

<u>Minutes of the Town Council meeting held on Wednesday 9 October 2013</u> <u>at 7pm in the Victoria Room, Wadebridge Town Hall</u>

Present : Cllrs; D Bassett, C Buchanan, P Chapman, E Gill, N Hawken, C Hewitt, H Hyland, A Jones, M Kendall, T Rush, A Pennington, P Starling & H Wild.

Members of the public present; Sgt. Moorcroft & PCSO Chanter (Wadebridge Police) and Cornwall Councillor Scott Mann.

In Attendance : Mrs K Glidden-Rogers (Town Clerk) & Mrs B Collins (Minutes Clerk).

Housekeeping – The Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present that mobile phones and internet connections should be switched off and that permission has not been given by the Town Council to permit the recording or broadcasting of the meeting.

- 101/13 Apologies None
- **102/13 Declarations of Interest** Cllrs Jones and Pennington declared an interest in item 16, Website, as both have a connection with one of the companies asked to quote. Cllr Pennington declared an interest in Planning Application PA13/04727, acquainted with the applicant.
- **103/13 Dispensations** The Town Clerk advised she has awarded two dispensations to Cllr Starling as the Town Council's representative to the Children's Centre and the Camel Trail Partnership. Both dispensations are valid until 2017 and will allow Cllr Starling to partake in discussion and to vote.
- **104/13 Minutes of Last Meeting** *The Minutes of the meeting held on the 11 September 2013* were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.

105/13 Public Participation -

• Wadebridge Police – Sgt Moorcroft presented the report for period 12 September to 9 October 2013 (copy filed).

Members were notified that PCSO Chanter has been accepted to Devon & Cornwall Constabulary and will commence his training early November (leaving Wadebridge on 17 October). The Mayor, on behalf of the Town Council, thanked PCSO Chanter for his hard work and commitment to Wadebridge over the past seven years and wished him well in his new position.

Sgt Moorcroft advised he is currently undertaking an update of the Emergency Plan and he asked that the Town Council reconsider their decision relating to use of the Council's 4x4 vehicle by the Police in an emergency situation. It was noted that issues had arisen when the Land Rover vehicle had last been commissioned by the Police for use in bad weather and that the Land Rover has since been replaced. The Mayor suggested that, as the Town Council is also currently looking at the Emergency Plan, it would be advantageous to include discussion with the Police. **Action : Town Council working group**.

• **Cllr Mann** reported on the following :

Cornwall Council is currently working on the 2014 budget plan.

Locally, he has attended a Coffee Morning for Macmillan Cancer Support at Wyndhurst Orchard where £375 was raised and he is supporting funding of a new projector for the Betty Fisher Centre and additionally, looking at issues with the shared ownership scheme at the West Hill development – notably the rental element and mortgage difficulties for the affordable housing properties. Members discussed several points relating to this matter noting mortgage issues arise due to Section 106 agreements. Cllr Mann agreed to take this forward.

• **Cllr Knightley** had given apologies.

7.19pm, Sgt. Moorcroft & PCSO Chanter left.

- **106/13** Mayor's Report reports from August, September and October 2013 were circulated for information.
- **107/13 Town Clerk's Report** copy displayed for information.

108/13 Committee meetings

- a) <u>Planning</u> The Minutes of 25 September 2013 were **RECEIVED**.
- b) To adopt Minutes and recommendations from: <u>Parks and Cemeteries</u> – *It was RESOLVED to adopt the Minutes of 25 September* 2013.

<u>Car Park & Traffic</u> – It was **RESOLVED** to adopt the Minutes of 25 September 2013. <u>Town Hall</u> – It was **RESOLVED** to adopt the Minutes of 25 September 2013. <u>Communications</u> – It was **RESOLVED** to adopt the Minutes of 25 September 2013. Cllr Pennington advised that the recommendation made to Full Council regarding website quotations is no longer valid. This matter will be discussed at agenda item 16.

<u>Staffing</u> – It was **RESOLVED** to adopt the Minutes of 7 October 2013.





109/13 Finance

a) Payment of Accounts for September 2013 (schedule of payments was circulated) *It was RESOLVED to make payment of £73,360.97 as presented.*

110/13 Correspondence – the following was noted :

- a. Langeux: September edition.
- b. Police Report for the period 13.8.13 to 11.9.13.
- c. Cornwall Council, Culture Team and Archive Services Progress Report for Historic environment, Cornwall and West Devon Mining Landscape World Heritage Site.
- d. Reg Windpower, St. Breock Wind Farm notice of construction work beginning in October.
- e. Royal British Legion notification of Remembrance service, Egloshayle Memorial Stones followed by parade to Egloshayle Church and Service on 10 November 2013. MEMBERS RECEIVED NOTIFICATION OF PROCEDURE FOR 10TH NOVEMBER & NOTIFICATION OF TWO MINUTE SILENCE ON 11TH NOVEMBER, THE PLATT.
- f. Cornwall Council Coping with Community Emergencies free events days.
- g. Action for Children sponsored events Santa Zip Wire, Eden, Santa Abseil, Exeter.
- h. Folk Festival email regarding successful Wadebridge Festival and donation thanks.

111/13 Planning

a. Applications - *It was* **RESOLVED** *to make the following response :*

Cllr Pennington declared an interest and left the meeting.

• **PA13/04727** : Wadebridge Printers Ltd, Trevanson Street, Change of use on ground level from workshop/office to gallery/café, addition of a new entrance, remove part of railings to allow pedestrian access to the pavement from new entrance. **SUPPORTED.**

Cllr Pennington returned to the meeting.

- **PA13/08339** : Hemmings Builders, Land South of the Linhay, Higher Lane, Application for approval of reserved matters for PA12/07697 (Construction of 4 dwellings), namely the layout, scale, access, appearance and landscaping for Unit 4 only. **SUPPORTED.**
- **PA13/08453** : Wheel Cottage, Polmorla Road, Alterations and renovations works. **SUPPORTED.**

- **PA13/07359:** 124 Egloshayle Road, Ground floor alterations and first floor extension. **SUPPORTED.**
- **PA13/08439** : Land North West of Pengelly Farm, BURLAWN (ST BREOCK PARISH), a single wind turbine of max 77m to tip, along with associated infrastructure including an access track and electrical housing. **SUPPORTED.**
- **b. Decisions -** To be advised of Cornwall Council planning decisions The following was noted :
 - **PA13/07034 :** St Fabians, West Hill, Loft conversion and gable roof extension to rear of property. **APPROVED**.
 - **PA13/06902**: Land West of 22 Trevanion Road, Demolition of existing garage and construction of detached 3 bed house with integral garage and patio/garden. **WITHDRAWN**.
 - **PA13/07088** : Hillcote, Trevanion Road, Enlarge existing opening to front garden to create an entrance to allow parking in the front garden of property (Resubmission of previously refused application PA13/02766 dated 29 May 2013). **APPROVED**.
 - **PA13/07285 :** Manston, New Park, Single storey extension to side of property. **APPROVED**.
 - **PA13/05858** : 1 Egloshayle Road, Replacement of existing aluminium white windows with aluminium grey windows. **APPROVED.**
 - **PA13/06210** : Rose Cottage, Higher Lane, Proposed new dwelling and demolition of single store garage. **WITHDRAWN.**
 - **PA13/06827** : Plot Adj. to The Cyclamens, Gonvena, Reserved matters for proposed dwelling following outline approval (PA11/05511). **APPROVED.**
 - **PA13/07775** : The Cottage, Whiterock Road, Submission of details to discharge condition 5 and 6 in respect of decision notice PA12/05396. **S52/S106 and discharge of condition apps**.
- c. For Information the following was noted : PA13/02738/PREAPP : Wadebridge Comprehensive School – Wiggles Nursery, Gonvena Hill, Erection of a timber and polycarbonate roof, front and side shelter and play area. Closed - advice given / application submitted.

112/13 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan –

Meeting notes :

- **a.** Advisory Group meeting notes of 10 September 2013 were **received**.
- **b.** Steering Committee meetings notes of 24 September 2013 were **received**.
- **113/13 Reports from meetings** None.
- **114/13 Public Conveniences** Report circulated. The Town Clerk advised she has informed Cornwall Council of outstanding snagging issues and that she has requested a formal handover.
- 115/13 Coronation Park

- **a. Pigeons** File note circulated. The Town Clerk advised there is no further information to report.
- **b.** War Memorial (Re-lighting) File note and Report from Whiterock Residents Association circulated. The Town Clerk gave a précis of how the re-lighting came about and of the proposed Re-lighting Ceremony scheduled for 6 November 2013. Details were discussed at length and Members voiced concerns that the arrangements for the proposed ceremony do not take into consideration health & safety issues such as lighting, toilets and risk assessment requirements.

8pm, Cllr Mann left the meeting. 8pm, Cllr Gill left the meeting. 8.02pm, Cllr Gill returned the meeting.

The Town Clerk advised of the approximate cost for such an event including office time. Referring to the information circulated Members voiced disappointment that the proposed event has escalated without the knowledge or consent of the Town Council. Members felt a working party with representatives of all relevant groups would be better placed to discuss and make necessary arrangements.

8.10pm, Cllr Kendall left the meeting. 8.13pm, Cllr Kendall returned

Members discussed who would become responsible for electricity payments after the twelve month funding secured by WREN has ceased – it was noted that this cannot be determined at this stage as further funding may become available.

After further discussion it was agreed that the Town Clerk should refer back to Mr Rippe (Whiterock Residents Association) in order to discuss requirements in more detail. Members agreed that funds should be made available toward the event.

8.15pm, Cllr Wild left the meeting.

It was **RESOLVED** to make £200 available for lighting, portable toilets and insurance and that Cllr Pennington will write a risk assessment for the event.

Cllr Gill against. Action : Town Clerk & Cllr Pennington.

116/13Website –Cllrs Jones & Pennington declared an interest & left the meeting.Details of the three quotations received were circulated and the Town Clerk gave a
précis of each. Members discussed various elements of the quotations.
It was RESOLVED to accept quotation 3 as presented.

Action : Town Clerk. Cllrs Jones & Pennington returned to the meeting.

117/13 Cornwall Council, Community Network Panels (e-mail circulated with Agenda) – Members discussed the future role of the Community Network teams as requested. Cllr Rush gave a brief outline of how the Wadebridge & Padstow Community Network team operates. It was noted that the team provide an important link to Cornwall Council which has proved beneficial on many occasions.

It was **RESOLVED** *that the Town Council would support the continuation of the Network Panels in their current form.*

- **118/13** Wadebridge Bowling Club (File Note circulated with Agenda) Members discussed the points raised in the file note (dated 7 October 2013) relating to the grounds staff completing works to move and dispose of slate, soil and rubble from the extension site and to replace the existing path. The following was noted :
 - Works are subject to the Bowling Club's agreement.
 - Bowling Club will undertake expenditure for hire of a digger, skip & turf cutter.
 - Bowling Club will purchase top soil, security fencing and replace the manhole cover.
 - The Town Council will undertake the works and purchase gravel and edging wood for the replacement path (budget of £3,000 available).

It was RESOLVED to complete the works as set out subject to Bowling Club agreement.

Action : Town Clerk.

119/13 Wadebridge School (e-mail circulated with Agenda) – Cllr Rush gave a précis of the proposed plans to relocate the Football Club to land adjacent to the school with additional facilities being added (Football Club is currently in Egloshayle Parish). It was suggested that the Town Council invite the school and developer to make a full presentation. Members discussed the proposed scheme and the possibility of tentative enquiries regarding provision of a skatepark. It was agreed to request a presentation.

120/13 Dates of next meetings

Committees – Planning, Parks & Cemeteries, Car Parks & Traffic, Communications – Wednesday 23 October, 7pm **Finance & General Purposes** – Monday 4 November, 7pm **Full Council** – Wednesday 13 November 2013, 7pm

Meeting closed at 8.40pm.

Signed as a True and Accurate Account :

..... Chair :

..... Date :