



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 14 March 2018 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; D Bassett, E Gill, S Gill, A Jones, J Leach, L Mitchell, P Mitchell, A Pennington & D Rowe.

Public Present : Cornwall Councillors Karen McHugh (Wadebridge West) & Steve Knightley (Wadebridge East), Sgt. Andy Stewart, Nigel Hawken, Nigel Davey, Mr & Mrs Stanbury, Graham Smith (Press), Tricia Hewitt, Hugh Davis & Elliot Osborne.

In Attendance : Anne Minnis (Town Clerk) and Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

624/18 Apologies – received from Cllrs; Fletcher, Gliddon, Kennedy and Swift.

- It was **RESOLVED** to accept apologies from Cllr Fletcher due to a social commitment.
- It was **RESOLVED** to accept apologies from Cllr Gliddon due to illness.
- It was **RESOLVED** to accept apologies from Cllr Kennedy due to a work commitment.
- It was **RESOLVED** to accept apologies from Cllr Swift due to a work commitment.

625/18 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – None.

c) **Dispensations** – None.

626/18 Minutes of Last Meeting – *The Minutes of the meeting held on the 28 February 2018 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

627/18 Public Participation –

- **Mr Osborne** advised he wished to speak on agenda item 12 – Neighbourhood Plan. Mr Osborne's comments referred to his history as a past member of the Town Council and the importance of Governance and Procedure. He voiced his concerns with the voting and unity of Members at a recent meeting at which the Draft Plan was ratified by the Town Council. Mr Osborne requested that all Councillors are instructed to comply.

7.05pm, Cllr Pennington left the meeting.

Mr Osborne continued to advise his thoughts on procedure and expectations.

- **Sgt. Stewart** advised crime figures including national figures and referred briefly to the recording and categorising of crime. Individual statistics were not given but it was advised that crime is currently increased.

7.07pm, Cllr Pennington returned to the meeting.

Sgt. Stewart referred to recent social media posts relating to current town issues and the powers available to the local police to deal with situations which may arise. Cllr Jones asked for an update on the bus station area. Sgt. Stewart advised that the area is being attended by Police as and when required but is not a priority tasking area due to the low volume of calls from the public. Difficulties with enforcing the law at this site, which is a public place, were outlined and briefly discussed. Alternative solutions to address the issues, including environmental changes, are being considered.

Cllr Pennington asked about problems relating to an ex-offender who has recently come to live in Wadebridge. Sgt. Stewart advised that whilst he is unable to give specific details he could confirm that the person in question is not a threat to children but stressed that anyone with concerns should contact him.

- **Cllr McHugh** thanked Sgt. Stewart for his update and clarification in relation to the ex-offender. Cllr McHugh referred to recent comments made on social media and the impact of this to local families.
Bus station update – Cornwall Council is now required to look at ways forward including changes to the environment.
Future health care provision panel update – Portfolio holder has advised he is no longer looking to move forward with a accountable care system. Cabinet will meet on 28 March and make a decision.
Adverse weather – advised that highways issues should be reported via the Cornwall Council website or to the appropriate Ward member.
Neighbourhood Plan – noted resolutions made at last meeting and doesn't see these would prevent the Draft Plan from moving forward. Thanked those involved with writing the document which contains good policies. Important to now engage with the public.
- **Cllr Knightley** advised of a meeting at Wadebridge Football Club to discuss proposed development. Outcome is that the Planning Officer is now more informed and has a better understanding of aspects of the application.
Referring to the bus station site Cllr Knightley advised that he is aware of the issues overflowing to the Goods Shed site, of which he is a Trustee, and the Library.

Cllr Knightley advised he had a personal statement to read – hard copy submitted for reference.

The Mayor referred to unnecessary use of bad language within the statement.

The Town Clerk thanked Cllr Knightley for his comments but advised that a Town Council meeting is not the correct forum for such personal comments to be aired.

628/18 Mayor's Report – tabled and **received**. Referred to various events attended.

629/18 Clerk's Report – tabled and **received**. The Clerk referred to several items listed.

630/18 Planning – Cllr Pennington, Chair of Planning Committee, presented details and relevant information for each application. *It was RESOLVED to make the following responses :*

a. Applications –

- PA18/01385** : Mr Ben Middleton, 10 Harbour House, Harbour Road, Change of use from commercial unit to accommodate a new Dental Surgery with no external alterations. **SUPPORTED.**

ii. **PA18/01928** : Mrs J Jones, Snook, Fair Park Road, Proposed redevelopment of The Snook. **SUPPORTED.**

- b. **Decisions** – The following planning decisions as received from Cornwall Council were noted :
- i. **PA18/00237** : Mrs S Coley, Penequindle, Tower Hill, Proposed conservatory. **APPROVED.**
 - ii. **PA18/00408** : Mr Mark Halliday, 6 School Walk, Wadebridge, Removal of condition 3 attached to 6/85/1904/OOP (Erection of dwelling and garage) In order to incorporate the garage into the main dwelling. **APPROVED.**
 - iii. **PA18/00612** : Mr Ben Nevitte, Cornwall Housing Ltd. 53 West Park, Single storey extension for disabled occupant. **APPROVED.**
- c. **For Notification** – the following information received from Cornwall Council was noted : **None.**

631/18 Committee meetings (circulated with agenda) – None.

632/18 Staffing Committee – *It was **RESOLVED** to appoint Cllr Philip Mitchell to the Staffing Committee.*

633/18 Finance –

- a) Accounts for payment (February 2018) – *It was **RESOLVED** to make payment of £36,947.51 as presented.*
 - b) Recruitment costs for the Amenities Manager and Groundsperson posts – the Clerk confirmed that the advertisements for all positions have been placed in the local press and that costs are approximately £2,500.
 - *It was **RESOLVED** to approve the costs as presented.*
- 7.37pm, Sgt. Stewart left the meeting.**

634/18 Correspondence

- a. To following correspondence for information was **received** :
 - i. **Business Cornwall** - March 2018 / Issue 118.
 - ii. **Languieux** - No 311; March – April 2018.
 - iii. **Neighbourhood Planning** - February 2018.
 - iv. **Cornwall Council** - Road Traffic Regulation Act 1984, S.16A – Wadebridge Food Fair – 2 April. 28 May & 27 August 2018 (07:00 to 20:00).
 - v. **Graham Fincham** - NHP Steering Group.
- b. The following correspondence for response was **received** (information circulated with Agenda). *It was **RESOLVED** to make the following responses :*
 - i. **Royal Voluntary Service** - Request for conversation and/or presentation.
 - No response.
 - ii. **Cornwall Council** - Street Trading Application – Pop Up Gallery, Unit 5, Wadebridge.
 - It was **RESOLVED** to refuse the application.
4 in favour, 3 abstained, 2 against.
- c. Minutes from the following Outside Committee were **received**, there were no actions required :
 - i. **None.**

635/18 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan –

- *The Mayor advised he would be changing the order of agenda item 12 so as to take item 12.ii first.*
- i. **Response from Steering Committee (on resolutions from previous Full Council meeting)** – Cllr Jones advised the following :

- That the Steering Committee Members are extremely unhappy with the resolutions made at last Full Council meeting. Details of the Committee's views were advised.

Those resolutions being Minute No. 618/18.i-iv. :

- i. *Members **RESOLVED** that while the resolution made by the Town Council in March 2017 cannot be delivered in full it can be met in part. Therefore, the evaluation, analysis and reporting on the responses received during the Regulation 14 consultation should be carried out independently. This will require a specification of the work to be carried out by the Steering Group and quotes to be gathered by the Clerks of all 3 Councils.*
- ii. *Members **RESOLVED** that a Saturday must be included as a date for a Consultation event in the Regulation 14 process, in addition to the three dates already presented, to enable as many members of the public to attend and engage with the process.*
- iii. *Members **RESOLVED** that if a copy of the SEA is not received by the Town Council prior to the next Full Council and the intended start date of the Regulation 14 consultation then the Regulation 14 consultation should not proceed as this would not comply with basic conditions.*
- iv. *Members **RESOLVED** that the Steering Group include, as previously requested, the Town Clerk in all correspondence. Matters raised at the Full Council meeting this evening in relation to the written report provided by Cllr Jones could not be discussed as the Clerk has not been party to the ongoing work of the Steering Group. It should revert to the previous arrangement when the Clerk was included in all emails and correspondence between Steering Group members, Councils, Consultants and all related and associated parties as this ensured the Clerk had knowledge of the ongoing work in the draft NHP and could advise the Council accordingly.*

The Mayor's comments on the above resolutions included :

- Confirmed that a Saturday event for Regulation 14 Consultation is being arranged.
- Inclusion of the Town Clerk in e-mail correspondence – thought that he had discussed matters with the Clerk.
- That the SEA was expected to be received prior to Regulation 14 Consultation start date (including original start date).
- Advised that Cllr Pennington had requested that the SEA Consultant redirect the SEA to the Town Clerk. Cllr Pennington advised that she had not requested it be redirected only that the Town Clerk be included in the circulation of the document.
- SEA has now been received and the Steering Committee has reviewed the draft. Town Clerk has circulated to all Town Councillors.
- Evaluation Analysis – advised that he was not aware of relevant resolutions made in March 2017 (Minute 349/17.iii. refers) as he had not attended the meeting and had not read the resolutions in the Minutes of that meeting when circulated. Cllr Jones referred to the resolutions and advised that Cllr Pennington had brought these to his attention recently. Recent advice received from Cornwall Council on this matter advises not to engage a new consultant. Steering Committee would suggest that the Chairs and Clerks of respective councils and Peter Collis meet to discuss how to move forward. The Steering Committee prefer to continue with the existing consultant for analysis work and to also consider contacting St. Minver Parish Council to provide assistance if possible.
- Cllr Jones asked members to work together as a team.
 - *It was **RESOLVED** to work as a team.*
 Cllr Philip Mitchell noted that if resolved to work as a team then all councillors should be in agreement.

8.06pm, Cllr Knightley, Graham Smith, Tricia Hewitt, Elliot Osborne & Mr & Mrs Stanbury left the meeting.

- ii. **Update from Steering Group Members** – Cllr Jones advised on current status of the Regulation 14 Consultation including the publicity element.

8pm, Graham Smith and Tricia Hewitt left the meeting.

8.02pm, Cllr Rowe left the meeting.

Printing of documents is underway and suggestions for the content of the exhibitions are being considered.

Website will be updated with all details including SEA and an on-line comments form.

Peter Collis has produced a plan to process responses received.

The Steering Committee are looking forward to engaging with the public.

Cllr Jones referred to an e-mail received from a developer – no comments were made by Members. The Clerk advised the e-mail would be included on next agenda.

636/18 Working Groups (meeting notes tabled where relevant) – updates and relevant meeting notes from the following working groups were **received** :

- a) Bins – None.
 - b) BMX/Skatepark - None.
 - c) Christmas Lights – None.
 - d) Flowers for Wadebridge – None.
 - e) Planning – None.
 - f) Remembrance Parade – Cllr Leach referred to the importance of the 2018 parade and Town Council workload. The Clerk advised Cllr Philip Mitchell will comment on this as part of the Events working group and that the 2018 parade will be addressed as soon as workload allows. Clarification on who is leading the project is required. Cllr Jones confirmed he does not expect to be at the 2018 parade as he will be in France in remembrance of his Grandfather.
 - g) Signage – Advised that the Cormac contact is now Oliver Jones who will be co-opted to the group.
 - h) Toilets – None.
- 8.10pm, Mr Davis left the meeting.**
- i) Town Hall Events – Cllr Philip Mitchell outlined last meeting. Members of public attended and agreed to assist with the Town Hall anniversary event. The group are also looking to arrange an event to commemorate the end of WW1.
 - j) Town Hall Improvements – None.
 - k) Wadebridge Library & OSS – Handover now scheduled for 1 June 2018 - awaiting staff consultations. Next meeting Thursday 15 March 2018.
 - l) Website – Deferred to next town council year.

637/18 Crime Recording in Wadebridge– Cllr Philip Mitchell thanked Sgt. Stewart for his attendance and the information relayed. Cllr Mitchell asked Members to consider holding discussions with Sgt. Stewart around the approach taken to registering crimes by the Police in Wadebridge. Cllr Mitchell advised examples of issues experienced with recent crime recording and process. Members discussed.

- *It was **RESOLVED** to form a working group to engage with the Police and other appropriate agencies and to report to Full Council.*

Cllr Philip Mitchell to lead. Membership not agreed.

638/18 CCTV – The Town Clerk provided an update and advised that she will be meeting with representatives of SSE week commencing 19 March 2018. Discussion took place around purchasing an additional camera to cover the bus station area. Clerk to discuss location options and costs with SSE.

- *It was **RESOLVED** to consider related costs of locating a camera in the bus station area.*

639/17 Wadebridge Town Council BMX/Skatepark Tender – Document circulated to all Members with agenda.

- It was **RESOLVED** to accept the Tender document as presented subject to review by a Sports Architect.

640/18 South West Water – The Clerk advised of difficulties with engaging with SWW to discuss their intentions and works required. Information relating to a SWW Stakeholder Workshop scheduled for Thursday 15 March 2018 had been circulated to all Members prior to the meeting. Cllr Pennington advised her attendance.

- It was **RESOLVED** that Cllr Pennington is permitted to provide SWW representatives with appropriate documents and information relating to this matter at the Stakeholder event.

641/18 To note dates of the next Wadebridge Town Council meetings –

- **Full Council** – Wednesday 28 March 2018
- **Full Council** – Tuesday 24 April 2018
- **Annual Town Meeting** – Thursday 26 April 2018

Meeting closed at 8.26pm

Signed as a True and Accurate Account :

Chair :

Date :