

## Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ Telephone: 01208 812643

Town Mayor – Cllr Tony Rush

Town Clerk – Kate Glidden-Rogers

## EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN

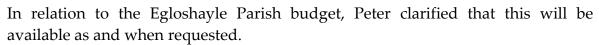
Notes from Steering Committee meeting held on Tuesday 18 March 2014, 1.10pm, Conference Room

Those present: Cllrs; Tony Rush, Pamela Starling, Adrian Jones, Peter Collis, Simon Malloni and

Jeremy Varcoe

Also present: Beverley Collins, Minutes Clerk

- 1. Apologies None.
- **2. Minutes of last meeting** meeting notes of 21 January 2014 were received as a true record.
- **3. Advisory Group** meeting notes of 7 January, 21 January, 4 February, 18 February & 4 March 2014 were received as a true record of the meetings.
- **4. Membership to Advisory Group** an application from Cornerstone, Methodist Church was considered. It was **agreed** to Co-Opt Cornerstone to the Advisory Group.
- **5. Project Review** Peter Collis gave a brief overview of :
  - a. Project Timetable As discussed in Advisory Group meeting (18 March 2014). Additionally the group discussed future professional and/or consultancy services. It was noted that this matter will require respective council agreement as funding will be via the precept budget. Options were considered and it was agreed that, for continuity, Peter will approach Paul Weston to discuss future requirements and obtain recommendations on how to proceed within the current project timetable and a quotation.
    Action: Peter.
    - It was noted that continued consultation with experts from the local community is important in order to keep up to date with current requirements and positions.
  - **b. Human Resources Allocation** No re-allocation is currently required.
  - **c. Budget Plan & Cost Issues** Peter advised he is preparing the next progress review for the grant funding budget and he reminded the group that this budget has a spending deadline of end June 2014. The group discussed use of this funding for the forthcoming community event printing, website etc.



## 1.43pm, Simon left the meeting.

## **6. Date and time of next meeting** – Tuesday 15 April 2014

Meeting closed – 1.48pm.

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Steering Cttee – 18/03/14	8	