



Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush Town Clerk – Kate Glidden-Rogers

EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN

Steering Committee meeting

Wednesday 3 June 2015, Noon, Board Room

Attendance : Cllrs : Pamela Starling (Chair), Paul Tofi, Simon Malloni, Jeremy Varcoe, Adrian Jones & Peter Collis. **Minutes :** Beverley Collins

Housekeeping - Pamela advised exit routes in case of an emergency.

1. **Apologies** – None.
2. **Resignation** – The Committee received a resignation from Cllr Tony Rush. It was noted that he intends to continue as an Advisory Group member.
Agreed action – To write to Tony thanking him for his input and commitment.
Action : Pamela / Office.
3. **Minutes of last meeting** – meeting notes of 25 March 2015 as previously circulated were *received* as a true record of the meeting.
4. **Advisory Group** – meeting notes of 22 April 2015 (draft) were *received*.
5. **Chairman / Vice Chairman** – The Committee noted that, in accordance with the Terms of Reference Cllr Pamela Starling, as Wadebridge Mayor is Chair of Committee and Cllr Paul Tofi, as Wadebridge Deputy Mayor is Vice-Chair.
Members welcomed Paul to the Committee.
6. **Terms of Reference** – Confirmed that whilst the Terms of Reference state meetings will be held monthly, they are in fact held as and when necessary.
Pamela advised that St Breock Parish Council has agreed that, in the absence of Simon, Cllr Peter Starling will attend Steering Committee meetings.
7. **Housing** – Philip's e-mail had been circulated and members discussed concerns that Cornwall Council allocated housing via councils out of the area.
Action : Office to check CC's position.

Pamela advised that the Bradford's Quay developer has several properties which he wishes to rent to local residents over the age of sixty. The Committee noted current housing need information is limited and that the Neighbourhood Plan team do not have the power to facilitate specific housing allocation with developers.

Agreed action : To advise the developer to contact Cornwall Council and local MP regarding this matter.

Pamela / Office to draft.

8. Development Sites / Infrastructure – Correspondence from several residents had been circulated - concerns with potential development and impact on infrastructure. Community response instigated by a recent proposed development consultation (Gonvena) and relevant publicity was referred to. Some of the points noted include :

- **Infrastructure must keep pace with development.**
- **The NHP recognises public concerns with infrastructure and will address issues as far as possible.**
- **Sites have been identified for potential new school(s) and a medical centre.**
- **Cornwall Council maintains current infrastructure is sustainable for the proposed housing quota.**
- **NHP members should avoid individual meetings.**
- **Land Supply team to advise engagement process.**

Agreed action :

- Produce a formal 'infrastructure response' letter for stakeholders and interested parties to explain the remit of the Plan and to confirm that work is continuing in order to address concerns with impact to infrastructure. Past consultation events and Cornwall Council's Planning Strategy to be referred to.

Simon to draft.

- Steering Committee to write to the Land Supply Team requesting audit trail documentation (meeting notes, engagement process etc.). Risks relating to meetings with developers and individual to be highlighted. **Peter to draft.**
- Concerns with the misinterpretation of 'minimum / maximum housing quota' were discussed - **agreed** that the preferred term is 'sustainable allocation'.
- All meetings should be recorded and the Minutes stored as part of the evidence base/audit trail.

9. Consultation / Update Session(s)

- Infrastructure consultation with interested parties and stakeholders** – Members discussed requirements.

Agreed action :

Health sector visit / engagement to be arranged if required.

Wadebridge Town Council representatives to engage with education sector.

Pamela & Paul to arrange.

- ii. **Future open day / community update** – Members discussed requirements and maintained that an additional consultation event is not necessary.

Points noted include :

- Plan will propose that the developer will be responsible for addressing impact to infrastructure as and when sites are developed.
- The NHP team welcomes continued comments from the community and future consultation is planned for August 2015.

Agreed action :

- Compile a response letter outlining that the NHP team is aware of and continues to address infrastructure concerns.

Additionally, letter to be submitted to Cornish Guardian Letter Page.

Pamela / Office to draft.

- 10. Correspondence** – James Hatton, Cornwall Council, Wadebridge Town Transport Strategy. Notified that Pamela and Paul sit on a working group formed by Wadebridge Town Council to discuss all parking & cycling issues.

Agreed action - To advise Egloshayle and St Breock Parish Councils so that a representative can be appointed.

- 11. Bodmin Wadebridge Railway** – Pamela advised information on current proposal will be relayed at June Camel Trail Partnership meeting.

- 12. Date and time of next meeting** – To be agreed

Meeting closed : 1.40pm

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Steering Cttee – 03/06/15		