



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 18 October 2017 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; D Bassett, E Gill, L Gliddon, A Jones (Deputy Chair), J Kennedy, J Leach, L Mitchell, P Mitchell, A Pennington, D Rowe & V Swift.

Public Present : Wendy Shimmer, Anne-Marie Gomersall & Alison Shales, residents (objections to planning application PA17/09351).

In Attendance : Anne Minnis (Town Clerk) and Beverley Collins (Minutes Clerk).

The Town Clerk advised that due to the resignation of Tony Rush (as Mayor and Town Councillor), Cllr Adrian Jones would Chair the meeting as Deputy Mayor. A new Mayor and Deputy Mayor to be elected at the next meeting.

Cllr Jones, on behalf of all Members thanked Tony Rush for his long-standing commitment and valued service to Wadebridge Town Council. Cllr Jones welcomed two new Councillors, Vivian Swift and Jon Kennedy, to the meeting.

Housekeeping – The Deputy Mayor advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following :

- That the meeting may be filmed or recorded.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

520/17 Apologies had been received from Cllr Hawken.

- It was **RESOLVED** to accept apologies from Cllr Hawken due to a work commitment.

521/17 Declarations of Interest –

a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.

b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*). None.

c) **Dispensations** – None.

522/17 Minutes of Last Meeting –

- The Minutes of the meeting held on the 27 September 2017 were **RESOLVED** to be a true record of the meeting and were signed by the Deputy Mayor.

523/17 Public Participation

Members of the Public – Anne-Marie Gomershall and Mrs Shales addressed Members on planning application PA17/09351 referring to letters submitted to the Cornwall Council Planning Portal (copies previously circulated to Members) objecting to the application for various reasons. Mrs Shales circulated photographs.

Cornwall Councillors – Apologies received from Cllr McHugh & Cllr Knightley. A report submitted by Cllr McHugh had been circulated via email to all Members prior to the meeting (copy attached).

524/17 Mayor's Report – None.

525/17 Clerk's Report – None.

526/17 Planning – It was **RESOLVED** to make the following responses :

a. Applications –

- i. **PA17/09245** : Mr Nigel Ashcroft, The Beeches, Gonvena, Works to trees covered by a Tree Preservation Order, namely remove all the lower growth from the mature beech tree (T1) up to the main trunk fork and remove one long lateral limb from beech tree (T2). **SUPPORTED.**
- ii. **PA17/09351** : Ms Julia Barton, 5 Cliff Park Terrace, Guineaport Road, Proposed demolition of part of existing single storey extension and construction of new single storey extension and dormer loft extension to dwelling and rebuilding of garden wall to front of dwelling.
 - Information from the Planning Officer advises that the proposal falls within permitted development therefore the recommendation will be to approve the application.
 - Members noted correspondence received from neighbours and their further comments made in the public session.
 - Cllr Pennington advised the Cornwall Council procedure which would be implemented should Members decide to not support the application – the delegated authority response route would be implemented.

APPLICATION SUPPORTED DUE TO ADVICE RECEIVED FROM THE PLANNING OFFICER RELATING TO PERMITTED DEVELOPMENT, HOWEVER, MEMBERS RECOGNISE THE OBJECTIONS AND CONCERNS OF NEIGHBOURS AS HIGHLIGHTED IN THE CORRESPONDENCE SUBMITTED TO THE PLANNING PORTAL BY WENDY SHIMMER AND ANNE-MARIE GOMERSAL.

MEMBERS FELT THAT IT WOULD HAVE BEEN HELPFUL IF THE PLANNING AUTHORITY HAD COMMUNICATED WITH NEIGHBOURING RESIDENTS FROM THE OUTSET TO ADVISE THAT THE EXTENSIONS COULD BE COMPLETED UNDER PERMITTED DEVELOPMENT.

The Deputy Mayor advised members of the public of the Town Council's role within the planning process.

7.14pm, members of the public left the meeting.

- iii. **PA17/09117** : Mrs Danna Backhouse, Peroma, West Hill, Erection of extensions. **SUPPORTED.**

b. For Action – notification of the following appeal and submission of further comments was discussed :

- i. **PA16/10610** : Mr & Mrs David and Lynne Williams and Brindley, Land East of Green Hill Villas, Green Hill, Outline application for up to two dwellings and associated residential curtilages. **NO ADDITIONAL COMMENTS TO BE SUBMITTED.**

- c. **Decisions** – The following planning decisions as received from Cornwall Council were noted :
- i. **PA17/06673** : Miss Beth McCarron, 75 Egloshayle Road, Extension and improvements. **APPROVED.**
 - ii. **PA17/07383** : Mr Geoff Harvey, Asouan, Higher Fernleigh Road, Outline planning application for a detached 4 bedroom house with appearance as a reserved matter. **APPROVED.**
 - iii. **PA17/04937** : Mr Mark Williams, Wadebridge Cricket Club, Replacement of the existing practice nets with 2 new fully enclosed nets for cricket use only (Rotation of the position of the nets by 45 degrees). **APPROVED.**
 - iv. **PA17/07382** : Mr Geoff Harvey, Asouan, Higher Fernleigh Road, Outline planning application for two semi-detached dwellings with Appearance as Reserved Matter. **WITHDRAWN.**
- d. **For Notification** – the following information received from Cornwall Council was noted :
- i. Land South West of Trenant Mill, Wadebridge : **CONFIRMATION THAT A TREE PRESERVATION ORDER HAS BEEN CONFIRMED WITHOUT MODIFICATION.**
 - ii. **PA17/02824** : Mr Adam Bull, Land West of 2 Rose Cottage, Bradfords Quay Road, Small single bedroom dwelling situated in the garden / site of the existing dwelling. **NOTIFICATION THAT THIS APPLICATION WILL BE DECIDED BY CORNWALL COUNCIL PLANNING COMMITTEE ON 9 OCTOBER 2017.**
 - iii. **PA17/08975** : Wadebridge Cricket Club, Egloshayle Road, Tree works to various trees within a conservation area : **WORKS ARE WITHIN A CONSERVATION AREA AND WILL BE DECIDED UNDER DELEGATED AUTHORITY (CORNWALL COUNCIL).**
 - iv. **PA17/01944/PREAPP** : Katie Gillmon, Stove Shop South West Ltd, The Heat Store, Eddystone Road, Pre-application advice for change of use from shop to café. **CLOSED – ADVICE GIVEN.**
 - v. **EGLOSHAYLE PARISH - PA17/01943/PREAPP** : Mr David Clark, Land at Bodieve, Bodieve, PPA for Mixed Use scheme. **CLOSED – ADVICE GIVEN.**

527/17 Committee meetings –

- i. **Finance & General Purposes Committee** - *It was **RESOLVED** to receive the Minutes of the meeting held Monday 4 September 2017.*

528/17 Finance –

- a. *Accounts for payment (September 2017) – It was **RESOLVED** to make payment of £86,505.71 as presented.*

529/17 Correspondence

- a. To following correspondence for information was **received** :
 - i. **Daften Diecasting** – letter from Mark Weedon (Director).
 - ii. **Business Cornwall** – October 2017/Issue 114.
 - iii. **Cornwall Council** – Road Traffic Regulation Act 194: Temporary Prohibition of Traffic; Higher Lane, Egloshayle; 13-17 November 2017 (07:30 to 18:00).
 - iv. **South West Business Insider** – Vol.11, No.10, October 2017.
 - v. **NALC** – Legal Topic Note 70 – The Local Environment.
 - vi. **NALC** – Legal Briefing L06-17 – General Data Protection Regulation.
 - vii. **Mr Kitchen** – Email in respect of a cycling accident on Gonvena Hill and the location of raised kerbs alongside the cycle lane (passed to CORMAC and Cornwall Councillors).
 - viii. **Mr Plowman** – Email in respect of the impact of the ongoing work by Taylor Wimpey at Bridge View (passed to Cllr Knightley & Cllr McHugh).
 - ix. **Cllr McHugh** – Email in respect of complaints raised with the Town Council regarding litter at Lovibond Walk and passed to Cllr McHugh.

- b. The following correspondence for response was **received** (information circulated with Agenda). *It was **RESOLVED** to make the following responses :*
- i. **The Local Government Boundary Commission** – Electoral Review of Cornwall: Division Arrangements.
Cllr Pennington advised information from the CALC Conference event held Saturday 14 October 2017 and that the consultation will allow the Town Council the opportunity to request that Wadebridge returns to a unified town rather than the current status of two wards. Members discussed this briefly.
 - *It was **RESOLVED** to form a working group to consider a suitable response.*
Cllrs Pennington, Jones, Leach, Gliddon and Swift were appointed with Cllr Jones taking the lead and members rotating the responsibility for notes.
 - ii. **NALC** – Policy Consultation – Planning for the Right Homes in the Right Places.
Members debated a possible increase to Wadebridge housing quota and the impact that would have. Recent discussion around a maximum of 1,100 new dwellings being a maximum and minimum quota was referred to – the legal power around this was queried. Suggestion to lobby local MP on this matter was made.
Agreed that Members should submit comments to the Town Clerk by Thursday 26 October 2017 latest.
- c. Minutes and Agendas from the following Outside Committees were **received**, there were no actions required :
- i. **Padstow Harbour Commissioners** – Minutes of Thursday 21 September 2017.

530/17 Egloshayle, St. Breock and Wadebridge Neighbourhood Plan –

- i. Steering Committee Update – Cllr Jones and the Town Clerk advised the following :
 - That an update was not available as he has been out of the County and not in contact with the Steering Committee since the last meeting
 - That the Town Clerk will be discussing the current status of the draft Plan with all Members in order to clarify the requirements of the Town Council.
 - That all Members will be required to confirm they have read the draft Plan and also provide any comments, concerns and questions in writing so that they can be submitted to the Steering Committee.
 - An agenda item will be included on a future Full Council meeting to ratify the draft Plan – Members will have the opportunity to debate this item prior to any resolution being made.

531/17 Working Groups – updates and relevant meeting notes from the following working groups were **received** :

- a) Bins – None.
- b) BMX/Skatepark – Awaiting return of Tender document from solicitor.
- c) Christmas Lights – Town Clerk advised the group will be proposing to replace a bollard in Piggy Lane with a removable bollard to ease access of the lifting equipment.
- d) Flowers for Wadebridge – None.
- e) Planning – None.
- f) Remembrance Parade – Confirmed that the parade will take place – several volunteers with suitable experience of road traffic management have now offered assistance.
- g) Signage – Section 106 monies from the B&M store have been received.
- h) Toilets – Meeting set for Friday 20 October.
- i) Town Hall Events – Meeting notes available for next Full Council.

- j) Town Hall Improvements – None.
- k) Wadebridge Library & OSS – Meeting Thursday 19 October.
- l) Website – None.

532/17 Flagpole – Members discussed the requirements for an additional flag pole and a new operating system.

- It was **RESOLVED** to purchase an additional flag pole and a new system to operate lowering and raising of the flags subject to costs being approved.

533/17 Car Park – The Town Clerk advised issues with the current status of the flow plates located on the exit road and the exit barrier itself. Several options were debated and potential future alterations to the layout were briefly referred to.

- It was **RESOLVED** to install a rubber bump in place of the existing flow plates.
- It was **RESLOVED** to investigate costs of installing a shorter barrier system.

Cllrs Jones & Leach abstained.

534/17 South West Water – The Town Clerk advised concerns and issues with trees around the playing fields area. SWW is not adhering to the agreement relating to works including a Tree Officer being on site when works are underway. Members discussed the impact to residents and correspondence received. It was acknowledged that SWW has a power to undertake the work but it is unclear how to challenge the major issues arising. Referring to planning applications and policies a query was raised as to whether the Town Council could effectively address this for proposed future development. Suggestion to highlight the issues in the local press and social media.

Agreed that the Town Clerk should prepare a press release on this matter.

535/17 Confidential matters – It was **RESOLVED** to suspend Standing Order 3.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.

- a) **Insurance** – Information regarding the renewal quote was presented and discussed.
 - It was **RESOLVED** to accept the quote as presented.
- b) **Chains of Office** – Information regarding the quote received for works to upgrade the Deputy Mayor’s chain and the Consort’s chain were presented and discussed.
 - It was **RESOLVED** to approve additional works as presented.

536/17 To note dates of the next Wadebridge Town Council meetings –

- **Finance & General Purposes Committee** – Monday 6 November 2017
- **Full Council** – Wednesday 8 November 2017
- **Full Council** – Wednesday 22 November 2017

Meeting closed at 8.10pm

Signed as a True and Accurate Account :

Chair :

Date :