



# Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ  
Telephone: 01208 812643

Town Mayor – Cllr Pamela Starling

Town Clerk – Anne Minnis

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## EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN Steering Committee meeting Friday 3 June 2016, 9.30am, Victoria Room

**Attendance :** Cllrs : Pamela Starling (Chair), Tony Rush, Simon Malloni, Peter Collis, Jeremy Varcoe & Adrian Jones **Also present :** Anne Minnis, Wadebridge Town Clerk  
**Minutes :** Beverley Collins

1. **Apologies** – None.
2. **Minutes of last meeting** – Meeting notes of 4 February 2016 were **received** as a true record.
3. **Update from Policy & Task finish group** – Main amendments as agreed with Paul Weston on 18 May 2016 were highlighted and several aspects were discussed including; boundary options which Paul Weston is investigating, housing quota which the Plan does not have the power to limit.  
Noted that the updated draft plan will be circulated to respective councils on the basis that it is for information only rather than formal adoption at this time.  
Infrastructure – important that the plan refers to how this will be addressed. Colleen to advise.  
Public consultation will highlight issues to be addressed / re-addressed.
4. **Consultant's Work Schedule** – a proposal for continued support was circulated and discussed. Confirmed funds available from main precept budget (see Minute 232/15).
  - *It was **resolved** to accept the proposal as presented at a cost of £9,000.*

Anne confirmed she is looking at funding opportunities for potential SEA costs.

5. **Community Input** – Information relating to Paul's suggestions for community assistance was circulated and discussed. Remit and skills required should be clearly identified when requesting assistance. The following was **agreed** :
  - i. Request community assistance for the Consultation Group and the Design Group via the Town Council website.
  - ii. Request assistance from members of Wadebridge Town Council – agenda next Full Council meeting (22 June 2016).
  - iii. Discuss article in Cornish Guardian with Graham Smith.

Sustainability Group – discuss options with Colleen and ascertain if work is chargeable.

Simon confirmed he will sit on both the Consultation group and the Design group and that he will be attending the meeting scheduled for 23 June.

Group memberships will be confirmed on 23 June.

It was **agreed** that respective parish Clerks should agenda a request for assistance from councillors.

**Action : Parish councils to advise nominated candidates for task groups.**

Anne confirmed the remit of the Task & Finish group is to facilitate those comments received from the informal reviews.

6. **Research Group** – Membership is Simon, Peter and Adrian. Group agreed they would remain after the meeting to review the Evidence Update & Additions document to confirm what areas they feel qualified to address. Will feed back to meeting on 23 June.

**7. Date and time of next meeting –**

Thursday 23 June, 10am, Paul Weston. Apologies from Pamela.

Friday 8 July, 9.30am - Steering Committee.

Meeting closed : 10.40am

DRAFT

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Steering Cttee – 03/06/16		