



# Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ  
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush      Town Clerk – Mrs Kate Glidden-Rogers

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## Notes from Advisory Group meeting held on Tuesday 30 April 2013, 12 noon, Conference Room

**Those present :** Peter Collis, Tony Rush, Pamela Starling, Amanda Pennington, Jeremy Varcoe, Dr Mike Kent, Steve Knightley

**Also present :** Beverley Collins, Minues Clerk

1. **Apologies** were received from Tony Faragher, Mark Innes, Mike Todd, Paula Martin, Stephen Frankel & Simon Malloni
2. **Chairmanship and Vice Chairmanship** – Recent issues with Chairmanship of the group were discussed at length. Mike Kent noted that he felt it is important that the Chair & Vice Chair take responsibility in representing the group & in facilitating the workload. Some of the points noted & debated include :
  - May election has impacted on the group & potentially its future membership.
  - The Advisory Group is independent from the election & meetings/workload should have continued in order to keep momentum going.
  - Structure of the group is important – topic group structure is working well with one member of the Advisory Group or Steering Cttee working alongside volunteers.
  - Town & Parish Councils must ratify any decisions taken by the Advisory Group.
  - The community members of the Advisory Group need to be allowed to take shared ownership of the work produced.
  - Renewed enthusiasm after a period of turbulence in order to gather additional volunteers from the local communities.

Several options of how to proceed, including amalgamation of both groups & amendment to Terms of Reference were discussed briefly.

Mike Kent confirmed he intends to continue working on the NHP as he sees it as an important window of opportunity for both the Councils & communities & he would be prepared to take on the necessary workload as Chair of the group.

*It was **RESOLVED** to appoint Dr Mike Kent as Chairman of the Advisory Group.*

Stephen Knightley noted that whatever the outcome of the Cornwall Council election his enthusiasm & commitment to the project would remain the same & he would be prepared to act as Vice Chair of the group. Jeremy Varcoe agreed that this would be acceptable subject to the outcome of the Cornwall Council election on 2 May as the current Terms of Reference state that *a Cornwall Councillor may not be appointed as Chair or Vice Chair of the group.*

To clarify, this matter will need to be re-discussed at next meeting should Stephen be elected as a Cornwall Councillor on 2 May.

*It was **RESOLVED** to appoint Stephen Knightley as Vice Chair of the Advisory Group subject to the outcome of the Cornwall Council election.*

3. **To agree date of next meeting** - Current Terms of Reference state meetings will be held fortnightly. As several volunteers cannot attend day time meetings it was suggested that meetings alternate between daytime & evening. In relation to the topic work groups, at least one member of each group should attend meetings in order to keep momentum going. The next meeting date was agreed as Tuesday 21 May 2013, 7pm. Mike advised that a pattern for future meetings would be included for discussion at next meeting along with expectations etc. The importance that members of the Advisory Group interact & liaise with the Chair in order to keep this project on track was noted.

**Next meeting : TUESDAY 21 MAY 2013, 7PM – BOARD ROOM (TOWN HALL)**  
**Apologies – Stephen Knightley**

Meeting closed at 12.45pm

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Advisory Group – 30/04/13		