



# Wadebridge Town Council

## Minutes of Finance & General Purposes Committee meeting held on Monday 5 June 2017 at 7.00pm in the Victoria Room, Wadebridge Town Hall

**Present:** Cllrs; D Bassett, E Gill, N Hawken, A Jones, J Leach, L Mitchell, P Mitchell  
**Absent:** Cllr M Kendall  
**In Attendance:** Anne Minnis (Town Clerk)

**Housekeeping** – Chairman advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

- Fin 082/17**      **Chairman 2017/18** – It was **RESOLVED** to appoint Cllr Jones as Chair of Finance & General Purposes.
- Fin 083/17**      **Vice Chairman 2017/18** – It was **RESOLVED** to appoint Cllr Hawken as Vice Chair of Finance & General Purposes.
- Fin 084/17**      **Apologies received and accepted** - from Cllr Pennington (conflicting social engagement), Cllr Rowe (work commitment) and Cllr Rush (other council business)
- Fin 085/17**      **a) Pecuniary Interests** – None  
**b) Non-Registerable Interests** – None  
**c) Dispensations** – None
- Fin 086/17**      **Minutes**– The Minutes of the meeting held on 2 May 2017 were **RESOLVED** to be a true record of the meeting and were signed by the Chair of Committee.
- Fin 087/17**      **Public Participation** – none
- Fin 088/17**      **Finance**  
**a) Budget monitoring figures to 30 April 2017**  
The figures were reviewed and it was **RESOLVED** to accept the budget figures as presented.
- b) Cheque Signatories for the new Council**  
It was **RESOLVED** that the existing cheque signatories of Cllr Gill, Kendall and Rush continue to be cheque signatories in the new Council.
- It was **RESOLVED** that Cllr Hawken, Jones and Leach become cheque signatories for the new Council. This provides a pool of 6 cheque signatories with 3 signatures required for each cheque.
- c) Cheque Signing Process for the new Council**

It was **AGREED** that when payment of accounts is presented at Full Council the 3 cheque signatories required to sign the cheques are agreed. Cheques will be signed the following day by these 3 cheque signatories in the office.

d) **Councillors' Review of Internal Controls**

It was **AGREED** that Cllr P Mitchell and Cllr Bassett will carry out the Councillors' review of internal controls.

Fin 089/17

**Draft Statement of Internal Control 2017/18**

Members received and discussed the draft document as presented. It was **RESOLVED** to recommend to Full Council to accept.

Fin 090/17

**Draft Investment Policy & Strategy 2017/18**

Members received and discussed the draft document as presented. It was **RESOLVED** to recommend to Full Council to accept.

Fin 091/17

**Dates of next meetings**

- Full Council – Tuesday 13 June 2017
- Full Council – Wednesday 28 June 2017

Meeting closed at 7.35 pm

**Signed as a True and Accurate Account:**

Chair: .....



Date: .....

