



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 13 December 2017 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; D Bassett, E Gill, L Gliddon, A Jones, J Leach, J Kennedy, L Mitchell, P Mitchell, A Pennington, D Rowe & T Rush.

Public Present : Cornwall Councillors Karen McHugh (Wadebridge West) & Steve Knightley (Wadebridge East), Graham, Smith (Press) & members of the public as attendance sheet attached.

In Attendance : Anne Minnis (Town Clerk) and Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

570/17 Apologies – None.

571/17 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*).

- Cllr Leach advised an interest in agenda item 7.a.ii. as a friend of the applicant.
- Cllr Pennington – item 7.a.iv refers.

c) **Dispensations** – None.

572/17 Minutes of Last Meeting –

- *The Minutes of the meeting held on the 22 November 2017 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

573/17 Public Participation – The Mayor advised details of agenda item 11.ii., ratification of the draft Neighbourhood Plan to move forward to the Regulation 14 consultation. A short precis of the area included within the plan and housing target information was provided. Members of the public were advised of the public participation process which allows for five minutes per speaker and were asked that comments be relayed in a clear and concise way. The Mayor reminded the public present that they are welcomed to remain in the meeting after the public session is completed and he wished everyone a Merry Christmas on behalf of Wadebridge Town Council.

- Members of the Public (comments recorded are not verbatim) – Elliot Osborne** highlighted his time as a Wadebridge Town Councillor and advised that he believes the plan is workable and can be sustainable in the near future and that it would be retrograde to not ratify. Advantages and disadvantages are apparent but believes the current draft plan is a good compromise and the public need a chance to vote on it.

Jeremy Varcoe (Egloshayle Parish Council and Steering Committee member) advised he agrees with previous comments and referred to the timescale involved in producing the plan and advised that if the plan is not ratified and then adopted by November 2018 then Cornwall Council will take responsibility for allocation of sites. The recent rejection of a specific site was referred to in relation to it falling foul of the Cornwall Council Local Plan. The plan is not only about development sites but has many policies within it.

Grenville Stanbury – Mr Stanbury endeavoured to raise matters relating to recent issues and complaints. The Mayor stopped Mr Stanbury advising that the meeting was not the correct forum for this as the subject was not an agenda item and he was not permitted to continue.

Simon Miller asked if developers have seen the draft plan. The Mayor advised that to his knowledge they have not. Distribution by the Steering Committee was referred to – related to the plan not yet being ratified by Wadebridge Town Council.

Charlotte Barry advised her concerns with misinformation and disinformation circulated over the past weeks – ill-informed comments on social media. Issues due to Wadebridge Town Council not having a formal community strategy procedure in place to ensure community is informed.

Paul Tofi acknowledged the time and effort that has moved the draft plan to this stage and he thanked those involved. In ratifying the draft plan the Council should be certain that the plan reflects what the community wants. Accepts that time pressures are relevant as previously mentioned but believes that Cornwall Council is already involved in some sites. Referred to the Town Council's recent consultee comments on a specific site and suggested that some sites have little support from the community due to traffic issues (extra traffic) – details of a traffic survey were highlighted along with issues with pinch points, a proposed traffic light system at the St. Matthews Hill junction and the proposed link road. Suggestion that a full traffic survey is undertaken. Believes that there are still unanswered questions with the draft plan and feels there is unrest within the town due to this.

Tim Warner (Higher Whiterock) referred to the community being custodians of the town. Recent traffic issues were highlighted and concerns that development / extra traffic will impact on the town – Royal Cornwall Show was referred to - road leading to Rock is vital to town and may impact on visitors choosing to go elsewhere. Asked why all of the proposed development is in Wadebridge and not around the outlying villages such as St Mabyn and St Kew. The original Enhancement Scheme from the bypass was referred to in that it shows the boundary as the bypass – development now proposed outside of that boundary. Feels once the plan is ratified development will go ahead without the community having a say.

Charles Travis queried why there is a such an urgency to ratify the plan when so many of the applications have been approved. The Mayor referred to timescales due to the Cornwall Council Local Plan now being in place. The time frame of the plan and housing figures relating to applications already approved and those in the pipeline were discussed. Concerns raised that the total housing figure will be more than the quota.

Helen Hyland thanked those involved in the plan and asked that Members think deeply before moving forward. Concerns that Minutes and the draft plan have not been provided despite requests made - feels this makes it difficult to submit comments on current planning applications. Guidance notes refer to the leading body being open and informative to the community. Terms of Reference should be published along with Minutes etc. Feels that a lot of the recent social media posts could have been stemmed if information had been available to the public. Current Local Plan has saved policies – several were referred to including ENV1, Countryside and Landscape – unsure if the current draft plan covers this or any of the others.

Query as why there is a reluctance to release Minutes and whether comments from the last consultation are reflected in the current draft plan which is a community document. As a resident she has not been permitted to attend Steering Committee meetings. Look to Wadebridge Town Council to take a lead on behalf of the community and hope Members think before making any decision.

John Radford referred to timescales – if ratified will the draft plan be available for responses to be made. The Mayor advised that the draft plan will be uploaded as soon as possible and that the Steering Committee will meet in order to move forward (early January 2018). The consultations is for a six week period and comments received will be taken on board leading on to the final submission version being expected around March 2018. This document will be ratified by respective councils for submission to Cornwall Council and then on to referendum stage – this is not expected before Autumn 2018. Cllr Pennington referred to and read the relevant paragraph from information received previously from the Consultant who clarifies the purpose of the Regulation 14 consultation – ‘This stage is not about plan-making but plan-presenting’ – concerns that the interpretation of Regulation 14 may be flawed.

Anne Marie Gomersall addressed Members on planning application PA17/09351 on behalf of herself and fellow neighbour Mrs Shinner.

Several members of the public left the meeting.

Representation at several recent meetings was referred to. Objections to the proposed scheme were advised, a statement was read (attached) and an image of solar panels was circulated to Members. Noted that the Chair of Planning Committee confirmed that the Planning Officer is looking to approve the application. Some of the points raised referred to; impact of the proposal on existing solar panels and the contravention of policies including 15 which the planning officer deems not applicable. Members were asked to make their own decision rather than be guided by the Planning Officer who, Mrs Gomersall believes, has made many mistakes from the outset. Members were advised that Cllr Karen McHugh will be asked to forward this application to the Strategic Planning Committee for a decision and Mrs Gomersall urged Members to refuse the application.

7.34pm, members of the public left the meeting.

• **Reports from Cornwall Councillors –**

- **Cllr Knightley** gave an update from County Hall – budget meetings have taken place and a shortfall of £25m over 10 scrutiny committees is expected. Cuts from central government are proving difficult. Funding cuts for CAB are possible but hopeful that their funding is now ringfenced. Rock Road junction - listened to the public regarding the proposal and, as Division Member for Wadebridge East would not support a traffic light system. Cllr Knightley thanked the Steering Committee and those who have worked on the Neighbourhood Plan – after stepping down from the Steering Committee he continued to advise and is aware of the volume of work undertaken. He believes there is not a perfect plan as there are many varying views and whilst the current draft plan does not fit with his views he feels it is best to move forward with it.
- **Cllr McHugh** referred to the budget meetings and advised there will be a public consultation opportunity. Health services look to be facing the biggest changes to date – more information will be available soon and a Health Scrutiny sub-committee will investigate and report their final decision by 7 February 2018. Cllr McHugh referred to the Neighbourhood Plan and thanked everyone for their hard work and advised that whilst there have been challenges to inappropriate development it appears that Redrow may now be submitting a further application for land off Trevanion Road – Members were asked to think carefully when deciding on the Neighbourhood Plan agenda item.

574/17 Mayor’s Report – tabled and **received**. The Mayor thanked Cllr McHugh for her help with recent road works issues (Wales and West) and for assisting with a parishioner matter.

575/17 Clerk's Report – tabled and *received*.

576/17 **Planning** – Cllr Pennington, Chair of Planning Committee, presented details and relevant information for each application. *It was RESOLVED to make the following responses :*

a. Applications –

- i. **PA17/09351 : Amended plans submitted** – Ms Julia Barton, 5 Cliff Park Terrace, Guineaport Road, Proposed demolition of part of existing single storey extension and construction of new single storey extension and dormer loft extension to dwelling and rebuilding of garden wall to front of dwelling. **Wadebridge Town Council is in a difficult position and can appreciate the situation with both the application and the objections raised by neighbours. Members would prefer that the application is decided by the Planning Committee rather than the Planning Officer.**
- ii. **PA17/10814** : Mrs Anne Fairbanks, Culverwood Lodge, Removal of Condition 2 of Application No. E1/89/2721 dated 25th September 1989 to be used as a separate unit of accommodation. **Planning Officer has advised that the application has been withdrawn.**
- iii. **PA17/11142** : Mr Pete Warne, Peckerwood Developments, Land North of Trevanson Road, Trevanson Road, Residential development comprising of one detached dwelling. **SUPPORTED.**
- iv. **PA17/11224** : Mr Hall, 38 Westerlands Road, Two storey extension to the rear of the property with the inclusion of a deck/patio area on the north elevation.

7.58pm, Cllr Pennington declared an interest and left the meeting – applicant has a connection to St Breock School.
Cllr Gliddon, Vice Chair of Committee took the item.
SUPPORTED.

**Cllr Pennington returned to the meeting.
Several members of the public left the meeting.**

- v. **PA17/09223 : Additional comments requested due to amended description (all matters reserved)** – Mrs Young, Valley View, Trenant Vale, Outline application with all matters reserved to replace existing bungalow and outbuildings with three detached dwellings.

8.10pm, Cllr McHugh returned to the meeting.

NOT SUPPORTED – ORIGINAL COMMENTS STAND IN RELATION TO THE SEQUENTIAL TEST AND OVERDEVELOPMENT BUT MEMBERS NOTED THE OBJECTION FROM THE CORNWALL LEAD FLOOD OFFICER AND HER REQUEST FOR THE FRA TO BE AMENDED TO SUPPLY DETAILS THAT SHE REQUIRES. MEMBERS WOULD RECONSIDER IF AN AMENDED FRA IS SUPPLIED.

b. Decisions – The following planning decisions as received from Cornwall Council were noted :

- i. **PA17/09117** : Mrs Danna Backhouse, Peroma, West Hill, Erection of extensions. **APPROVED.**
- ii. **PA17/09245** : Mr Nigel Ashcroft, The Beeches, Gonvena, Works to trees covered by a Tree Preservation Order, namely remove all the lower growth from the mature beech tree (T1) up to the main trunk fork and remove one long lateral limb from beech tree (T2). **APPROVED.**
- iii. **PA17/09527** : Mr & Mrs Welch, Chedworth, 11 Elmsleigh Road, Replacement rear extension, with increase to footprint size, re-roof of main house and internal alterations. **APPROVED.**

- iv. **PA17/09404** : Mrs Avis Cleave, Anns Hairdressers, 8 Park Road, Change of use of 8 Park Road from hair dressing salon to residential accommodation. **APPROVED.**
- c. **For Notification** – the following information received from Cornwall Council was noted :
- i. **PA17/09498** : Mr David Girling, Corner of Tremarren Road, and Old Molesworth Street, 3 Old School Court, Works to trees in a Conservation Area, namely reduce sycamore tree by one third. **Decided not to make a TPO (TCA apps).**
 - ii. **PA17/08763** : Mr Jo Sandercock, 113 Egloshayle Road, Construction of a drop kerb to allow off-street parking for the dwelling. **Application reported to the Cornwall Council Planning Committee for decision – meeting 4 December 2017.**
 - iii. **EGLOSHAYLE PARISH - Original application 10/05/17, was 146 dwellings - PA17/03835** : Merriman Limited, Land North of Wadebridge Football Ground, Gonvena Hill, Construction of 143 dwellings, office building, erection of new sports club house, all-weather '3G' pitch and other sports pitches and facilities, associated shared car parking and new pedestrian access to primary school, open space and associated highway works.
 - Members noted that information from the agent is awaited. It was **AGREED** to hold a Planning Committee meeting in January 2018 – date to be advised.

8.02pm, several members of the public left the meeting.

577/17 Committee meetings (circulated with agenda) –

- i. **Finance & General Purposes Committee** - It was **RESOLVED** to receive Minutes of meeting held 4 December 2017.
Recommendation to Full Council - Fin 115/17, Precept 2018/19 –
 - It was **RESOLVED** to accept a precept figure of £423,810 for 2018/19 (an increase of 10% on the 2017/18 precept figure of £385,282).
- ii. **Planning Committee** – It was **RESOLVED** to receive and approve the Minutes of the meeting held Monday 4 December 2017. The Minutes were signed by Councillor Pennington, Chair of Committee.

578/17 Finance –

- a. **Accounts for payment (November 2017)** – It was **RESOLVED** to make payment of £66,849.86 as presented.

579/17 Correspondence

- a. To following correspondence for information was **received** :
 - i. **South West Business Insider** – Vol. 11, No.12; December 2017;
 - ii. **NALC** – PR13-17; Broadband Universal Service Obligation;
 - iii. **NALC** – PR15-17; Planning for the Right Homes in the Right Places;
 - iv. **NALC** – L08-17; Privacy Notices and the Legal Basis for Processing Personal Data;
 - v. **NALC** – L09-17; General Data Processing Regulation and Subject Access Requests;
 - vi. **NALC** – PR16-17; Brexit and Local Government;
 - vii. **ITV Studios** – 'Gran Knows Best';
 - viii. **Cornwall Council** – Alleged Damage to trees within a Conservation Area (Wadebridge Town Council);
 - ix. **Cornwall Council** - Communities & Devolution – Special Bulletin – November 2017;
 - x. **Cornwall Council** – Road Traffic Regulation Act 1984, S.16A: Wadebridge Christmas Weekend; 15 December 2017; 20:00 to 20:45 hours;

- xi. **North Coast Cluster Group** – Public Footpath & Street LMP Rates;
 - xii. **Cornwall Council** – Minerals Safeguarding Development Plan Document; Notice of Examination Hearing; Regulation 24 of the Town and Country Planning (Local Planning) (England) Regulations 2012;
 - xiii. **Cornwall Council** – Neighbourhood Planning Update – November 2017;
 - xiv. **WREN** – Community Funds (St Breock Fund);
 - xv. **Cornwall Council** – Localism: Town & Parish Council Update; November 2017.
- b. The following correspondence for response was **received** (information circulated with Agenda). *It was **RESOLVED** to make the following response :*
- i. **Wadebridge Chamber of Commerce** – request to the Town Council for the use of Jubilee Park on **Sunday 17 December 2017** for a Santa fun run.
Cllr Jones, as Chair of the Wadebridge Chamber of Commerce, advised the meeting that the run is cancelled due to lack of entries.
- c. Minutes from the following Outside Committee were **received**, there were no actions required :
- i. **The Camel Trail Partnership** – Minutes of meeting held on 20 September 2017.

580/17 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan –

- i. **Update from Steering Group Members** – Cllr Jones advised that the Steering Committee has prepared a response to the questions raised by the Town Council. He thanked Peter Collis for undertaking this work.
- ii. **Ratification of the draft Neighbourhood Plan** –The Mayor confirmed that the purpose of ratifying the draft Plan is to move forward to the statutory Regulation 14 consultation. A brief precis of the process undertaken to reach the current draft Plan was relayed including amendments made. The next stages after Regulation 14 consultation up to the Referendum stage were noted and Members were reminded that the policies (approximately 48) contained within the Plan are the important key elements.
The Town Clerk referred Members to information tabled outlining the Regulation 14 consultation (provided by Paul Weston, Consultant to the Steering Committee). In relation to a comment made within the public session regarding release of Steering Committee documentation, the Clerk confirmed that it is the Steering Committee who hold the authority to make documents available to the public.
Members advised their comments around the table and debated points raised at length, including :
 - **Cllr Bassett** - The draft Plan can still be tweaked but need to move forward.
 - **Cllr Gill** - Public consideration has not been given – reference made to drainage and traffic issues associated to potential development.
 - **Cllr Philip Mitchell** - Draft plan is a public document and should go back to the public for further comment - would therefore support ratification.
 - **Cllr Rowe** – A councillor since May 2017 but has always been a resident of Wadebridge. Has spent time reading the current draft and thanked the Steering Committee for answering questions raised. Feels the aim of the Plan is to help the community but the current draft needs to go to residents again – would ratify.
 - **Cllr Gliddon** – would like to move on from recent conflict and agrees a plan is needed but has concerns. If ratified and the public ask for a change, for instance to site 10, how does this happen ?
The Mayor advised a change will be made if it is significant and a majority of the public call for it.
 - **Cllr Kennedy** – do the Steering Committee only review feedback received ?
The Mayor advised this is still to be decided and suggested that additional resources may be required. In relation to the impact after ratifying the draft Plan the Mayor referred to the information tabled (from Paul Weston).

- **Cllr Leach** – suggested that the draft plan will improve with further public consultation. The community need to see the plan in order to give opinion. Cornwall Council will highlight any issues remaining at the examination point.
- **Cllr Louise Mitchell** – feels that the public should see the draft plan again and make comments – would support ratification.
- **Cllr Swift** – recognise the effort of work put into the current draft. Duty of care to obtain public opinion. If the draft plan is ratified and goes back to the public then there is a need to engage with the community so that opinion can be collated in order to make revisions where needed.
- **Cllr Pennington** – would not support ratification of the plan. Referred to future sites and a lack of up to date evidence. Feels the Steering Committee has not provided evidence to support their replies to the Town Council's questions. Has issues with land supply group and site identification (evidence) - not a holistic view. The Mayor stopped Cllr Pennington and advised that she is not permitted to raise issues relating to recent disputes or matters not included within the agenda. Cllr Pennington referred to advice from Paul Weston – excerpts from the tabled document were read. Referred to lack of community involvement and believes developers have had the opportunity to amend schemes. Concerns with public being misinformed and the information included in the draft has no clarity – this needs to be looked at before undertaking the Regulation 14 consultation therefore feels a public consultation is required before going to Regulation 14.

Members continued to debate various aspects of the current version and the process undertaken to reach this stage including issues with openness and transparency. A query with how feedback received from the community as part of the Regulation 14 consultation will be dealt with was raised.

Town Clerk – for the purpose of clarity, the Clerk reiterated information received from Paul Weston regarding the purpose of the statutory Regulation 14 consultation and his interpretation of that which refers to this stage being about plan-making rather than plan-presenting and being confident that the version ‘... fairly represents the aspirations of the community’.

Before making a decision, Members were asked to be clear and mindful that comments submitted by the community at this stage, may not be permitted as the consultation is aimed at statutory bodies. If the draft plan requires significant change as a result of comments received from the community at this stage then a further round of Regulation 14 consultation may be necessary.

Members debated the information tabled and the interpretation of that. The impact of delaying the plan was noted in that Cornwall Council will step in and make planning decisions.

Concerns with the transparency of the consultation were raised. The Mayor assured Members there will be transparency.

Members discussed the possibility of holding a short public consultation prior to Regulation 14. The February 2017 consultation was referred to with concerns voiced over inconsistencies with some comments submitted not being taken into account due to links with specific sites.

During the debate there were interruptions and shouting from members of the public including the area where Cornwall Councillors and press were seated. Cllr Gliddon called for the Mayor to take order.

- *It was **RESOLVED** to ratify the draft plan and move forward to the Regulation 14 consultation.*

For record purposes :

Cllr Jones proposed & Cllr Philip Mitchell seconded.

5 in favour & 4 against.

Cllrs Gill & Pennington requested their vote against to be recorded.

Cllrs Rowe & Swift abstained from voting.

8.47pm, several members of the public left the meeting.

- iii. **Minutes** of the meeting held with Cornwall Council Education Officers on 31 October 2017 as circulated with the agenda were **received**.

581/17 Working Groups (meeting notes tabled where relevant) – updates and relevant meeting notes from the following working groups were **received** :

- a) Bins.
- b) BMX/Skatepark – Draft tender to go to the working group in New Year.
- c) Christmas Lights – Members noted the positive feedback received and thanked Davey Electrical Services for their work and commitment.
- d) Electoral Review – Cllr Pennington advised she would be standing down as Chair of this group.
- e) Flowers for Wadebridge.
- f) Planning.
- g) Remembrance Parade.
- h) Signage – Cllr Pennington advised she would be standing down from the working group.
- i) Toilets.
- j) Town Hall Events.
- k) Town Hall Improvements – Cllr Jones advised details of the last meeting. Two recommendations had been made (tabled) :
 1. To consider and select colour scheme for painting of town hall :
 - a. Paint the walls the same colour but replace the cheap stained wood with more attractive / lighter / better quality wood - possibly in line with the floor colour. This would also tie in with the work that has to be done on the stage front so all wood replaced at the same time.
OR
 - b. Paint the bottom half of wall the warm grey and top of wall the brighter cream colour (we have identified two options on these colours) and change the wood as noted above. Exact shade of grey to be delegated to W/G.
 - *It was **RESOLVED** to accept option b. as presented.*
 2. To consider specification for toilets.
 - *It was **RESOLVED** to accept the specification as presented.*
- l) Wadebridge Library & OSS.
- m) Website – Cllr Pennington advised she would be standing down from the working group.

582/17 CCTV (new information circulated with agenda) –

- i. **Equipment** – The Clerk advised that she has now obtained confirmation that the quotation is extended to 31 January 2018. Camera costs have increased but CFRS is working toward a group arrangement.
- ii. **Monitoring** – The Clerk advised that the grant will only support monitoring hours of 24 or more. Advice obtained is that the Town Council should consider increasing monitoring hours to 44 per week at an additional cost of £1 per camera per week. Members debated information received.
 - *It was **RESOLVED** to increase the monitoring hours to 44 hours per week.*

Members discussed where additional hours should be applied.

- *It was **RESOLVED** to set the monitoring hours as follows :*
 - i. *Between 10pm-2am each Monday, Tuesday and Wednesday (4 hours per day).*
 - ii. *Between 7pm-3am each Thursday, Friday, Saturday and Sunday (8 hours per day).*

583/17 South West Water –

- i. Ongoing work by South West Water who are laying a surface water drainage pipe across Town Council Land for the Bridge View development – The Clerk advised that:
 - It has taken SWW two weeks to respond to the Town Council’s correspondence - the response does not satisfactorily address the points raised and the matter is therefore ongoing.
 - The Town Council’s complaint has been officially logged by Cornwall Council, Planning Enforcement.

9.06pm, Peter Collis and Helen Hyland left the meeting.

584/17 Confidential matters – It was *RESOLVED* to suspend Standing Order 3.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

- a) **Heating System in the Town Hall** – The Town Clerk advised there have been issues in obtaining suitable comparable quotes. Two further quotes are awaited.

- b) **Christmas Lights** – Prior to considering the quotation received the Town Clerk, as Responsible Finance Officer, addressed Members in relation to recent issues which had arisen with the submission of the quotation. Several points relating to correct procedure and strict compliance with Financial Regulations were highlighted. The Town Clerk advised that procedure issues must be addressed as soon as possible so that any future issues with the lights can be resolved legally within the limited timeframe. It was confirmed that the Christmas lights are owned by the Town Council.

Members considered a quotation for replacement lights on the Bridge.

- *It was **RESOLVED** to accept the quotation as presented and to purchase lights at a cost of £3,793 including labour costs of £927.*

- *It was **RESOLVED** to re-instate Standing Order 3.c.*

585/17 To note dates of the next Wadebridge Town Council meetings –

- **Finance & General Purposes Committee** – Monday 5 February 2018
- **Full Council** – Wednesday 14 February 2018

Meeting closed at 9.25pm

Signed as a True and Accurate Account :

Chair :

Date :