



Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush Town Clerk – Kate Glidden-Rogers

EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN

Notes from Steering Committee meeting held on

Tuesday 17 June 2014, 10am, Conference Room

Those present : Cllrs; Tony Rush, Pamela Starling, Adrian Jones, Peter Collis & Simon Malloni. **Also attending :** Paul Weston.

Also present : Beverley Collins, Minutes Clerk

1. **Apologies** – Jeremy Varcoe.
2. **Minutes of last meeting** – Meeting notes of 20 May 2014 were received as a true record.
3. **Advisory Group** – Meeting notes of 18 March 2014 were received as a true record.
4. **Project Review** –
 - a. **Project Timetable** – Members discussed the timetable to date and future work schedule. It was noted that the next public consultation is scheduled for September. Several elements of topic work were discussed. Simon advised he is continuing to investigate to what level the impact on infrastructure can be included in the plan. Pamela reiterated the issues previously discussed in relation to having provision for parking attached to new developments. Paul confirmed this can be included. Simon and Peter confirmed they have both produced overview documents for their respective councils for acceptance at June meeting. Paul discussed moving into the visioning stage and advised the groups are ready collectively to do this. Additionally it is important to produce an analysis of the community's thoughts and suggestions. Paul noted options for an infrastructure plan and that the topic groups have obtained relevant facts to be able to establish the needs of the area (Hayle was referred to as an example). The workshop will enable all members to debate visions and objectives and reach an agreement. Paul suggested several members of the community are invited to attend the workshop to provide an additional perspective – eg. a representative from Local Planning Authority, health sector etc.

Timescale for the Vision and Objective stage was discussed.

It was **RESOLVED** to accept the following program :

- 30th June, noon – Paul to meet with Simon and Peter to design content for workshop. Paul to produce proposal documents.
- 8th July, noon, Advisory Group meeting – Simon to present proposal documents and workshop details to all members.
- 22nd July, 9.30am – Workshop for all members. 4-5 hour session expected – provision of refreshments agreed.

Action : Mayor and Town Clerk to authorise payment under delegated authority as set out in Terms of Reference.

Members debated the housing requirements for the Wadebridge area discussed the scoping technique. It was noted that further details and information relating to policy options will become relevant at the September Public Consultation event. Paul suggested that respective council's receive a paper identifying what the plan will be focussing on.

- b. Human Resources Allocation** – Adrian advised that, as discussed at a recent meeting, he has investigated new membership to the Advisory Group and has two potential candidates (cultural and medical backgrounds). It was **agreed** that it would prove more beneficial to invite potential new members to the workshop for additional perspectives (as discussed above).

Action : Adrian.

Simon advised he will contact Anita and Mike in relation to inclusion in topic group work.

Action : Simon.

11.24am, Simon left the meeting.

- c. Budget Plan & Cost Issues** – Confirmed that Paul will write officially to Tony Rush, as Mayor, in relation to program costs. Noted that Wadebridge Town Council has agreed to the program, including associated costs.

Action : Paul.

5. Other Business – None.

6. Date and time of next meeting – TBA.

Meeting closed – 11.27am

| Meeting & Date | Date received by Steering Cttee | Date received by WTC – Full Council |
|---------------------------|---------------------------------|-------------------------------------|
| Steering Cttee – 17/06/14 | | |