



Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, Cornwall PL27 7AQ
Telephone: 01208 812643

Town Mayor – Cllr Tony Rush

Town Clerk – Kate Glidden-Rogers

EGLOSHAYLE, ST. BREOCK AND WADEBRIDGE NEIGHBOURHOOD PLAN

Notes from Steering Committee meeting held on

Tuesday 20 May 2014, Noon, Conference Room

Those present : Cllrs; Tony Rush, Pamela Starling, Adrian Jones, Peter Collis, Simon Malloni and Jeremy Varcoe

Also present : Beverley Collins, Minutes Clerk

1. **Apologies** – None.
2. **Minutes of last meeting** – Meeting notes of 18 March 2014 were received as a true record.
3. **Advisory Group** – Meeting notes of 18 March, 1 April, 15 April, 29 April & 13 May 2014 were received as a true record. It was formally noted that Anita Baker is representative for Cornerstone (Methodist Church).
4. **Project Review** –
 - a. **Project Timetable** – Professional Support Proposal from Paul Weston was circulated. Several aspects of the Interpretation stage were discussed in detail including; the importance of the Housing topic group being able to document that the advantages and disadvantages of sites have been fully considered and that the suggestions put forward reflect the community's requirements. Wider infrastructure issues were discussed in depth notably those created by additional housing and education needs. Jeremy suggested that advice is obtained from Cornwall Council in order to establish what information relating to 'influence' can be included &/or addressed and to what level. Also suggested that Paul Weston advises. **Action : Office to contact CC.** Pamela advised she has details of a small group who provide social housing. Members agreed this information should be passed to Tony Faragher for investigation. **Action : Pamela & Agenda next Advisory meeting.** The importance of addressing needs for 'open spaces' was also discussed.

Members discussed some modifications to Paul's proposal including holding an initial meeting with Paul in order to discuss the process in more detail and obtain advice on inclusion of complex issues - it was agreed that Peter will discuss this with Paul. **Action : Peter.**

The Proposal was accepted in principle, subject to minor modification (non-financial). In relation to funding, the following recommendation was made to Wadebridge Town Council:

- The Steering Committee would recommend that Paul Weston's Professional Support Proposal and associated costs are accepted and that funding is made available from the precept budget subject to a contribution of £250 from each of the Parish Councils.*

Additionally, it was recommended that :

- Respective parish councils agree to the proposal, associated costs & to each make a contribution of £250.*

- b. Human Resources Allocation** – Possibilities for additional membership were discussed - it was agreed that assistance and input is now required for specific areas. Suggestion that the solution may be to canvass for new membership eg. from medical/health care, education etc. backgrounds.

Action : Agenda next Advisory Group meeting.

- c. Budget Plan & Cost Issues** – discussed as part of 4.a.

- 5. Seminar** – Aspects of the seminar were discussed at 4.a. Simon asked that this item is included at next Advisory Group meeting – Members to forward suggestions for content.

Action : Agenda next Advisory Group meeting.

- 6. For Information –**

- a. E-mail from Cornwall Council regarding future assistance** – Discussed at 4.a. Members requested that Jo Howard, Localism Team is contacted in the first instance.

Action : Office.

- b. E-mail from Planning Progress** – Noted.

- 7. Date and time of next meeting** – Tuesday 17 June, noon. Apologies from Jeremy.

Meeting closed – 1.15pm.

Meeting & Date	Date received by Steering Cttee	Date received by WTC – Full Council
Steering Cttee – 20/05/14		