



# Wadebridge Town Council

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## Minutes of the Full Council meeting held on Wednesday 22 June 2022 at 7pm in the Main Hall, Wadebridge Town Hall

**Present :** Cllrs; H Jarvis, T Leach, A Pennington (Mayor), K Rowe, C Viqueira & I Welch.

**Public Present :** Cornwall Councillor Robin Moorcroft (Wadebridge West & St. Mabyn), 3 candidates for co-option and 1 member of the public.

**In Attendance :** Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

**Housekeeping** – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

**1642/22 Apologies** – None.

**1643/22 Declarations of Interest** –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) –

- Cllr Viqueira declared an interest in agenda item 14.a.viii., PA22/04153 (as the applicant).
- Cllr Leach declared an interest in agenda item 14.a.viii., PA22/04153.

c) **Dispensations** – None.

**1644/22 Town Councillor Vacancies** –

i. Co-option of New Councillors – Three co-option applications had been received and each candidate made a short presentation to the meeting.

- It was **RESOLVED** to co-opt Emma Pate to Wadebridge Town Council.
- It was **RESOLVED** to co-opt Linsey Nathan to Wadebridge Town Council.
- It was **RESOLVED** to co-opt Helen Brown to Wadebridge Town Council.

ii. Declarations of Acceptance of Office – Each candidate signed their Declaration of Acceptance of Office.

- 1645/22 Minutes of Last Meeting** – *The Minutes of the Annual Council Meeting held on the 11 May 2022 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*
- 1646/22 Draft Minutes of Annual Town Meeting** – *The Draft Minutes of the Annual Town Meeting held on the 19 May 2022 were **RECEIVED**.*
- 1647/22 Issues Raised at the Annual Town Meeting** – *There were no issues raised.*
- 1648/22 Public Participation**
- Questions from members of the Public relating to items on the agenda which require a decision – None.
  - Reports from Cornwall Councillors –
    - **Cllr Mould (Wadebridge East & St. Minver)** – apologies received (via Cllr Moorcroft).
    - **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft advised the following :
      - Anneka’s Bridge – an update on the proposed works schedule was provided. Concerns regarding the timescale had been raised with Cornwall Council – Cllr Moorcroft advised of the reply from Cornwall Council which states that the works must be undertaken in the timeframe advised and a delay to the works is not possible.
- The Clerk advised that she has been told that the works will commence Monday 27 June 2022.
- Police Reports – The May 2022 Newsletter had been previously circulated to Members. Report not submitted.
- 1649/22 Mayor’s Report** – The Mayor advised details of her attendance at Royal Cornwall Show.
- 1650/22 Clerk’s Report** – The Clerk provided a verbal report on; the Cemetery maintenance agreement with Cornwall Council in respect of grass cutting in the old section of the cemetery, the Library Home Learning Service in respect of the town council’s Library staff will be working on this project however, Cornwall Council will not provide funding, the installation of the outdoor exercise equipment is commencing Monday 27 June 2022 and issues at the allotment site in respect of the bore hole and water usage over the past few days.
- 1651/22 Finance** –
- i. **May 2022 accounts for payment** – *It was **RESOLVED** to approve payment of £71,417.54 as presented.*
  - ii. **Grant Application** – A grant application submitted by Wadebridge & District Garden Association was considered (previously circulated to all Members).
    - *It was **RESOLVED** to award a grant of £200 to the Wadebridge & District Garden Association (Section 137).*
- 1652/22 Correspondence (information circulated with agenda for Members) -**
- a. The following correspondence for information was *received* –
    - i. **Bodmin & Wadebridge Neighbourhood Policing Teams** – May 2022 Newsletter.
    - ii. **Bodmin & Wadebridge Neighbourhood Policing Teams** – June 2022 Newsletter.

- iii. **Cornwall Council** – Town & Parish Council Newsletter (9 June 2022).
- iv. **Cornwall Council** – Community Network Highway Scheme Update – May 2022.
- v. **Cornwall Council** – Employee Awards – Wadebridge Library Team.
- vi. **Cornwall Council** – Code of Conduct Decision – No Breach of the Code.
  - Cllr Welch addressed the meeting to explain full details of the complaint including the content of the emails in question. Cllr Welch gave his response to the allegations and advised of the Monitoring Officer's findings which rejected the complaint and resulted in the decision that Cllr Welch did not breach the Code.

Cllr Welch thanked his fellow councillors for their support.

- b. To receive correspondence requesting a response –
  - i. **Lanteglos by Fowey Parish Council** – Cornwall Council & Social Housing.
    - Members considered the correspondence.
      - *It was **RESOLVED** to support Lanteglos by Fowey Parish Council in this matter.*
- c. To receive Minutes and Agendas for Outside Committees for information – None.

**1653/22 Chair of Planning Committee** – *It was **RESOLVED** to appoint Cllr Ian Welch as Chair of the Planning Committee for 2022-23.*

**1654/22 Vice Chair of Planning Committee** – *It was **RESOLVED** to appoint Cllr Henry Jarvis as Vice Chair of the Planning Committee for 2022-23.*

**7.38pm, Cllrs Pate, Nathan & Brown left the meeting.**

**1655/22 Planning** –

- a. **New Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*
  - i. **PA22/04400:** 72 Foxdown Wadebridge Cornwall PL27 6BD. Demolition of existing extension/ conservatory and replacement with new rear single-storey extension incorporating new sitting area and WC. **SUPPORTED.**
  - ii. **PA22/04281:** Wadebridge Town Council Wadebridge Town Council, Wadebridge Cricket Club Egloshayle Road Wadebridge Cornwall. Variation of Condition 2 (approved plans) to Application No. PA19/06563 dated 24th October 2019 (Proposed extension to and refurbishment of Wadebridge Cricket Club). **No comment submitted as Wadebridge Town Council is the Cricket Club's landlord.**
  - iii. **PA22/04722:** 4 Guineaport Parc Wadebridge Cornwall PL27 7BY. Proposed first floor extension over existing ground floor extension. **SUPPORTED.**
  - iv. **PA22/04545:** Opposite Datfen Die Casting Trevilling Road Wadebridge PL27 6HF. Works to trees subject to a Tree Preservation Order, works are for the removal of approximately 25 dead and decaying small Elm trees, to be replanted. **SUPPORTED.**
  - v. **PA22/04405:** Antwerp House Fernleigh Lane Wadebridge Cornwall. Demolition of substandard single storey side extension and construction of 2 storey extension on same footprint. new replacement windows and doors to existing cottage and including associated internal and external alterations. **SUPPORTED.**

- vi. **PA22/04803:** Park Villa Trevanion Wadebridge Cornwall. Change of use for an outbuilding to be used as accommodation and create a one bedroom, self-contained annexe, including the rebuilding of walls and a replacement roof. The building will be stone faced as per the drawings with a slate roof. **SUPPORTED.**
  - vii. **PA22/04289:** Land South East Of Old Manor House Trevanion Wadebridge Cornwall. Outline Planning Permission with all matters reserved for a single dwelling. **SUPPORTED.**
  - viii. **PA22/04153:** Little Brook Mill Close Egloshayle Wadebridge. Remodelling of existing garage to add an extra floor and provide ancillary accommodation. **Cllrs Viqueira and Leach declared interests in the planning application which left the meeting inquorate therefore Wadebridge Town Council is unable to submit a comment on this application.**
  - ix. **PA22/04748:** Pin Vin Park Road Wadebridge Cornwall. First floor extension over part of an existing ground floor extension, internal alterations and replacement windows to the side elevations. **SUPPORTED.**
  - x. **PA22/05239:** Westbourne Gonvena Hill Wadebridge Cornwall. Proposed rear first and ground floor extension with alteration to internal layout. **SUPPORTED.**
- b. Applications where a comment has been submitted – To approve comments where applications have been circulated due to Cornwall Council timescale:**
- i. **PA22/00819:** 1 Egloshayle Road Wadebridge PL27 6BX. Change of use for a disused shop with flat over to its original form of a terraced cottage with an additional dormer window in the roof. – **Application circulated to all Councillors via email due to Cornwall Council timescale. SUPPORTED**
    - *It was **RESOLVED** to **SUPPORT** the comment previously submitted.*
  - ii. **PA22/04188:** 6 St Giles Mews Wadebridge Cornwall PL27 6DR. Non material amendment to decision PA21/04525 to allow decrease of the length of the extension to fall within the boundary. **Application circulated to all Councillors via email due to Cornwall Council timescale – SUPPORTED (Councillor Thomas Leach declared an interest)**
    - *It was **RESOLVED** to **SUPPORT** the comment previously submitted.*
- 7.50pm, Cllr Leach declared an interest and left the meeting.**
- 7.51pm, Cllr Leach returned to the meeting.**
- c. Decisions – the following decision from Cornwall Council were *received* :**
- i. **PA22/03443:** 104 Egloshayle Road Wadebridge Cornwall PL27 6AF. Works to trees within Wadebridge CA namely to fell group of group of poor form Leylandii (G1) and to fell Cypress (T1) - now too large for position. **Decided not to make a TPO (TCA apps)**
  - ii. **PA22/02911:** Gonvena House Gonvena Wadebridge Cornwall. Works to trees subject to a Tree Preservation Order (TPO), works include T2 Holm Oak remove stem back to base. **APPROVED**
  - iii. **PA22/02482:123** Egloshayle Road Wadebridge Cornwall PL27 6AG. Proposed annexed accommodation. **APPROVED**
  - iv. **PA22/02779:** Wendover Fernleigh Road Wadebridge Cornwall. Proposal for roof alteration to allow 1st floor bathroom, proposed side window to first floor to be obscured glazing dormer to front of the dwelling roof lights to rear of the dwelling. **APPROVED**
  - v. **PA22/00592:** Land North East Of 90 Egloshayle Road Wadebridge Cornwall. Demolition of existing garages and proposed new dwelling with non compliance with condition 2 in relation to decision notice PA20/04717 dated 26.08.2020. **APPROVED**

- vi. **PA22/04188:** 6 St Giles Mews Wadebridge Cornwall PL27 6DR. Non material amendment to decision PA21/04525 to allow decrease of the length of the extension to fall within the boundary. **APPROVED**
  - vii. **PA22/02476:** Lamorna Guineaport Road Wadebridge Cornwall. Loft conversion with three dormers, ridge height raised by 800mm and additional attached garage. **APPROVED**
  - viii. **PA22/03184:** Flat 1 Gonvena House Gonvena Wadebridge. Application for the full removal of a Turkey Oak (*Quercus Cerristree*) tree subject to a tree preservation order (TPO). **WITHDRAWN**
  - ix. **PA22/03633:** HSBC Bank HSBC Holdings, 12 Molesworth Street Wadebridge Cornwall PL27 7DB. Replacement ATM and associated signage. **APPROVED**
  - x. **PA22/03634:** HSBC Bank HSBC Holdings, 12 Molesworth Street Wadebridge Cornwall PL27 7DB. Advertisement Consent for signage over ATM. **APPROVED**
  - xi. **PA22/03913:** 9 Fisher Close Wadebridge Cornwall PL27 6BG. Construction of a small single storey front porch and other alterations to existing property. **APPROVED**
  - xii. **PA22/03138:** Meldon Whiterock Road Wadebridge Cornwall. Single replacement dwelling. **APPROVED**
  - xiii. **PA22/04088:** 83 Egloshayle Road Wadebridge Cornwall PL27 6AF. Proposed two storey rear extension. **APPROVED**
  - xiv. **PA22/03430:** 32A First Floor Flat 1 Molesworth Street Wadebridge Cornwall. Certificate of lawfulness for the existing use of the property as a residential flat. **Granted (CAADs, PIPs and LUs only)**
  - xv. **PA21/11127:** M Patel Bluewater Assets Ltd, The Platt Apartments The Platt Wadebridge Cornwall. Reduction in size of commercial unit and formation of two single bed residences at ground floor level. Demolition of storage area and formation of amenity space and parking. **WITHDRAWN**
- d. **5 Day Protocol** – To be advised of the following information received from Cornwall Council:
- i. **5 Day Protocol – Planning officer recommendation to approve the application**  
**PA20/10911** : Vistry South West, Land Off Higher Trenant Road/Green Hill, Wadebridge, Reserved matters application pursuant to Outline planning permission PA17/05689 seeking approval of appearance, landscaping, layout and scale of 204 dwellings.  
**Wadebridge Town Council response –**  
**In line with the protocol the Council, in consideration of the information provided, are supportive of Option 1 – agreeing with your recommendation.**
  - ii. **5 Day Protocol – Planning officer request WTC retains support without the condition of a construction environmental management plan**  
**PA22/03138:** Meldon Whiterock Road Wadebridge Cornwall. Single replacement dwelling.  
**Wadebridge Town Council response –**  
**Confirmed that WTC retains their support for the application.**

**1656/22 Allotments** – A draft Water Appendix was tabled and discussed.

- It was **RESOLVED** to approve the Water Appendix to the Terms & Conditions as submitted.

**1657/22 Wadebridge Jubilee Weekend** – Members discussed the celebration events. Cllr Welch thanked his fellow councillors and staff for their hard work in organising the events.

- It was **RESOLVED** to create a social media post outlining the town councils thanks to everyone involved in the events.

The Clerk thanked Cllr Moorcroft for the donation of £750 from his Community Chest funding.

**1658/22 Working Groups –**

**a. New Working Groups.**

**b. New Members –**

- i. Allotments.
- ii. Climate Emergency.
- iii. Community Flood.
- iv. Digital Communications.
- v. Toilets.
- vi. Town Guide.
- vii. Town Hall.
- viii. Queen’s Green Canopy.
- ix. Queen’s Platinum Jubilee Event.

**c. Minutes and Recommendations** - Minutes and recommendations from the following working groups were approved as necessary :

- x. Allotments.
- xi. Climate Emergency.
- xii. Community Flood.
- xiii. Digital Communications.
- xiv. Toilets.
- xv. Town Guide.
- xvi. Town Hall,
- xvii. Queen’s Green Canopy.
- xviii. Queen’s Platinum Jubilee Event.

- *It was **RESOLVED** to put all working group items into abeyance until September meeting.*

**1659/22 Dates of Next Wadebridge Town Council meetings**

- **Finance & General Purposes Committee** – Monday 12 September 2022
- **Full Council** – Wednesday 14 September 2022

Meeting closed at 8.08pm

**Signed as a True and Accurate Account :**

..... **Chair :**

..... **Date :**