

**EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE
NEIGHBOURHOOD PLAN STEERING COMMITTEE
Board Room, Wadebridge Town Hall
Tuesday 19 November 2013, 10am**

AGENDA

- 1. Apologies**
- 2. New Membership** – to advise of replacement representative for Wadebridge Town Council (Cllr Adrian Jones)
- 3. Minutes of last meeting** – meeting notes of 22 October 2013 to be received as a true record
- 4. Advisory Group** – to receive meeting notes of 22 October & 5 November 2013
- 5. Project Review** – to discuss on-going aspects of the project including;
 - a. Project Timetable** – forthcoming workload & possible issues
 - b. Human Resources Allocation** – sharing workload / re-allocation of tasks
 - c. Budget Plan & Cost Issues** – forthcoming expenditure & obligation to make recommendations to respective Councils
- 6. Innovation Hub Working Group** – to discuss inclusion on Wadebridge Town Council working group & to appoint representative(s)
- 7. Topic Group Review** – update from Paul Weston
- 8. Other Business (Non-Financial)** – matters for notification or brief discussion only
Sustainability Appraisal – Zoe Bernard-John can facilitate a meeting – Do the Steering Committee wish to proceed?
- 9. Date and time of next meeting** – Tuesday 17th December 2013