



# Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ  
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush      Town Clerk – Kate Glidden-Rogers

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## EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN

### Notes from Steering Committee meeting held on Tuesday 18 March 2014, 1.10pm, Conference Room

**Those present :** Cllrs; Tony Rush, Pamela Starling, Adrian Jones, Peter Collis, Simon Malloni and Jeremy Varcoe

**Also present :** Beverley Collins, Minutes Clerk

1. **Apologies** – None.
2. **Minutes of last meeting** – meeting notes of 21 January 2014 were received as a true record.
3. **Advisory Group** – meeting notes of 7 January, 21 January, 4 February, 18 February & 4 March 2014 were received as a true record of the meetings.
4. **Membership to Advisory Group** – an application from Cornerstone, Methodist Church was considered. It was **agreed** to Co-Opt Cornerstone to the Advisory Group.
5. **Project Review** – Peter Collis gave a brief overview of :
  - a. **Project Timetable** – As discussed in Advisory Group meeting (18 March 2014). Additionally the group discussed future professional and/or consultancy services. It was noted that this matter will require respective council agreement as funding will be via the precept budget. Options were considered and it was **agreed** that, for continuity, Peter will approach Paul Weston to discuss future requirements and obtain recommendations on how to proceed within the current project timetable and a quotation. **Action : Peter.**  
It was noted that continued consultation with experts from the local community is important in order to keep up to date with current requirements and positions.
  - b. **Human Resources Allocation** – No re-allocation is currently required.
  - c. **Budget Plan & Cost Issues** – Peter advised he is preparing the next progress review for the grant funding budget and he reminded the group that this budget has a spending deadline of end June 2014. The group discussed use of this funding for the forthcoming community event – printing, website etc.

In relation to the Egloshayle Parish budget, Peter clarified that this will be available as and when requested.

**1.43pm, Simon left the meeting.**

**6. Date and time of next meeting – Tuesday 15 April 2014**

Meeting closed – 1.48pm.

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Steering Cttee – 18/03/14		