



Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush Town Clerk – Mrs Kate Glidden-Rogers

EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN Notes of Advisory Group Meeting, Conference Room Tuesday 17 December 2013, Noon

Those present : Tony Rush, Pamela Starling, Adrian Jones, Simon Malloni (Chair), Peter Collis, S Knightley, Philip Mutton, Tony Faragher, Mike Todd, Grenville Stanbury & Mike Kent

Also present : Beverley Collins, Minutes Clerk.

Tony Rush advised of emergency exit routes.

- 1. Apologies** – Jeremy Varcoe & Mark Innes
- 2. Minutes of the last meeting** – Meeting notes of 19 November 2013 were received as a true record.
- 3. Evidence Report** – Simon gave a précis of the topic work to date submitted to Paul Weston. He advised the report will be available in the Dropbox as from 23 December 2013 with an Executive Summary being available in early January 2014. Members were advised it is important that they read and note the Conclusions section before the next meeting in order that views and opinions can be discussed. The Executive Summary will go to the January Steering Committee meeting for adoption and on to respective Councils.
- 4. Project Plan** – The revised plan was circulated. Peter Collis gave a précis of the timescale and noted that various consultations are required. He stressed the importance of delivering information and obtaining responses from the community. Elements of the revised plan do overlap and Members need to work together in order to manage the timetable.
Mike Todd raised issues with Section 2.6 referring to Stakeholders rather than ‘users’ – it was **agreed** to amend this section prior to submitting to the Dropbox.
- 5. Land Supply Task Group** – Remit of this task group is linked to Housing and Environment topics and will include detailed analysis and mapping as at Sections 2.4 & 2.5 on the revised plan. It was noted that the housing element also includes the infrastructure impact of additional housing. The group will also work with Stuart Todd on a Development Potential Exercise.

Membership was discussed and it was **AGREED** that Tony Faragher will lead the task group with Mike Kent, Steve Knightley, Grenville Stanbury and Philip Mutton.

Action : Group to meet early January 2014.

6. **Consultation Task Group** – Simon noted that the key tasks for this group will include ongoing work related to PR and website management therefore regular meetings will be required. He advised that the Steering Committee had agreed that Pamela Starling will lead the group with Simon Malloni (PR), Adrian Jones (website) and Peter Collis. It was **AGREED** that Philip Mutton will join the group.
7. **Consultation** – the group noted the importance of holding a Consultation event in Spring 2014 and that future communication and consultation is a critical element of the NHP Plan. Members discussed ways forward with community consultation and options to deliver evidence of work to date. It was noted that the process of continued engagement and consultation may realise difficulties within the community response.
8. **Open Space** – Simon advised that a separate presentation meeting with Stuart Wallace, Public Space Officer, Cornwall Council will be arranged for all NHP members to attend - early January 2014. Completion of a Questionnaire will be discussed after members have met with Mr Wallace (questionnaire deadline is 24 January 2014).

Action : Beverley to circulate e-mail from Stuart Wallace & to arrange presentation and notify members.

9. **Meeting schedule 2014 & date and time of next meeting** - Meeting schedule was circulated and **AGREED**.

Next meeting – Tuesday 7 January 2014, 7pm.

Meeting closed 1pm

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Advisory Group – 17/12/13		