED** to accept apologies from Cllr Charlie Viqueira due to illness.

**1815/23 Declarations of Interest –**

a) **Pecuniary Interests (To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision)** – None.

b) **Non Registerable Interests (To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision)** –

- Cllr Kelly Rowe declared an interest in item 9.a.i., PA23/03020.
- Cllrs Louise & Phil Mitchell declared interests in items 8.b.iv., 11, 12.i. & 13.ii. & iii (all related to the Allotments).

c) **Dispensations** – None.

**1816/23 Minutes of Last Meeting** – *The Minutes of the Annual Council Meeting held on the 17 May 2023 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

**1817/23 Public Participation**

- Questions from members of the Public relating to items on the agenda – None.

- Reports from Cornwall Councillors –
  - **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft advised the following :
    - Town Team funding – update on the Vitality Fund was provided.
    - Post Office – provided details of the application process to run a post office and advised that there is someone interested in taking on the service and he has been liaising with her.  
Cllr Boswell-Munday asked if any local businesses have shown an interest in providing a Post Office. Cllr Moorcroft said they had not but confirmed there is still open dialogue with the Post Office for a service in Wadebridge.

The Mayor said he thought that the letter from the Post Office (agenda item 8.b.iv.) does imply that they have an intention to provide a service for Wadebridge. Cllr Moorcroft agreed and reiterated that someone has shown an interest.

Cllr Boswell-Munday asked if a mobile unit would be considered as an interim service. Cllr Moorcroft said it would not as the unit is too large. He reminded the meeting that provision of a service could take around six months to put in place.

    - Meeting with Oliver Jones later this week regarding works in Molesworth Street.
    - Sustrans event in The Swan – a walking and cycling event taking place on Tuesday 4 July 2023 at 5.30pm.

- **Cllr Mould (Wadebridge East & St. Minver)** – Cllr Mould advised the following:
  - Welcomes the Town Team funding. Noted that funding is time sensitive so it does need to move on quickly.
  - Changing places toilets – asked if the Clerk has received a decision on whether the proposed facility can be relocated as the criteria does state existing toilets. The Mayor said the Clerk will contact her about this.
  - Neighbourhood Plan meeting – asked if the town council has met to discuss this.

The Mayor advised that it has not. He clarified several points relating to the Cornwall Councillors requests for the future of the neighbourhood plan and also historic issues which have led the current situation.

The Mayor advised the meeting that, when he was approached by the Cornwall Councillors recently the words ‘gunning for you’ were used. For the benefit of the new councillors The Mayor gave a precis of the reasons why the plan has stalled including St. Breock Parish Council’s reaction to the town council’s input to the Boundary Review.

Details of the final outcome of the review and the negative impact this has had to the town council were relayed (Rowan Road proposal had been rejected). St. Breock’s Parish Council’s actions has led to the plan being stalled for two years. Would be happy to listen to discussion on this and form a fair view but there has been unfair action in the past. The town council does want to have the meeting and progress however, the subject needs to be approached with an open mind and unfortunately it is proving problematic to get all town councillors together for additional meetings.

Cllr Mould said she is not gunning for the Mayor and does understand the pressures and frustrations of the town council and the need to find

a way to bring funding together. She said that she does not wish to get into the personalities of this matter and the wider picture is that money will be tighter moving forwards. Cllr Mould said that she had not been at the Boundary Review meeting and that she will never not try to be fair and balanced. The past does need a big line drawn under it and there is a need to move on. She said that she and Cllr Moorcroft work week together and feel the same frustrations.

Cllr Moorcroft confirmed that the other parishes do also want to move forwards.

Police Reports – None.

- 1818/23 Mayor's Report** – The Mayor advised that he has attended Mayor Making Ceremonies at neighbouring town councils including; Bodmin, Newquay and St. Austell. He has also attended; the President's Lunch at the Royal Cornwall Show, a meeting of the Mayor's of Cornwall, a meeting with the Gaia Trust and the first of the CAPs meetings. The Mayor referred to his Civic Service which takes place on Sunday 2 July 2023 and said he is humbled by the attendance this year which is in excess of 100 guests.
- 1819/23 Committee Meetings** – Deferred as meeting scheduled for Monday 26 June 2023 was not quorate.
- 1820/23 Finance** – Information was circulated prior to the meeting :
- i. **May 2023 accounts for payment** – *It was **RESOLVED** to approve payment of £94,839.16 as presented.*
- 1821/23 Correspondence (information circulated with agenda for Members) -**
- a. The following correspondence for information was **received** –
    - i. **Bodmin & Wadebridge Neighbourhood Policing Teams** - June 2023 Newsletter.
    - ii. **Cornwall Council Closure Intention** - Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic – Hill Road, Wadebridge. 9 August 2023 - 10 August 2023 (09:30 to 16:00 hours).
    - iii. **Cornwall Council Closure Intention** - Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic – Road from Trevanion Road to Primrose Cottage, Wadebridge. 25 August 2023 (24 hours).
    - iv. **Cornwall Council** – 2023 Off Steet Parking Order.
    - v. **Cornwall Council Closure Intention** - Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic – Polmorla Road, Wadebridge. 29 August 2023 - 1 September 2023 (24 hours).
    - vi. **Cornwall Council** – Town and Parish Council Newsletter (2 June 2023).
    - vii. **Cornwall Council** – Town Vitality Fund Offer.
    - viii. **Cornwall Council Closure Order** - Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic – Higher Lane, Wadebridge. 29 June 2023 to 14 July 2023 (07:30 to 18.00 hours daily).
    - ix. **Cornwall Council Emergency Closure** - Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic – Green Hill (19 June 2023 to 14 July 2023 - 24 hours).
  - b. The following correspondence requesting a response was **received** and considered (information circulated prior to meeting) –
    - i. **Wadebridge Rotary** – request to place trees and 2 benches in Skatepark.  
**Acknowledged that a previous offer has been discussed.**
      - *It was **RESOLVED** that the town council is happy to accept the offer of benches subject to a feasibility study from the Operations Manager and a review of the policy on benches in the skatepark.*

- It was **RESOLVED** to support the planting of trees and for the Rotary Club and the town council's Parks Department to meet to discuss the placement of trees.
- ii. **National Grid** – Wayleave request apparatus at Molesworth Field (private customer).
    - It was **RESOLVED** to support this request in principle but to delegate authority to the Clerk to respond and negotiate with National Grid.
  - iii. **Wadebridge Resident** – Egloshayle Road Parking.
    - Cllr Moorcroft advised that he and Cllr Mould have met with a local resident regarding parking issues on Egloshayle Road and that the resident understands the difficulties around parking orders. It was established that this is the resident who has submitted the correspondence.
      - It was **RESOLVED** that the Clerk should respond and refer to the meeting with the Cornwall Councillors.
  - iv. **Post Office** – correspondence re: closure of Post Office at the Platt.
    - It was **RESOLVED** to note the correspondence.

**7.48pm, Cllrs Phil & Louise Mitchell left the meeting.**

- v. **Allotment Survey** – bore hole depth study.
  - It was **RESOLVED** to offer the allotment bore hole as a study site for inclusion in the Deep Digital Cornwall project.

**7.49pm, Cllrs Louise and Phil Mitchell returned to the meeting.**

- c. The following Minutes and Agendas for Outside Committees for information were **received** – None.

## **1822/23 Planning –**

- a. **New Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. It was **RESOLVED** to make the following responses:

**7.50pm, Cllr Rowe left the meeting.**

- i. **PA23/03020:** Lamorna Guineaport Road Wadebridge Cornwall. Timber decking, going over the original patio. **NOT SUPPORTED, MEMBERS OBJECT TO THE APPLICATION ON THE GROUNDS OF SIGNIFICANT INTRUSION OF NEIGHBOURS PRIVACY AND IT IS NOT CONSTRUCTED AS PER SPECIFICATION OF PLAN.**

**7.53pm, Cllr Rowe returned to the meeting.**

- ii. **PA23/04642:** Hooters Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order for Sycamore (T1) - (height 22m, spread 10m) crown reduce by 8m height and 2/3m to shape. Remove lowest limb on East side due to proximity to house (please see accompanying photo). Beech (T2) - reduce North side by 2m over building and reduce rubbing branch on North side at 10m. Remove deadwood throughout crown (please see accompanying photos). Beech (T3) - (23m) fell. Tree is top heavy with no growth on the lower 16m. Positioned between T2 and T4 and has fought for light. Leave space as T2 and T4 would benefit from the space to grow into (please see accompanying photo). Beech (T4) - reduce North side of crown as done previously by 2/3m over building. Works would help rebalance the lower part of the crown due to a major limb failure last year on the South side (please see accompanying photos). Sycamore (T5) - (22m height, 7m spread) crown reduce by 3m height and 1/2m sides to shape. Tree is in close proximity to buildings (please see accompanying photo). **SUPPORTED, SUBJECT TO COMMENTS OF THE TREE OFFICER.**

- b. **Decisions** – the following decisions from Cornwall Council were **received** :
- i. **PA23/02368**: 12 Molesworth Street Wadebridge Cornwall PL27 7DB. Vacation of premises with removal of existing furniture and internal machines, removal of external signage, CCTV and one ATM. External wall to be infilled and stonework reinstated to match the existing. **APPROVED**
  - ii. **PA23/03569**: Former Bringwood Chase West Hill Wadebridge Cornwall PL27 7ET. Non-Material Amendment (1) to Application No. PA21/12507 dated 8<sup>th</sup> February 2022 for Demolition of dwelling and construction of a pair of semi-detached dwellings, namely, change of garage roof to pitched and alter width. **APPROVED**
  - iii. **PA22/11293**: 4 Glencoe Terrace Guineaport Road Wadebridge Cornwall. Outline application to subdivide curtilage to No. 4 Glencoe Terrace to create a building plot for one dwelling with all matters reserved. **REFUSED**
  - iv. **PA23/01143**: 12 Westcott Wadebridge Cornwall PL27 7HG. Single-storey extension to the rear of the property, with a hip roof on one end and tying into the existing roof the other end. Single-storey extension to the side of the property, with a flat roof. **APPROVED**

7.54pm, Cllr Mould left the meeting.

**1823/23 Outdoor Cinema Event** – Cllr Pate gave a precis of the event which will take place on Saturday 9 September 2023 in Jubilee Field. The event will be open from around 6.30pm (to be confirmed) with the film starting at 8pm. Several food vendors and a choir have confirmed attendance.

Information circulated by Cllr Leach was discussed.

Options for either the sale of alcohol, with a TENs licence or, a bring your own event were put forward and discussed. It was confirmed that bins and toilets will be required and Cllr Metcalfe advised that the Carnival Committee would be happy to provide bins so long as the town council provided the liners.

Cllr Moorcroft advised that an event notification form will need to be submitted to Cornwall Council (this is not a TENs licence).

The majority of councillors present confirmed that they would be available to help on the evening.

- It was **RESOLVED** to hold the cinema event as a Bring Your Own alcohol event with food vendors.

Cllrs Metcalfe and Nathan agreed to assist with the arrangement of this event.

8.13pm, Cllrs Louise & Philip Mitchell left the meeting.

**1824/23 Allotments** – The automatic top-up system installation was completed 28 June 2023. The Clerk is obtaining a quote to add the equipment to the town council's insurance.

**1825/23 Working Groups** –

a. It was **RESOLVED** to receive Minutes and recommendations from the following working groups :

- i. Allotments – Minutes of meeting held 2 June 2023. No recommendations made.  
8.14pm, Cllrs Louise & Philip Mitchell returned to the meeting.  
Cllr Moorcroft left the meeting.
- ii. Climate Change and Flood – None.
- iii. Culture, Sports and Recreation – None.
- iv. Digital Communications – None.
- v. Governance Review (to exclude NHP) – None.
- vi. Toilets – None.
- vii. Town Hall – None.

b. **Strategy & Priorities Working Group** – It was **RESOLVED** to hold an on-line meeting of all councillors to create a strategies and priorities program after which members of the public will be consulted.

c. **Membership** –

i. **Culture, Sports and Recreation** - It was **RESOLVED** that Cllr Pate joins the working group.

8.27pm, member of the public left the meeting.

**1826/23 Confidential matters** – It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960 –

Details of the confidential matters and the quotations received were presented. Members considered the items and made the following response:

i. **Rocking Horse (play equipment)** – It was **RESOLVED** to accept quote 2 as presented.

8.44pm, Cllrs Louise & Philip Mitchell left the meeting.

ii. **Allotments (water usage monitoring)** – It was **RESOLVED** to accept all elements of the quote as received.

iii. **Allotments (water usage impact on the waiting list)** – It was **RESOLVED** to continue with the waiting list and allocate vacant plots and that the working group will lead with water monitoring and make recommendations as needed.

9pm, Cllrs Louise & Philip Mitchell returned to the meeting.

iv. **Cricket Club** – It was **RESOLVED** to support the request to extend the lease to the full term and request that the Clerk starts the process.

v. **Toilets (project management)** – It was **RESOLVED** that the Clerk has delegated authority to work with the Toilets Working Group to scrutinise the quotations submitted and select the best option.

• It was **RESOLVED** to re-instate Standing Order 1.c.

**1827/23 Dates of Next Wadebridge Town Council meetings**

- **Civic Service** – Sunday 2 July 2023, 11am Egloshayle Church
- **Finance & General Purposes Committee** – Monday 11 September 2023, 7pm
- **Full Council Meeting** – Wednesday 13 September 2023, 7pm

Meeting closed at 9.08pm

**Signed as a True and Accurate Account :**

..... **Chair :**

..... **Date :**