

**EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE  
NEIGHBOURHOOD PLAN STEERING COMMITTEE  
Victoria Room, Wadebridge Town Hall  
Tuesday 27 August 2013, 11am**

**AGENDA**

- 1. Apologies**
- 2. Terms of Reference**
  - a. To amend Steering Cttee Terms of Reference to include £500 budget
  - b. To consider amendments to Advisory Group Terms of Reference
- 3. Advisory Group Membership** – to consider requests received
- 4. Minutes of meetings**
  - a. Meeting notes of Joint Steering Cttee/Advisory Group meeting held 2 July 2013 to be received
  - b. Meeting notes of Advisory Group meeting held 18 July 2013 to be received & to consider proposal regarding Paul Weston & Cornwall Council (see attached)
- 5. Grant Funding** – update from Peter Collis
- 6. Date and time of next meeting**

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**Information for Agenda item 4.b.**

Steve raised the point that all topic groups are considering the sustainability element within their topic – he suggested that, in order to evidence that sustainability has been considered, a statement is prepared to advise that all topic groups have a sustainability ethos – obtaining advice from Paul Weston was discussed. Mike Kent advised of his concerns of not including a Sustainability Appraisal and noted he would prefer advice is obtained from Cornwall Council Planners (contacts are Zoe Bernard-John/Sarah Arden).

*Steve proposed to apply to Paul Weston to obtain information and advice in relation to; the requirement of a Sustainability Appraisal at this time and issuing an ethos statement. Amanda seconded. This proposal was discussed.*

*Tony Rush proposed an amendment that this information is formally requested from both Paul Weston and Cornwall Council Planners. Mike Kent seconded. The amended proposal was **AGREED**.*