



# Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ  
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush

Town Clerk – Mrs Kate Glidden-Rogers

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## Notes from meeting held on Monday 14 January 2013, 1.30pm in the Board Room

**Those present :** Cllrs; Tony Rush, Pamela Starling, Amanda Pennington, Peter Collis, Jeremy Varcoe, Simon Malloni & Stephen Frankel.

**Also present :** Kate Glidden-Rogers, Town Clerk & Beverley Collins, Minutes Clerk

Draft meeting notes of 9 January 2013 were circulated. There was one point to be noted & one amendment :

- *Page 1 refers to volunteers being co-opted to the 'Neighbourhood Plan working group' – it was **agreed** that the title of this group has yet to be decided.*
- *Page 3, Item 10 states '..... a pilot scheme may have been advantageous.' Agreed to replace the word 'may' with 'would'.*

### Groups / Terms of Reference

Issues & concerns from the meeting held Wednesday 9 January were discussed at length. Various options for a chain of authority were considered – the following was agreed :

**STEERING COMMITTEE** – to meet fortnightly, Tuesdays at noon with membership of :

3 Wadebridge Town Councillors

2 Egloshayle Parish Councillors

2 St Breock Parish Councillors

Chair (or Vice-Chair) of the Advisory Group

**ADVISORY GROUP** – to meet monthly on a date to be agreed by the group, with membership of :

All members of the Steering Committee

Members of the community co-opted to the group (including those co-opted to the Neighbourhood Plan working group on Wednesday 9<sup>th</sup> January 2013).

Members from both groups will be appointed to Topic Groups in order to complete tasks as necessary.

Terms of Reference were agreed for both groups – Town Clerk to draft for each group to agree independently.

**Action : Town Clerk.**

### Returned Questionnaires

It was agreed that the completed questionnaires should be opened in order to ascertain whether they contain volunteer details.

**Next meeting:** Steering Committee - Tuesday, 29 January 2013, 12 noon.