



Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush Town Clerk – Mrs Kate Glidden-Rogers

Notes from meeting held on Monday 11 February 2013, 1pm, Victoria Room

Those present : Cllrs; Tony Rush, Pamela Starling, Amanda Pennington, Peter Collis, Simon Malloni

Also present : Kate Glidden-Rogers, Town Clerk & Beverley Collins, Minutes Clerk

Apologies from : Jeremy Varcoe & Stephen Frankel

1. **Meeting Notes** – Notes of meeting held 29 January 2013 were **received**.
2. **Advisory Group** – Four level of interest forms have been returned by volunteers, these were **received** and discussed. Simon advised that he will be resigning from St. Breock Parish Council & that a new representative will be appointed to the NHP Steering Committee. He confirmed he would like to continue his involvement with the NHP as a co-opted member of the Advisory Group.

It was **agreed** to accept the following as co-opted members of the Advisory Group :

Simon Malloni

Tony Faragher

Dr Mike Kent

Mike Todd

Stephen Knightley

It was **noted** that Rosie & Dan Wotherspoon would prefer to be included in the Advisory Group as 'Friends'.

The Town Clerk confirmed all volunteers will be kept up to date with meeting notes etc.

Several ways forward were discussed and it was agreed that an Advisory Group meeting should be scheduled for **Monday 25 February, 7pm** in order to proceed.

Agenda items to include, selection of Chair & Vice Chair and to delegate topic work.

Action : Wadebridge Clerk.

The following suggestions were made :

Physical Environment & Crime & Safety – **Mike Kent, Jeremy Varcoe & Simon Malloni**

Housing – **Stephen Knightley, Tony Faragher & Stephen Frankel (with Mrs Faragher, tbc)**

Business & Jobs – **Simon Malloni, Peter Collis & Stephen Frankel**

Transport & Parking – **Tony Rush & Nigel Hawken with Rosie & Dan Wotherspoon (& Mag Humphreys, tbc)**

Education & Young People – **Amanda Pennington & Pamela Starling**
Health & Welfare - **Paul Weston is completing this section & will provide a template**
Leisure & Recreation – **Peter Collis with Mike Todd**
Editorial / Report Writing – **Peter Collis, Amanda Pennington, Mike Kent & Tony Faragher**
Research / Data Analysis / Collection – **As above.**

Concerns with conflicts of interests were voiced along with issues relating to the content of political material being used by Stephen Knightley in his current campaign for the forthcoming Cornwall Council elections. It was **agreed** that the Town Clerk will investigate and write to Stephen Knightley accordingly.

Action : Wadebridge Clerk.

3. **Questionnaire Data Analysis**

- a. **Update** – Amanda gave a short précis of information obtained (summary circulated).
- b. **Review Quotes** – Details of the quotations received were reviewed and actual requirements were considered.

It was **agreed** that at this time, a simple analysis only is required but, that data capture should be held in order that further information can be drawn from it as & when required.

Several members agreed to review the completed questionnaires in order to obtain an overview of the 'comments' made.

Amanda advised of the grant funding currently available – It was **agreed** that Paul Weston will make the application as soon as possible.

It was **agreed** to accept the most economic quotation of approximately £2,000 received from Cornwall College.

Members to forward this information to respective councils – additionally a **recommendation to Wadebridge Town Council** was made in that, if necessary (subject to grant funding) the data analysis is funded from NHP budget.

Action : Members/Wadebridge Clerk.

Kate confirmed that she has continued to maintain a connection with Sarah Sims & Zoe Bernard-John in order to keep them up to date with progress. Assistance & services are available from Cornwall Council.

It was agreed that Paul Weston should be invited to attend the Advisory Group meeting scheduled for 25 February in order to set out & explain the necessary tasks.

Action : Wadebridge Clerk.

Next meeting:

Advisory Group – Monday 25 February 2013, 7pm

Steering Committee – Friday 1 March 2013, 10am

Meeting closed at 2.40pm